

**CITY OF SEATAC**  
**PLANNING COMMISSION**  
**Minutes of June 3, 2014**  
**Regular Meeting**

**Members Present:** Joe Adamack, Roxie Chapin, Tom Dantzler, Robert Scully, Jim Todd  
**Members Absent:** None

**Staff present:** Steve Pilcher, Planning Manager; Mike Scarey, Senior Planner; Susan Sanderson, City Engineer

**1. Call to Order**

Chairman Adamack called the meeting to order at 5:30 p.m.

**2. Approve minutes of May 20, 2014 Meeting**

Moved and seconded to approve the minutes of both meetings as written. **Passed 5-0.**

**3. Public Comment**

None.

**4. Briefing on 10-Year (2015-2024) Transportation Improvement Program (TIP)**

City Engineer Susan Sanderson presented the annual update to the TIP, noting that updating the TIP on an annual basis allows for flexibility to respond to changing issues. Staff develops an updated TIP each year, presents to the City Council and Planning Commission, and then seeks formal Council approval. That is scheduled to occur at the Council's June 24<sup>th</sup> regular meeting. The adopted TIP must be submitted to the State Department of Transportation in July.

The ability to secure grant funding is a big priority in preparing the TIP, as the City otherwise doesn't have sufficient funding to complete a significant amount of projects.

Ms. Sanderson presented a map illustrating the projects planned to occur in the next two years (2015 & 2016). In addition to these projects, the City annually funds Commute Trip Reduction efforts and a Pavement Preservation Program.

In response to a question, Ms. Sanderson noted the City does not have an overall Military Road corridor plan. There are hopes to continue to improve the roadway throughout the city, but this

will take many years. At this time, staff is presenting individual segment projects that have the best chance of securing outside funding.

She noted that the TIP also includes projects being proposed by abutting jurisdictions or other agencies (such as Sound Transit's mitigations for the Angle Lake light rail station).

The Commission asked several questions regarding: planned Military Road improvements in the 154<sup>th</sup> St. Station Area; issues of painted walkways; and future improvements to Military Road at S. 166<sup>th</sup> St.

## **5. Briefing on Major Comprehensive Plan Update – Environment Element**

Mike Scarey presented staff proposed changes to the Environment Element of the Comprehensive Plan. He noted there are new policies specifically addressing the issue of the use of Best Available Science and Low Impact Development (LID). He noted the relation of using LID in regards to the City's NPDES permit. He also noted there are new policies addressing greenhouse gases (GHG), which is a new requirement of the Growth Management Act.

Mr. Scarey handed out background material prepared by the King County Cities Climate Collaboration, noting these provided a basis for drafting the policies. The City's plan must be consistent with the King County Countywide Planning Policies; however, final incorporation of new policies addressing GHG and climate change has yet to occur. Once that is done, the draft policies may be modified to ensure consistency.

Potential implementing strategies were also reviewed.

The Commission noted that it will be interesting to see what actions the airport may take to reduce GHG emissions. It also noted that the City's new contracted refuse company could assist in increasing the rate of recycling.

It was suggested that a policy be added regarding the need to coordinate with Tukwila and Kent on issues of the steep slopes, erosion hazards and seismic hazards situated at the eastern boundary of the city limits. It was also suggested that the illustrations on Page 8-9 also include one the same site developed with alternate technologies (i.e., pervious pavements) and the impact that would have on stormwater runoff.

Mr. Scarey also noted that there is an RFP out to solicit assistance from outside firms in modernizing the look of the Plan document; in assisting in public involvement efforts; and in overall editorial work. Proposals are due on Friday, June 6<sup>th</sup>.

## **6. Planning Commission Annual Work Program Report**

Mr. Pilcher presented the draft of the Commission's work program for the remainder of 2014 and 2015. He encouraged the Commission to consider other items, such as studying whether to

expand the size of the Commission to 7 members. This will be brought back to the next meeting for final consideration.

**7. CED Director's Report**

Mr. Pilcher reported on the presentation to the City Council of the Commission's recommendations regarding recreational marijuana. It is possible this may be back on the Council's agenda on their June 24<sup>th</sup> agenda.

He also noted that CED now has a new Code Compliance Program Manager, plus a new Engineering Technician. That leaves one vacancy in the department, which resulted from the retirement of a Permit Coordinator earlier in the year.

**8. Commission Comments**

Commissioner Dantzer noted that he and his partners responded to the FAA's solicitation for construction of new office facilities.

**9. Adjournment**

Moved and seconded to adjourn. Motion passed 5-0. The meeting adjourned at 7:01 p.m.

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