



City Manager's Weekly Update

October 23, 2009

Dear Mayor, Councilmembers, Residents, and Employees:

Comprehensive Plan Amendments Open House: The Planning Department will hold an Open House from 5:00 to 6:00 PM on Monday, October 26 in the Council Chambers at City Hall. The purpose of the Open House is to present the proposed Comprehensive Plan Amendments to the public, and answer any questions that citizens may have.

The regular meeting of the SeaTac Planning Commission will follow the Open House, beginning at 6:00 PM. The Planning Commission meeting will include a Public Hearing on the proposed Comprehensive Plan amendments. City Councilmembers and other interested parties are welcome to attend.

For further information, please contact the Department of Planning and Community Development at 973.4830.

Attachments:

October Calendar

Agendas:

Planning Commission	10.26.09
Transportation & Public Works	10.27.09

Minutes:

Administration & Finance Committee	9.8.09
Administration & Finance Committee	10.13.09
Public Safety & Justice	10.13.09

Council Actions	10.22.09
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Todd Cutts, Acting City Manager



October 2009



October 2009 Go

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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4 Farmers Market 12pm - 4pm (Valley Ridge Park)	5 Fine Art Exhibit 10/5-10/30 (City Hall)	6 Domestic Violence Task Force 5:30pm (Riverton Conf RM 128)	7	8 LUP 4:30pm (Airport Conf RM 345)	9	10 Budget Workshop #3 10am (CC RM 105) Recycling Collection Event & Food Drive 9am (Tye Educational Complex) Rain Barrel Sale 9am (City Hall Parking Lot)
11 Final Day Sunday Farmers Market 12pm - 4pm (Valley Ridge Park)	12 Civil Service Comm 3:30pm (Riverton Conf RM 128) PC 5:30 pm (CC RM 105)	13 A&F 3pm (Airport Conf RM 345) PS&J 4pm (Airport Conf RM 345) SCM - Major Zoning Code Update 5pm (CC RM 105) RCM 6pm (CC RM 105)	14 Hotel/Motel Tax Adv Com (Cancelled) Preserving Fresh Fruits & Vegetables Class 6pm (CC RM 105)	15 Hearing Examiner (Cancelled)	16	17 Council Coffee Chat 9am (Mike's Community Cup 16250 Military Road S.)
18	19 LEOFF Disability Board 10:30am (Fire Station 46 Auditorium) Human Svs Adv Com 5:30pm (Riverton Conf RM 128)	20 Sr Citizen Adv Com 12:30pm (STCC) Open House - Major Zoning Code Update 5:30pm (CC RM 105)	21	22 SCM - Executive Session 5pm (CC RM 105)	23	24 Council Budget Workshop #4 9am (CC RM 105) Yard Debris Collection & Food Drive 9am (Tye Educational Complex)
25	26 Open House - Comp Plan Amendments 5pm (CC RM 105) PC 6pm (CC RM 105)	27 Sidewalk Ad-Hoc Com (Cancelled) T&PW 4pm (Airport Conf RM 345) RCM 6pm (CC RM 105)	28	29	30	31 Tentative - Council Budget Workshop #5 9am (CC RM 105)

MEETING LEGEND:

A&F	Administration & Finance
LUP	Land Use & Parks
PC	Planning Commission
PS&J	Public Safety & Justice

MEETING Location

(CC RM 105)	Council Chambers*
(STCC)	SeaTac Community Center
(VRCC)	Valley Ridge Community Center
(VV Library)	Valley View Library

Updated 10/23/2009

*Council Chambers are accessible to persons with disabilities and are also equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.



**CITY OF SEATAC
PLANNING COMMISSION MEETING**

October 26, 2009

**Council Chambers, SeaTac City Hall, 4800 S. 188th Street
6:00 p.m. to 8:30 p.m.**

[Note: *New Start Time for This Meeting, Due to Open House from 5:00-6:00 p.m.*]

MEETING AGENDA

1. Call to Order/Roll Call – 6:00 P.M.
2. Approve Minutes of October 12, 2009 – 6:00 to 6:05 P.M.
3. Public Hearing – 6:05 to 6:30 p.m.
 - Staff Presentation on the 2009 Final Docket of Proposed Comprehensive Plan Amendments
 - Public Hearing on the 2009 Final Docket of Proposed Comprehensive Plan Amendments
4. Old Business – 6:30 to 8:15 P.M.
 - Continued Review and Discussion about the Major Zoning Code Update and Related Code Changes
 - Continued Discussion about Methods to Deal with Existing “Tree Retention” Covenants
 - Discussion about Updating SeaTac’s Critical Areas Maps and Regulations (with a focus on Wellheads and Critical Aquifer Recharge Areas)
5. Detailed Commission Liaison's Report – 8:15 to 8:20 P.M.
6. Planning Director's Report – 8:20 to 8:25 P.M.
7. Planning Commission Comments (*including suggestions for next meeting’s agenda and review of the Planning Commission’s three month work schedule*) – 8:25 to 8:30 P.M.
8. Adjournment – 8:30 P.M.

**OPEN HOUSE
TO REVIEW THE 2009 FINAL DOCKET OF
PROPOSED COMPREHENSIVE PLAN AMENDMENTS
5:00 – 6:00 p.m.
Council Chambers, SeaTac City Hall**



Transportation and Public Works Committee Agenda

October 27, 2009

4:00 PM

Airport Conference Room 345

Members:

Mia Gregerson, Chair

Chris Wythe

Tony Anderson

Staff Coordinator: Tom Gut, Public Works Director

1. Motion to approve ILA and Fiber-Sharing Agreement with King County for A-Line RapidRide (David Cantey, King County)
2. Overview of NPDES Permit tasks (Don)
3. Proposal to compost food-scrap at City Facilities (Tom)
4. Approval of Vehicle Replacement Decision Matrix (Sean)
5. Ordinance proposing an alternate SeaTac Electrical Code 13.180 (Gary)
6. Motion approving WSDOT release from Des Moines Creek Basin ILA (Tom)
7. Update on City's advocacy for SR509 Completion (Todd/Tom)
8. Motion renewing lease with Guardsmark, Inc. as second floor tenant (Pat)
9. Motion approving a Consultant Contract for SeaTac/Station Area Market Study (Jeff)



Administration and Finance Committee Minutes

These minutes are scheduled to be approved at the 10/27/09 Regular Council Meeting

Tuesday, September 8, 2009
3 PM
Airport Conference Room 345

Members:	Present:	Absent:	Commence: 3:00 p.m.
			Adjourn: 4:28 p.m.
Gene Fisher, Chair	X		
Ralph Shape	X		
Terry Anderson	X		

Note: Items #9 - 12 reviewed jointly with Public Safety and Justice Committee

Other Councilmembers Present: Tony Anderson, Mia Gregerson and Barry Ladenburg for Items #9-12.

Staff Coordinator: Mike McCarty, Finance and Systems Director

<p>1. Authorization for City Manager to Start Negotiations with Tennis Outreach Program (TOPs) for Facility at Valley Ridge Park – Kit Ledbetter, and Susan Costa from TOPs</p>	<p><u>X</u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u>X</u> Referred to <u>9/22/09 RCM.</u> <i>Parks and Recreation Director Kit Ledbetter reported that staff began discussion with TOPs in the spring of 2008, and gave a brief description of the potential project. Susan Costa from TOPs provided a PowerPoint presentation explaining the group’s mission, background and history of their organization, current tennis facilities in King County and the need for more indoor courts, specifics about the project in SeaTac, and some of the likely terms that would be included in an agreement with the City. TOPs would build a 12-court indoor tennis facility and clubhouse at Valley Ridge Park, contingent on them being successful in obtaining adequate financial funding within eighteen months of the acceptance of an agreement. TOPs would lease the land from the City for \$40,000 per year. Mr. Ledbetter and another SeaTac representative would participate in the facility design, SEPA study, permitting process and construction oversight. A presentation to the full Council will be made by TOPs at the 9/22/09 RCM, and an agenda bill authorizing the City Manager to start negotiations toward developing a formal agreement will be presented for Council consideration at that time. A formal agreement would be brought to the</i></p>
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	<p><i>Council for review and approval in October or November.</i></p>
<p>2. Acceptance of \$25,000 Grant for the Angle Lake Stage Cover from the 2009 4Culture Grant Program, and Authorize Staff to Bid the Project – Kit Ledbetter</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>9/22/09 RCM.</u> <i>Mr. Ledbetter distributed copies of a proposed agenda bill and provided the Committee with a history of the effort staff have put into constructing a stage cover at Angle Lake Park. The original bidding process for this project in February 2008 resulted in a much higher bid than the engineer's estimate, and the City rejected the bids. Staff worked to redesign the project, reducing the cost estimate to approximately \$150,000. The \$25,000 from King County's 4Culture 2009 Competitive Grant program funds a portion of the project cost. Staff is also requesting authorization to bid the project again with the revised design, and it will be brought back to the Council for consideration to accept or reject the construction bids in October or November.</i></p>
<p>3. Agreement with King County Metro Transit for CTR Implementation – Tom Gut</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>9/8/09 RCM.</u> <i>Public Works Director Tom Gut distributed copies of a proposed agenda bill and Commute Trip Reduction Program Implementation Agreement, noting that the purpose of this agreement is to assign certain tasks to be performed by King County Metro on behalf of the City in implementing the CTR Efficiency Act for a two-year period from July 1, 2009 to June 30, 2011. The City can achieve cost efficiencies and administrative consistency by contracting with Metro for CTR implementation. The total amount of the two-year contract is \$40,656. A two-year WSDOT CTR grant in the amount of \$53,364 will reimburse the City for its payment to Metro.</i></p>
<p>4. Discussion Regarding Proposed Change to Municipal Court Judge Position – Mary Pederson</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____. <i>Municipal Court Administrator Mary Pederson reported that the City's Municipal Court Judge has expressed interest in changing her status from a contract employee to a City employee, similar to some judges in other agencies. A Decision Card will be presented as part of the Municipal Court's 2010 budget</i></p>

	<p><i>request for the additional cost to implement this.</i></p>
<p>5. Resolution Creating a Police Confidential Imprest Fund and a Farmers Market Imprest Fund - Mike McCarty</p>	<p> <input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>9/8/09 RCM.</u> <i>Finance and Systems Director Mike McCarty distributed copies of a proposed agenda bill and Resolution authorizing the creation of these two imprest funds. Creation of the Police Confidential Imprest Fund is necessary because the City's most recent audit by the Washington State Auditor's Office revealed that the existing fund was never officially authorized by the City Council. Creation of the Farmers Market Imprest Fund is necessary to provide reimbursement to the participating vendors on the same day for the coupons they have accepted at their respective booths, as well as providing the ability to give change as necessary for cash payments received for Market space rentals.</i> </p>
<p>6. 2009 Budget Amendment for Miscellaneous Items - Mike McCarty</p>	<p> <input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>9/8/09 RCM.</u> <i>Mr. McCarty distributed copies of a proposed agenda bill and Ordinance for an amendment to the 2009 Budget. This amendment increases the 2009 General Fund budget by \$275,000 to provide the necessary additional appropriation authority for estimated increased jail costs (\$250,000) and the Human Resources Department's outside professional services for investigation of personnel complaints (\$25,000). This Ordinance also increases the 2009 Street Fund #102 budget by \$475,001 to provide the necessary appropriation to pay the full amount remaining to be paid to the Port of Seattle this year for their share of the total parking tax collected in accordance with Amendment No. 1 to the 2005 Interlocal Agreement between the City of SeaTac and the Port of Seattle. Finally, this Ordinance also increases the revenue estimate for the Des Moines Creek Basin ILA Fund #111 by \$3,077,174 and increases the expenditure appropriation by \$1,406,557, increases the expenditure appropriation for the Surface Water Management Fund #403 by \$1,000,000, increases the revenue estimate for the Surface Water Management Construction Fund #406 by \$577,478 and increases the expenditure appropriation for Fund #406 by \$1,309,295. Mr. McCarty noted this budget amendment is necessary to ensure that the City is in compliance with State laws prohibiting any funds having expenditures in excess of the fiscal year appropriation authority.</i> </p>

<p>7. ICMA Fiscal Health and Wellness Prioritization Consultant Proposal - Mike McCarty</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____.</p> <p><i>Mr. McCarty distributed copies of a proposal from ICMA Consulting Services to provide an analysis of the City's fiscal health and wellness, giving a brief description of their services and the estimated cost. Staff will consider the viability of using these services in 2010, and will bring a request for authorization of any expenditure at that time if deemed appropriate.</i></p>
<p>8. Proposed Travel Policy Amendments - Mark Johnsen/Mike McCarty</p>	<p><input type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____.</p> <p><i>Due to time constraints, this item will be reviewed at the October 13, 2009 A&F Committee Meeting.</i></p>
<p>9. 2010: 20 Year Celebration Update - Kristin Boone</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____.</p> <p><i>Administrative Assistant III Kristin Boone reported that the celebration committee met recently and a draft of the agenda for the celebration has been sent to Councilmembers for their review. Ms. Boone discussed the need for staff to assist in the tours and showcasing of departments. Committee members indicated that some Councilmembers may be able to assist with this. Monthly updates on the progress of the planning for the event will continue to be provided to all Council committees.</i></p>
<p>10. Authorization for City Manager to Execute an Amended and Restated Interlocal Agreement Relating to the South Correctional Entity Facility - Mike McCarty</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>9/8/09 RCM.</u></p> <p><i>Mr. McCarty distributed copies of a proposed agenda bill and Resolution that authorizes the City Manager to execute an amended and restated Interlocal Agreement relating to the South Correctional Entity facility. Mr. McCarty explained the need for this action, citing two separate issues. The first one</i></p>

	<p><i>amends the Interlocal Agreement to change the status of the City of Des Moines from an "Owner City" to the "Host City" in order to improve the overall rating for the proposed bond issue. Secondly, it amends the methodology used to allocate revenue received from subscribing agencies (municipalities, etc., that enter into agreements with SCORE to house their inmates at the SCORE facility) from based solely on average daily population at the facility (the same methodology used to determine each city's allocable costs of maintenance and operation) to state that fees will be allocated to the cities based on both their use of the facility as well as a percentage of their capital contribution.</i></p>
<p>11. Renewal of the School Resource Officer (SRO) Contract for the Chinook/Tyee Education Complex - Jim Graddon</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to <u> 9/8/09 RCM.</u> <i>Police Chief Jim Graddon distributed copies of a proposed agenda bill and Interlocal Agreement authorizing the City Manager to enter into an Agreement between the Highline School District and the City of SeaTac, providing \$50,000 from the school district for the School Resource Officer (SRO) at the Tyee Educational Complex and Chinook Middle School for the 2009-2010 school year. Chief Graddon summarized the work of the SRO position at the two schools, and noted that the District has provided partial funding at this level for the past three school years. The total cost of an SRO to the City is approximately \$151,216, meaning SeaTac is paying \$101,216 of this cost.</i></p>
<p>12. Authorization for City Manager to Execute the Justice Assistance Grant (JAG) Program Interagency Agreement - Jim Graddon</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to <u> 9/8/09 RCM.</u> <i>Chief Graddon distributed copies of a proposed agenda bill that would authorize the City Manager to execute the Justice Assistance Grant (JAG) Program Interagency Agreement between the Seattle Police Department and the City of SeaTac. Chief Graddon provided background about the funding for this grant, and noted that the Seattle Police Department is acting as Fiscal Agent in applying for this grant for the 18 participating jurisdictions in King County. SeaTac will receive \$83,396, which will be reimbursed on an actual cost basis. The City plans to use the JAG award to fund the three following areas: 1) law enforcement training; 2) equipment purchases; and 3) Municipal Court programs.</i></p>
<p>13. Next Meeting</p>	<p>October 13, 2009</p>



Administration and Finance Committee Minutes

These minutes are scheduled to be approved at the 10/27/09 Regular Council Meeting

Tuesday, October 13, 2009
3 PM
Airport Conference Room 345

Members:	Present:	Absent:	Commence: 3:00 p.m. Adjourn: 4:45 p.m.
Gene Fisher, Chair	X		
Ralph Shape	X		
Terry Anderson		X	

Note: Items #6 - 8 reviewed jointly with Public Safety and Justice Committee

Other Councilmembers Present: Tony Anderson, Mia Gregerson and Barry Ladenburg for Items #6-8.

Staff Coordinator: Mike McCarty, Finance and Systems Director

<p>1. SeaTac/ Airport Station Hide and Ride Parking Study - Soraya Lowry</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> X </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to <u>10/13/09 RCM.</u> <i>Program Manager Soraya Lowry distributed a map depicting the area that will be impacted by the SeaTac/Airport Station Area, indicating staff is seeking ways to develop a strategy to mitigate potential problems prior to this light rail station opening at the end of 2009. Staff received four proposals to conduct a Hide and Ride Study of the potential impact of street parking in the neighborhoods around the light rail station, and DKS Associates was the consultant selected to conduct this study at a cost of \$22,500. Ms. Lowry noted the cost of this study will be fully reimbursed by Sound Transit.</i></p>
<p>2. Amendment to the 2009 Hotel/Motel Tax Fund's Seattle Southside Visitors Services budget to cover costs of</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> X </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to <u>10/13/09 RCM.</u></p>

<p>relocating from Tukwila to SeaTac – Jeff Robinson</p>	<p><i>Economic Development Manager Jeff Robinson distributed copies of a proposed agenda bill and Ordinance amending the 2009 Budget for the Hotel/Motel Tax Fund to increase expenditure appropriation by \$40,000 to provide additional funding to Seattle Southside Visitors Services (SSVS). Mr. Robinson noted that SSVS is moving their operations to the City of SeaTac from their current location in Tukwila, and this funding will be used to support their moving costs and expenditures for signage, stationery, equipment and furnishings. The Hotel/Motel Tax Advisory Committee recommends that lodging tax revenue be used to support this expenditure.</i></p>
<p>3. Resolution authorizing the City Manager or Finance and Systems Director to designate certain expenditures for potential reimbursement from bonds that may be authorized and approved for issuance by the City Council in the future – Mark Johnsen</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to <u> 10/13/09 RCM.</u> <i>Senior Assistant City Attorney Mark Johnsen distributed copies of a proposed agenda bill and Resolution authorizing the City Manager or Finance and Systems Director to designate certain expenditures for potential reimbursement from bonds that may be authorized and approved for issuance by the City Council in the future. Mr. Johnsen noted staff had recently met with the City's bond counsel, Nancy Neraas, who recommends that this Resolution be passed to give the City maximum flexibility in funding capital expenditures with the issuance of bonds. Mr. Johnsen summarized the process that would be required, indicating the City Council still determines if bonds should be issued.</i></p>
<p>4. Proposed Travel Policy Amendments – Mark Johnsen/Mike McCarty</p>	<p><u> X </u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> </u> Referred to <u> </u>. <i>Mr. Johnsen distributed copies of a proposed agenda bill and Resolution amending the Council Administrative Procedures related to Councilmember Travel Expenses and Reimbursement. The proposed amendment provides that each Councilmember would be allocated \$4,000 per calendar year for expenses related to conferences and meetings, and up to \$1,000 of the yearly amount could be carried over to the following year if unspent. It also provides that unforeseen training workshops and conference opportunities would not be restricted by the \$4,000 limit if approved by the Council, nor would other various local meetings and associated meal costs. Mr. Johnsen also summarized a proposed list of changes to the City's Travel Policy, noting that many of the changes stem from various audit exceptions regarding the City's practices as they relate to City-related travel expenditures. Staff will continue to refine their recommendations on both of these items and will provide a final recommendation to the Council in the near future.</i></p>

<p>5. Recommended purchase of an Electronic Document Management System – Marcia Rugg</p>	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>10/13/09 RCM.</u> <i>Deputy City Clerk Marcia Rugg provided a history of the City's record management efforts, noting the problems being encountered with the vendor the City is currently using to provide document scanning services. Staff is recommending that the City purchase this software and do the majority of the scanning work in-house. A number of vendors were looked at and staff is recommending purchase of a system from SIRE Technologies. Ms. Rugg noted that this purchase will be funded with an appropriation in the City Clerk's Office 'Professional Services' line item that was originally slated to be used for outside scanning services.</i></p>
<p>6. 2010: 20 Year Celebration Update – Lesa Ellis</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____. <i>Executive Assistant Lesa Ellis reported that the Celebration Committee has met recently, and has assigned various tasks for the event. Tote bags made from recycled materials are being planned to be given to attendees of the celebration, and the committee is working on a design for them.</i></p>
<p>7. 2009 Budget Amendment for additional service fees to TCA Architects for LEED certification on Fire Station 45 – Pat Patterson</p>	<p><input type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input checked="" type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>10/27/09 RCM.</u> <i>Facilities Director reported this agenda bill and Ordinance being presented to Council for action at the 10/13/09 RCM increases the contract amount with TCA Architects by \$122,000 for the architectural design, administration, and civil engineering work required to obtain a minimum LEED silver certification. Mr. Patterson noted that the City has submitted an application for an ARRA grant for construction of Fire Station 45, which requires additional work to ensure the building meets LEED certification. The existing contract with TCA is for \$289,809. The proposed \$122,002 increases the contract amount to \$411,811. Mr. Patterson noted that \$32,002 of the \$122,002 increase is for the Civil Engineering work. The Committee recommended removing this item from the 10/13/09 RCM agenda, and requested an agenda bill be presented at the</i></p>

	<p><i>10/27/09 RCM for only the \$32,002 Civil Engineering work. The remaining \$90,000 request will be reviewed at the 11/3/09 A&F/PS&J Meeting, and considered for action at the 11/3/09 RCM.</i></p>
<p>8. Acceptance of the work of several contractors for contracts on Fire Station 46 - Pat Patterson</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> X </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to <u> 10/13/09 RCM.</u></p> <p><i>Facilities Director Pat Patterson reported an additional five contractors have completed their contract work on Fire Station 46 and he would like to close out their contracts and release their retainage amounts. Mr. Patterson summarized the final contract amounts for the five contracts and noted they were all below the approved amounts, which included sales tax and a 10% contingency.</i></p>
<p>9. Next Meeting</p>	<p>November 3, 2009</p>



Public Safety and Justice Committee Minutes

These minutes are scheduled to be approved at the mm/dd/yy Regular Council Meeting

October 13, 2009
4:15 PM
Airport Conference Room 345

Members:	Present:	Absent:	Commence:	Adjourn:
Tony Anderson, Chair	X			5:05 PM
Mia Gregerson	X			
Barry Ladenburg	X			

Other Councilmembers Present: Ralph Shape, Gene Fisher

Staff Coordinator: Fire Chief Bob Meyer and Chief of Police Services Jim Graddon

<p>City of SeaTac 20 Year Celebration By: Lesa Ellis, Exec. Asst.</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____.</p> <p>Executive Assistant Lesa Ellis reported that the Celebration Committee members all have assigned tasks. Tote bags made from recycled material are currently in the design stage.</p>
<p>Ordinance Amending 2009 City Budget for Additional Fees to TCA Architects for LEED Cert. on Fire Sta. 45 By: Facilities Director, Pat Patterson</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to <u>10-13-09 Council Meeting</u>.</p> <p>Facilities Director reported this agenda bill and Ordinance being presented to Council for action at the 10/13/09 RCM increases the contract amount with TCA Architects by \$122,000 for the architectural design, administration, and civil engineering work required to obtain a minimum LEED silver certification. Mr. Patterson noted that the City has submitted an application for an ARRA grant for construction of Fire Station 45, which requires additional work to ensure the building meets LEED certification. The existing contract with TCA is for \$289,809. The proposed \$122,002 increases the contract amount to \$411,811. Mr. Patterson noted that \$32,002 of the \$122,002 increase is for the Civil Engineering work. The Committee recommended removing this item from the 10/13/09 RCM agenda, and requested an agenda bill be presented at the</p>

	10/27/09 RCM for only the \$32,002 Civil Engineering work. The remaining \$90,000 request will be reviewed at the 11/3/09 A&F/PS&J Meeting, and considered for action at the 11/3/09 RCM.
Motion – Acceptance of other Contractors for contracts on Fire Sta. 46 By: Facilities Director Pat Patterson	<u>Informational Update</u> <input checked="" type="checkbox"/> <u>Recommended for:</u> <input checked="" type="checkbox"/> <u>Approval</u> <u>Approval with modifications</u> <u>Denial</u> <u>Referred to 10/13/09 Council Meeting_____.</u> Facilities Director Pat Patterson reported an additional five contractors have completed their contract work on Fire Station 46 and he would like to close out their contracts and release their retainage amounts. Mr. Patterson summarized the final contract amounts for the five contracts and noted they were all below the approved amounts, which included sales tax and a 10% contingency.

Animal Control Officer Services Request By: Asst. City Attorney Julia Yoon & Police Chief Jim Graddon	<input checked="" type="checkbox"/> <u>Informational Update</u> <u>Recommended for:</u> <u>Approval</u> <u>Approval with modifications</u> <u>Denial</u> <input checked="" type="checkbox"/> <u>Referred to 11-10-09 PS&J meeting_____.</u> The City currently pays \$60,000 a year for enhanced services, this gives us 20 dedicated hours per week of a KCACC officer in the city. Committee requested Legal to check on other jurisdictions regarding enhanced licensing fees to offset their animal control costs. The City is engaged with jurisdictions from across King County in discussion of longer term animal control services as King County has served notice that they are planning on discontinuing services to other jurisdictions as of July 1, 2010.
Prostitution Vehicle Impoundment By: Police Chief Jim Graddon & Asst. City Attorney Julia Yoon	<input checked="" type="checkbox"/> <u>Informational Update</u> <u>Recommended for:</u> <u>Approval</u> <u>Approval with modifications</u> <u>Denial</u> <u>Referred to 11-10-09 PS&J meeting_____.</u> Move to November PS&J meeting at the request of the Chair due to time constraints at this meeting.
Public Safety Forums Update By: Police Chief Jim Graddon	<input checked="" type="checkbox"/> <u>Informational Update</u> <u>Recommended for:</u> <u>Approval</u> <u>Approval with modifications</u> <u>Denial</u> <u>Referred to_____.</u> Based on information received by Council at Community Coffee Chats, Councilmember Gregerson has met with Chief Graddon and Capt. Louie to discuss next steps in creating community Public Safety Forums. From that discussion, we are moving forward with the following: <ul style="list-style-type: none"> • Experiment with an established forum initially. We are likely to use a Senior Program gathering as an initial setting.

	<ul style="list-style-type: none"> • Survey a target group prior to the meeting so the initial presentation may have prepared answers to common questions. • Have a broadly based city staff representation, to include Animal Control, Community Service Officer, Police, Code Enforcement. 	
<p>Police Cross Dispatch Statistics / District Maps</p> <p>By: Police Chief Jim Graddon</p>	<p><u>Informational Update</u></p> <p><u>Recommended for:</u></p> <p><u>Approval</u></p> <p><u>Approval with modifications</u></p> <p><u>Denial</u></p> <p><input checked="" type="checkbox"/> Referred to <u>11-10-09 PS&J Mtg</u>.</p> <p>Moved to November PS&J meeting due to time constraints.</p>	
<p>Reserve Officers Distribution</p> <p>By: Police Chief Jim Graddon</p>	<p><u>Informational Update</u></p> <p><u>Recommended for:</u></p> <p><u>Approval</u></p> <p><u>Approval with modifications</u></p> <p><u>Denial</u></p> <p><u>Referred to 11-10-09 PS&J meeting</u>.</p> <p>Moved to November PS&J meeting due to time constraints.</p>	
<p>Redflex Contract Renewal</p> <p>By: Police Chief Jim Graddon</p>	<p><input checked="" type="checkbox"/> <u>Informational Update</u></p> <p><u>Recommended for:</u></p> <p><u>Approval</u></p> <p><u>Approval with modifications</u></p> <p><u>Denial</u></p> <p><u>Referred to 11-10-09 PS&J meeting</u>.</p> <p>Our present contract with Redflex Traffic Systems for camera-based red light violation enforcement ends in March 2010. Redflex customer service representatives visited recently with Police and Courts and this was discussed briefly. Redflex is anticipating some data from our Court Administrator and will be presenting some options for extension or renewal of the contract. As information is available we will plan on additional discussion at the November PS&J meeting.</p>	

**City of SeaTac
Council Actions
October 22, 2009**

The following Council actions were taken at the October 22, 2009 Special Council Meeting:

(The following agenda bill numbers were assigned for tracking purposes only. No agenda bill was created.)

Agenda Bill #3156; Resolution #09-018 removing Craig Ward from the position of City Manager and suspending Craig Ward from the duties of City Manager *was passed and became effective October 22, 2009.*

Agenda Bill #3157; Resolution #09-019 designating Todd Cutts as the Acting City Manager *was passed and became effective October 22, 2009.*