



City Manager's Weekly Update

October 16, 2009

Dear Mayor, Councilmembers, Residents, and Employees:

Council Coffee Chat this Saturday: Come by for a cup of coffee and informal chat with a few of your City Councilmembers in a relaxed setting:

Saturday, October 17
9:00 -11:00 AM
Mike's Community Cup at Scott's Plaza
16250 Military Road S.

Major Zoning Code Update Public Open House: The public is invited to attend the Major Zoning Code Open House, which will be held on Tuesday, October 20, from 5:30-7:30 PM, in Council Chambers at SeaTac City Hall.

At the open house, information will be provided about the sections of the Major Zoning Code Update project that Council is anticipated to adopt on December 8.

If you have any questions about the open house or the Major Zoning Code Update project, please contact Kate Kaehny (kkaehny@ci.seatac.wa.us) or Anita Woodmass (awoodmass@ci.seatac.wa.us) at 973.4830.

Information about the project is also available on the City's website at:
<http://www.ci.seatac.wa.us/services/zoningcodeupdate.htm>.

Paul Harris Fellowship: Recently, SeaTac Rotary honored City of SeaTac Human Services Manager Colleen Brandt-Schluter in presenting her with the Paul Harris Fellowship. This fellowship salutes members of the community who provide exceptional service and demonstrate the belief in the value of humanitarian and educational programs in helping to save and change lives around the world. The City of SeaTac is proud of the continued commitment to this community exhibited by Colleen.

Fall Yard Debris Collection Event: Turn your yard debris into a valuable resource instead of having it end up at the landfill. Bring yard debris from your homes to SeaTac's Fall Yard Debris Collection Event Saturday, October 24, from 9:00 AM to 3:00 PM at the Tyee Educational Complex parking lot.

SeaTac staff and Allied Waste will collect grass, leaves, and branches and transport them to Cedar Grove Compost, saving about 100 tons of material per event from the landfill. This event

is free to SeaTac residents only and brought to you by the City of SeaTac. Please contact Desmond Machuca for more information at 973.4724.

Fall Recycle Event: On Saturday, October 10, the City of SeaTac hosted its Fall Special Recycling Event. The amount of materials collected continued to be high – tons of metals, electronics, refrigerators/freezers, tires, gallons of oil and antifreeze, and much more were recycled at this popular event. Document shredding was added to Saturday’s event. Just over one ton of paper containing confidential information was securely shredded for recycling. A continuous stream of 389 vehicles was processed throughout the warm, sunny day. Residents continue to appreciate these recycling events, giving them an opportunity to clean up their properties and recycle most items for free.

City Economic Development Program Helps SeaTac Business and Highline Community College Partner to Receive Job Training Grant: The Washington State Board for Community and Technical Colleges has awarded a matching grant in the amount of \$35,000 to Highline Community College to develop job skills curriculum with SeaTac-based CRJ Construction. The connection between CRJ and the college developed through contacts initiated by the City of SeaTac economic development program and the Small Business Development Center located at Highline Community College.

The Job Skill Training Program is a valuable tool for enhancing the growth of Washington’s economy and increasing employment opportunities. A central focus of the program is to provide training to the unemployed, or those at risk of losing their jobs due to technological or economic changes.

Attachments:

October Calendar

Agendas:

Human Services Advisory Committee	10.19.09
Senior Citizen Advisory Committee	10.20.09

Minutes:

Land Use & Parks Committee	10.8.09
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Council Actions	10.13.09
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Craig Ward, City Manager



October 2009



October 2009 Go

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4 Farmers Market 12pm - 4pm (Valley Ridge Park)	5 Fine Art Exhibit 10/5-10/30 (City Hall)	6 Domestic Violence Task Force 5:30pm (Riverton Conf RM 128)	7	8 LUP 4:30pm (Airport Conf RM 345)	9	10 Budget Workshop #3 10am (CC RM 105) Recycling Collection Event & Food Drive 9am (Tye Educational Complex) Rain Barrel Sale 9am (City Hall Parking Lot)
11 Final Day Sunday Farmers Market 12pm - 4pm (Valley Ridge Park)	12 Civil Service Comm 3:30pm (Riverton Conf RM 128) PC 5:30 pm (CC RM 105)	13 A&F 3pm (Airport Conf RM 345) PS&J 4pm (Airport Conf RM 345) SCM - Major Zoning Code Update 5pm (CC RM 105) RCM 6pm (CC RM 105)	14 Hotel/Motel Tax Adv Com (Cancelled) Preserving Fresh Fruits & Vegetables Class 6pm (CC RM 105)	15 Hearing Examiner (Cancelled)	16	17 Council Coffee Chat 9am (Mike's Community Cup 16250 Military Road S.)
18	19 LEOFF Disability Board 10:30am (Fire Station 46 Auditorium) Human Svs Adv Com 5:30pm (Riverton Conf RM 128)	20 Sr Citizen Adv Com 12:30pm (STCC) Open House - Major Zoning Code Update 5:30pm (CC RM 105)	21	22	23	24 Council Budget Workshop #4 9am (CC RM 105) Yard Debris Collection & Food Drive 9am (Tye Educational Complex)
25	26 Open House - Comp Plan Amendments 5pm (CC RM 105) PC 6pm (CC RM 105)	27 Sidewalk Ad-Hoc Com (Cancelled) T&PW 4pm (Airport Conf RM 345) RCM 6pm (CC RM 105)	28	29	30	31

MEETING LEGEND:

A&F	Administration & Finance
LUP	Land Use & Parks
PC	Planning Commission
PS&J	Public Safety & Justice

MEETING Location

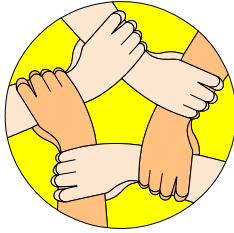
(CC RM 105)	Council Chambers*
(STCC)	SeaTac Community Center
(VRCC)	Valley Ridge Community Center
(VV Library)	Valley View Library

Updated 10/14/2009

*Council Chambers are accessible to persons with disabilities and are also equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.





**City of SeaTac
Human Services
Advisory
Committee**

**Rick Forschler, Chair
Mel McDonald
Cheryl Forbes
Dave Bush
Phyllis Byers**

***Alternate*
Bert Mendez**

◆
The Human Services
Advisory Committee serves
the City Council by advising
on human services issues
including:

community needs
human services priorities
plans and policies
funding requests
annual funding plans
collaborative & regional
planning initiatives
service trends & updates

◆
City of SeaTac
4800 South 188th Street.
SeaTac, WA 98188
206.973.4815

TDD: 206.973.4808
FAX: 206.973.4819

Meeting Notice

**City of SeaTac City Hall
Riverton Room**

**Monday, October 19th, 2009
5:30 PM**

Agenda

Call to Order

**Approval of Minutes:
Introductions:**

**Presentations: Community Schools
Collaboration/Laurie Bohm, SeaTac
Director; Results Based
Accountability/John Zumsteg, Consultant**

Business:

- After school Programs and Parent Involvement
- Results/Performance Accountability
- SeaTac Results selection
- Common Application update
- KCSARC monitoring visit update

New Business:

- King County HS funding
- COAD

Next Meeting(s):

- **Monday, November 16th, 2009**

Reminder: Regular meetings will be on the **3rd Monday** of the month.

Adjournment

Notes:



Senior Citizen Advisory Committee

MEETING AGENDA

Tuesday, October 20, 2009
12:30 p.m.

SeaTac Community Center
13735 - 24th Ave. S., SeaTac
206.973.4680

MEMBERS: Alice Belenski, Jon Ancell, Margaret Gray, Peggy Ancell, Fred Geraldson;
Alternate: Shirley Coulson

MISSION STATEMENT: Represent the Senior population of the City of SeaTac through recreational, social and educational services. Act as advocates and advisors to the City of SeaTac Council on issues relating to the Senior population.

12:30 p.m. - Call to order. Approval of Minutes dated September 15, 2009.

12:35 p.m. - SeaTac Café Update

12:40 p.m. - Fundraising Status

- Purchases

12:55 p.m. - Special Events:

- Holiday Bazaar, November 7
- Thanksgiving Luncheon, November 20
- Holiday Luncheon, December 18
- End of year party, December 30

1:00 p.m. - Bazaar

- Status of baskets for mini raffle
- October 23rd meeting
- Bake sale
- Parking
- Café – food and prices
- Staffing
- Raffle tickets
- Craft tables

1:30 p.m. - New Business

1:40 p.m. - Old Business

1:50 p.m. - Adjourn



(Note: To be Approved by the City Council on 10/27/09)

City Council Committee Meeting Land Use and Parks Committee (LUP)

October 8, 2009

4:30 PM/Airport Conference Room – 345

Present:

Chris Wythe, Chair
Barry Ladenburg
Gene Fisher

Absent:

X

Commence: 4:39 p.m.

Adjourn: 7:42 p.m.

Others Present:

Ralph Shape	Jack Dodge	Mark Johnsen
Mia Gregerson	Mike Scarey	John Thompson
Steve Butler	Kate Kaehny	Rick Forschler
Todd Cutts	Anita Woodmass	Pam Fernald

Staff Coordinator: Steve Butler, Director, Department of Planning & Community Development

AB #	Topic	Disposition
	<p>1. Presentation on the Port of Seattle’s “Part 150” Process.</p> <p>Stan Shepherd</p>	<p><input checked="" type="checkbox"/> Informational Update</p> <p><input type="checkbox"/> Recommended for:</p> <p style="padding-left: 20px;"><input type="checkbox"/> Approval</p> <p style="padding-left: 20px;"><input type="checkbox"/> Approval with modifications</p> <p style="padding-left: 20px;"><input type="checkbox"/> Denial</p> <p><input type="checkbox"/> Referred to</p>
	<p>Comments:</p> <p>Stan Shepherd distributed a PowerPoint Presentation and provided an overview of the Part 150 Process.</p> <ul style="list-style-type: none"> • The study will analyze all noise data and programs. • The Part 150 project has been launched (as required by FAA) <ul style="list-style-type: none"> - The study includes the third runway - This will be a two-year study - The study will look five to ten years into the future • Noise contours have been shrinking <ul style="list-style-type: none"> - Will evaluate if a “hush house” is feasible (constructed within the next five years) - Will look again at the noise abatement programs • A public open house will be held in December <ul style="list-style-type: none"> - The Port is committed to extensive involvement by the public and stakeholders • Councilmember Shape – As part of the construction of the third runway, did the original study assume greater noise resulting from the third runway? (Answer: Yes, but this may decrease due to a smaller number of noisy jets being used.) • Councilmember Wythe – Will a noise wall be considered on the west side of the airport? (Answer: It is still under review.) Can we restrict certain aircraft from landing in the morning hours? (Answer: No, against FAA regulations.) • In 2011, the Port will begin replacing concrete panels on the second runway. 	

	<ul style="list-style-type: none"> • By 2014, a full replacement of the second runway will be completed. 		
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>2. Continued Discussion about Major Zoning Code Update Project.</p> <p>Kate Kaehny/Anita Woodmass</p> </td> <td style="width: 50%; vertical-align: top;"> <p><input type="checkbox"/> Informational Update</p> <p><input checked="" type="checkbox"/> Recommended for: <u>Try to maintain proposed schedule</u></p> <p><input type="checkbox"/> Approval</p> <p><input type="checkbox"/> Approval with modifications</p> <p><input type="checkbox"/> Denial</p> <p><input type="checkbox"/> Referred to</p> </td> </tr> </table>	<p>2. Continued Discussion about Major Zoning Code Update Project.</p> <p>Kate Kaehny/Anita Woodmass</p>	<p><input type="checkbox"/> Informational Update</p> <p><input checked="" type="checkbox"/> Recommended for: <u>Try to maintain proposed schedule</u></p> <p><input type="checkbox"/> Approval</p> <p><input type="checkbox"/> Approval with modifications</p> <p><input type="checkbox"/> Denial</p> <p><input type="checkbox"/> Referred to</p>
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	<p>Comments:</p> <p>Kate Kaehny distributed a PowerPoint Presentation, and a summary of content changes.</p> <ul style="list-style-type: none"> • She explained the need for the changes in format. <p><u>Phase I – November 24, 2009 Adoption Date</u></p> <ul style="list-style-type: none"> • Code will be restructured and cleaned up. • There is a partial update of the code e.g., use charts and definitions. • The update focused on updates of standards for SeaTac/Airport Station Area, City Center, Residential Planned Unit Development (RPUD). <p><u>Phase II – 2010 Adoption Date</u></p> <ul style="list-style-type: none"> • In 2010, update standards for incentives, non-conforming uses, open space for overlay districts, home occupations, and additional chapters that may need revisions (signs). • Councilmember Wythe – Is there a specific adoption date in 2010 for Phase II? (Answer: No.) <p><u>Overview of Proposed Content Changes</u></p> <ul style="list-style-type: none"> • Level of Changes: (1) Four chapters – significant changes; (2) Eleven chapters – moderate changes; (3) Thirty chapters – minor or no changes. • Councilmember Shape – Are you going to give Council a copy of chapters with significant changes? (Answer: Yes, of the four chapters with significant changes, only one will not be adopted in 2009 (RPUD). Would mobile/manufactured homes still be allowed in single family zones? (Answer: Yes.) • Design standards in Chapter 15.505 would apply to all commercial and mixed use development. • Steve Butler outlined the proposed City Council review schedule. • Rick Forschler – Indicated he doesn't have enough time to review the proposed code. • Councilmember Wythe – Doesn't want this as an exercise to review the entire code. • Rick Forschler – Not his intention. • Councilmember Wythe – Can the Planning Commission (PC) review the update pursuant to the proposed timetable? (Answer from Rick Forschler: Maybe.) • Councilmember Ladenburg – Could the PC concentrate on land use charts and SeaTac/Airport Station Area Overlay? (Answer: Staff will review the proposed code closely to ensure references are correct.) • Rick Forschler – PC will try to meet the proposed schedule. • Councilmember Shape – Wanted to try to get the code adopted on schedule. 		
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	Plan Amendments. Mike Scarey	<input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to
<p>Comments: Mike Scarey distributed a status report.</p> <ul style="list-style-type: none"> • All 2009 proposed amendments have been drafted and presented to the Planning Commission (PC) except Text Amendments five and six (Capital Facilities). • The PC is scheduled to review the amendments on October 12, hold a public hearing on October 26, and make a recommendation to the Council on November 9. • The City Council will review the amendments on October 27, and November 3 if necessary. Council action is anticipated for November 24. • Changes to the Land Use Plan Map were reviewed and discussed. • Councilmember Wythe – Why does the SeaTac/Airport Station Area boundary stop at South 176th Street? (Answer: The majority of new development will be north of 176th Street. Property owners south of 176th Street do not want changes.) • Councilmember Ladenburg – Has Text Amendment #8 been reviewed by the Shoreline Master Program Citizen’s Advisory Committee? (Answer: Yes, but not in the context as included in the 2009 Comprehensive Plan amendments.) • Steve Butler – The changes will be sent to the CAC members. 		
	4. Discussion about Interim and Final Decisions for the SeaTac/Airport Light Rail Station’s “Kiss & Ride” Parking Lot. Todd Cutts	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to
<p>Comments: Todd Cutts provided a “Kiss & Ride” site plan.</p> <ul style="list-style-type: none"> • The City entered into a Development Agreement (DA) with Sound Transit in February, 2006 regarding the construction of light rail in SeaTac. • Light rail package included public plaza and Kiss & Ride function at the corner of International Boulevard and South 176th Street. • The DA addressed ownership and construction of the Kiss & Ride. • In accordance with the DA: <ul style="list-style-type: none"> - City provided written notification before the deadline of September 1, 2006 to Sound Transit stating intent to construct the Kiss & Ride facility and acquire the associated property - Given that this notification was given before the deadline, Sound Transit is obligated to pay the City \$691,000 to construct the facility <p>- This obligates the City to: (1) Complete construction of the facility prior to December 31, 2010; (2) Provide Kiss & Ride function near plaza until permanent facility is</p>		

	<p>operational; and (3) Required to include eight parking stalls, paratransit and ADA dropoff, pedestrian and vehicular lighting and signage</p> <ul style="list-style-type: none"> - While conducting due diligence for property acquisition, the City learned of minor environmental contamination and has been working with Sound Transit to understand the extent - At the request of the City, Sound Transit dropped a monitoring well at the contaminated site and is pursuing a “no further action” letter on the site to provide clean title for potential future development <ul style="list-style-type: none"> • The City is not comfortable obtaining property until “no further action” letter is provided by DOE <ul style="list-style-type: none"> - The City will not close on property until it obtains this “no further action” letter. • Working toward final design with Sound Transit (they want to open in December, 2009). • Sound Transit will vacate property at the end of November, and restore the property <ul style="list-style-type: none"> - Staff will work with Sound Transit for the best restoration until final design can be completed in March, 2010. • They proposed having their contractor “restore” the property for an “interim” Kiss & Ride for the station opening at the end of the year. • This “restoration” does not meet our expectations for a final Kiss & Ride. • Once design is complete, construction should take 3-4 months for the permanent Kiss & Ride. • Councilmember Wythe – Is Sound Transit paying the City to build the “Kiss & Ride”? (Answer: Sound Transit has \$691,000 set aside for the project; construction would take about three months.) • Councilmember Ladenburg – Can we work with the consultant to do joint design on this? (Answer: No.) Any contamination issues? (Answer: There were some.) • Mark Johnsen – If the City purchases the property, legal staff would ensure it is not liable for contamination. • Working on a “hide & ride” study for the station which would identify mitigation measures.
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<p>5. Continued Discussion about How to Deal with Existing “Tree Retention” Covenants.</p> <p>Jack Dodge & Mark Johnsen</p>	<p><input type="checkbox"/> Informational Update</p> <p><input checked="" type="checkbox"/> Recommended for:</p> <p style="padding-left: 40px;"><input checked="" type="checkbox"/> Approval**</p> <p style="padding-left: 40px;"><input type="checkbox"/> Approval with modifications</p> <p style="padding-left: 40px;"><input type="checkbox"/> Denial</p> <p><input type="checkbox"/> Referred to</p> <p><u>**Remove covenants on existing final short plats.</u></p> <p><u>On approved preliminary short plats, property owner can choose option to conform with current code or prior code.</u></p>
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	<p>Comments:</p> <ul style="list-style-type: none"> • Jack Dodge reviewed various scenarios of plats with covenants. • Mark Johnsen reviewed the processes for removal of covenants from long plats, preliminary short plats, and final short plats. • Councilmember Wythe – For preliminary plats, give property owners the option to follow the old or new code.
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	<ul style="list-style-type: none"> • On final short plats with and without homes, send a letter to the property owner that they can remove the tree covenant upon request. • On preliminary short plats with and without homes, the property owner will have the option to retain the covenants or conform to current code requirements. 		
	<table border="1"> <tr> <td data-bbox="261 329 781 625"> <p>6. Discussion about Setting Up a Process/Procedures for the LUP Committee and/or City Council to “Approve or Disapprove” Nontraditional Work Items Being Proposed by the Planning Commission. Steve Butler</p> </td> <td data-bbox="781 329 1526 625"> <input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to </td> </tr> </table>	<p>6. Discussion about Setting Up a Process/Procedures for the LUP Committee and/or City Council to “Approve or Disapprove” Nontraditional Work Items Being Proposed by the Planning Commission. Steve Butler</p>	<input checked="" type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to
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	<p>Comments:</p> <p>Steve Butler distributed a request form for “non-standard” work items.</p> <ul style="list-style-type: none"> • Councilmember Gregerson – How do we estimate costs of the requested “non-standard” work? Should we have a summary of what other work would be affected? • Move forward with the request form with final edits by PC. 		
	<table border="1"> <tr> <td data-bbox="261 831 781 1098"> <p>7. Discussion about a Potential Aquifer Recharge Area Mapping Project and Related Code Changes.</p> </td> <td data-bbox="781 831 1526 1098"> <input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to </td> </tr> </table>	<p>7. Discussion about a Potential Aquifer Recharge Area Mapping Project and Related Code Changes.</p>	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to
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	<p>Comments:</p> <ul style="list-style-type: none"> • Steve Butler reviewed two budget requests <ul style="list-style-type: none"> - A \$70,000 budget request for a Critical Aquifer Recharge Areas study, and related mapping and regulations preparation. - A \$30,000 budget request for a Wellhead Protection study, and related mapping and regulations preparation. 		

City of SeaTac Council Actions October 13, 2009

The following Council actions were taken at the October 13, 2009 Regular Council Meeting:

Summary of \$5,000 - \$35,000 Purchase Requests for the period ended October 9, 2009:

Passed: SeaTac/Airport Station Hide & Ride Parking Study - \$22,000

Passed: Electronic Document Management System - \$26,979

Agenda Bill #3146; Ordinance #09-1030 amending the 2009 Annual City Budget to increase expenditures in the Hotel/Motel Tax Fund (Fund 107) to provide additional funding to Seattle Southside Visitor Services *was adopted October 13, 2009 and becomes effective October 24, 2009.*

Agenda Bill #3141; Motion accepting the work of several contractors for contracts on Fire Station 46 *was carried and became effective October 13, 2009.*

Agenda Bill #3147; Resolution #09-017 authorizing the City Manager or Finance and Systems Director to designate certain expenditures for potential reimbursement from bonds that may be authorized and approved for issuance by the City Council in the future *was passed and became effective October 13, 2009.*