

# SENIOR CITIZEN ADVISORY COMMITTEE

## Meeting Minutes

September 17, 2013  
9:00 a.m.

SeaTac Community Center  
Conference Room

**Call to Order:** The Senior Citizen Advisory Committee meeting was called to order at 9:00 a.m.

**ROLL CALL:** Present: Alice Belenski, Fred Geraldson, Margaret Gray, Jon Ancell, Donna Ellenberger and Dennis Anderson. Excused: Victoria Lockwood.

**ADMINISTRATIVE STAFF:** Kathleen Cummings, Senior Services Supervisor

**APPROVAL OF MINUTES:** Minutes dated June 18, 2013 were approved as written.

### SEATAC CAFÉ:

The refrigerated salad bar from Catholic Community Services/Aging and Disability Service has arrived. It does a really good job of keeping salad bar items cool. There are some logistics about spacing that will be worked out shortly.

### SPECIAL EVENTS:

- 20<sup>th</sup> Anniversary Luncheon, September 25 ~ Kathleen distributed a worksheet outlining details for the luncheon. The Advisory Committee will help with seating, pass out the calendars and help serve the meal. Fred Geraldson will go to the City Council meeting on Tuesday, September 24 to receive the proclamation.

**PURCHASES:** The status of 2013 purchases was reviewed. There is a total of \$4,480 to allocate. So far, we have spent \$430. After some discussion it was decided to allocate the following:

- \$500 for entertainment for Thanksgiving, Holiday Lunch and New Year's.
- \$250 for Meals on Wheels holiday gift cards.
- \$100 for New Year's Eve door prizes.
- \$150 for holiday gift baskets.
- \$300 for salad bar items.
- \$200 for coffee cups.
- \$250 for gift cards for entertainers.
- \$200 for anniversary pocket calendars.
- \$500 for holiday bazaar banners.

Total allocated from above: \$2,450 (Leaving \$1,600 remaining.)

There is also \$498 for craft supplies. Year-to-date we have spent \$373, leaving \$125.

**HOLIDAY BAZAAR:** We only have 7-8 vendor spaces left. The raffle prizes will be as follows:

- First: Queen size block quilt
- Second: Embroidered twin quilt
- Third: Afghan
- Fourth: Pancake Chef certificate
- Fifth: Gift basket

Alice has procured the 15 gift baskets. She will be approaching each senior group about contributions for the gift basket raffle. “Almost new” has started collecting items. Once again we are looking at the Café menu to see if it can be streamlined and more efficient.

**NEW BUSINESS:**

None.

**ADJOURNMENT:** Meeting was adjourned at 9:50 a.m.