

**CITY OF SEATAC  
COMMUNITY BUILDING COMMITTEE MEETING MINUTES**

**July 24, 2013**

**Members present:**

Jean Blackburn, Abdirahman Hashi, Abdiwali Mohamed, Virginia Olsen, Pat Patterson, Keith Siebler (arrived 5:56 p.m.), Matthew York

**Members absent:**

None.

**1. Call to Order**

Virginia Olsen called the meeting to order at 5:36 p.m.

**2. Approval of Minutes:**

The minutes were approved as written.

**3. Old Business:**

None. The Committee agreed to change agenda item to Unfinished Business for all subsequent agendas.

**4. Community Conversations**

Members were given an opportunity to share an interaction or conversation they've had since the last meeting regarding the work of the Community Building Committee.

**5. New Business:**

**A. Council Comments**

Councilmembers in attendance were invited to address the group to discuss questions from the committee including what prompted the Council to forming this committee, what barriers and catalysts exist for building community in SeaTac from the Councilmembers' perspectives, and what outcomes they expect from the work of the Committee.

**B. Mission Statement**

The group discussed the input of Councilmembers and in particular key words and phrases that could inform the Committee's mission statement and reviewed potential mission statement language (Attachment A) as drafted by Caren Adams (facilitator—Public Health – Seattle & King County), and Gwen Voelpel (Assistant City Manager/Staff Liaison). After various suggestions, the group agreed they'd like the facilitator to gather the various proposed revisions and revisit the statement at the August meeting.

### **C. Event Opportunities**

Jean Blackburn presented information on two upcoming events—National Night Out August 6 and the Back to School Fair August 15. The group discussed potential attendance and agreed to schedule a future conversation on Committee participation in and/or attendance at community events.

### **D. Absences/Meeting Order**

Gwen Voelpel asked the group to consider adding to the by-laws provisions related to both absences and public comment. The group agreed to language regarding three consecutive unexcused absences and six absences (excused or unexcused) in a twelve-month time period as being subject to review by the mayor. The group also agreed to add a public comment section to the agenda following Community Conversations for a total of 10 minutes with up to three minutes per speaker depending on the number of speakers in attendance.

## **6. Future Meeting Topics**

Abdiwali Mohamed led a discussion on future meeting topics. The group agreed to try to schedule one of the City's Police Community Service Officers for September and added the following to the August agenda: review of the mission statement, discussion of how to compile a list of community organizations and when/how to schedule visits with providers. Gwen Voelpel also asked that a review of the group's progress on their short-term action items from the May meeting be added to the August agenda.

## **7. Adjourn:**

Virginia Olsen adjourned the meeting at 7:33 p.m.

## Attachment A

City of SeaTac Community Building committee

DRAFT mission statement sentences – July 24, 2013

Build stronger partnerships among communities and with the City of SeaTac to enhance a safe, healthy and sustainable quality of life.

Strengthen the communities' ability to influence city directions and policies

Identify and recruit community strengths and assets to build a stronger City of SeaTac.

Q: use community or communities?

7/24/13