



## City Manager's Weekly Update

February 8, 2013

Dear Mayor, Councilmembers, Residents, and Employees:



### Sweeties Pancake Breakfast

What better way to kick off your Valentine's Celebration than by joining the Senior Program on Saturday, February 9, from 9:00 - 10:30 AM for a pancake breakfast. The Hanky Panky Band will serenade with song and music. Our volunteers will be cooking up some delicious pancakes, French toast, sausage, eggs, coffee and juice. Bring your friends and families and even a sweetie or two! Tickets are \$4.00 in advance and \$5.00 at the door. For more information, please call the Senior Center at 973.4690.

The breakfast will be held at the SeaTac Community Center,  
13735 24th Avenue S.

### Senior Program Acknowledges Efforts of Christine Lee

Thanks go to Christine Cloutier Lee a Recreation Leader 2 for the Senior Program. Recently Christine's quick reaction to a medical emergency at the Senior Program helped save a senior's life. Christine was driving the senior van and taking seniors home from lunch. While still in the parking lot at the Community Center, she noticed a senior in his car. She stopped the van, and observed that he had not moved. When she approached the vehicle she observed that the individual had been sick. Though the man was conscious and talking, Christine did not like how he looked so she called 911 and alerted other staff. The individual was transported to the hospital. He ended up having a heart attack and life-saving measures were taken. After a stay in ICU, the senior is now home

Christine's concern and quick action helped save this senior's life. It would have been very easy to miss the individual in his car, not to notice his condition or dismiss his symptoms to the flu and bug that have been going around everywhere. Christine did none of the above. She acted with her instinct, training and concern. Her quick response brought this individual the medical intervention that was needed to save his life. We are very fortunate to have Christine as part of our team!

### 911 Citizens Academy

Have you ever wondered how a 911 Center works?  
Do you have an interest in Emergency Communications?

Valley Communications Center in Kent is sponsoring an academy to introduce the public to the exciting world of Emergency Communications. See the attached flier for more information about what this eight week program will cover.

## 2013 Miller/Walker Creeks Volunteer Stewardship Opportunities

Please mark your calendars for volunteer stewardship opportunities in 2013 in the Miller-Walker basin! Monthly ivy and blackberry pulls will continue through May in Walker Preserve. No experience is necessary, the work parties are fun and productive, and gloves and tools are provided!

### Walker Preserve Invasive Plant Removal 2013 Winter-Spring Schedule

Saturdays from 9:30 AM to 12:30 PM

February 9

March 16

April 20

May 18



#### Where:

Walker Preserve Park, SW 168th Street and 2nd Avenue SW in Normandy Park, up the road from Normandy Park City Hall. If driving, your parking options include:

- Three spaces in the small lot at SW 171st Street and Second Avenue SW
- On the street along SW 168th Street

From the gate behind the Walker Preserve sign, walk down the trail towards the creek.

**IMPORTANT NOTE:** Please plan ahead – this park does not have a restroom.

#### Activities:

- Seek out English ivy and remove it from trees and pull roots out of the ground. Seek out Himalayan blackberry plants, cut them back, and then dig out the root balls. Plant native plants. Activities may vary each month.

#### What to bring:

- Your enthusiasm
- Clothing that will protect you from the rain and blackberry thorns
- Filled water bottle, gloves if you have them

Gloves, tools, snacks, and training are provided.

**Sign up and questions:** Elissa Ostergaard, [elissa.ostergaard@kingcounty.gov](mailto:elissa.ostergaard@kingcounty.gov) or 296.1909.

This volunteer event is an opportunity to visit a pleasant park in the City of Normandy Park, along Walker Creek. The City of Normandy Park and volunteers rebuilt the footbridge over the creek last year, and neighbors and other volunteers have made a lot of progress restoring the native plant community in this park. This work will help native plants thrive, and provide shade and food for the salmon that live in the creek. Please sign up if you can, or decide to show up at the last minute!

Stewardship of the Miller/Walker Creeks basin is jointly funded by the City of SeaTac, City of Burien, City of Normandy Park, King County, and the Port of Seattle. For more information visit [www.kingcounty.gov/environment/watersheds/central-puget-sound/miller-walker-creeks.aspx](http://www.kingcounty.gov/environment/watersheds/central-puget-sound/miller-walker-creeks.aspx) or contact Miller/Walker Creek Basin Steward Elissa Ostergaard at [elissa.ostergaard@kingcounty.gov](mailto:elissa.ostergaard@kingcounty.gov), 296.1909.

## **MRSC (Municipal Research and Services Center) Publications**

MRSC creates publications that are helpful for City Council, staff, and citizens wanting to know more about City government. To view these documents, go to [www.mrsc.org/publications/publications.aspx#currentpubs](http://www.mrsc.org/publications/publications.aspx#currentpubs).

MRSC announced the newly revised *Getting into Office: Being Elected or Appointed into Office in Washington Counties, Cities, Towns, and Special Districts*. This document addresses issues relating to: qualifying and running for elective office in cities, towns, counties, and special districts; assuming office; vacancies in office; and appointments to fill vacancies. Here is the link to *Getting into Office* - [www.mrsc.org/publications/gio13.pdf](http://www.mrsc.org/publications/gio13.pdf).

## **CERT Training Session Begins March 14**

CERT (Community Emergency Response Team) training is a Citizen Corp and FEMA (Federal Emergency Management Association) supported curriculum and promotes a partnering effort between emergency services and the people that they serve. The goal is for emergency personnel to train members of neighborhoods, community organizations, or workplaces in basic preparation and response skills. CERT members are then integrated into the emergency response capability for their area.

SeaTac and Burien fire and police departments partner in offering this eight-week training held on weekday evenings, with a Practical Final Exercise held on a Saturday. Sessions require approximately 20 hours to complete. There is a \$35.00 fee to cover the partial cost of CERT supplies, including a backpack, hard hat, goggles, 4-in-1 tool and a fully stocked first aid kit.

Training is designed to cover the following:

- Disaster Preparedness
- Fire Safety
- Disaster Medical Operations
  - Triage
  - Treating Life Threatening Injuries
  - Assessment, Treatment and Hygiene
- Light Search and Rescue
- Team Organization
- Disaster Psychology
- Terrorism
- Final Exercise

If you would like more information about CERT or wish to receive an application by mail, please contact CSO Mechee Burnett at [mechee.burnett@kingcounty.gov](mailto:mechee.burnett@kingcounty.gov) or 973.4917.

## **Next Session Begins March 14, 2013**



### **SeaTac Police Explorers Program**

Whether you are interested in Law Enforcement as a future career or just interested in growing in your personal life and committed to your community, The SeaTac Police Explorers is a great program for youth ages 14 - 20. Please contact Community Service Officer Burnett at 973.4917 if you have any questions about the program or to obtain an application.

## Police Citizens Academy Spring Session

The Police Citizens Academy is a 12-week session offered to the residents of SeaTac. The Citizens Academy was designed to educate the public about the police department and to increase understanding between citizens and police. This understanding will help citizens better assist officers. It will also increase the safety in their neighborhoods and community.

The program is FREE for anyone who lives or works in the cities of Burien and SeaTac. The next Citizens Academy training will be held:

Wednesdays, March 20 - June 12, 6:00 – 9:00 PM  
SeaTac City Hall, 4800 S. 188th Street

For an application visit <http://cityofseatac.com/index.aspx?page=229>, for more information contact CSO Eloise Kruger, 973.4915.

Please mail application to: SEATAC POLICE SERVICES  
RE: Citizen's Academy  
4800 S. 188 St.  
SeaTac, WA 98188



### Free Tax Preparation Services

United Way of King County will provide FREE tax preparation services at 17 sites across King County from **January 15 to April 15, 2013**. Free tax preparation is available for households making less than \$50,000 and filing a basic tax return. See the attached flyer for more details.

<u>SeaTac Location</u>	<u>Days</u>	<u>Times</u>	<u>Languages</u>
Angle Lake Family Resource Center 4040 S. 188th Street SeaTac, WA	Mondays Tuesdays Saturdays	5-9 PM 5-9 PM 9 AM-1 PM	Services in English AND Spanish

#### Attachments:

911 Citizens Academy  
United Way Free Tax Prep

#### Agendas:

Civil Service Committee	02.11.13
Human Services Advisory Committee	02.11.13
Hotel/Motel Advisory Committee	02.13.13

You can view the City's Event Calendar at:

[www.ci.seatac.wa.us/index.aspx?page=16](http://www.ci.seatac.wa.us/index.aspx?page=16)

  
\_\_\_\_\_  
Todd Cutts, City Manager



.....`GLi fXlm  
...`April %ž&S%` ..  
; .SS`Ua "lc) .SS`d"a "

## 911 Citizens Academy

Have you ever wondered how a 911 Center works?  
Do you have an interest in Emergency Communications?

Valley Communications Center in Kent is sponsoring this academy to introduce the public to the exciting world of Emergency Communications. This 8 week program will cover all aspects of the 911 process from the time a call is received to the moment a police or fire dispatch is made. Participants will also have the opportunity to sit-in with a 911 Call Receiver & Dispatcher to gain firsthand experience of what actually happens when you call 911.

### Highlights

- Handles 911 Calls For Most of South King County
- Nationally Accredited
- Class Size Limited to 16 participants who must agree to undergo a background check



Valley Communications Center  
Kent, Washington

For Questions Call  
(253) 372-1526

<http://www.valleycom.org/>  
Phone: (253) 372-1300  
Fax: (253) 372-1305



NOW MORE SERVICES!



# Taxes?

# Free.

# Easy.

We're here for you.



United Way of King County

720 SECOND AVENUE  
SEATTLE, WA 98104-1702

NON-PROFIT ORG  
US POSTAGE  
**PAID**  
SEATTLE, WA  
PERMIT NO. 4239

Free, quality tax preparation and electronic filing for quick refunds

## Jan. 15 to April 15, 2013

### SOMALI

**Diyaarinta Canshuur Soo Celinta iyo xareynta qaabka degdegga ah (electronic) BILAASHKA AH In badan ka soo cesho intii aad shaqeystay.**

**Janaayo 15 – Abriil 15, 2013**

Kan waa adeeg bilaash ah oo loogu talagalay guryaha dakhligoodu ka yar yahay \$51,000.

Wadaninimo looma baahna.

Iska ilaali bixinta ujrada ama ka sii amaahashada lacagta kuu soo noqonaysa ee xisaabiyayaasha lacagta qaata.

Waxaan kaa gargaari karnaa dalbashada lambarka gaarka ah ee aqoonsiga cashuur-bixiyaha (Individual Taxpayer Identification Number - ITIN).

Si aad macluumaad dheeraad ah u heshid, waxaad wacdaa **2-1-1** ama **1-800-621-4636**.

### SPANISH

**Preparación Gratuita de Declaración de Impuestos**

**Del 15 de enero al 15 de abril de 2013**

- Un servicio gratuito para los hogares que ganan menos de \$51,000.
- No es necesario hacer cita ni hay requisito de ciudadanía.
- Devoluciones básicas de impuestos solamente (no se prepara ningún impuesto comercial, ingresos de alquileres, ni venta de propiedad o acciones).
- Tendremos disponible ayuda para solicitar el Número de Identificación Individual de Contribuyente (ITIN siglas en inglés).

Para mas información, llame al **2-1-1** o al **1-800-621-4636**.

**A free service for households making less than \$51,000**

- **No fees EVER.** And get your refund quickly.
- Quality tax preparation by IRS-certified volunteers.
- Just walk in — no appointment needed.
- Sorry, no business taxes, rental income or sale of property or stock.

**Additional services on weekends! Apply for public benefits and college financial aid, plus get your latest credit report and more.**

**Don't need tax help?** If your annual income is less than \$57,000, you can still file online for free at [myfreetaxes.com/kingcounty](http://myfreetaxes.com/kingcounty). Email [eitc@uwkc.org](mailto:eitc@uwkc.org) with any questions.

For more information, call **2-1-1** or **1-800-621-4636** or visit [unitedwayofkingcounty.org/taxhelp](http://unitedwayofkingcounty.org/taxhelp)

### CHINESE

#### 免費報稅

**2013年1月15日 - 4月15日**

- 為收入低於 \$51,000 的家庭提供的免費服務
- 無需預約或公民身份
- 僅限一般報稅 (不接受商業稅、租金所得稅、物業銷售稅或股票所得稅)
- 可提供協助申請“個人納稅者鑒別號碼” (ITIN)

欲瞭解詳細資訊，請致電 **2-1-1** 或 **1-800-621-4636**。

### AMHARIC

**ነጻ የግብር ሒሳብ ሥራ እና በኩምፒተር ፋይል መላክ የሚችሉትን ብዙውን ለግል ያስተኩሩ ጥር 15 - ሚያዝያ 15, 2013**

ይህ ከ \$51,000 በታች ገቢ ላላቸው ቤተሰቦች የገንዘብ ለግል ገቢ ነው።

የዩኤስ ዜጋ መሆን አያስፈልገውም።

ለገንዘብ የግብር ሒሳብ ሠራተኞች ከፍተኛ ወይም በአፋጣኝ ተመላሽ ገንዘብ ብድርን ማግኘትን ያስወግዱ።

ለግለሰብ የግብር ከፋይ መለያ ቁጥር (አይ ቲ ኤይ ኤ?) ማመልከቻ እንዲያስገቡ ልንረዳዎት እንችላለን።

በተጨማሪ መረጃ፣ **2-1-1** ወይም **1-800-621-4636** ደደውሉ።

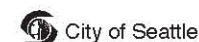
AUBURN	<b>Green River Community College</b> Auburn Center 110 2nd St. SW, suite 145 98001	Mondays 5–9 P.M. (until Feb. 28) Tuesdays 5–9 P.M. Wednesdays 5–9 P.M. Saturdays 10 A.M.–2 P.M.	Spanish
BELLEVUE	<b>Bellevue Hopelink</b> 14812 Main St. 98007	Tuesdays 1–5 P.M. Tuesdays 5–9 P.M. (until Feb. 28) Thursdays 1–9 P.M. Saturdays 10 A.M.–2 P.M.	Chinese, Hindi Chinese Chinese, Hindi, Japanese Chinese
	<b>Crossroads Bellevue</b> 15600 NE 8th, 98008	Wednesdays 5–9 P.M. Thursdays 5–9 P.M. Saturdays 11 A.M.–3 P.M.	
BURIEN	<b>Burien Goodwill</b> 12808 Ambaum Blvd SW, 98146	Tuesdays 5–9 P.M. Thursdays 5–9 P.M. Saturdays 10 A.M.–2 P.M.	Spanish Vietnamese
FEDERAL WAY	<b>Multi-Service Center</b> 1200 S. 336th St. 98093	Tuesdays 5–8 P.M. Wednesdays 5–8 P.M. Thursdays 5–8 P.M. Saturdays 10 A.M.–2 P.M.	Spanish Tagalog
KENT	<b>WA Women's Employment and Education Center</b> 515 W. Harrison St. 98032	Tuesdays 5–8 P.M. Thursdays 5–8 P.M. Saturdays 1–4 P.M. Sundays 9 A.M.–12 P.M. (until Feb. 28)	Spanish, Vietnamese Vietnamese Tagalog Spanish
	<b>Highline Community College</b> Outreach Center 23835 Pacific Hwy. S, 98198, suite 101	Wednesdays 4–8 P.M. Thursdays 4–8 P.M. Saturdays 9 A.M.–1 P.M.	Russian Russian
KIRKLAND	<b>Kirkland Hopelink</b> 11011 120th Ave. NE, 98033	Tuesdays 5–9 P.M. Sundays 10 A.M.–2 P.M.	Chinese, Tagalog
RENTON	<b>Salvation Army Renton Rotary Food Bank</b> 206 S. Tobin St. 98055	Tuesdays 5–9 P.M. Wednesdays 5–9 P.M. Sundays 12 P.M.–4 P.M.	Vietnamese
SEATAC	<b>The Village at Angle Lake</b> Community Services Building 4040 S 188th St., 98188	Mondays 5–9 P.M. Tuesdays 5–9 P.M. Saturdays 9 A.M.–1 P.M.	Spanish
SEATTLE	<b>Beacon Hill</b> El Centro de la Raza 2524 16th Ave. S. 98144	Tuesdays 5–9 P.M. Thursdays 5–9 P.M. Saturdays 10 A.M.–2 P.M.	Spanish Spanish Spanish, Tagalog
	<b>Central District</b> Yesler Community Center 917 E. Yesler Way 98122	Mondays 6–9 P.M. (until Feb. 28) Thursdays 5–9 P.M. Saturdays 10 A.M.–2 P.M.	East African East African, Chinese East African
	<b>Downtown</b> Seattle Public Library 1000 4th Ave. 98104	Mondays 3–7 P.M. Tuesdays 12 P.M.–7 P.M. Wednesdays 12 P.M.–7 P.M. Thursdays 12 P.M.–7 P.M. Saturdays 12 P.M.–4 P.M. Sundays 1–5 P.M.	Chinese Chinese, Spanish Chinese Chinese, Spanish, Vietnamese Chinese
	<b>Lake City</b> Lake City Neighborhood Service Center 12525 28th Ave. NE 98125	Mondays 5–9 P.M. (until Feb. 28) Tuesdays 5–9 P.M. Thursdays 5–9 P.M. Saturdays 11 A.M.–3 P.M.	
	<b>Rainier Beach</b> Rainier Community Center 4600 38th Ave S, 98118	Wednesdays 5–8 P.M. Thursdays 5–8 P.M. Saturdays 11 A.M.–3 P.M. Sundays 11:30 A.M.–3:30 P.M.	Chinese Chinese
	<b>White Center</b> Joseph House 11215 5th Ave. SW, 98146	Tuesdays 5:30–9 P.M. Thursdays 5:30–9 P.M. Saturdays 10 A.M.–2 P.M. Sundays 10 A.M.–2 P.M.	Tagalog, Vietnamese
SHORELINE	<b>Shoreline Hopelink</b> 15809 Westminster Way N. (next to Marshall's in the Aurora Square Plaza), 98133	Wednesdays, 5 P.M.–9 P.M. Thursdays, 1 P.M.–9 P.M. Saturdays, 10 A.M.–2 P.M.	Korean Chinese Spanish

**For more information call 2-1-1**

### What to bring to the tax site:

- W-2s or other statements for you and your spouse from ALL your employers
- Picture ID (new requirement)
- Social Security card or ITIN number and birth dates for everyone on your return
- Any 1099 forms (for income from interest, dividends, retirement, Social Security or unemployment)
- Name, address and taxpayer identification number of child care provider if you pay for day care
- Records of student loan payments
- Records of payments for educational expenses, such as college tuition
- Mortgage interest and property tax statements, if you own a home
- Bank account number, for direct deposit
- A copy of last year's tax return, if you have it
- If filing jointly, both filer and spouse must be present to file electronically

United Way of King County Free Tax Preparation Campaign sponsors:





4800 South 188<sup>th</sup> Street  
SeaTac, WA 98188-8605

City Hall: 206.973.4800  
Fax: 206.973.4809  
TDD: 206.973.4808

# AGENDA

## City of SeaTac

### Civil Service Commission

**Chair:** Erin Sitterley

**Commissioners:** Sue Drebert, Donna Thomas

**Chief Examiner/Assistant Chief Examiner:** Stephanie Johnson, Alyne Hansen

**Meeting: Monday, February 11, 2013**

**Location: SeaTac City Hall, Conference Room 128**

#### AGENDA

1. **Call to Order** – By Committee Chair
2. **Public Comment** – If requested
3. **Regular Business:**
  - Approval of Minutes:
    - i. Meeting held on January 14, 2013
  - 2013 Battalion Chief Examination
  - Other items from the Commission members
4. **Next Meeting** – Monday, March 11, 2013 at 3:30 p.m. at SeaTac City Hall, Conference Room 128.

**Mayor**  
*Tony Anderson*

**Deputy Mayor**  
*Mia Gregerson*

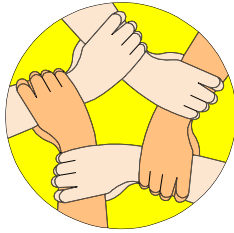
**Councilmembers**  
*Barry Ladenburg*  
*Rick Forschler*  
*Terry Anderson*  
*Dave Bush*  
*Pam Fernald*

**City Manager**  
*Todd Cutts*

**City Attorney**  
*Mary Mirante Bartolo*

**City Clerk**  
*Kristina Gregg*





**City of SeaTac  
Human Services  
Advisory  
Committee**

---

**Phyllis Byers, Chair  
Joe Van, Vice-Chair  
Cheryl Forbes  
Ron Altier  
Valerie Allan**

***Alternates*  
Othman Heibe  
Judith Williams**

◆  
The Human Services  
Advisory Committee serves  
the City Council by advising  
on human services issues  
including:

community needs  
human services priorities  
plans and policies  
funding requests  
annual funding plans  
collaborative & regional  
planning initiatives  
service trends & updates

◆  
City of SeaTac  
4800 South 188<sup>th</sup> Street.  
SeaTac, WA 98188  
206.973.4815

TDD: 206.973.4808  
FAX: 206.973.4819

**Meeting Notice**

**SeaTac City Hall  
Airport Conference Room – 3<sup>rd</sup> floor**

**Monday, February 11<sup>th</sup>, 2013  
5:30 PM**

**Agenda**

**Call to Order**

**Approval of Minutes:  
Introductions:**

**Presentations:**

**Business:**

- Contract update
- Presentation to Rotary

**New Business:**

- Review 2013 Committee work plan
- Schedule of presenters
- King County Transformation Panel

**Next Meeting:**

- **March 18, 2013**

**Please note: meeting being held a week earlier  
due to holiday**

**Reminder:** Regular meetings will be on the **3rd  
Monday** of the month.

**Adjournment:**

**Notes:**



4800 South 188<sup>th</sup> Street  
SeaTac, WA 98188-8605

City Hall: 206.973.4800  
Fax: 206.973.4809  
TDD: 206.973.4808

**Mayor**  
Tony Anderson

**Deputy Mayor**  
Mia Gregerson

**Councilmembers**  
Barry Ladenburg  
Rick Forschler  
Terry Anderson  
Dave Bush  
Pam Fernald

**City Manager**  
Todd Cutts

**City Attorney**  
Mary Mirante Bartolo

**City Clerk**  
Kristina Gregg

## HOTEL/MOTEL COMMITTEE

*February 13, 2013*

**3:00 – 5:00 PM**

**SeaTac City Hall, Airport Conference Room  
4800 S. 188<sup>th</sup> Street**

**Chair: Mayor Tony Anderson**

**Alternate: Councilmember Terry Anderson**

### **AGENDA**

- 1. Introductions – All (5 minutes)**
- 2. Review and Approve November 14, 2012 and January 9, 2013 minutes – Mayor Anderson (10 minutes)**
- 3. S 200<sup>th</sup> Street Station / Sound Transit Update – Soraya Lowry (15 minutes)**
- 4. SSVS Update – Katherine Kertzman (10 minutes)**
- 5. Seattle Southside Tourism Promotion Area / Tourism Development Authority Discussion – Group (20 minutes)**
  - **Discussion on reduction in City of Kent SSVS investment**
- 6. Museum of Flight Television Spots - (10 minutes)**
- 7. Tourism Legislative Report – Katherine Kertzman (5 minutes)**
- 8. Smith Travel Report / State Tax Receipts – Group (5 minutes)**
- 9. Other Business**
- 10. Adjourn**