

City of SeaTac

Regular Council Meeting Minutes

November 13, 2012
6:00 PM

City Hall
Council Chambers

CALL TO ORDER: The SeaTac City Council Regular Meeting was called to order by Mayor Anthony (Tony) Anderson at 6:02 p.m.

COUNCIL PRESENT: Mayor Anthony (Tony) Anderson, Deputy Mayor (DM) Mia Gregerson, Councilmembers (CMs) Barry Ladenburg, Rick Forschler, Terry Anderson, and Dave Bush. Excused absence: CM Pam Fernald.

STAFF PRESENT: City Manager Todd Cutts, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Assistant City Manager (ACM) Gwen Voelpel, Finance & Systems Director Aaron Antin, Public Works (PW) Director Tom Gut, Assistant Parks & Recreation (P&R) Director Lawrence Ellis, Executive Assistant Lesa Ellis, Assistant Fire Chief Brian Wiwel, Facilities Manager Pat Patterson, and Police Captain Annette Louie.

FLAG SALUTE: Mayor A. Anderson led the Council, audience and staff in the Pledge of Allegiance.

PUBLIC COMMENTS: Stefani Quane spoke in support of collective gardens and encouraged the City to finish researching the issue about medical dispensaries.

Earl Gipson spoke regarding Agenda Bill #3422, Code Compliance Program Coordinator. He urged Council to measure how effective this person is during the next year.

John Thompson spoke regarding Agenda Bill #3451, Comprehensive Plan (CP) Amendments, that was discussed during the Council Study Session (CSS). He spoke against the staff alternative to move Map Amendment A-1 (related to property located at 3050 South 150th Street) to the 2013 docket and take no action this year.

PRESENTATIONS:

•Confirmation of Mayoral re-appointment of Margaret Gray, and appointment of Donna Ellenberger and Victoria Lockwood as alternate members to the Senior Citizen Advisory Committee and appointment of Doug Pellock (Alaska Airlines) to the Fire Consolidation Exploratory Community Ad Hoc Committee

MOVED BY GREGERSON, SECONDED BY LADENBURG TO APPROVE THE RE-APPOINTMENT OF MARGARET GRAY, AND APPOINTMENT OF DONNA ELLENBERGER AND VICTORIA LOCKWOOD AS ALTERNATE MEMBERS TO THE SENIOR CITIZEN ADVISORY COMMITTEE AND APPOINTMENT OF DOUG PELLOCK TO THE FIRE CONSOLIDATION EXPLORATORY COMMUNITY AD HOC COMMITTEE.*

CM T. Anderson stated she interviewed the Senior Citizen Advisory Committee applicants and was pleased with all of them.

*MOTION CARRIED UNANIMOUSLY.

Mayor A. Anderson read and presented the certificates to Ms. Ellenberger and Ms. Lockwood.

Ms. Gray, Ms. Lockwood and Mr. Pellock were unable to be in attendance. Their certificates will be mailed to them.

•Tukwila Food Pantry

Director Joe Tice reviewed their mission to serve the residents of the cities of SeaTac, Tukwila, and Burien with their emergency food needs and other emergency services referrals. The Tukwila Food Pantry provides services to Burien, SeaTac, and Tukwila.

One service provided is the Tuesday's Table Program which allows individuals, families, homeless and seniors a place to share a meal and commune with others.

Since 2001, Tukwila Pantry has had 117,409 household visits with 18,447 visits to SeaTac families, distributed over 15 million pounds of food with 2.87 million pounds of food to SeaTac residents. SeaTac represents 20% of their service clients.

Mr. Tice thanked the City for its support.

Council expressed their appreciation for these services.

CONSENT AGENDA:

- **Approval of claims vouchers** (check nos. 100448 – 100636) in the amount of \$1,384,621.61 for the period ended November 5, 2012.
- **Approval of payroll vouchers** (check nos. 51023 – 51056) in the amount of \$421,614.52 for the period ended October 31, 2012.
- **Approval of payroll electronic fund transfers** (check nos. 74613 – 74795) in the amount of \$351,819.57 for the period ended October 31, 2012.
- **Approval of payroll wire transfer** (Medicare and Federal Withholding Tax) in the amount of \$70,883.73 for the period ended October 31, 2012.

Approval of Council Meeting Minutes:

- **2013-2014 Budget Workshop 1** held October 12, 2012
- **2013-2014 Budget Workshop 2** held October 13, 2012
- **Council Study Session** held October 23, 2012
- **Regular Council Meeting** held October 23, 2012

Agenda Items reviewed at the October 23, 2012 Council Study Session and recommended for placement on this Consent Agenda:

Agenda Bill #3422; Ordinance #12-1016 amending the City's Classification and Compensation Plan by adding a newly created position titled Code Compliance Program Coordinator

Agenda Bill #3466; Motion authorizing the City Manager to execute a lease with Medic One for space at Fire Station 47

Agenda Bill #3454; Motion accepting Sound Transit's offer to purchase Guideway and Temporary Construction Easements and authorizing the City Manager to execute the easement documents

MOVED BY T. ANDERSON, SECONDED BY GREGERSON TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

PUBLIC COMMENTS (related to the Consent Agenda): There were no public comments.

*MOTION CARRIED UNANIMOUSLY.

PUBLIC HEARING (PH):

● **Setting the City's 2013 Property Tax Levy**

Mayor A. Anderson opened the PH at 6:31 p.m.

Finance & Systems Director Antin reviewed the summary below for Agenda Bill #3456.

Council discussion ensued regarding the effect of approving or failing the 1% allowed property tax increase. If Council fails the increase, the \$13.3 Million levy amount estimated would decrease by approximately \$130,000. The 1% is equal to an estimated \$130,000. The final levy amount is dependent on the King County (KC) Assessor's certification of the City's assessed valuation (AV), which is a key factor in this calculation.

City Manager Cutts explained that the five-year forecast reviewed earlier with Council shows the City having a deficit beginning in 2015, and a 1% increase per year was assumed. If the 1% is not included, that deficit could occur sooner and would be greater.

Council comments were made on whether to include the 1% in the budget. Mayor A. Anderson, and CMs Ladenburg and Bush stated their desire to include while CM Forschler stated his desire to not include the 1%.

Mayor A. Anderson closed the PH at 6:52 p.m.

ACTION ITEM (Related to a PH):

Agenda Bill #3456; Ordinance #12-1017 setting the City's 2013 Property Tax Levy

Summary: As of November 2, 2012, the KC Assessor's Office has not yet certified the City's AV, nor are they able to provide an exact date that this information is to be released. Based on past experience, this action typically occurs in December after the date by which City's must file their requests to the County. The specific date the City's tax levy must be filed with the KC Assessor and KC Council is December 3. The first opportunity to pass the 2013-2014 Budget, which includes the proposed amounts of property taxes in 2013, is November 13.

ACTION ITEM (Related to a PH):

Agenda Bill #3456; Ordinance #12-1017 (Continued): Staff recommends that this Ordinance be adopted with the estimated 2013 levy amount of \$13,338,345, which includes a 1% increase (or \$130,000) from the 2012 levy. This action would result in an estimated levy rate of \$3.05/1000AV. As an example, for the owner of a \$250,000 home, experiencing a 3% drop in AV, the \$3.05/1000AV rate would equate to an additional \$19.60/year (or \$1.60/month) in City Property Taxes compared with 2012. However, it should be noted that the actual increase or decrease in taxes really depends on the actual change in a particular property's assessed valuation.

This Ordinance provides for a 2013 property tax levy of \$13,338,345. The actual levy rate cannot be determined until AVs are certified. However, based on the estimated AV today, this levy amount equals an estimated levy rate of \$3.05/1000AV. In 2012, the tax levy rate is \$2.878 per thousand AV.

MOVED BY GREGERSON, SECONDED BY LADENBURG TO ADOPT ORDINANCE #12-1017.

UPON A ROLL CALL VOTE, MOTION CARRIED WITH LADENBURG, A. ANDERSON, GREGERSON, AND BUSH VOTING YES AND FORSCHLER, AND T. ANDERSON VOTING NO.

PUBLIC HEARING (PH):

•Establishing the City's 2013-2014 Biennial Budget

Mayor A. Anderson opened the PH at 6:53 p.m.

Finance & Systems Director Antin reviewed the summary below for Agenda Bill #3457.

City Manager Cutts announced that there is potential for a motion to be made after the PH to authorize the City Manager to make adjustments to the budgeted ending fund balance to account for the pending labor settlement between the City and the International Association of Fire Fighters (IAFF) Union.

Mayor A. Anderson explained that this is the City's first biennial budget so some of the numbers may seem larger than past years as they account for two years versus one.

Council discussion ensued regarding opinions expressed during the budget workshop and the need for suggestions to be made during the workshops to help the Council come together. CM Forschler re-expressed his opinion that a balanced budgeted is revenues = expenditures.

Mr. Antin stated that the average operating reserve policy goal for several nearby cities (New Castle, Burien, Maple Valley, Covington, Renton, Auburn, Tukwila, and Des Moines) is 7-10%. SeaTac is at 25%.

Earl Gipson offered suggestions for using construction sales tax and one time revenues.

Clyde Hill stated that staff prepared the budget consistent with direction given from Council to maintain services and meet the reserve policy and it is working.

Mayor A. Anderson closed the PH at 7:22 p.m.

ACTION ITEM (Related to a PH):

Agenda Bill #3457; Ordinance #12-1018 establishing the City's 2013-2014 Biennial Budget

Summary: The City Council and staff have been working on preparation of the 2013-2014 Biennial Budget since the June, 2012 Macro Budget workshop. Previous budget estimates have been reviewed in full and City Council provided further direction at a series of Budget Workshops conducted in October. The 2013-2014 Preliminary Budget document, detailing funding recommendations and updated to include all adjustments made by the City Council during the Budget Workshops, was made available to SeaTac citizens and the public at large on October 30. Upon filing of the Preliminary Budget, public notices were also issued in the City's newspaper of record for two consecutive weeks prior to the official PH on the budget scheduled for November 13. Per state statute the City Council may, at any time after the PH on the budget but before the end of calendar year 2012, choose to adopt the Preliminary 2013-2014 Budget as the final adopted 2013-2014 Budget.

This document presents the overall plan for allocating City resources to the variety of programs necessary to protect the community's physical security, enhance the quality of life and to maintain and develop the City's facilities and infrastructure. Through the use of anticipated 2012-2014 revenues, together with fund balances, the 2013-2014 Preliminary Budget has been balanced and provides for the continuation of the current levels and mix of municipal services, and achieves the Council's stated goal of maintaining three months of operating reserves in the general fund (GF).

ACTION ITEM (Related to a PH):

Agenda Bill #3457; Ordinance #12-1018 (Continued): To achieve this balance, a 1% increase in the City's regular property tax has been assumed, along with an estimated \$3.05/1000 AV property tax levy rate for the 2013-2014 budget period. However, as the levy rate is a product of the actual assessed valuation certified by the KC Assessor, and additional state laws restrict the rate to not exceed \$3.10/1000 AV, and KC may change the City's estimated AV prior to year end, the 1% taxing authority being requested may become unobtainable even if authorized. This result will not be known prior to the City's legal deadline (December 3) to submit their property tax authorization to KC for inclusion in the 2013 tax roll.

The GF, which supports the majority of municipal operating services, anticipates 2013-2014 revenues of \$63,154,233 and expenditures of \$63,936,940. The 2013-2014 Preliminary Budget proposes the two year gap of \$782,707 to be filled by positive budget performance savings from 2012. It is also noteworthy that the 2014 portion of the 2013-2014 Budget does plan for expenditures below anticipated revenues, but again assumes a 1% increase in property taxes. A longer-term five-year forecast (2012-2017) was also discussed in relation to the budget being planned for 2013-2014. This longer-term forecasting ability helps assist Council and citizens to look ahead and predict future structural issues that can be influenced both by funding sources and uses decisions that are being implemented in the near-term 2013-2014 Biennial Budget.

In addition to minimizing impacts to current service levels, the 2013-2014 Preliminary Budget strives to provide the resources and expenditures for the first two years of the 2013-2018 Capital Improvement Program (CIP) totaling \$24,574,663 planned for 2013-2014. These planned 2013-2014 capital expenditures include building improvements, transportation and pedestrian improvements, property acquisitions, and various equipment and vehicle replacements.

The 2013-2014 Biennial Budget reflects the strategic direction from City Council and creates a sound expenditure plan for the coming two years. The 2013-2014 Preliminary Budget also provides operating and capital budgets that are in line with the City's goal of delivering the highest level of services possible, while making necessary strategic investments for the future.

The proposed budget for all funds in 2013-2014 provides for total City revenues over the two year period of \$107,114,849 and expenditures totaling \$122,743,239, resulting in projected ending fund balances for all funds at December 31, 2014, in the amount of \$35,338,584.

MOVED BY GREGERSON, SECONDED BY A. ANDERSON TO ADOPT ORDINANCE #12-1018.*

MOVED BY GREGERSON, SECONDED BY A. ANDERSON TO AMEND THE BUDGET BY AUTHORIZING THE CITY MANAGER TO MAKE ADJUSTMENTS TO THE 2013 ENDING FUND BALANCE TO ACCOUNT FOR THE PENDING LABOR SETTLEMENT BETWEEN THE CITY AND THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS UNION.

AMENDED MOTION CARRIED UNANIMOUSLY.

*UPON A ROLL CALL VOTE, MOTION CARRIED, AS AMENDED, WITH LADENBURG, T. ANDERSON, A. ANDERSON, GREGERSON, AND BUSH VOTING YES AND FORSCHLER VOTING NO.

UNFINISHED BUSINESS: There was no Unfinished Business.

NEW BUSINESS: There was no New Business.

CITY MANAGER'S COMMENTS: City Manager Cutts commented on the following: (1) Community Building Committee (CBC) applications are due December 7; (2) November 16 – 9 a.m. to noon, City consultants at the YMCA handing out surveys for the City's Surface Water Plan; (3) November 16 – 11:30 a.m. – 1 p.m., Senior Holiday Lunch at the SeaTac Community Center (STCC); (4) November 22 and 23, City Hall will be closed for the Thanksgiving Holiday; and (5) November 29 – 5:30 to 8 p.m., Tree Lighting Ceremony at the STCC.

COUNCIL COMMENTS: CM Ladenburg commented on the following: (1) RapidRide service in the City; (2) Code Compliance Program Coordinator; and (3) 1% property tax.

CM Forschler clarified the CP Map Amendment A-1 staff alternative.

CM T. Anderson stated that CM Fernald was absent due to a family emergency.

COUNCIL COMMENTS (Continued): CM Bush commented on the following: (1) Global Connections Jazz Band has raised \$60,000+ and will be playing at the Presidential Inauguration in January; (2) homeless students in SeaTac; and (3) Holiday of Hope – he encouraged people to donate money to provide presents for kids that won't otherwise have a Christmas.


DM Gregerson provided a brief update on the Suburban Cities Association (SCA). She offered to step down from the board if another CM was interested. SCA confirmed the appointment of CM Fernald to the Community Development Block Grant (CDBG) Joint Regional Committee (JRC) and Mayor A. Anderson was appointed to the Regional Law, Safety, and Justice Committee. She also requested a future presentation about the South Correctional Entity (SCORE) facility. DM Gregerson stated that Planning Commissioner Roxie Chapin is also the South Seattle Soroptimist. Ms. Chapin wants everyone to know that there is an opportunity for young women ages 14 to 17 to receive \$1,000 grants/scholarships through the Violet Richardson Award Program. The deadline is December 15.

Mayor A. Anderson commented on the following: (1) City volunteers are necessary and appreciated; and (2) American Federation of State, County, and Municipal Employees (AFSCME) Union donated \$1,000 to the Global Connections Band.

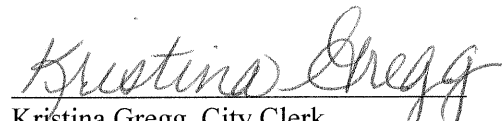
ADJOURNED:

MOVED BY T. ANDERSON, SECONDED BY GREGERSON TO ADJOURN THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 7:37 P.M.

MOTION CARRIED UNANIMOUSLY.



Tony Anderson, Mayor



Kristina Gregg, City Clerk