

CITY OF SEATAC
Human Services Advisory Committee
Minutes

September 17, 2012
5:30 PM

SeaTac City Hall
Airport Conference Room

Call to Order	Committee members met at 5:30 PM
Members Present	Phyllis Byers, Joe Van, Cheryl Forbes, Ron Altier, Othman Heibe (alt.), Judith Williams (alt.)
Members Absent	Valerie Allan
Staff Present	Colleen Brandt-Schluter, City Manager's Office
Approval of Minutes	

BUSINESS

Agency Presentation(s)	Janet Arbogast/Literacy Source shared their mission is to build a more literate community by providing learner-centered instruction to adults in English literacy and basic life skills. They offer Adult Basic Education, English as a Second Language tutoring and conversation classes, computer literacy, workplace skills, citizenship and civics classes, and an individualized adult high school diploma program. In SeaTac they partner with the Family Resource Center to provide a multi-level, integrated skills (reading, writing, listening and speaking) ESOL class twice a week with childcare and they are the only class in the area that is offered in the daytime. A secondary benefit to offering childcare beside breaking down the accessibility barriers, is that while the adults work on their English abilities, their children are developing important early learning skills to be successful in school. Students report that it is very important to them to learn English as it helps them in this country, with their children's teachers, with daily appointments and to be able to pursue continued education and better employment.
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Business	Colleen reviewed questions about agencies including Ruth Dykeman, Safe Futures, and Somali Youth and Family Club – some concerns remain regarding Safe Futures.
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John reviewed the spreadsheet and discussed the outliers on the score sheet asking committee members to review some scores. He also provided a process for the committee to weight the strategies. More review next month.

New Business	Colleen shared information on the following: <ul style="list-style-type: none">• Committee Annual presentation to Council – December 11th.• Budget workshops timeline• Quarterly reports – all agencies performing well• Community Building Committee – still in the formation process
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Next meeting:	October 15 ^h , 2012. Time – 5:30pm. Airport Conference Room
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ADJOURN:	The meeting was adjourned at 7:30PM
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