

### City Manager's Weekly Update

#### **February 6, 2009**

#### Dear Mayor, Councilmembers, Residents, and Employees:

#### **Attachments:**

February Calendar

#### Agendas:

115011000	
Planning Commission	2.09.09
Civil Service Commission	2.09.09
Public Safety & Justice	2.10.09
Administration & Finance Committee	2.10.09
Hotel/Motel Tax Advisory Committee	2.11.09
Land Use & Parks Committee	2.12.09

#### Minutes:

Land Use & Parks Committee 1.08.09

Craig R. Ward, City Manager



**Updated 02/06/2009** 

\*Council Chambers are accessible to persons with disabilities and are also equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.



City of SeaTac: 4800 South 188th Street: SeaTac, WA 98188-8605; Main: 206.973.4800; TDD: 206.973.4808; FAX: 206.973.4809 © 2002 City of SeaTac. All rights reserved.

## CITY OF SEATAC PLANNING COMMISSION MEETING

#### **February 9, 2009**

Council Chambers, SeaTac City Hall, 4800 S. 188<sup>th</sup> Street 5:30 p.m. to 7:00 p.m.

#### **MEETING AGENDA**

- 1. Call to Order/Roll Call 5:30 P.M.
- 2. Approve Minutes of January 26, 2009 5:30 to 5:35 P.M. [Exhibit A]
- 3. Public Hearing 5:35 to 5:45 P.M.
  - Staff Presentation and Planning Commission Recommendation to City Council on the Proposed Miscellaneous Code Amendments Related to Youth Sports League Signage, Monument Signs, Utility Substations in UL Zones, and Dumbbell Lots [Exhibit \_\_ ]
  - **Public Hearing** on the Proposed Miscellaneous Code Amendments Related to Youth Sports League Signage, Monument Signs, Utility Substations in UL Zones, and Dumbbell Lots
- 4. New Business 5:45 to 5:50 P.M.
  - Election of Chairperson and Vice Chairperson
- 5. Old Business 5:50 to 6:45 P.M.
  - Final Discussion on the Draft Subdivision Code [Exhibit ]
  - Continued Discussion about Potential Zoning Code Amendments Regarding Tree Retention
     [Exhibit \_\_ ]
  - Continued Discussion about the Planning Commission's 2008 Accomplishments and 2009 Goals
     [Exhibit \_\_ ]
  - Review of Planning Commission Schedule for the First Quarter of 2009 [Exhibit \_\_\_]
- 6. Detailed Commission Liaison's Report 6:45 to 6:50 P.M.
- 7. Planning Director's Report 6:50 to 6:55 P.M.
- 8. Planning Commission Comments (including suggestions for next meeting's agenda) 6:55 to 7:00 P.M.
- 9. Adjournment 7:00 P.M.



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#### **AGENDA**

## City of SeaTac Civil Service Commission

Chair: Richard Jordan

**Commissioners**: Art Thompson, Donna Thomas

Secretary/Chief Examiner: Pam Fernald/Stephanie Johnson

Meeting: Monday, February 9, 2009 at 3:30 p.m. Location: SeaTac City Hall, Conference Room 128

#### **AGENDA**

- **1.** Call to Order By Committee Chair
- 2. Public Comment If requested
- 3. Regular Business:
  - a. Approval of Minutes:
    - i. Meeting held on January 12, 2009.
  - b. Revision of the 08/11/03 SeaTac Civil Service Rules.
    - i. Analysis of Revised Code of Washington Chapter 41.08 vs. SeaTac Civil Service rules 3 and 8.
    - ii. Step by step procedures for promotional examinations
  - c. Other items from the Commission members.
- 4. **Next Meeting** Monday, March 9, 2009 at 3:30 p.m. at SeaTac City Hall, Conference Room 128.

Mayor Ralph Shape

Deputy Mayor Gene Fisher

Councilmembers Chris Wythe Terry Anderson Tony Anderson Barry Ladenburg Mia Gregerson

City Manager Craig Ward

Assistant City Manager Todd Cutts

City Attorney
Mary Mirante Bartolo

City Clerk Kristina Gregg

#### City Council Committee Meeting Public Safety & Justice

February 10, 2009 3:30 P.M. City Hall Airport Conference Room #345

#### **AGENDA**

#### **Members:**

Councilmember Tony Anderson, Chair Councilmember Barry Ladenburg Councilmember Mia Gregerson

Staff Coordinators: Robert Meyer, Fire Chief, Jim Graddon, Police Chief

Visioning Scope of Work
 By: Bob Meyer, Fire Chief

2. SAFER Grant Discussion

By: Bob Meyer, Fire Chief

3. City of SeaTac 20 Year Celebration By: Lesa Ellis

4. Discuss start times of future A&F and PS&J Committee Meetings



## Administration and Finance Committee Agenda

#### Tuesday, February 10, 2009 4 PM Airport Conference Room 345

#### **AGENDA**

Members: Gene Fisher, Chair Terry Anderson Ralph Shape

Staff Coordinator: Mike McCarty, Finance Director

- 1. 2010: 20 Year Celebration Update Lesa Ellis (5 minutes)
- 2. Discuss start times of future A&F and PS&J Committee Meetings
- 3. Contract with Olympic Environmental Resources to coordinate special recycling collection events for the City Tom Gut (15 minutes)
- 4. Discussion of Changes to City's Purchasing Code Mark Johnsen/Mike McCarty (10-15 minutes)
- 5. Proposed Land Trade with Highline Water District at McMicken Park Kit Ledbetter (10 minutes)
- 6. Proposed Purchase of Services from the YMCA Kit Ledbetter (10 minutes)
- 7. Next Meeting March 10, 2009



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#### HOTEL/MOTEL COMMITTEE

February 11, 2009 3:00 – 4:30 PM SeaTac City Hall, Airport Conference Room 345 4800 S. 188<sup>th</sup> Street Chair: Councilmember Terry Anderson

#### **AGENDA**

- 1. Introductions All
- 2. Review and Adoption of H/M Committee Minutes of 1-14-09 Chairperson Anderson
- 3. Presentation of Year-end South Seattle-specific Occupancy Trends Katherine Kertzman / Committee
- 4. Review of Historic H/M Tax Receipts -- Jeff Robinson / Committee
- 5. Presentation of 2008 SeaTac "everywhere's possible" website metrics Kellie Stickney
- 6. Other Business
- 7. Future Agenda Items
- 8. Adjourn

Mayor Ralph Shape

Deputy Mayor Gene Fisher

#### Councilmembers

Chris Wythe Terry Anderson Tony Anderson Joe Brennan Mia Gregerson

City Manager Craig Ward

Assistant City Manager Todd Cutts

City Attorney
Mary Mirante Bartolo

City Clerk Kristina Gregg Thursday, February 12, 20098 4:30 – 6:30 PM Airport Conference Room 345

Members: Chris Wythe, Chair Gene Fisher Barry Ladenburg

Staff Coordinator: Steve Butler, Planning and Community Development Director

#### Meeting Agenda\*

- 1. Presentation by Partners for Livable Communities' Suburban Alternatives Program *Art Skolnik* [20 Minutes]
- 2. Presentation on Sound Transit's ST-2 Mass Transit Expansion Program Leonard McGhee, SeaTac Segment Manager, Sound Transit [20 Minutes]
- 3. Discussion about YMCA Annual Program Purchase *Kit Ledbetter & Claudia Tanus, Highline YMCA [10 Minutes]*
- 4. Discussion about Proposed Changes to the Fee Schedule Steve Butler [10 Minutes]
- 5. Further Discussion about the Proposed New Subdivision Code, Based on Discussion at the City Council Retreat *Jack Dodge & Steve Butler [20 Minutes]*
- 6. Continued Discussion about Zoning Code Amendments Regarding Tree Retention *Jack Dodge & Steve Butler [30 Minutes]*
- 7. Discussion about Proposed Miscellaneous Zoning Code Amendments Related to Monument Signs in Multi-Family Residential Zones, Utility Substations in Single-Family Residential Zones, and Dumbbell Lots *Jack Dodge [10 Minutes]* 
  - \* The Major Projects Map and List are attached to this agenda and updated monthly. Any questions about them will be answered by staff at the end of the LUP meeting, time permitting.

#### 1. SeaTac Center - 15245 International Blvd

Construction of a new Starbucks as part of a mixed-use development approved through a "Development Agreement" for the entire site.

Update: The applicant has indicated that Starbucks will not locate on the site.

K & S Development 1323 Harbor Ave. Seattle, WA 98119

#### 2. <u>Fire Station #46 Expansion – 3521</u> <u>S. 170<sup>th</sup> St.</u>

Construction of new 23,500 sq. ft. Fire Station to serve as the Fire Department headquarters.

**Update:** Foundation work

continuing. Siding being installed. Apparatus bays now in framing.



#### 3. <u>Coelho Townhomes – 14625 Military</u> <u>Road South</u>

Proposed 15 unit townhouse development. Before Development Review Committee (DRC) 6/05/07.

#### 4. Cassan - 17600 International Blvd. [Mixed Use RFP Proposal]

City continues negotiations with property owner regarding mixed use project utilizing current park and fly property and future Community Access Point Property.

#### 5. New McMicken Heights Elementary School – 3708 S. 168<sup>th</sup> St.

Demolish and replace the existing McMicken Heights Elementary School with a new two (2) story, 66,500 sq. ft. facility.

**Highline School District** 

Update: Conditional Use Permit for the school approved by the Hearing Examiner

#### 6. <u>Dom Construction Warehouses – 18420 8<sup>th</sup> Ave. S.</u>

Proposed warehouse facility of two buildings totally 57,000 sq. ft. on a 3.04 acre site. Warehouse site design approved by City Council on 2/27/07.

**Dom Construction** 

**Update:** The applicant will be submitting for Building Permits.

#### 7. Costello Single-family Subdivision – 28 SF Lots – The eastern terminus of S. 175<sup>th</sup> St.

Proposed 28 lot subdivision. Castello Land Company

#### 8. Wally Park (L & R) - 18613 International Blvd.

Revised site plans submitted. The City is working with the applicant regarding design aspects of the project. Building Permit submitted pursuant to Development Agreement.

**Update:** Building permit submitted, currently in review.

L & R Investment Company 600 Spring Street, Ste 1700 Los Angeles CA 99014

#### 9. Patterson Place Mixed Use - 3712 S. 188<sup>th</sup> St.

Proposed mixed use project with 243 MF units and 5,900 sq. ft. of commercial use.

Update: SEPA review completed. Building Permit under review.

Schneider Homes Inc.

#### 10. The Auto Zone Rezone – 21105 International Blvd.

Proposed rezone to the Community Business (CB) zone from the Aviation Business (ABC) zone to construct a new auto parts store. The public hearing before the Hearing Examiner was conducted July 24, 2008. The rezone request was approved by the Hearing Examiner

David Olson Amcon Design & Construction Waukesha, WA 53186

**Update:** Building Permit under review.

#### 11. Riverton Heights Baptist Church – 2605 S. 144<sup>th</sup> St.

Demolition of the existing church and building a new church facility of approximately 14,000 square feet.

#### 12. Seitz Subdivision – 3202 S. 146<sup>th</sup> St.

**Update:** Submitted PUD application for 13 unit subdivision. Revised site plan submitted.

## 3. YMCA Development – SW Corner of S. 188<sup>th</sup> St. & 37<sup>th</sup> Ave. S.

Proposed new YMCA of approximately 52,300 sq. ft.

**Update:** 

Construction of building continues.

### 14. The Robbins Co. - 12833 20<sup>th</sup> Avenue South

Proposed 42,000 sq. ft. of warehouse in three buildings for building stabilization business.

# 15. Polygon/Scoccolo MF/SF Housing Development – Approximately 20453 Orillia Road

Rough grading completed. First layer of road installed (Pod D of the project). Foundations for multifamily units being constructed. Framing of first building has begun.

Holly Smith ST Multi 2, LLC (Polygon NW) P.O Box 1349 Bellevue WA 98004

#### 16. No Project

#### 17. <u>Soundview Apartments – 21428</u> <u>International Blvd.</u>

92 unit apartment building.

**Update:** 

Framing of all buildings completed. Detention vault completed.







John Mastrandrea 14342 Wallingford Ave. N. Seattle, WA 98133

#### 18. <u>Angle Lake Estates – Proposed 10 Lot Subdivision</u>

A ten (10) lot subdivision adjacent to Angle Lake. Attended DRC on 11/25/08. The property owner has submitted an application to begin the review process for the project.

Chris Coluccio

19. No Project

#### 20. **Dream Builders NW – 2824 S. 154<sup>th</sup> St.**

Proposed 24 unit townhouse development.

Update:

SEPA application submitted on 4/27/07. Working with applicant regarding the

multifamily design standards.

Ronald Calkins Dream Builders NW PO Box 69577 SeaTac, WA 98168

#### 21. III Marks Apartments

Proposed 10 and 9 unit additions to two existing apartment complexes.

**Update:** 

Building Permits under review.

3225 & 3240 S.152<sup>nd</sup> St.

#### 22. Two Hotel Projects [In Conceptual Stage]

Two side-by-side hotels of 200 rooms each (400 total), presented to DRC on 4/10/07. Met with the applicant on 11/29/07 regarding site plan concept.

18850 28th Ave. S.

#### 23. Residence Inn Hotel [In Conceptual Stage]

Proposed 160 room hotel, presented to DRC on 4/10/07. Project proponents attended second DRC meeting on 8/5/08 regarding potential access to the project via Angle Lake Park. Under site plan review. Public Meeting held 1/6/09 regarding propose access from Park access road.

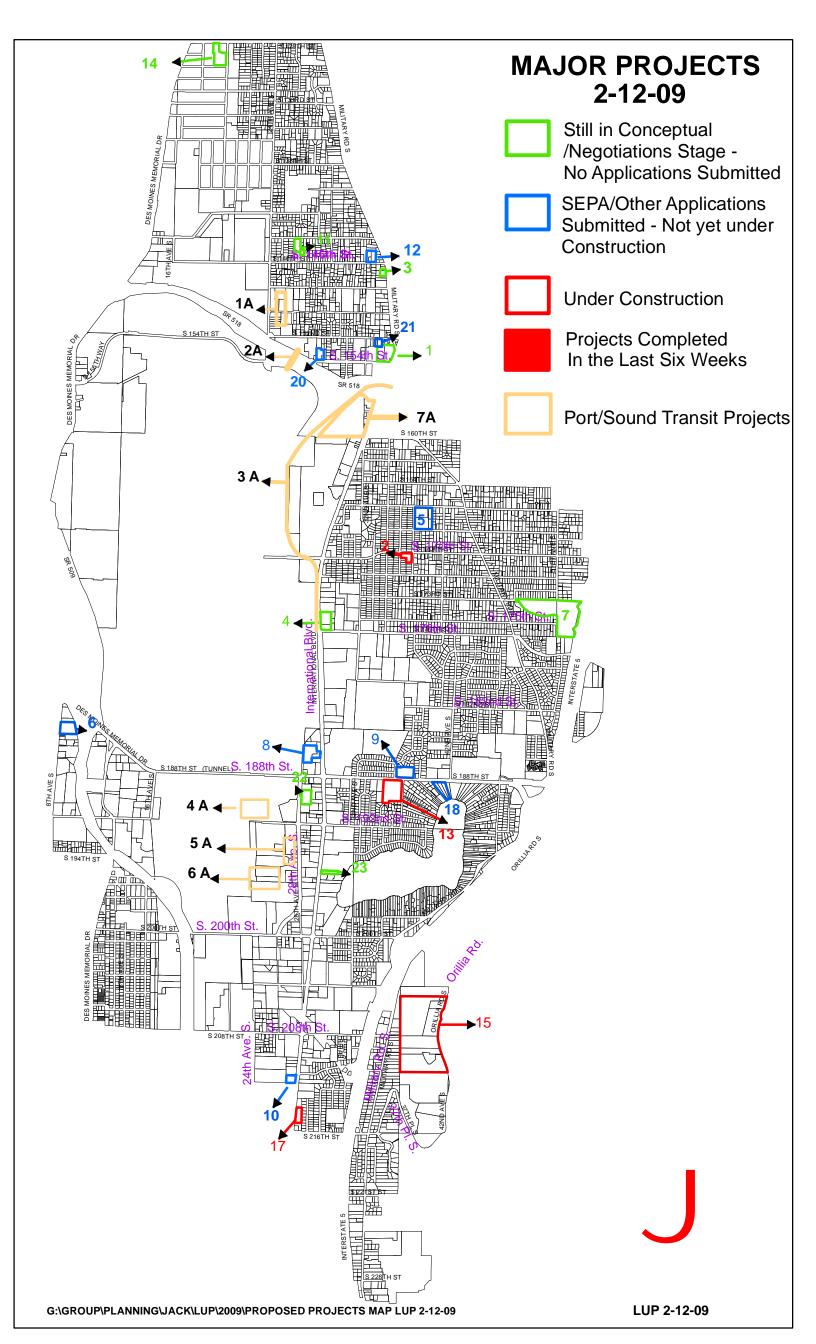
19518 International Blvd.

#### PORT/SOUND TRANSIT PROJECTS (Project Proposed within the next 2-4 Years)

- 1A. Port North Freight Cargo Complex Phase I (L-Shaped Parcel)
- 2A. Port North Freight Cargo Bridge
- 3A. Sound Transit Light Rail Line Airport Light Rail Station under Construction. Pedestrian bridge installed.
- 4A. Port Port of Seattle
  Consolidated Maintenance
  Facility
- 5A. Port Port of Seattle Consolidated Airport Warehouse Facility



- 6A. Port South Employee Parking Lot Phase I
- 7A. Rental Car Facility Concrete supporting columns being poured. Project has been placed on hold.





(Note: To be Approved by the City Council on 2/10/09)

## **City Council Committee Meeting Land Use and Parks Committee (LUP)**

January 8, 2009 4:30 PM/Airport Conference Room - 345

Present:
Chris Wythe, Chair
Tony Anderson
Gene Fisher

Absent: Commence: 4:39 p.m. Adjourn: 6:21 p.m.

#### **Others Present:**

Craig Ward Al Torrico Richard Forschler Pam Fernald

Todd Cutts Dennis Hartwick Eitan Alon Michael Aippersbach

Steve Butler Mark Johnsen Roxie Chapin Sarah Griffith Jack Dodge Kit Ledbetter Sarah Telschau Earl Gipson

Staff Coordinator: Steve Butler, Director, Department of Planning & Community Development

AB#	Topic	Disposition
	1. Report on Comments Made at the January 6, 2009 Public Meeting Regarding the Proposed Residence Inn Development's Request to Share Access with the Angle Lake Park Entrance.  Al Torrico	X Informational Update Recommended for: Approval Approval with modifications Denial Referred to
	Share Access with the Angle Lake Park Entrance.  Denial Referred to	

compensation.	
2. Presentation on the State's Newly Adopted "Urban Forests" Law and the Urban Forestry Program.	
Sarah Griffith	Referred to
<ul> <li>Urban Forests are defined as: (1) landscape/native forest remnants outnumber trees; (4) The forest v.</li> <li>Urban and Community Forestry to societal problems; (3) Investm service; (5) Intrinsically linked to Urban Forest benefits: (1) Fish a storm water; (4) Lower temperat Consumer satisfaction; (8) Mental Consumer satisfact</li></ul>	is: (1) A tool for economic development; (2) A solution ment in community livability; (4) "Value-added" city or rural issues.  Ind wildlife habitat; (2) Improve air quality; (3) Filter ture; (5) Sequester carbon; (6) Lower crime; (7) all health benefits; (9) Green infrastructure.  Indicate the program provides leadership, including tree retention regulations), and  Inthrough federal dollars via the US Forest Service (with the temperature) the they funded a policy analysis? (Answer: Yes.) inside can be for management of trees owned by the City or terty.  Intities Act, provides model plans and ordinances, a incentives and assistance.  Interpretation program establishes a uniform statewide tree inventory and forest management and restoration priorities, provides builds partnerships to maximize the benefits of urban of CTED will be available by June, 2009.
Aumorize me City Manager to	A NECOMMENICA IOI.

Execute a Contract with 4Culture to Complete a Performing Arts Center Feasibility Study.  Kit Ledbetter	_X Approval Approval with modifications DenialReferred to	
<ul> <li>Comments:         <ul> <li>Kit Ledbetter – Would like the City to execute a contract for a feasibility study that will be funded and supported by King County 4Culture.</li> <li>Councilmember Anderson – Would this be only for the City? (Answer: 4Culture would have to see how other arts centers work.)</li> <li>Councilmember Fisher – Does 4Culture know SeaTac? (Answer: The City would do the study in conjunction with consultants.)</li> <li>Councilmember Wythe – Summarized a Kansas City example of a performing arts center.</li> <li>Earl Gipson – Taxpayers hemorrhaging money, use incentive and guidelines.</li> <li>Councilmember Wythe – This is a feasibility study. If there's no market for a center, it won't happen.</li> </ul> </li> </ul>		
4. Discussion about the Proposed Addition of Wireless Communication Facility Antennas to the City Hall Roof.  Dennis Hartwick	Informational Update Recommended for: Option #1-Balance out facade Approval Approval with modifications Denial Referred to	
<ul> <li>Comments:         <ul> <li>Dennis Hartwick distributed photographs and elevations. He described options to screen WCF's on city hall as follows: (1) Extend the southwestern parapet with RF transparent screening; (2) Attach concealed antennas to the face of the concrete pillars on both sides of the front entrance; (3) Extend the concrete pillars on both sides of the front entrance with RF transparent screening.</li> <li>Councilmember Anderson – Are we in an advantageous place? (Answer: Yes, I-5 is underserved.)</li> <li>Sarah Telschau/Verizon – The current monopole at the King County transfer station is</li> </ul> </li> </ul>		
<ul> <li>being removed; a new location is needed.</li> <li>There are two sectors at the front of the building, and one sector at the back of the building.</li> <li>Steve Butler – What about the aesthetics of city hall? (Answer: Three options, Verizon's preferred option is a revised parapet wall.)</li> <li>Councilmember Wythe – How many are on city hall? (Answer: One set by AT&amp;T.)</li> <li>AT&amp;T pays \$2,400 per month</li> <li>Pam Fernald – Can they put the parapet on the other side to balance the front? (Answer: Front 4' antennas - 6' above parapets. AT&amp;T 16 square feet and 12' high.)</li> </ul>		
<ul> <li>Sarah Telschau – Second option failure. Option 3 is their second</li> <li>Verizon would like the City to m</li> </ul>	least favorite. Antennas maintained – only maintained is choice (only accommodate Verizon antennas).  nake a decision on its preferred option.  p of the parapet option around the corner of the front of	

Sarah Telschau – Biggest concerns are structural aspects.		
<ul> <li>Councilmember Wythe – Does staff want a response?</li> </ul>		
<ul> <li>Councilmember Anderson - Add an additional parapet on the west side to provide symmetry.</li> </ul>		
• Councilmember Wythe – Option 3 provides symmetry, get the project done.		
• Sarah Telschau – Option 3 is taller than Option 1.		
• Rick Forschler – Option 1 allows for expansion which balances both sides of the building.		
<ul> <li>Dennis Hartwick –There may no be close to I-5.</li> </ul>	t be a need to locate on the northwest side, they need to	
• Councilmember Wythe – What would screens cost? (Answer: Would need to research.)		
5. Continued Discussion about Zoning Code Amendments Regarding Tree Retention Being Proposed by the Planning Commission and City Staff. Steve Butler	X Informational Update Recommended for: Approval Approval with modifications Denial Referred to	
	Keleffed to	
<ul> <li>Steve Butler distributed a letter from Daryl Tapio.</li> <li>Steve Butler distributed a range of options relative to tree retention, and stated that the information is intended to provide options for discussion.</li> <li>He summarized the options, particularly Option 5, which is a "compromise".</li> </ul>		
<ul> <li>Councilmember Wythe –Wants to look at the different options.</li> </ul>		