



City Manager's Weekly Update

April 10, 2009

Dear Mayor, Councilmembers, Residents, and Employees:

Proposed Community Garden: The Parks and Recreation Department would like to make some park improvements to the former Riverton Heights Elementary School property. City Council members suggested that a community vegetable garden be provided on the Riverton School Site. We propose to send out letters to the community to determine their interest in the proposed community vegetable garden. The proposed area for improvement would consist of a number of plots 100 and 200 square feet in size constructed by the city that would be available on a yearly basis at a nominal fee to cover the expense of providing a water source and administration. The community's involvement would be to assume ownership and maintain the individual plots.

City Seeking Funding for S. 154th Street Project: The City received some good news this week regarding potential federal funding for the S. 154th Street Project. First, Congressman Adam Smith selected the project for his list of 2010 federal appropriations requests. The City successfully demonstrated the valuable benefits the project would bring to the area to justify making Congressman Smith's list. Second, the King County caucus of the Puget Sound Regional Council Transportation Policy Board selected the S. 154th Street Project as one of twelve projects in King County to compete regionally for federal funds. The City previously was awarded a \$2.2 million grant from the Washington State Transportation Improvement Board. Planned improvements include sidewalks, bicycle lanes, turn lanes and utility conversion to underground. This project will provide transportation infrastructure to support redevelopment of the light rail station area, which will provide 290 new jobs and 250 retained jobs.

Des Moines Open House Proposal to Widen 24th Avenue S. and S. 216th Street: The City of Des Moines is proposing to widen 24th Avenue S. and S. 216th Street to five lanes in order to accommodate planned growth. While both streets are under Des Moines' jurisdiction, SeaTac businesses occupy properties along the east edge of 24th Avenue S. and SeaTac residents and businesses are along the north side of S. 216th Street. The City of Des Moines is conducting an Open House to discuss the street widening with affected parties.

Des Moines Transportation Gateway Open House
April 14, 2009 – 5:00-8:00 PM
Des Moines Senior Activities Center
2045 S. 216th Street

For more information see http://www.desmoineswa.gov/dept/pub_works/projectgateway.html

City of SeaTac Receives WellCity Award: The City of SeaTac recently received the honor of its fifth consecutive “WellCity” Award from the Association of Washington Cities (AWC) for its worksite wellness program. The City has a very active Wellness program with activities developed by an employee committee which is coordinated through the Human Resources Department. Worksite wellness programs help reduce employee health risks and health care costs. The AWC WellCity Award recognizes cities that achieve a standard of excellence in employee health promotion including the following criteria:

- Demonstrate that the wellness program has the support and involvement of elected officials, management, and employees.
- Develop and follow an operating plan that considers the employees needs and interests.
- Provide a variety of health awareness information, educational opportunities, behavior change programs, and a work environment that promotes healthy lifestyles.
- Show a method for measuring the program's success.

These standards serve as a guidepost for cities to follow in designing quality wellness programs and encourage a continued commitment to healthy employees and a healthy workplace. The AWC WellCity Award will be presented to SeaTac’s City Manager at its annual conference in June.

Shooting Incident in SeaTac: Our Police Department received a report at around 4:10 PM on Wednesday afternoon, of a shooting at S. 188th/International Blvd. Officers were on scene within moments, and found two adult male victims in a car at the intersection. A younger female and child had also been in the car but escaped injury. Two other vehicles had been damaged when the victim’s vehicle struck theirs. The SeaTac Fire Department also responded along with Medics, and the victims were transported to Harborview Hospital.

It was initially believed the suspects may have still been in the area. The neighborhood to the southeast of the intersection was cordoned off for a period of time so that a search could be conducted. The scene response and investigation included SeaTac detectives, Sheriff’s Office Major Crimes detectives, and other King County Sheriff’s Office support personnel (a gun-sniffing dog, videographer, etc).

While that part of the investigation continued officers received a call from Riverton Hospital that another gunshot victim had arrived there. Our police quickly determined that it was related to the shooting. A short time later our officers located the suspect vehicle near S. 128/24th S. and set up surveillance. Two subjects came out of a residence and entered their car, and then were stopped and detained. The car was impounded for later processing and evidence recovery.

Detectives have arrested and booked one person, and the investigation is ongoing. SeaTac Police were assisted by Burien officers and unincorporated deputies. We also had significant help from the Port of Seattle Police Department. Chief Graddon has expressed thanks to those involved.

Spring Recycling Event: The City had a successful recycling event Saturday, April 4, at the Tyee Educational Complex parking lot. Much of what we throw away still has value. These events reuse or recycle these discarded materials, keeping them out of the trash. Grants from the

King County Waste Reduction and Recycling program, the Local Hazardous Waste Management program, and Department of Ecology's Coordinated Prevention Grant program fund these recycling events.

Brown Bag Event Held at City Hall: On Wednesday, April 8, the City of SeaTac hosted a residential rental property owners and managers network brown bag luncheon in the Council Chambers. The event was co-sponsored by Officer Doug Reynolds and Neighborhood Coordinator Trudy Olson. The guest speaker was Julie Johnson, President of the Rental Housing Association of Puget Sound. Her topic was, "How your rentals can thrive during an economic downturn." Fourteen property owners and managers representing regional management companies and local apartment homes attended. Their critiques indicated a strong desire for quarterly meetings with some managers offering their properties as meeting sites.

Trudy and Doug are planning the next meeting for mid-June with the tentative guest speaker being Kathy Brown discussing the YWCA Landlord Liaison Project. If you are interested in attending these meetings, please call Doug at 973.4904 or Trudy at 973.4763.

Attachments:

April Calendar

Agendas:

Planning Commission	4.13.09
Civil Service Commission	4.13.09
Administration & Finance Committee	4.14.09
Public Safety & Justice	4.14.09

Minutes:

Hotel/Motel Tax Advisory	4.9.09
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Craig Ward, City Manager



April
2009



April 2009 Go

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Shoreline Master Program Update CAC 6pm (Airport Conf RM 345)	2	3	4 Special Recycling Collection Event/Food Drive 9am (Tyee Educational Complex)
5	6	7 Domestic Violence Task Force 5:30pm (Riverton RM 128)	8 SeaTac Residential Rental Property Owners/Managers Network Brown Bag 11:30am (CC RM 105) Hotel/Motel Tax Adv Com 3pm (Airport Conf RM 345) Shoreline Master Program Update CAC 6pm (Airport Conf RM 345)	9 LUP 4:30pm (Airport Conf RM 345)	10	11 Egg Hunt 9am (Angle Lake Park)
12	13 Civil Service Comm 3:30pm (Executive Conf RM 109) PC 5:30pm (CC RM 105)	14 A&F 3pm (Airport Conf RM 345) PS&J 4pm (Airport Conf RM 345) SCM 5:30pm (CC RM 105) RCM 6pm (CC RM 105)	15 Public Open House - Zoning Code (Cancelled)	16	17	18
19	20 Human Svs Adv Com 5:30pm (CC RM 105)	21 Sr Citizen Adv Com 12:30pm (STCC)	22 Shoreline Master Program Open House 6pm (CC RM 105)	23	24	25 Yard Debris Collection Event/Food Drive 9am (Tyee Educational Complex) Rain Barrel Sale 9am (City Hall parking lot)
26	27 PC 5:30pm (CC RM 105)	28 T&PW 4pm (Airport Conf RM 345) RCM 6pm (CC RM 105)	29	30		

MEETING LEGEND:

A&F	Administration & Finance	RCM	Regular Council Meeting
LUP	Land Use & Parks	SCM	Special Council Meeting
PC	Planning Commission	T&PW	Transportation & Public Works
PS&J	Public Safety & Justice		

MEETING Location

(CC RM 105)	Council Chambers*
(STCC)	SeaTac Community Center
(VRCC)	Valley Ridge Community Center
(VV Library)	Valley View Library

Updated 04/03/2009

*Council Chambers are accessible to persons with disabilities and are also equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.



**CITY OF SEATAC
PLANNING COMMISSION MEETING**

April 13, 2009

**Council Chambers, SeaTac City Hall, 4800 S. 188th Street
5:30 p.m. to 7:30 p.m.**

MEETING AGENDA

1. Call to Order/Roll Call – 5:30 P.M.
2. Approve Minutes of February 23 & March 23, 2009 – 5:30 to 5:35 P.M.
3. New Business – 5:35 to 7:00 P.M.
 - Informational Presentation on SeaTac’s Demographics, by Kellie Stickney, Management Intern & Todd Cutts, Assistant City Manager
 - Briefing on Recent and Upcoming Airport Activities by Tom Hooper and Peter Lindsay, Port of Seattle Staff
 - Initial Discussion Regarding the Method to Measure the Caliper of Deciduous Trees and Allowing Utility Substations in the “Park” zone.
4. Old Business – 7:00 to 7:15 P.M.
 - Continued Discussion about Major Zoning Code Update
5. Detailed Commission Liaison's Report – 7:15 to 7:20 P.M.
6. Planning Director's Report – 7:20 to 7:25 P.M.
7. Planning Commission Comments (*including suggestions for next meeting’s agenda and review of the Planning Commission’s three month work schedule*) – 7:25 to 7:30 P.M.
8. Adjournment – 7:30 P.M.



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SeaTac, WA 98188-8605

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AGENDA

City of SeaTac

Civil Service Commission

Chair: Richard Jordan

Commissioners: Art Thompson, Donna Thomas

Secretary/Chief Examiner: Pam Fernald/Stephanie Johnson

Meeting: Monday, April 13, 2009 at 3:30 p.m.

Location: SeaTac City Hall, Conference Room 128

AGENDA

1. Call to Order – By Committee Chair

2. Public Comment – If requested

3. Regular Business:

- a. Approval of Minutes:
 - i. Meeting held on February 9, 2009.
- b. Entry level Fire Fighter vacancy.
- c. Revision of the 08/11/03 SeaTac Civil Service Rules.
 - i. Analysis of Revised Code of Washington Chapter 41.08 vs. SeaTac Civil Service rules 3 and 8.
 - ii. Step by step procedures for promotional examinations
- d. Other items from the Commission members.

4. Next Meeting – Monday, May 11, 2009 at 3:30 p.m. at SeaTac City Hall, Conference Room 128.

Mayor
Ralph Shape

Deputy Mayor
Gene Fisher

Councilmembers
Chris Wythe
Terry Anderson
Tony Anderson
Barry Ladenburg
Mia Gregerson

City Manager
Craig Ward

Assistant City Manager
Todd Cutts

City Attorney
Mary Mirante Bartolo

City Clerk
Kristina Gregg



Administration and Finance Committee Agenda

Tuesday, April 14, 2009
3 PM
Airport Conference Room 345

AGENDA

Members:

Gene Fisher, Chair
Terry Anderson
Ralph Shape

Staff Coordinator: Mike McCarty, Finance Director

1. Position Vacancy Review Board Recommendation – Steve Mahaffey (*5 minutes*)
2. Updated Fee Schedule – Building, Parks, Planning, City Clerk, Engineering (*10 minutes*)
3. Apply for CDBG to Design and Construct a Skate Park at the SeaTac Community Center – Lawrence Ellis (*10 minutes*)
4. City Website Redesign Project – Information Services Staff (*5 minutes*)
5. Contract with Extend Networks for Server Virtualization Hardware, Software and Installation – Information Services Staff (*5 minutes*)
6. Transportation Benefit District – Mark Johnsen/Tom Gut (*10 minutes*)
7. Bond Counsel – Mark Johnsen (*5 minutes*)
8. Fire Station 46 Claim – Mark Johnsen (*5 minutes*)
9. Fire Station 46 Used Office Furniture Purchase – Mark Johnsen/Pat Patterson (*5 minutes*)

Note: Items #10-19 to be reviewed jointly with the PS & J Committee beginning at 4 PM:

10. 2010: 20 Year Celebration Update – Kristina Gregg (*5 minutes*)
11. Fire Stations 45 and 47 Architect Hiring – Pat Patterson (*5 minutes*)
12. Fire Alarm System Retroactive Installation – Bob Meyer (*5 minutes*)
13. Station 46 Landscaping – Pat Patterson (*5 minutes*)
14. Approval of Low Bidder for Station 46 Foundation Work 46 – Pat Patterson (*5 minutes*)
15. Increase Contract for Benson Industries for Station 46 Door – Pat Patterson (*5 minutes*)
16. Increase Station 46 Alerting System Contract – Pat Patterson (*5 minutes*)
17. Update on Emerald Place Apartment Fire – Bob Meyer (*5 minutes*)
18. Hide and Ride Parking Management in Station Area – Soraya Lowry (*10 minutes*)
19. Continuity of Government and Continuity of Operations Plan – Todd Cutts (*15 minutes*)
20. Next Meeting – May 12, 2009

City Council Committee Meeting Public Safety & Justice

April 14, 2009

4:00 P.M.

City Hall Airport Conference Room #345

AGENDA

Members:

Councilmember Tony Anderson, Chair

Councilmember Barry Ladenburg

Councilmember Mia Gregerson

Staff Coordinators: Robert Meyer, Fire Chief, Jim Graddon, Police Chief

1. 2010: 20 Year celebration Update
By: Kristina Gregg, City Clerk
2. Fire Stations 45 and 47 Architect Hiring
By: Pat Patterson, Facilities Director
3. Fire Alarm System Retroactive Installation
By: Bob Meyer, Fire Chief
4. Station 46 Landscaping
By: Pat Patterson, Facilities Director
5. Agenda Bill 3072: Approval of low bidder for Foundation Work, Station 46
By: Pat Patterson, Facilities Director
6. Agenda Bill 3073 Increase contract for Benson Industries for FS 46 Door
By: Pat Patterson, Facilities Director
7. Agenda Bill 3077: Increase station 46 alerting system contract.
By: Pat Patterson, Facilities Director
8. Update on Emerald Place Apartment Fire
By: Bob Meyer, Fire Chief
9. Hide and Ride Parking Management in Station Area
By: Soraya Lowry
10. Continuity of Government and Continuity of Operations Plan
By: Todd Cutts, Assistant City Manager

City of SeaTac

Hotel/Motel Tax Advisory Committee Meeting

April 8, 2009

Meeting Notes

Hotel-Motel Present: Chair, Councilmember Terry Anderson; Carl Anderson; Cathy Heiberg; Nancy Hinthorne; Roger McCracken; Eric Waters (for Frank Welton)

Absent: Tom Danzler; Jeff Hart; Jerry Stotler; Frank Welton

Others Present: Benita Corley, Clarion Hotel; Kathryn Kertzman, SSVS; Richard Oh, Fairfield Inn / Holiday Inn Express

Meeting Duration: 3:00 – 4:00pm

Staff Coordinators: Todd Cutts, Assistant City Manager; Jeff Robinson, Economic Development Manager

AB #	Topic	Disposition
	2. Review and adoption of the Minutes for March 11, 2009 – Councilmember Terry Anderson	<u> </u> Informational Update <u> X</u> Recommended for: <u> X</u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> </u> Referred to: • <i>Motion by Heiberg, Second by C. Anderson, Passed unanimously.</i>
	3. Discussion of Lodging Trends and Projections - All	<u> X</u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> </u> Referred to: • <i>The Committee reviewed the most recent STR Report for Seattle Southside lodging facilities. Walters commented that the area hotels have held up occupancies better than the downtown Seattle and Bellevue markets. Corley remarked that the cruise business will suffer this season and that a decrease in this line of tourism will negatively impact the local hotel market as well. Walters added that in their facilities, blocks of rooms booked by cruise lines have been cut by substantially, in part because there has been less overflow in other sub-markets in the area such as downtown Seattle. McCracken stated that parking businesses have seen between an 8% to 10 % decline compared to this time last year.</i>

		<p><i>Walters added that a lot of business travel had been discontinued and that the depressed downtown market has meant tougher competition due to lowering of room rates.</i></p>
	<p>4. Update on Seattle Southside Activities and Workplan – Katherine Kertzman</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to:</p> <ul style="list-style-type: none"> • <i>Kertzman reported on the selection process for the new media relations and advertising campaign. A group of local lodging, business and community representatives made the selection after interviewing three firms each for the media relations and advertising contracts. Exclaim was selected as the contractor for the advertising element and GreenRubino for the media relations element. SSVS is in the process of finalizing contracts and that the selected firms should begin around May 1st, shortly after the marketing coordinator starts with SSVS.</i>
	<p>5. Other Business - All</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to: Subcommittee</p> <ul style="list-style-type: none"> • <i>McCracken gave the group an update on the discussions with the Port on current status of the airport shuttle consolidation effort and the shuttle fee negotiations. The group also discussed the shooting incident that occurred at 188th and International Boulevard and asked that the SeaTac Police department be in attendance at the next meeting scheduled for May 13th. Topics of discussion should include car prowls and the possibility of having another car crime reduction workshop for the hoteliers.</i> • <i>The committee also discussed cancelling the scheduled meeting in May, and holding the regularly scheduled meeting in June.</i>
	<p>6.Future Agenda Items</p>	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to:</p>

		<ul style="list-style-type: none">• <i>Update from SeaTac Police Department</i>
	7. Adjourn	<i>The meeting was adjourned at 4:00 p.m.</i>