



## City Manager's Weekly Update

**July 10, 2009**

**Dear Mayor, Councilmembers, Residents, and Employees:**

**SeaTac Farmers Market:** The 2009 SeaTac Sunday Farmers Market will open its 14 week season July 12 and run through October 11 this year, noon to 4:00 PM. The Market has relocated to the parking lot area at Valley Ridge Park at 4644 S. 188th Street. The Market will continue to provide a great community gathering place where families can meet and socialize with their friends and neighbors, and purchase nutritional foods from Washington State farmers offering their seasonally fresh produce.

The four hour community marketplace will continue to offer free entertainment with weekly musicians, along with family friendly theme days. Kevin Jones will start our Market season this Sunday. The Market entertainment schedule is:

July 12	Kevin Jones
July 19	Ranger & the Re-Arrangers
July 26	Ron Fowler
August 2	Kevin Jones
August 9	Todd Houghton
August 16	Kevin Jones
August 23	Rod Cook
August 30	Kevin Jones
September 6	Ranger & the Re-Arrangers
September 13	Kevin Jones
September 20	Rod Cook
September 27	Kevin Jones
October 4	Ron Fowler
October 11	Todd Houghton

Applications for new vendors continue to be accepted throughout the Market season, which runs through October 11. For more information or to volunteer at the Market, please contact Neighborhood Coordinator Trudy Olson at 973.4763, or at [tolson@ci.seatac.wa.us](mailto:tolson@ci.seatac.wa.us).

**Hot Meals Served at Bow Lake Elementary:** The Summer Food Service Program is providing hot breakfast and lunch at Bow Lake Elementary during summer break. Funding for this program is provided through the United States Department of Agriculture Food and Nutrition Service, is disseminated by the Office of Superintendent of Public Instruction Child Nutrition Services, and operated through the Highline School District. This program is available for all children up to 19 years of age. Food is served at different sites, based around schools and school

programs, at no cost. Our Summer Camp program will be serving hot breakfast and lunch until July 24, then boxed lunches and snacks will be available to students until the end of the program on August 14. Approximately 70% of campers are taking advantage of this program.

This is a great program that serves the children in our Summer Day Camp program and our community.

**SeaTac Fire Department Assists at Des Moines Apartment Fire:** At approximately 12:00 PM on Friday, July 3, SeaTac Fire responded to an apartment fire in Des Moines, located at Buena Vida Apartments, 21639 29th Avenue S. South King Fire & Rescue (SKFR) arrived first, established command, and set up for an interior attack. Three apartment units suffered heavy fire damage and others were filled with smoke and water. No one was injured, but firefighters did find a dead cat inside the building.

**SeaTac Fire Crews Rescue Victim Trapped in a Rollover Vehicle Accident:** At approximately 2:50 AM on Friday, July 3, SeaTac Fire rescued a man trapped inside a Kia Spectra that rolled over and landed on its roof. The accident occurred on northbound Interstate 5, just south of 188th Street. Crews used the “jaws of life” to remove a car door and gain access to the victim. The man was transported to Harborview Medical Center.

**SeaTac Fire Crews Respond to Fireworks Related Structure Fire:** At approximately 5:00 AM on Saturday, July 4, SeaTac Fire responded to a report of a shed fire. Upon arrival, crews found a shed and garage on fire. The fire was quickly extinguished. The King County Fire Investigator determined that fireworks caused the fire. Remnants of bottle rockets were found near the shed.

**Attachments:**  
July Calendar

**Agendas:**

Planning Commission	7.13.09
Civil Service Commission	7.13.09
Administration & Finance Committee	7.14.09
Public Safety & Justice Committee	7.14.09

**Minutes:**

Hotel/Motel Tax Advisory Committee	7.8.09
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Craig Ward, City Manager



July 2009 Go

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<a href="#">1</a>	<a href="#">2</a>	<a href="#">3</a> City Hall Closed Independence Day (Observed) 	<a href="#">4</a> Fireworks Show 10pm (Angle Lake Park)
<a href="#">5</a> Music in the Park 2pm (Angle Lake Park)	<a href="#">6</a>	<a href="#">7</a> Domestic Violence Task Force 5:30pm (Riverton RM 128)	<a href="#">8</a> Hotel/Motel Tax Adv Com 3pm (Airport Conf RM 345)	<a href="#">9</a> LUP 4:30pm (Airport Conf RM 345)	<a href="#">10</a> SCM - Executive Session 5pm (CC RM 105)	<a href="#">11</a>
<a href="#">12</a> Opening Day Sunday Farmers Market 12pm-4pm (Parking Lot area at Valley Ridge Park) Music in the Park 5pm (Angle Lake Park)	<a href="#">13</a> Civil Service Comm 3:30pm (Riverton RM 128) PC 5:30pm (CC RM 105)	<a href="#">14</a> A&F 3pm (Airport Conf RM 345) PS&J 4pm (Airport Conf RM 345) Joint City Council/PC 5pm (CC RM 105) RCM 6pm (CC RM 105)	<a href="#">15</a>	<a href="#">16</a>	<a href="#">17</a> Council Coffee Chat 9am (STCC)  Children's Theatre 2:30pm (Angle Lake Park)  Theatre in the Park 7pm (Angle Lake Park)	<a href="#">18</a>
<a href="#">19</a> Farmers Market 12pm - 4pm (Valley Ridge Park) Music in the Park 5pm (Angle Lake Park)	<a href="#">20</a> Human Svs Adv Com 5:30pm (Riverton RM 128)	<a href="#">21</a> Sr Citizen Adv Com (Cancelled)	<a href="#">22</a>	<a href="#">23</a>	<a href="#">24</a> Children's Theatre 2:30pm (Angle Lake Park)  Theatre in the Park 7pm (Angle Lake Park)	<a href="#">25</a>
<a href="#">26</a> Farmers Market 12pm - 4pm (Valley Ridge Park) Music in the Park 5pm (Angle Lake Park)	<a href="#">27</a> PC 5:30pm (CC RM 105)	<a href="#">28</a> Sidewalk Ad-Hoc Com 3pm (Riverton RM 128)  T&PW 4pm (Airport Conf RM 345)  RCM 6pm (CC RM 105)	<a href="#">29</a>	<a href="#">30</a>	<a href="#">31</a>	

**MEETING LEGEND:**

<b>A&amp;F</b>	Administration & Finance
<b>LUP</b>	Land Use & Parks
<b>PC</b>	Planning Commission
<b>PS&amp;J</b>	Public Safety & Justice

**MEETING Location**

<b>RCM</b>	Regular Council Meeting	(CC RM 105)	Council Chambers*
<b>SCM</b>	Special Council Meeting	(STCC)	SeaTac Community Center
<b>T&amp;PW</b>	Transportation & Public Works	(VRCC)	Valley Ridge Community Center
		(VV Library)	Valley View Library

**Updated 07/10/2009**

\*Council Chambers are accessible to persons with disabilities and are also equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.



**CITY OF SEATAC  
PLANNING COMMISSION MEETING**

**July 13, 2009**

**Council Chambers, SeaTac City Hall, 4800 S. 188<sup>th</sup> Street  
5:30 p.m. to 7:30 p.m.**

**MEETING AGENDA  
(REVISED\*)**

1. Call to Order/Roll Call – 5:30 P.M.
2. Approve Minutes of June 22, 2009 – 5:30 to 5:35 P.M.
3. New Business – 5:35 to 6:15 P.M.
  - Discussion about Updating SeaTac’s Critical Areas Maps
4. Old Business – 6:15 to 7:15 P.M.
  - Continued Discussion about the Proposed Final Docket of 2009 Comprehensive Plan Amendments
  - Continued Discussion about Shoreline Master Program Update (*with a focus on Chapter 8*)
  - Final Preparations before the Joint City Council/Planning Commission Workshop (*scheduled for July 14, 2009, 5:00 -6:00 p.m.*)
5. Detailed Commission Liaison's Report – 7:15 to 7:20 P.M.
6. Planning Director's Report – 7:20 to 7:25 P.M.
7. Planning Commission Comments (*including suggestions for next meeting’s agenda and review of the Planning Commission’s three month work schedule*) – 7:25 to 7:30 P.M.
8. Adjournment – 7:30 P.M.

\* The Quarterly Review of 2009 Planning Commission Goals item was removed.



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# AGENDA

## City of SeaTac

### Civil Service Commission

**Chair:** Richard Jordan

**Commissioners:** Art Thompson, Donna Thomas

**Secretary/Chief Examiner:** Pam Fernald/Stephanie Johnson

**Meeting: Monday, July 13, 2009 at 3:30 p.m.**

**Location: SeaTac City Hall, Conference Room 128**

#### AGENDA

1. **Call to Order** – By Committee Chair
2. **Public Comment** – If requested
3. **Regular Business:**
  - a. Approval of Minutes:
    - i. Meeting held on June 8, 2009
  - b. Revision of the 08/11/03 SeaTac Civil Service Rules
    - i. Committee review of proposed rule changes
    - ii. Step by step procedures for promotional examinations
  - c. Fire Captain and Battalion Chief promotional examinations
  - d. Other items from the Commission members
4. **Next Meeting** – Monday, August 10, 2009 at 3:30 p.m. at SeaTac City Hall, Conference Room 128.

Mayor  
*Ralph Shape*

Deputy Mayor  
*Gene Fisher*

Councilmembers  
*Chris Wythe*  
*Terry Anderson*  
*Tony Anderson*  
*Barry Ladenburg*  
*Mia Gregerson*

City Manager  
*Craig Ward*

Assistant City Manager  
*Todd Cutts*

City Attorney  
*Mary Mirante Bartolo*

City Clerk  
*Kristina Gregg*



# Administration and Finance Committee Agenda

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Tuesday, July 14, 2009  
3 PM  
Airport Conference Room 345

## AGENDA

### Members:

Gene Fisher, Chair  
Terry Anderson  
Ralph Shape

Staff Coordinator: Mike McCarty, Finance Director

1. Change in Form of Government Documents – Mary Mirante Bartolo (*5 minutes*)
2. Acceptance of the Work of Several Contractors on Fire Station 46 Project – Pat Patterson (*5 minutes*)
3. Proposed Verizon Lease for City Hall Roof – Pat Patterson (*5 minutes*)
4. Seth Harry & Associates Contract for Professional Services – Todd Cutts (*5 minutes*)
5. Visioning Consultant Review – Soraya Lowry (*20 minutes*)
6. Funding for Community Access Point (CAP) Art Project – Soraya Lowry (*10 minutes*)

### **Items #7 and #8 to be reviewed jointly with the Public Safety & Justice Committee**

7. 2010: 20 Year Celebration Update – Kristin Boone (*5 minutes*)
8. Amendment to Chapter 1.15 of the SeaTac Municipal Code Related to Code Enforcement – Julia Yoon (*10 minutes*)
9. Next Meeting – August 11, 2009

**City Council Committee Meeting  
Public Safety & Justice**

**July 14, 2009**

**4:00 P.M.**

**City Hall Airport Conference Room #345**

**AGENDA**

**Members:**

**Councilmember Tony Anderson, Chair**

**Councilmember Barry Ladenburg**

**Councilmember Mia Gregerson**

**Staff Coordinators: Robert Meyer, Fire Chief, Jim Graddon, Police Chief**

1. 2010: 20 Year Celebration Update  
By: Kristin Boone
2. Agenda Bill #3083 – An Ordinance amending Chapter 1.15 of SMC  
By: Julia Yoon, Assistant City Attorney
3. July 4<sup>th</sup> 2009 Report  
By: Brian Wiwel, Assistant Fire Chief; Jim Graddon, Police Chief
4. Prostitution Issues Update  
By: Jim Graddon, Police Chief

# City of SeaTac

## Hotel/Motel Tax Advisory Committee Meeting

July 8, 2009

### Meeting Notes

**Hotel-Motel Present:** Chair, Councilmember Terry Anderson; Carl Anderson; Jeff Hart; Cathy Heiberg; Nancy Hinthorne; ; Roger McCracken Jerry Stotler; Frank Welton

**Absent:** Tom Danztler

**Others Present:** Meilee Anderson SSVS; Ashley Comar, SSVS; Benita Corley, Clarion Hotel; Jane Davis, Tye Dollars for Scholars; Pam Fernald; Rick Forshler SeaTac Planning Commission; James Graddon, SeaTac Chief of Police: Frank Hanson; Kathryn Kertzman, SSVS; Michael Kovacs; Sgt. Rick McMartin, SeaTac Police; Anthony Spain, NW Symphony Orchestra

**Meeting Duration:** 3:00 – 4:30pm

Staff Coordinators: Todd Cutts, Assistant City Manager; Jeff Robinson, Economic Development Manager

AB #	Topic	Disposition
	2. Review and adoption of the Minutes for June 10, 2009 – Councilmember Terry Anderson	___ Informational Update <input checked="" type="checkbox"/> Recommended for: ___ Approval ___ Approval with modifications ___ Denial ___ Referred to: • <i>Motion by McCracken Second by Hinthorne, Passed unanimously.</i>
	3. Presentation from SeaTac Police Department – Chief James Graddon & Sgt. Rich McMartin	<input checked="" type="checkbox"/> Informational Update ___ Recommended for: ___ Approval ___ Approval with modifications ___ Denial ___ Referred to: • <i>Chief Graddon thanked the managers and staff of the lodging properties for their assistance with solving recent vending machine break-ins leading to the apprehension of those involved.</i> • <i>The Chief reported that auto thefts are down from a similar three-month period in 2008; and that there has been a marked decline in room burglaries over the same three month period of '08 as well.</i> • <i>The Department has continued and focused efforts in vice enforcement activities resulting in an increase in contacts and arrests.</i> • <i>The Chief credited good City laws and</i>



		<p><i>regulations and on-going cooperation from the Prosecutor's Office for a rise in convictions.</i></p> <ul style="list-style-type: none"> <li><i>• Robinson suggested that the Chamber newsletter include an open letter to the business community urging them to use 911 or contact the Police when they see suspected criminal activity in the vicinity of their establishments. The Chief agreed this would be a good step and Nancy Hinthorne, from the SW King County Chamber agreed to work with the departments in the area on such an effort.</i></li> <li><i>• The Chief once again thanked everyone for their assistance and specifically credited Tom Rousch for his persistence and cooperation.</i></li> </ul>
	<p>4. Updates and Report from Seattle Southside Visitor Services; Katherine Kertzman, Meilee Anderson &amp; Ashley Comar</p>	<p><input checked="" type="checkbox"/> Informational Update  <input type="checkbox"/> Recommended for:  <input type="checkbox"/> Approval  <input type="checkbox"/> Approval with modifications  <input type="checkbox"/> Denial  <input type="checkbox"/> Referred to:</p> <ul style="list-style-type: none"> <li><i>• The SVSS representatives presented information on a number of on-going programs and activities. Overall Website utilization for the year was slightly down from June of 2008 although there was an increase in June over both May, '09 and June, '08. It was reported that the official Washington State Tourism website: ExperienceWA.com shows that the link to the SSVS travel planner was the number one site in English and number three in Japanese, only behind Holland America and Campbells Resorts. Cutts asked about the use of social media such as "Facebook" and Kertzman replied that they do not have a presence as of yet but have used the results from the Rock &amp; Roll Marathon social media as a trial. She reported that SSVS would be emphasizing on-line bookings in the future.</i></li> <li><i>• Kertzman and staff reviewed the Outcomes Report for the first six months of '09 which covered actual activity for advertising, other forms of marketing, SS.com and groups. She also reported on the Request for Proposal activity which includes projections through 2013. Meilee Anderson gave an overview of the activity in the Business Relations Division. Stottler asked about the impact to SeaTac lodging as a result of the R&amp;R Marathon and Kertzman replied not as good as some other location. But added that with</i></li> </ul>

		<p><i>light rail starting there should be an increase next year. McCracken asked about the relationship to website hits and actual bookings and Kertzman replied that it is difficult to track because many people leave the SSVS site and go directly to the hotel or another on-line reservation service. The publicity for the marathon was presented. Welton commented that the quick bookout may have been an issue for SeaTac hotels and asked if the event would grow next year. Kertzman replied that the plans for '09 were for between 35 – 40,000 participants up from the 25,000 in the first year. The number was kept lower this year to assure success and due to some logistical issues with the route. Next year's race will be on June 26<sup>th</sup>. McCracken commented that this type of activity was a perfect venue for cooperation and partnership between local groups and urged the Museum of Flight to work with the SSVS next year to plan specials that could help keep visitors in the area for an extra day or two. Now, more than ever these partnerships were critical.</i></p> <ul style="list-style-type: none"> <li>• <i>Kertzman reported that the new schedule for the Westfield Shuttle had been successful in generating more ridership.</i></li> <li>• <i>A projection of Lodging Tax revenues was supplied with a year-end estimate of just over \$1 million. Robinson reported that the City's Finance Director's estimated revenue plus interest for 2009 was \$1.125 million</i></li> </ul>
	<p>5. Presentations of External (non-City) Proposals for 2010 H/M Tax Revenue Support</p>	<p><input checked="" type="checkbox"/> Informational Update  <input type="checkbox"/> Recommended for:  <input type="checkbox"/> Approval  <input type="checkbox"/> Approval with modifications  <input type="checkbox"/> Denial  <input type="checkbox"/> Referred to: Subcommittee</p> <ul style="list-style-type: none"> <li>• <i>The Museum of Flight's Caren Handleman outlined their request for \$25,000 and indicated how the museum helped support the tourism and lodging industries in the area. McCracken urged the museum to be more proactive and focused on establishing and maintaining partnerships creative joint efforts with other tourist-oriented organizations. He specifically named the hotels, the SVSS and the cities.</i></li> </ul>

		<ul style="list-style-type: none"><li>• <i>The SSVS outlined their request for 2010 and the reduction from \$665,000 in ‘08 to \$ 502,079 (w/ the shuttle) for 2010. The committee discussed the potential of awarding more dollars to the SVSS for SeaTac-specific programs and activities and asked that staff and SVSS meet to discuss what alternatives there may be. Cutts said that this had been discussed before but no workable concepts had surfaced as to how this might occur. Cutts reminded the committee of the current arrangement of 50/50 split in funding with Tukwila. Welton asked that ideas be explored and be ready for discussion at the August meeting so if any were deemed suitable they could be included in the City Council’s budget deliberations. Both Cutts and Kertzman reminded the committee that the SVSS staff was limited and any additional workload would need to be accommodated somehow. Welton complimented the SVSS on doing a great job for the hotels and other tourism businesses and the City.</i></li><li>• <i>Anthony Spain of the NW Symphony Orchestra presented the 2010 request for \$5,000 and outlined the tourism impact of the group. He reported that 2009 was a banner year for the NWSO with over 100,000 people being entertained at a number of different venues including special performances such as the Seattle Seahawks home opener. He spoke of the free concerts for senior centers, the Highline School District and free tickets offered to the local hotels. He mentioned that the concept of bringing in nationally renowned artists such as Josh Roman and Natalie Cole helped with bringing attendees from outside of the region. Stottler suggested that the NWSO website should include a link or section for local lodging. McCracken asked how many tickets were made available to hotels for their guest and Spain replied 120. Anderson from SSVS reported that none of the tickets were actually utilized by the hotels. A suggestion was made to make the dates and performers available earlier so that the hotels could plan for marketing and packaging the tickets with hotel specials</i></li><li>• <i>Jane Davis from Tyee Dollar for Scholars presented the 2010 proposal for \$20,000 to</i></li></ul>
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		<p><i>support scholarships for outgoing seniors with high academic achievement from any of the three high schools located on the Tyee Campus. The recipients of the awards are all focused in careers in the hospitality, tourism or business areas. Most of which have recently been business-oriented. The three specific criteria that must be met are: attendance at a Washington State college or university; being a SeaTac resident; and, a focus on business/hospitality. She reported that in '08 three scholarships were awarded for a total of \$15,000. In '09 there was only one qualified applicant. McCracken asked whether students were tracked after enrollment in college. Davis reported that sometimes it is possible but not always. He also asked whether they had considered giving the scholarships to college juniors after proving that they intended to finish their education. Davis responded that it would be difficult to find those students that were still interested after leaving high school. A comment was made that perhaps those that continued studies in hospitality could be eligible for a scholarship from the fund in subsequent years.</i></p>
	<p>7. Other –Business - All</p>	<p><input checked="" type="checkbox"/> Informational Update  <input type="checkbox"/> Recommended for:  <input type="checkbox"/> Approval  <input type="checkbox"/> Approval with modifications  <input type="checkbox"/> Denial  <input type="checkbox"/> Referred to:</p> <ul style="list-style-type: none"> <li>• <i>McCracken reported that the negotiations with the Port of Seattle regarding the trip rate for vans had concluded with a rate of \$2.36 per trip rather than the proposed \$3.35. He commented that this would save local business in the range of \$1 million annually in operating expenses. He also reported that the discussion of the “trip reduction” (aka; van consolidation plan”) was still in progress.</i></li> <li>• <i>Robinson announced that the August meeting would begin at 2:30 rather than # o’clock and be held in Council Chambers to accommodate a presentation from the Planning department on proposed changes to the zoning code and design standards – with specific emphasis on the City Center area.</i></li> <li>• <i>A request was made for EXCLAIM make a presentation on the rebranding project for SSVS.</i></li> <li>• <i>Robinson announced that the final proposals from</i></li> </ul>

		<i>the SW Chamber, SKCEDI and other City-proposed funding from the H/M Funds would be completed at the August meeting.</i>
	7. Adjourn	<i>The meeting was adjourned at 4:30.</i>