



## City of SeaTac Civil Service Commission Minutes of Meeting held on Monday, April 9, 2012

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4800 South 188<sup>th</sup> Street  
SeaTac, WA 98188-8605

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### 1. Call to Order

The regularly scheduled meeting of the SeaTac Civil Service Commission for Fire Department Employees was called to order at 3:32 p.m. on Monday, April 9, 2012. The meeting was held at SeaTac City Hall in Room 128, located at 4800 South 188th Street, SeaTac, WA 98188.

**COMMISSIONERS PRESENT:** Commissioners Donna Thomas, Erin Sitterley and Sue Drebert

**STAFF PRESENT:** Assistant City Attorney Julia Yoon and Stephanie Johnson

**ABSENT:** Alyne Hansen

### 2. Public Comment

None.

### 3. Regular Business

#### a) APPROVAL OF MINUTES

**Motion:** Commissioner Sitterley made a motion to approve the Minutes of the Civil Service Commission's March 12, 2012 meeting. Commissioner Drebert seconded the motion. Motion passed.

#### b) FIRE CAPTAIN PROMOTIONAL EXAMINATION

i. Ms. Johnson/Chief Wiwel reported:

- Seventeen applications have been received. Posting closes this Friday, April 13, 2012
- Required orientation is Monday, April 23, 2012
- Written test is Monday, May 7, 2012
- Scheduling this many candidates has become a challenge to fit within the reserved assessment week. Discussion took place for future assessments and the possibility to use the written to screen and cut off at a certain number of candidates in the future.

#### c) OTHER ITEMS FROM COMMISSION MEMBERS

Expect to review proposed 2013 budget at the June meeting.

**Mayor**  
Tony Anderson

**Deputy Mayor**  
Mia Gregerson

**Councilmembers**  
Barry Ladenburg  
Rick Forschler  
Terry Anderson  
Dave Bush  
Pam Fernald

**City Manager**  
Todd Cutts

**City Attorney**  
Mary Mirante Bartolo

**City Clerk**  
Kristina Gregg

4. **Next Meeting**

The next regularly scheduled meeting in May will be cancelled due to the Fire Captain exam. The next regularly scheduled meeting will be held on Monday, June 11, 2012 at 3:30 p.m. at SeaTac City Hall, Conference Room 128.

5. **Adjournment**

The Meeting adjourned at 4:14p.m. These minutes are excerpts of the Civil Service Commission Meeting. No audio recording of the meeting was made.

Prepared by:  
Stephanie Johnson  
Chief Examiner for the Civil Service Commission  
***APPROVED on June 11, 2012***