CITY OF SEATAC
Human Services Advisory Committee
Minutes

April 16, 2012 **SeaTac City Hall**
5:30 PM **Airport Conference Room**

Call to Order	Committee members met at 5:30 PM
Members Present	Joe Van, Cheryl Forbes, Ron Altier, Valerie Allan
Members Absent	Phyllis Byers
Staff Present	Colleen Brandt-Schluter, City Manager's Office
Approval of Minutes	

BUSINESS

Agency Presentation(s)	Mike Werle, Director, shared that the Highline Area Food Bank is dedicated to combating hunger by seeing that the people of the Highline community are provided with nutritionally balanced food as well as referrals to other social services agencies. They provide a self select service of food 6 hours a week during the day and 2 hours in the evening 1xmonth. They average 22 meals per person. They also provide emergency food boxes for City Hall and Fire when they encounter a crisis situation. SeaTac's dollars support the one staff member and the volunteer program. This year they are partnering with Big Picture High School youth and other partners to plan a community garden so clients take par and grow their own food.
Business	On-line Common Application was reviewed so the Committee could see what the application looked like and what agencies were being required to submit. The updated score sheet guidelines were reviewed. The use of zeros was discussed/approved – no blanks are allowed.
New Business	Committee agreed that Applications that do not submit the Supplemental Results/Strategies page requested will be disqualified. When the deadline occurs, Colleen will send John a spreadsheet so the score sheet will contain the applications to be reviewed. John will bring to the next meeting and copies will be provided. Colleen will review the uploads as part of the criteria. Colleen shared information on the following: • To date, 12 applications have been submitted, but it is still early. • Resident Satisfaction Survey results will be provided to Council Study Session and be a part of their goal setting workshop. Preliminary results indicate the community values Bike/Pedestrian facilities and safety. • BTSF – August 16th, 10-2pm; Backpack fill – August 13th, time TBD
Next meeting:	April 16th, 2012. Time – 5:30pm. Airport Conference Room
ADJOURN:	The meeting was adjourned at 7:30PM