

City of SeaTac

Regular Council Meeting Minutes

February 14, 2012
6:00 PM

City Hall
Council Chambers

CALL TO ORDER: The SeaTac City Council Regular Meeting was called to order by Deputy Mayor (DM) Mia Gregerson at 6:01 p.m.

COUNCIL PRESENT: Mayor Anthony (Tony) Anderson (*participated by phone*), DM Mia Gregerson, Councilmembers (CMs) Barry Ladenburg, Rick Forschler, Terry Anderson, Dave Bush, and Pam Fernald.

STAFF PRESENT: City Manager Todd Cutts, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Human Resources (HR) Director Anh Hoang, Court Administrator Paulette Revoir, Interim Finance Director Joyce Papke, Parks & Recreation (P&R) Director Kit Ledbetter, Community & Economic Development (CED) Director Cindy Baker, Senior Planner Kate Kaehny, Senior Planner Mike Scarey, Economic Development (ED) Manager Jeff Robinson, Public Works (PW) Director Tom Gut, Resource Conservation/Neighborhood Programs Coordinator Trudy Olson, Police Chief Jim Graddon and Fire Chief Jim Schneider.

FLAG SALUTE: DM Gregerson led the Council, audience and staff in the Pledge of Allegiance.

PUBLIC COMMENTS: Vicki Lockwood spoke in support of Agenda Bill #3404.

Vicki Lockwood, Doris Cassan, Ron Bensley, and Earl Gipson spoke against Agenda Bill #3400.

PRESENTATIONS:

●Highline SeaTac Botanical Garden Update

Foundation Representative Wendy Morgan thanked the Council and staff for supporting the garden and the rose garden seating walls which are finished. The rose garden will be ready for viewing and dedication May 5. She invited everyone to attend. She reviewed the 2011 accomplishments and 2012 goals.

●Highline Community Coalition

This presentation was rescheduled to the February 28, 2012 Regular Council Meeting (RCM).

●Bristol-Myers Squib Foundation Grant to Valley Cities Counseling for services at SCORE (South Correctional Entity)

Valley Cities Counseling & Consultation CEO Ken Taylor stated that they received a grant from Bristol-Myers Squib to develop, implement and evaluate a Forensic Mental Health Peer Support Program over a two year period. This will be to place people recovering from mental illness at the SCORE facility to help them upon their exiting to be reintegrated successfully into the community. If this is successful, it is believed it will be replicated in a number of jurisdictions and law enforcement agencies across the country.

Mr. Taylor stated that they are just now completing hiring staff and getting clearance.

SCORE Jail Executive Director Penny Bartley stated that this proposal came about during the planning of SCORE.

●Allied Waste Services – Enhanced Service Options for SeaTac

Resource Conservation / Neighborhood Programs Coordinator Trudy Olson introduced Allied Waste Services Municipal Services Manager Don Frey and Recycling Coordinator Lynnyetta Keller. Ms. Olson also gave an overview of the current services provided to SeaTac residents.

Mr. Frey stated that Allied Waste is going through a branding transition. He reviewed the transition phases: (1) communicate brand transition to cities and media; (2) customer mailings as Republic Services; (3) website done, and brand transition completed by mid-year; and (4) metal containers rebranded by year-end.

A dedicated website for the City of SeaTac has been developed at www.AlliedWasteSeaTac.com. This provides updated information for all customers, educational material, photos, rates, online bill pay, and live chat support.

Ms. Keller reviewed the contract amendment benefits: enhanced recycling, commercial organics (carts), and more residential organics cart choices.

Ms. Keller stated that Dave's Diner and Brew, Matt Griffin YMCA Recycling Education, and Dr. Jeanne Isaacson Office received awards for their excellence and leadership in recycling.

Mr. Frey stated that Allied Waste toured SeaTac schools and reviewed access, safety, and how to improve with more educational outreach materials.

PRESENTATIONS (Continued):

•Council consideration of Mayoral appointment of Joe Adamack to the Planning Commission (PC) (Scheduled for Council confirmation at the 2/28 RCM)

DM Gregerson announced Mayor A. Anderson's selection of Joe Adamack to be appointed to the PC.

CM Ladenburg stated that Senior Planner Mike Scarey and he interviewed the candidates. Four excellent candidates applied.

Council consensus: Referred to the 02/28/12 RCM for confirmation

DISCUSSION ITEM:

•Summary of \$5,000 - \$35,000 Purchase Requests for the period ended February 9, 2012

City Manager Cutts reviewed the requests:

<u>Item Description</u>	<u>Department</u>	<u>Budget</u>	<u>Estimate</u>
Zoll Contract for Maintenance and Support	Finance & Systems	\$108,038	\$6,224
Codification of City Ordinances	City Clerk's Office	\$17,250	\$17,250
Scan and Microfilm Backlog of City Records	City Clerk's Office	\$35,000	\$35,000
Road Salt	PW	\$16,000	\$16,047
Museum of Flight Contribution	CED	\$25,000	\$25,000
Northwest Symphony Orchestra	CED	\$5,000	\$5,000
ED Business Data and Analysis	CED	\$5,000	\$5,000
Southwest King County Chamber of Commerce (SWKCC)	CED	\$20,000 \$75,000	\$20,000 \$5,000
Civil Service Promotional Exam – Fire Captain	HR	\$15,000	\$15,000
Commercial Recycling Outreach Consultant	PW	\$7,000	\$7,000
Refinish Community Center Gym / Banquet Floors	Parks	\$16,358	\$12,768
Six Benches for Valley Ridge Plaza	Parks	\$8,064	\$6,362

CM Forschler requested the Northwest Symphony Orchestra request be voted on under Unfinished Business.

Council consensus: Referred to the 02/14/12 RCM Consent Agenda with removal of the Northwest Symphony Orchestra request.

AGENDA BILL PRESENTATIONS:

Agenda Bill #3394 – A Motion authorizing the City Manager to execute a lease option with Verizon Wireless for cell tower space on City Hall

Summary: In 2009, Council authorized the City Manager to enter into a lease option with Verizon Wireless. That option provided that in exchange for \$1,000, Verizon would have the ability to exercise a lease for cell tower equipment on City Hall. The 2009 Agreement was automatically renewed in 2010 for an additional \$1,000. The 2009 Agreement expired in December 2011, and Verizon wants to enter into a new agreement with the City.

The proposed Agreement contains the same terms as the 2009 Agreement, except that Verizon will pay \$2,000 (instead of \$1,000) for the one-year option to lease space on City Hall for their equipment.

The City will receive \$2,000 upon execution of the Agreement. The Agreement is renewable one time upon payment of an additional \$2,000. Should Verizon opt to exercise the option to lease space on the City Hall roof, the lease provides that the annual rent is \$16,200 for five years. The lease would then be automatically extended for four additional five-year periods unless terminated by Verizon. With each lease extension, the rent would increase 15% for each additional five-year period.

P&R Director Ledbetter reviewed the agenda bill summary.

Council consensus: Referred to the 02/14/12 RCM Consent Agenda

AGENDA BILL PRESENTATIONS (Continued):

This item was moved directly to the Consent Agenda from the February 14 Council Study Session (CSS).

Agenda Bill #3391 – A Motion affirming the current State Purchasing Interlocal Agreement (ILA), and approving a new amendment

Agenda Bill #3400 – A Resolution amending the City Council Administrative Procedures regarding Format for Agendas for Council Meetings and Speaking Procedures

Summary: This Resolution amends Section 5 of the City Council Administrative Procedures related to the format for City Council Meeting agendas. Changes to the Council agenda are being proposed because of the Council's decision on January 10, 2012 to create CSSs in lieu of Council Committees. This Resolution also makes minor changes to Section 7 of the Administrative Procedures pertaining to Speaking Procedures at Council Meetings.

This item was discussed at the January 24 CSS. In response to comments by the Council, the following changes were made to the previous draft of the Resolution:

- Section 5(B) was revised to better outline the options for items on the CSS agenda.
- Public comments was revised to increase the time for individual comments to three minutes, and that public comments are allowed if new business is acted upon that night.
- Approval of grant requests, and CM and City Manager reimbursement requests were added to the consent agenda.
- Clarification that the City Manager or designee may give a presentation at a Council Meeting to address changes to an agenda between the CSS and the RCM.
- Clarification that appropriate staff members and members of advisory committees should be available to answer questions at CSSs and RCMs pertaining to agenda items.

City Manager Cutts reviewed the agenda bill summary.

Council discussion ensued regarding this item, specifically regarding public comment.

Upon a question posed by CM Fernald, Mr. Cutts stated that staff has developed some guidelines for presentations which he reviewed.

It was mentioned that this process can always be reviewed and changed as needed.

Council discussion ensued regarding this being reviewed at the Council Retreat. Mr. Cutts clarified that there won't be a meeting between now and the next scheduled Council Retreat. Mayor A. Anderson agreed to discuss how the process is working at a future CSS.

Council consensus: Referred to the 02/14/12 RCM Unfinished Business

Agenda Bill #3404 - A Resolution encouraging City Councilmembers (CMs) to write trip reports after traveling on City business

Summary: This Resolution encourages CMs to write trip reports after traveling on City business, especially when such travel includes an overnight stay. The purpose of encouraging CMs to write trip reports is to promote open government, transparency, and accountability of how City funds are spent with regard to CM travel. Trip reports will also improve the sharing of newly acquired information with other CMs, staff, and the public. Furthermore, members of the public can more easily see how taxpayer funds are spent with regard to CM travel.

There are no specific requirements, so each CM has the ability to provide the amount of information that they feel is appropriate. However, this Resolution recommends that trip reports contain location, dates, and cost of travel, the purpose of travel, highlights of travel (scanned copies of agendas), what, if anything, was learned, and a description of any benefit to be realized by the taxpayers from the travel expense.

Information provided by CMs would be posted on the City website. By proactively providing information to the public related to CM travel, public access to the information is improved. This could have the effect of decreasing requests for information under the Public Records Act as the information is readily available on the City website.

CM Fernald reviewed the agenda bill summary.

Council discussion ensued regarding the purpose of this agenda bill and the report requirements.

Council consensus: Referred to the 02/14/12 RCM Unfinished Business

CONSENT AGENDA:

- **Approval of claims vouchers** (check nos. 96937 – 97083) in the amount of \$1,150,961.39 for the period ended January 23, 2012.
- **Approval of claims vouchers** (check nos. 97084 – 97202) in the amount of \$235,349.88 for the period ended January 31, 2012.
- **Approval of payroll vouchers** (check nos. 50394 – 50418) in the amount of \$416,789.85 for the period ended January 31, 2012.
- **Approval of payroll electronic fund transfers** (check nos. 71366 – 71546) in the amount of \$368,750.00 for the period ended January 31, 2012.
- **Approval of payroll wire transfer** (Medicare and Federal Withholding Tax) in the amount of \$74,732.25 for the period ended January 31, 2012.
- **Summary of \$5,000 - \$35,000 Purchase Requests** for the period ended February 7, 2012.

Approval of Council Meeting Minutes:

- **Budget Workshop 1** held October 7, 2011.
- **Budget Workshop 2** held October 14, 2011.
- **Regular Council Meeting** held November 22, 2011.
- **Administration & Finance Committee Meeting** held January 10, 2012.
- **Regular Council Meeting** held January 10, 2012.

Agenda Items reviewed at the January 25, 2012 Council Study Session and recommended for placement on this Consent Agenda:

Agenda Bill #3388; Motion authorizing the City Manager to execute a Waste Reduction/Recycling Grant Program Agreement with the King County Solid Waste Division and authorizing the City Manager to execute all agreements related to said grant

Agenda Bill #3397; Motion authorizing the City Manager to execute an Interagency Data Sharing Agreement with the State of Washington Department of Transportation

Agenda Item reviewed at the February 14, 2012 Council Study Session and recommended for placement on this Consent Agenda:

Agenda Bill #3391; Motion affirming the current State Purchasing Interlocal Agreement, and approving a new amendment

Agenda Item reviewed under Agenda Bill Presentations recommended for placement on this Consent Agenda:

Agenda Bill #3394; Motion authorizing the City Manager to execute a lease option with Verizon Wireless for cell tower space on City Hall

MOVED BY T. ANDERSON, SECONDED BY LADENBURG TO ACCEPT THE CONSENT AGENDA AS PRESENTED.*

PUBLIC COMMENTS (related to the Consent Agenda): There were no public comments.

*MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENTS (related to the Unfinished Business): Earl Gipson spoke against Agenda Bill #3400.

Vicki Lockwood spoke again in support of Agenda Bill #3404.

Ron Bensley spoke in support of the \$5,000 Northwest Symphony Orchestra request and Agenda Bill #3404.

UNFINISHED BUSINESS:

- **Summary of \$5,000 - \$35,000 Purchase Requests for the period ended February 9, 2012**

<u>Item Description</u>	<u>Department</u>	<u>Budget</u>	<u>Estimate</u>
Northwest Symphony Orchestra	CED	\$5,000	\$5,000

Council discussion ensued regarding this request with some CMs stating their opinion that if the Hotel/Motel (H/M) Tax Advisory Committee didn't support this expenditure being paid from the H/M Fund, that the Council should follow their recommendation. Some CMs stated that the Northwest Symphony Orchestra is relying on this funding due to Council approving the budget with this expenditure.

UNFINISHED BUSINESS (Continued):

Summary of \$5,000 - \$35,000 Purchase Requests for the period ended February 9, 2012 (Continued):

MOVED BY LADENBURG, SECONDED BY FERNALD TO APPROVE THE NORTHWEST SYMPHONY ORCHESTRA REQUEST FOR \$5,000.

MOTION CARRIED WITH FORSCHLER VOTING NO.

Agenda Bill #3400; Resolution #12-003 amending the City Council Administrative Procedures regarding Format for Agendas for Council Meetings and Speaking Procedures

MOVED BY FORSCHLER, SECONDED BY LADENBURG TO PASS AGENDA BILL #3400.*

MOVED BY FORSCHLER, SECONDED BY FERNALD TO AMEND SECTION 4(B) BY STRIKING OUT FIVE MINUTES AND INSERTING 10 MINUTES FOR GROUP COMMENTS.

UPON A ROLL CALL VOTE, MOTION CARRIED WITH LADENBURG, FORSCHLER, T. ANDERSON, GREGERSON, BUSH, AND FERNALD VOTING YES AND A. ANDERSON VOTING NO.

MOVED BY FORSCHLER, SECONDED BY T. ANDERSON TO RESTORE PUBLIC COMMENTS UNDER UNFINISHED BUSINESS TO ALLOW TWO MINUTES FOR INDIVIDUAL COMMENTS AND FIVE MINUTES FOR GROUP COMMENTS.

UPON A ROLL CALL VOTE, MOTION FAILED WITH LADENBURG, GREGERSON, A. ANDERSON AND BUSH VOTING NO AND FORSCHLER, T. ANDERSON, AND FERNALD VOTING YES.

MOVED BY FORSCHLER, SECONDED BY T. ANDERSON TO RESTORE PUBLIC COMMENTS FOR CONSENT AGENDA TO ALLOW ONE MINUTE FOR INDIVIDUAL COMMENTS AND TWO MINUTES FOR GROUP COMMENTS.

UPON A ROLL CALL VOTE, MOTION PASSED WITH FORSCHLER, T. ANDERSON, BUSH, AND FERNALD VOTING YES AND LADENBURG, A. ANDERSON, AND GREGERSON VOTING NO.

MOVED BY FORSCHLER, SECONDED BY GREGERSON TO RESTORE "ANY PRESENTED ITEM MAY BE POSTPONED AND PLACED ON THE NEXT AGENDA UPON THE REQUEST OF ONE COUNCILMEMBER. HOWEVER, THIS SUBSECTION DOES NOT APPLY IF THE PRESENTED ITEM HAS BEEN PREVIOUSLY POSTPONED OR FORMALLY PRESENTED TO THE COUNCIL AT A PREVIOUS COUNCIL MEETING" AND PLACE IT UNDER ACTION ITEMS.

UPON A ROLL CALL VOTE, THE MOTION FAILED WITH LADENBURG, A. ANDERSON, GREGERSON, AND BUSH VOTING NO AND FORSCHLER, T. ANDERSON, AND FERNALD VOTING YES.

*UPON A ROLL CALL VOTE, THE ORIGINAL MOTION, AS AMENDED, CARRIED UNANIMOUSLY.

Agenda Bill #3404; Resolution #12-004 encouraging City Councilmembers (CMs) to write trip reports after traveling on City business

MOVED BY FORSCHLER, SECONDED BY FERNALD TO PASS RESOLUTION #12-004.

UPON A ROLL CALL VOTE, MOTION FAILED WITH LADENBURG, A. ANDERSON, GREGERSON, AND BUSH VOTING NO AND FORSCHLER, T. ANDERSON AND FERNALD VOTING YES.

NEW BUSINESS: There was no New Business.

CITY MANAGER'S COMMENTS: City Manager Cutts commented on the following: (1) February 15 – 5:30 p.m., Global to Local Open House at the Family Resource Center; (2) February 15 - South 164th Street Project Open House in Council Chambers; and (3) February 20 – City facilities will be closed for the Presidents' Day Holiday.

COUNCIL COMMENTS: CM Forschler stated that during the discussion of Agenda Bill #3400, Council seemed favorable about seeing how the process works and then discussing it again in the future.

CM T. Anderson stated that she received the Council representative appointment list tonight and it appears she was not appointed to any committees.

CM Bush stated that there are several schools in SeaTac that have improved their performance – Aviation High School, Chinook Middle School, Global Connections, Hilltop Elementary, and Madrona Elementary. He also stated commented on a Global to Local meeting he attended this week.

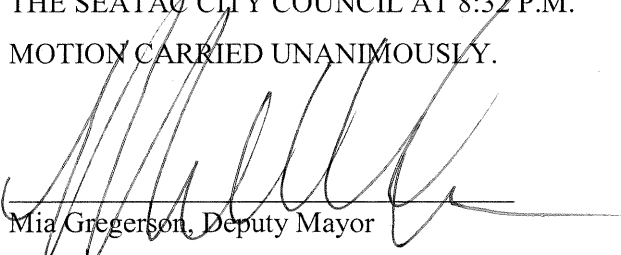
COUNCIL COMMENTS (Continued): CM Fernald stated her disappointment that Agenda Bill #3404 failed.

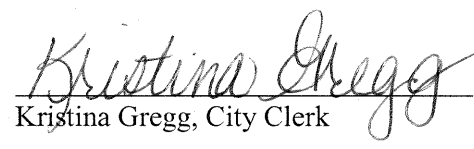
EXECUTIVE SESSION: There was no Executive Session.

ADJOURNED:

MOVED BY GREGERSON, SECONDED BY LADENBURG TO ADJOURN THE REGULAR MEETING OF THE SEATAAC CITY COUNCIL AT 8:32 P.M.

MOTION CARRIED UNANIMOUSLY.


Mia Gregerson, Deputy Mayor


Kristina Gregg, City Clerk