

City of SeaTac

Council Study Session Minutes Synopsis

February 14, 2012
4:00 PM

City Hall
Council Chambers

CALL TO ORDER: The SeaTac City Council Study Session was called to order by Deputy Mayor (DM) Mia Gregerson at 4:01 p.m.

COUNCIL PRESENT: Mayor Anthony (Tony) Anderson (*participated by phone until 5:07 p.m.*), DM Mia Gregerson, Councilmembers (CMs) Barry Ladenburg, Rick Forschler, Terry Anderson, Dave Bush, and Pam Fernald.

Agenda Bill #3391 – A Motion affirming the current State Purchasing Interlocal Agreement (ILA), and approving a new amendment

Summary: Administration seeks a motion affirming the most recent ILA with the State of Washington, previously entered into to provide advantages, including economies of scale, in the purchase of large items. In addition, the motion should also approve the proposed amendment, which extends the term of the agreement through 2012 and agrees to the assignment of the agreement from the State Department of General Administration (GA) to the State Department of Enterprise Services (DES).

For many years, the City has been a member of the State Purchasing Cooperative. Through this membership, the City purchases vehicles, equipment, software, copier leases, etc., at significantly reduced pricing. In recent years, the City has paid between \$2,000 and \$4,000 in annual membership fees, for all services and privileges afforded through this cooperative relationship. Because the contract membership fee is under the current \$5,000 threshold, the City Finance Director has signed the agreement in the past and authorized payment of the annual membership fee accordingly.

This relationship continues to serve the City well. Because this is an ILA, staff believes it should come before the Council, even though the annual membership fee for 2012 is only \$2,000.

The proposed amendment extends the term of the most recent agreement to the end of 2012 and designates the City's current annual fee as \$2,000. The amendment also acknowledges the recent move of the State Purchasing Cooperative from GA to DES.

Council approval and a \$2,000 annual membership fee will allow the City to continue to take advantage of substantial cost savings for major purchases throughout the year. The \$2,000 fee is in the 2012 Adopted Budget.

Interim Finance Director Joyce Papke reviewed the agenda bill summary.

Council discussion ensued regarding this issue.

City Manager Cutts clarified that staff is requesting this item be acted on at the Regular Council Meeting (RCM) being February 16 is Ms. Papke's last day with the City.

Council and Mr. Cutts thanked Ms. Papke for her service to the City.

Council consensus: Unanimous consent to refer this to the 02/14/12 Consent Agenda

PRESENTATIONS:

•SeaTac Municipal Court proposal to increase and improve Probation Services by contracting with Tukwila Municipal Court

SeaTac Municipal Court Judge Elizabeth Bejarano introduced SeaTac Municipal Court Administrator Paulette Revoir, and Tukwila Municipal Court Judge Kimberly Walden, Court Administrator Latricia Kinlow, and Probation Officer Mindy Briener.

Late last year the City received a request to withdraw from services from the City's probation officer. She reviewed the current probation services for both SeaTac and Tukwila, and the proposed probation service. The benefits of contracting with Tukwila Municipal Court for probation services include the following: Probation Officer is available Monday through Friday, One Probation Officer comes to SeaTac for the Review Calendar, which addresses defendant compliance with Court orders, Probation Office also has a full-time support staff, day reporting service offered to SeaTac, portable breath tests, separate and secure maintenance probation files, electronic home detention and monitoring services, and pre-sentence interviews.

Judge Walden briefed Council on Tukwila's probation program which saves on jail costs.

PRESENTATIONS (Continued):

SeaTac Municipal Court proposal to increase and improve Probation Services by contracting with Tukwila Municipal Court (Continued):

Ms. Breiner detailed a few of the jail alternative programs, including community work alternative, consumer awareness class, and moral reconnection therapy (MRT).

Council discussion ensued regarding the alternative programs, estimated costs, and budget gap.

Ms. Revoir stated that the probation fees that are collected are in the General Fund (GF). That would leave an estimated \$50,000 budget gap in the GF if probation services moves to another location in the budget. Probation fees must then be used to fund probation services, not GF services.

Mr. Cutts stated that this is a great program offered by the City of Tukwila and is something SeaTac should consider. The main question at this time is the fiscal impact to the City and the GF. This would create a gap in the GF. He recommended that during the next year, Ms. Revoir develop some quantifiable results to have a better sense of cost savings for jail services. Council needs to decide whether to act on this now with the unanticipated impact to the GF or consider this issue during the next budget cycle.

Council discussion ensued regarding the two options. Ms. Revoir stated that a one day a week Probation Officer for the current case load is not adequate. If Council chooses to not use this option, staff would reconsider options and most likely request a full-time Probation Officer.

Mayor A. Anderson stated that this item does not appear ready to move forward for action. He suggested it be discussed further at a future Council Study Session (CSS).

•Animal Services

Program Manager Soraya Lowry stated that the objective of this presentation is to review options available: (1) SeaTac, (2) Sub-Regional Partnership, (3) Public-Private Partnership (CARES), and (4) King County (KC).

Administrative Captain Annette Louie and Ms. Lowry reviewed the options in detail related to animal control officer, sheltering, and licensing.

Council discussion ensued regarding the options. Police Chief Jim Graddon stated that most scenarios include domesticated animals, but the definition changes between the options.

Chief Graddon stated that the cost for the KC option is still being negotiated and numbers may change based on the number of entities involved.

•Introduction to Access to Corner Stores

Community & Economic Development (CED) Director Cindy Baker stated that this is the second half of the presentation. Council direction will be needed on areas to explore.

CM A. Anderson's call was disconnected at this point in the meeting. He didn't participate in the remainder of the meeting.

Senior Planner Kate Kaehny provided background of the Communities Putting Prevention to Work (CPPW) Grant. She also reviewed the Food Access Data and Analysis from the University of Washington (UW) Assessment: health in SeaTac and KC; location and types of food retailers in SeaTac, proximity of food retailers to residential areas, and Socio-Economics of Food Choice.

Ms. Baker stated that the UW made recommendations to the City based on their analysis. Staff will review the recommendations and request Council direction on whether more information is needed, to be presented at the Council Retreat.

Ms. Kaehny reviewed the Food Retail Mobile Vending recommendation.

Due to the time limitation, Council requested all recommendations be moved forward to the retreat for more discussion.

•Affordable Housing

CED Director Baker stated that this topic is up for discussion in the Growth Management Policy Board. It is being negotiated by the cities. She defined affordable housing as housing that is affordable to all segments of the population and does not cost more than 30% of household income.

PRESENTATIONS (Continued):

Affordable Housing (Continued):

The affordable housing targets are part of the KC Countywide Planning Policies (CPP) which are overseen by the Growth Management Planning Council (GMPC). There are elected officials from KC and its cities participating in the GMPC. SeaTac is not currently a part of the GMPC. Local Comprehensive Plans (CPs) must be consistent with the CPP as a requirement of the Growth Management Act (GMA).

April 26, 2011, former Mayor T. Anderson, by letter, joined other South KC Mayors in requesting a revised method for allocating 2011 affordable housing targets include existing affordable housing numbers and more equitable distribution throughout the county.

The GMPC agreed to adopt interim affordable housing targets in 2011, while working on revising methodology and policy in 2012.

She reviewed how the affordable housing targets are calculated.

Senior Planner Mike Scarey reviewed the 2011 proposed target before the Mayors' letter. He then explained what's currently being negotiated - low income housing target based on 24% of overall housing target with existing number of affordable units taken into account. SeaTac would need to provide 32 individual units by 2031.

Ms. Baker stated that if the City wants to have more units, the City can provide more. The proposed option being discussed allows for flexibility. The City can decide its own policies to achieve the targets.

Council discussion ensued regarding the proposed option with Council agreeing that the numbers appear more realistic.

Ms. Baker stated that the next steps are: (1) cities' and county's staffs to continue negotiating, (2) continue Council updates, (3) February 29 (tentative) GMPC review of draft approach, (4) June – GMPC further reviews approach, and (5) September/December: GMPC to consider proposed targets as amendments to KC CPP.

•Library Advisory Committee Mission statement

Vice Chair Harlan Feinstein reviewed the draft mission statement. This will be discussed in further detail during the February 25 Council Retreat.

ADJOURNMENT: Deputy Mayor Gregerson adjourned the Council Study Session at 5:52 p.m.