SeaTac Report

City of SeaTac Quarterly Newsletter | Winter 2012



Inside this issue



- 2...Appointed SeaTac Citizens
- 2 ... City Enhances Customer Service
- 2 ... Your City Council
- 3... City Recognizes Outstanding **Employees**
- 4 ... City Council Adopts 2012 Budget
- 4 ... Ribbon Cutting for Sidewalk Project
- 5...Construction Update
- 5 ... Comprehensive Plan **Amendment Process**
- 6 ... Parks and Recreation
- 7 CPPW Grant Update
- 7 ... City Offers FREE Electric Vehicle **Charging Services**
- 8 ... 2012 Waste Reduction & Recycling Programs
- 9...Crime Prevention Tips for Your Home
- 10 ... Library Corner
- 10 ... Be Ready for Winter Weather
- 11 ... Winter Safety Tips
- 12 ... SeaTac's Department of Human Resources

City Council Election Results

At the January 10, 2012 Regular Council Meeting, the City Council selected Tony Anderson as Mayor and Mia Gregerson as Deputy Mayor for terms ending December 31, 2013.

Position 1

Gene Fisher began serving on the City Council in January 2000. He had served as Deputy Mayor January 2008–December 2011 and as Mayor January 2006-December 2007.

In November, Barry Ladenburg was elected to position 1. Barry previously served on the SeaTac City Council when he was appointed by the Council in December 2008 to fill the remaining term for position 6 left vacant by the death of Joe Brennan. Barry has also

served on the SeaTac Planning Commission and Zoning Code Ad Hoc Committee.



Position 3

Incumbent Terry Anderson, an original Councilmember serving on the City Council since September 1989, was re-elected for another term. She has served as Deputy Mayor January 1994-December 1995 and January 2004 - December 2005 and as Mayor January



Tony Anderson Mayor



Deputy Mayor

1998-December 1999 and January 2010-December 2011.

Position 5

After serving on the City Council since November 2003, Ralph Shape announced he would not be running for re-election. He served as Deputy Mayor from January 2006-December 2007 and Mayor from January 2008-December 2009.

Dave Bush was elected to this position in November. Dave and his wife Teresa have volunteered in the community for the past 14 years. They have served as PTSA Presidents for Tyee High School and Dave has served on the Highline Schools Foundation Board and currently serves on the YMCA Board of

Managers. He also served on the City's Human Services Advisory Committee, Volunteers in Police Services, and is a member of the Regional Fire Authority Exploratory Ad Hoc Committee.

Position 7

Incumbent Mia Gregerson has served on the City Council since January 2008 and was re-elected for another term.

Community Plans for Former Riverton Heights Elementary School Site

The community recently developed a plan for the former Riverton Heights Elementary School Site. Check out the final report







Appointed SeaTac Citizens

The following individuals have been appointed/reappointed to SeaTac Citizen Advisory
Committees and Commissions. We value their civic interest and willingness to be a part of the working team of our City.

Human Services Advisory Committee:

Cheryl Forbes reappointed November 15, 2011

Library Advisory Committee

Cheryl Forbes reappointed September 27, 2011

Harlan Feinstein reappointed September 27, 2011

Senior Citizen Advisory Committee

Jon Ancell reappointed October 25, 2011

Fred Geraldsen reappointed October 25, 2011

Civil Service Commission

Sue Drebert appointed November 7, 2011 by City Manager Todd Cutts

City Enhances Customer Service Requests

In an effort to ensure excellent customer service to citizens and the business community, the City has streamlined the City's citizen request process. The new system includes a citizen request webform so that anyone can go online and submit their requests electronically. It also includes an internal database system for assigning requests to the correct department and tracking responses to these requests. The on-line form contributes to response efficiency and allows easy tracking to make

sure that requests are addressed in a timely manner.

The new system went live in December of 2011 and was primarily paid for by grant funds.

The City's Citizen Request
Web Form can be found by
going to <u>clicknrequest</u>.
<u>CityofSeaTac.com</u>. Currently,
this form does not replace the
City's Public Records Disclosure
Request process.

SeaTac whelength to hear from you! We want to hear from you! We want from Comment from Required or Comment from Reputation or Reputation from R

YOUR CITY COUNCIL



Mayor Tony Anderson Councilmember Position No. 4 280.6754 aanderson@ ci.seatac.wa.us



Deputy Mayor Mia Gregerson Councilmember Position No. 7 423.1210 mgregerson@ ci.seatac.wa.us



Barry Ladenburg Councilmember Position No. 1 878.5396 bladenburg@ ci.seatac.wa.us



Rick Forschler Councilmember Position No. 2 419.5170 rforschler@ ci.seatac.wa.us



Terry Anderson Councilmember Position No. 3 244.3516 terrya@ ci.seatac.wa.us



Dave Bush Councilmember Position No. 5 669.7263 dbush@ ci.seatac.wa.us



Pam Fernald Councilmember Position No. 6 552.4761 pfernald@ ci.seatac.wa.us

City Council Meetings

City Hall Council Chambers Regular Meetings at 6:00 PM 2nd and 4th Tuesdays

To view Council agendas and minutes, or meeting times and dates, please visit the City's website at www.ci.seatac.wa.us.

Meeting times may change. Please call the City Clerk's Office at 973.4660 for the latest information.

At the Regular Council Meeting on January 10, 2012, Council passed a resolution amending the City Council Administrative Procedures and repealing Resolution 11-006 related to Council Committee meeting times. Specifically, the standing committees of Administration and Finance, Public Safety and Justice, Land Use and Parks and Transportation and Public Works have been eliminated. Instead the Council will hold Study Sessions in order to address City business in advance of the Regular Council meetings. The Study Sessions will occur on the second and fourth Tuesday of every month commencing at 4:00 PM in Council Chambers.

City Recognizes Outstanding Employees

Each year the City of SeaTac presents City-wide awards to employees who have demonstrated outstanding performance as part of the Employee Recognition and Awards program. Awards are given for Customer Service and going the Extra Mile. The SeaTac Fire and Police Departments also recognize outstanding members of their departments. Employees are nominated by their fellow staff members and an employee committee determines the selection of the recipients for the Customer Service and Extra Mile. The awards were presented at the all City staff meeting and appreciation luncheon on December 12. The awards given for service to the City of SeaTac and its citizens in 2011 were:

CUSTOMER SERVICE AWARD

Barb Canfield

EXTRA MILE AWARD

Anita Woodmass

FIRE FIGHTER OF THE YEAR

Dan Flood

UNIT CITATION

Fire Captain Lawton Montgomery Firefighter Eli Hudson Firefighter Monte Catlin

OFFICER OF THE YEAR

Alan Tag



Customer Service Award Recipient Barb Canfield



Extra Mile Award Recipient, Anita Woodmass



SeaTac 2011 Officer of the Year, Alan Tag (on left)

Those employees with 5, 10, 15 and 20 years of service were also recognized. The service awards were given to:

5 YEARS:

Balvir Toor
Brandon Phillips
Colleen Brandt-Schluter
Gary Schenk
Kate Kaehny
Kim Cooper
Ruth Davis
Zinta Smidchens

10 YEARS:

Andy Conner
Clayton Minshull
James King
Jamie Kerin
Janet Williams
Jay White
Joe Peluso
MaryAnn Brown
Pat Sweeney
Trudy Olson

15 YEARS:

Brian Bailie Cary Kennedy Joel Banks Lesa Ellis Marcia Rugg Shawn Dailey

20 YEARS:

Brian Wiwel
Dan Flood
Dave Little
Don Nelson
Ed Johnson
Greg Bolender
Gwen Rathe
Jeff Richardson
Jerry Berndt
John Gallup
John Madson
Keven Rojecki
Lawton Montgomery
Linda Lucas
Mark Hill

Marlon Olson
Mary Ann Cromwell
Mike Anthony
Mike Madson
Mike Nichols
Pat Dahl
Rick Fetherston
Robert Kingsley
Ron Wieland
Tim Martinsen
Todd Plumb
Tom Betenson
Tom Williamson
Travis Butcher
Virginia Mercado



Fire Chief Jim Schneider (far left) with Unit Citation Award winners (left to right) Firefighter Monte Catlin, Fire Captain Lawton Montgomery, Firefighter Eli Hudson



Firefighter of the Year, Dan Flood (on left)





City Council Adopts 2012 Budget

The City of SeaTac's 2012 Budget was developed in the challenging climate of balancing ever increasing costs with slowing or declining revenue sources. An effort was made to maintain the level of City services that support a healthy, secure, safe and livable community, while at the same time protecting the fiscal integrity of the City. Going forward, we are committed to consistently monitoring the City's financial condition, in order to make adjustments as necessary. This will ensure that SeaTac maintains its economic health and continues to provide a supportive environment for both its residents and its businesses.

In the 2012 Adopted Budget, the General Fund supports the majority of municipal operating services. It anticipates 2012 revenues of \$29,815,491 and expenditures of \$30,295,576. The 2012 Budget provides that the General Fund gap of \$480,085 be filled by use of fund balance reserves. However, soon after the 2012 Budget was adopted, the City was notified of a substantial increase in Utility Value within SeaTac, as assessed by the State. This represents a substantial increase in property tax revenue for 2012, without taking the allowable 1% increase and with no added tax burden for the citizens living in SeaTac. As a result, the \$480,085 gap between 2012 General Fund revenues and expenditures has been reversed. In fact, the anticipated General Fund revenues now exceed the budgeted expenditures for 2012 by almost \$590,000. The City Council and staff are very pleased to be able to maintain services at levels which the citizens desire, deserve and expect.

In addition to maintaining current service levels, the 2012 Budget provides the resources and expenditures for the first year of the 2012-2017 Capital Improvement Program (CIP). Projects funded in the CIP are based on evaluation criteria that include maximizing direct benefits to residents and positioning the City for redevelopment opportunities. 2012 capital expenditures include building improvements, transportation and pedestrian improvements, property acquisitions, and various equipment and vehicle replacements.

The 2012 Preliminary Budget was submitted to the full City Council on October 3, 2011. The City Council held a number of all-day public workshops on the budget throughout October, during which they reviewed the entire proposed Preliminary Budget and made many adjustments along the way. They accommodated public comment at these workshops and also held an official public hearing on November 22, 2011, prior to adoption of the 2012 Budget.

In conclusion, the 2012 Budget continues the City's efforts to provide high quality public safety, public works, community and economic development, parks and court services to the residents of SeaTac. The City of SeaTac is fortunate to have citizens, dedicated elected officials and appointed staff members, who demonstrate a passion for continuing to improve SeaTac as a place to live, work, play and do business.

Together, we have developed a 2012 Budget which provides operating and capital budgets that are in keeping with the City's goal of delivering the highest level of services possible, while making necessary strategic investments for the future.

The 2012 Budget can be found on the City's website at <u>CityofSeaTac.com</u>, click the Government tab and select Financial Reports.



Ribbon Cutting for Second Sidewalk Project

On September 28, the City celebrated the completion of its second Neighborhood Pedestrian Project at a Ribbon Cutting ceremony for the S. 138th Street Sidewalk Project. New, pervious sidewalk has been installed along both sides of S. 138th Street from 24th Avenue S. to Military Road S., as well as a blinking crosswalk signal at 24th Avenue S. and S. 138th Street. The Neighborhood Pedestrian program is a twenty year program, which will install sidewalks along 12 miles of roadway, at a cost of \$1.5 million annually.

Faith Deliverance Assembly generously hosted the event in their parking lot at 2642 S. 138th Street. Bishop Williams and Mayor Anderson shared the task of cutting the ribbon.

Construction Update

S. 154th Street Improvements Project
The City's road improvement project along
S. 154th Street from 32nd Avenue S. to 24th
Avenue S. is closer to completion. R.W.
Scott Construction Company is completing
installation of concrete curb, gutter,
sidewalk and driveways, landscaping, and
retaining walls. The project is on schedule
to reach completion in summer 2012.



S. 154th Street Improvements project

Once complete, these improvements will improve pedestrian and bicyclist safety and provide non-motorized options for commuting and recreation. These improvements will also improve the neighborhood's access to the Tukwila International Boulevard Light Rail Station and the future Metro RapidRide F-Line bus route along S. 154th Street.

The City appreciates the community's continued patience during construction of this project and with the full road closure. Although the full road closure is complete, the City asks that drivers be aware that traffic delays are still expected throughout duration of construction. Considering alternate routes is recommended. Appropriate notification, signing, and traffic control will be used during construction. Additional traffic and project information can be found at www.ci.seatac.wa.us/index.aspx?page=496.

For more information, please contact Eric Proctor, Civil Engineer 1, at 973.4735.

S. 164th Street Pedestrian Improvement Project

The design phase is nearly complete for the new sidewalks on both sides of S. 164th Street between Military Road S. and 34th Avenue S. A second Open House will be held in February to share the final design with the community. Construction is scheduled to begin in June, 2012. These pedestrian improvements are designed to improve pedestrian access and safety to neighboring schools, businesses and transit. For more information please contact Toli Khlevnoy, Civil Engineer II, at 973.4736.

Valley View Sewer District will be constructing a new sewer main extension in advance of this project. For more information on the sewer main extension project please contact Dana Dick, General Manager, 242.3236.

Military Road S.
Improvements Project,
S. 166th Street to
S. 176th Street

This project is being designed to improve traffic mobility and safety for vehicular,

pedestrian, and bicycle traffic along this corridor. The community is invited to attend an upcoming open house for the project to review the proposed road design and share any feedback with City staff and the design team. Design for the project is scheduled to be completed by the end of 2012, with construction anticipated to begin in spring 2013. For more information please contact Florendo Cabudol, Assistant City Engineer, at 973.4740.

2011 Comprehensive Plan Amendment Process

The Comprehensive Plan is the City's "blueprint for future growth and development." It contains a future land use map, along with goals and policies that provide guidance to the City as we grow and change to meet the demands of a growing region.

This year the City begins a three-year "Major Update" of its Comprehensive Plan, which will be completed by December 1, 2014. This Major Update is a requirement of Washington State law. An Open House to provide information about that process is tentatively scheduled for Tuesday, March 6 from 5:00 - 6:00 PM in the City Hall Council Chambers. As part of the 2012 amendment process, the City is considering whether to continue its practice of accepting amendment proposals from the public during 2012, or to streamline the first year's work on the Major Update and coordinate all applications in 2013-2014. No decision has been made by Council regarding this, so please check the City's website or call the Department of Community and Economic Development at 973.4830 for more information.





Parks and Recreation - Winter 2011-2012

YOUTH ART AND RECEPTION

RECEPTION:

Thursday, January 26 at 6:00 PM SeaTac City Hall, Council Chambers EXHIBIT:

January 30 – February 10, from 8:30 AM - 5:00 PM

SeaTac City Hall, Third Floor Lobby

Participants must be high school students who either reside in the City or who are enrolled in a high school within City limits. Art pieces will be accepted on Monday, January 23, from 2:00-5:30 PM at SeaTac City Hall. For an entry form, please contact your art instructor or go to the City's website. If you have any questions please contact Marlon Olson, Recreation Supervisor, at 973.4684.



MARK YOUR CALENDAR!! Egg Hunt

Saturday, April 7 9:00 AM Sharp Angle Lake Park 19408 International Boulevard

CITY STARTS ON ENERGY CONSERVATION PLAN

City staff will be completing a Resource Conservation Energy Plan that will guide our reduction of future energy use. Resource conservation is an important strategy to reduce consumption of natural resources, educate staff and save money on utility bills. The following are goals that have been set by the City to achieve completion of this plan.

- Address practices that use water and generate garbage in conjunction with existing City programs.
- Focus on behavioral and operational opportunities to reduce energy and water consumption.
- Set goals to reduce energy usage annually.
- Develop a document that will be revised as strategies are being implemented.

The plan will also describe what has already been completed and what is planned in the near future.

For more information, please contact Kit Ledbetter, Parks and Recreation Director at 973.4671.

SEATAC BEGINS PUBLIC TREE INVENTORY AND CANOPY ASSESSMENT

The City of SeaTac has been a Tree City USA since 2009. As part of being a Tree City USA, SeaTac recently completed the first part of an ongoing inventory and canopy assessment for City-owned trees. This inventory and assessment will ensure the valued natural resource of public trees is maintained in a manner that ensures its viability for future generations. The areas that have already been assessed are street trees along International Boulevard between S. 156th Street and S. 188th Street and trees located in Valley Ridge Park. Data was collected from a total of 482 trees in these areas.

A healthy tree canopy is valuable because it helps provides storm water retention and filtering, reduces carbon dioxide, provides energy savings, overall leaf area, canopy size and most importantly overall tree health.

The intent of this project is to use the scientific data collected to address ongoing tree maintenance issues and to create replacement schedules for trees that are damaged by traffic and lost to

Passport acceptance times increased at City Hall

The City Clerk's Office will be extending passport acceptance times on a trial basis from January 2012 through March 2012. Passports will now be accepted Monday through Friday, 9:00 AM to Noon and 1:00 PM to 4:00 PM. If the increased times are mutually beneficial to the City and residents, it will continue indefinitely.

The current processing time for passports is 4-6 weeks. The City accepts personal checks or money orders only for passport fees. Passport fees are non-refundable.

	US PASSPORT BOOK FEES		US PASSPORT CARD FEES		BOTH (Book & Card) 1st Time Applicants	
Age*	Adults	Minors	Adults	Minors	Adults	Minors
Passport Services Fee	\$110.00	\$80.00	\$30.00	\$15.00	\$140.00	\$95.00
City of SeaTac Fee	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Total	\$135.00	\$105.00	\$55.00	\$40.00	\$165.00	\$120.00

^{*} Adults 16+, Minors Under 16

disease. We will also use the data to continue to assist with a comprehensive tree care plan for SeaTac's public trees, additional staff training on tree identification, and species specific tree care.

RADIO CONTROL CAR TRACK COMING TO SEATAC

Ground broke in August for the construction of a R.C. Car track in North SeaTac Park; the site is located on S. 136th Street across from the City's Maintenance Facility. SeaTac citizens have been working with the Seattle R.C. Racers and the Parks and Recreation department on the all-access public race track for the past several months. The dirt track portion of the project is slated to be completed in the spring of 2012. Future plans include a "rock crawling" boulder garden, scale trails in the woods and a paved on-road track.

During non-race events, the track will be open to the public at no charge. Maintenance of the facility will be performed by volunteers from the Seattle R.C. Racers, a non-profit club. Only electric cars will be allowed, gas cars will be prohibited.

For more information, please contact Kit Ledbetter, Parks and Recreation Director at 973.4671.

CPPW Grant Update: Encouraging Active Living and Access to "Corner Stores" in SeaTac

The City of SeaTac is using funding received through a Communities Putting Prevention to Work (CPPW) Grant to develop policies that promote walking and bicycling, and access to "Corner Stores" and other sources of food in SeaTac's neighborhoods.

SeaTac's Safe & Complete Streets Plan for Pedestrians & Bicyclists

While the City's Comprehensive Plan already includes policies on non-motorized travel, the City is



currently developing a "Safe & Complete Streets Plan" that will refine these policies to better enhance safety for all street users and all modes of transportation.

Access to "Corner Stores"

In order to better understand SeaTac residents' proximity to "Corner Stores", like mini-marts and grocery stores, the City is developing maps that show the location of all stores that sell food in the City. Additionally, the City is exploring policies that could encourage the development of more "corner stores" and other businesses that sell food.

For More Information

For more information about the City's CPPW activities, please contact Kate Kaehny at 973.4830, or kkaehny@ci.seatac.wa.us, or go to the City's CPPW Grant web page at: www.ci.seatac.wa.us/index.aspx?page=590.

City offers FREE electric vehicle charging services

In October, the City of SeaTac installed two electric vehicle (EV) charging stations offering free charging services to the community. The ChargePoint stations are part of ChargePoint

America program, which provides nearly 5,000 free EV charging stations for individuals and businesses throughout the United States.

"We are excited to be a part of the ChargePoint America program and provide charging services to the region given our easy access from Interstate-5,"

said Todd Cutts, City Manager. ChargePoint Network brings Washington's EV drivers unique, easy-to-use services including the ability to: check real-time status and location of unoccupied charging stations, turn-by-turn navigation to station, reserve a charging station, track and report green-

house gas and gasoline savings, and receive charging status notification by text message, email or by iPhone and Blackberry applications.

In addition to the new charging stations, the City replaced an aging pool car in its fleet with a brand new Nissan Leaf electric vehicle. It is one

way the City can reduce its carbon footprint, and lead by example in the community.





2012 Waste Reduction & Recycling Programs

SeaTac is dedicated to reducing waste, encouraging recycling, and promoting reuse.

Mark your calendars for our Spring Event and help make a difference in your environment!

SPRING SPECIAL RECYCLING COLLECTION EVENT

Recycle appliances, metal, tires, oil, batteries, electronics, lights, reusable household goods, Styrofoam, and more!

Saturday, March 31, 9:00 AM to 3:00 PM Tyee Educational Complex Parking Lot, 4424 S. 188th Street

* Cash only when fees apply

Computer monitors and televisions will not be accepted. You can recycle these items for free at other locations through E-Cycle Washington. Call 1.800.RECYCLE or visit 1800recycle. wa.gov to find authorized E-Cycle Washington collection locations.

FOOD DRIVE FOR HIGHLINE AREA FOOD BANK

sponsored by SeaTac Domestic Violence Task Force

Food drive will be held during the Recycle Collection Event on March 31.

Bring canned and non-perishable food, diapers, toilet paper, soap, pet food

and laundry detergent. Paper bags and donations are welcome too!

RAIN BARREL SALE

Saturday, March 31 9:00 AM to Noon or until sold out.

There is a limited amount of rain barrels available for sale.

SeaTac Residents Only

\$25 each cash only, limit TWO (2) per customer.

Tyee Educational Complex Parking Lot, 4424 S. 188th Street

The Spring Recycling Event is produced in partnership with Washington State Department of Ecology, King County Solid Waste Division, and the Local Hazardous Waste Management Program in King County.

YARD DEBRIS OPTIONS

Yard debris is NOT collected at the City of SeaTac Special Recycling Events. Yard waste is not allowed in your curbside garbage. Please see yard debris options below.

Remember — It is illegal to burn yard debris on your property.



Curbside Yard Debris Collection – SeaTac Residents

SeaTac residents can sign up for curbside yard debris collection with Allied Waste Services for a fee in addition to garbage and recycling service. Yard debris subscribers using the hauler provided 32, 64, or 96-gallon totes are also eligible to place their food scraps in their Allied Waste yard debris tote for recycling. For more information to set up curbside yard debris services, please contact Allied Waste Services of Kent at 682.9735 or visit their website at www.rabanco.com/collection/seatac.

Self-hauling of Yard Debris

SeaTac residents who choose to self-haul their yard debris have several options – please note that fees apply. Please call the individual local companies below that accept yard debris for

Enhanced Recycling and Yard Debris Options Now Available

Article produced in collaboration with Tom Watson, King County's EcoConsumer

Innovative recycling changes are making recycling more convenient than ever for SeaTac residents.

Allied Waste Services now accepts more recyclables in your curbside recycling container. By keeping all recyclables out of your garbage cart, you may be able to scale down your garbage cart size.

Here are some changes you will notice with the new service:

 More items are now accepted for recycling, including plastic food trays (bakery, meat, etc), plastic take-out containers (including clam shells), plastic bags, plastic stretch wrap, clean aluminum foil and foil trays, plastic plant pots, lids three inches and larger (removed from containers and rinsed), and paper and plastic cups. All recyclables should be relatively clean, with no big chunks

of food or dirt. The plastic bags and stretch wrap must be combined in one bag and tied off, since loose bags get tangled in recycling processing equipment. Your Allied Waste yard debris cart can take all your yard waste and all your food scraps as well, including meat, fish, bones and dairy products. It also wants all your food-soiled paper, from pizza boxes to napkins. Pile it in! And you now have three different Allied Waste

cart sizes to choose from for your yard waste/food scraps: 96-gallon, 64-gallon or 32-gallon. Food scraps can only be added to your yard waste in the Allied Waste yard debris carts.

more information regarding their fees and restrictions.

- Allied Waste Third and Lander Recycling (2733 3rd Avenue S., Seattle) 332.7700
 Hours: Monday –Friday: 7:00 AM–6:00 PM, Saturday–Sunday: 8:00 AM–5:30 PM
- Pacific Topsoils, Inc.
 (6000 S. 129th Street, Tukwila) 772.3091
 Hours: vary with the seasons 7 days a week
- Cedar Grove Composting
 (17825 Cedar Grove Road, Maple Valley)
 425.432.2395
 Hours: (March-October) Monday-Friday,
 7:00 AM-5:00 PM
 (November-February) Monday-Friday,
 8:00 AM-4:00 PM.

In addition to the listed local companies, yard debris drop off options may be found at King County's Solid Waste Division's 'What do I do with...?' website at your.kingcounty.gov/solidwaste/wdidw/.

For more information contact Resource Conservation/Neighborhood Programs Coordinator Trudy Olson at 973.4763.

 You also have several choices for curbside garbage service. By putting all your recyclable items in your blue recycling cart, you may be able to downsize your curbside garbage container and potentially lower costs. Preventing waste in the first place can save you money! In addition to keeping more green stuff in your wallet and reducing waste, we expect that this new system will also make your life easier.

For more info go to www.rabanco.com/collection/seatac or call 682.9735 (single-family residential customers) or 253.872.7220 (multi-family and commercial customers). Thanks for recycling!

Lock Crime Out of Your Home

Making your home safer from crime doesn't always mean having to install expensive alarms.

Effective home security starts with properly locked doors and windows and visible, well-lit entryways.

Exterior Doors All exterior doors should be either metal or solid wood. For added security, use strong door hinges on the inside of the door, with non-removable or hid-

den pins. Every entry door should be well-lit and have a wide-angle door viewer so you can see who is outside without opening the door.

Locks Strong, reliable locks are essential to effective home security. Always keep doors and windows locked—even a five-minute trip to the store is long enough for a burglar to enter your home. Use quality keyed knobs as well as deadbolts.

Sliding Glass Doors To improve security on sliding glass doors, you can install keyed locking devices that secure the door to the frame; adjust the rack clearances on the doors so they can't be pushed out of their tracks; or put a piece of wood or a metal bar in the track of the closed door to prevent the door from opening even if the lock is jimmied or removed.

Windows Most standard doublehung windows have thumb turn locks between the two window panels. Don't rely on these, they can be pried open or easily reached through a broken pane. An easy, inexpensive way to secure your windows is to use the "pin" trick. Drill an angled hole through the top frame of the lower window partially into the frame of the upper window. Then insert a nail or eyebolt. The window can't be opened until you remove the nail. Make

> a second set of holes with the windows partly opened so you can have ventilation without intruders.

Lighting Lighting is one of the most costeffective deterrents to

burglary. Indoor lighting gives the impression that a home is occupied. If you are going to be away from your home, consider using automatic timers to switch interior lights on and off at preset times. Outdoor lighting can eliminate hiding places. Entryways to your home always should be well lit.

Shrubs and Landscaping Your home's walkways and landscaping should direct visitors to the main entrance and away from private areas. The landscaping should provide maximum visibility to and from your house. Trim shrubbery and trees by following the three foot and eight foot rule – prune shrubs and other ground cover to three feet or less. Landscaping near windows should be kept below the level of window sills so that you can see outside without obstruction. Prune deciduous tree limbs up eight feet.

For further information or to schedule a business or residential security survey, please contact Officer Doug Reynolds, SeaTac Police Community Crime Prevention Unit, 973.4904.





Library Corner

KING

COUNTY

LIBRARY

Valley View Library 17850 Military Road S. **Family Story Times Every Thursday morning** starting the week of January 9 at 10:00 AM

All ages welcome. SYSTEM Join us for a half-hour of

stories, finger plays, music and dancing! Lots of wiggling and giggling guaranteed.

Pajamarama Story Times

Every Monday evening starting the week of January 9, at 7:00 PM

All ages welcome, ages 6 and younger with adult.

Join us for a fun-filled, half-hour of stories, finger plays, movement and music. Lots of wiggling and giggling guaranteed. Kids, wear your pjs!

Registration not required.

Valley Re -Viewers Kids Book Group

Kids ages 4-9 meet one Saturday a month at 11:00 AM to enjoy a lively book discussion and related games and activities. Siblings are welcome, too!

Please contact the library for exact dates and each month's selected title.

Ready-Set-Read

This program encourages elementary school-age children to keep track of their reading. Each child will complete a "Ready Set Read" form as they read for at least 20 minutes per day for at least 20 days within a month. When they bring their completed form into any King County Library System (KCLS) library, they will receive a free book! Children may repeat this program once per month until it ends in May. The "Ready Set Read" program has been tremendously popular in the past and is a great reading incentive.

For Teens

Valley View Library Study Zone continues to offer free tutoring in all subjects to students in grades K-12 on



Mondays and Tuesdays, 4:00-6:00 PM and Wednesdays 6:00-8:00 PM. Valley View Library is committed to connecting learners to libraries. The KCLS website www.kcls.org, offers links to a number of sites for children and teens, including Homework Help, Kidspage, recommended books and reviews as well as other databases and weblinks. They also have links to helpful sites for Parents and Teachers. Explore the homepage and discover the many ways they can link you to learning.

Teens are encouraged to participate in Read Three, Get One Free the KCLS teen reading incentive program. Teens read three books,



write three short reviews, submit the entry forms at any King County Library and win a free book of choice from a selection of new paperback books.

Please encourage your teenager to stop by Valley View Library and pick up an entry form. Winter is a great time to curl up with a book, or two, or three!

Be Ready for Winter Weather

Everyone should be prepared for a disaster, including a winter storm. There are several steps every one of us can take before the next storm hits.

- Listen to your radio or television for winter storm forecasts and other information.
- Prepare you home for cold weather. Install storm windows. Insulate exterior walls, attics and crawl spaces. Wrap pipes, especially those near cold outer walls in the attic space, around the doors and near windows.
- Have appropriate cold weather clothing available both at home and in your vehicle.
- If you have one, make sure your fireplace or woodstove functions properly.
- Have rock salt and sand on hand for traction on ice both at home and in vour vehicle.
- Keep your car's gas tank at least ½ full.

The Emergency Management Division Chief recommends that, "everyone should have a disaster supplies kit in their vehicle. Most of us always have our cars with us when we're away from home, so

having a kit available can make an emergency event much more comfortable and safe." Your kit should include items such as: a three-day supply of water and non-perishable food that can be eaten without being cooked. Especially in the winter, include a blanket or sleeping bag for each person, a flashlight, batteries, shovel and road flares. In addition, ensure that your cell phone is always charged and have a 12 volt phone charger in your car.

You have to be especially careful of bad weather when traveling in the mountains. Conditions can change suddenly and

Winter Safety Tips

Winters in Western Washington are unpredictable and winter's worst weather is often between January and March, here are some tips and information to help keep you and your family safe.

Use candles with care. Often used decoratively or during power outages, candles should not be used as a substitute for flashlights unless there are no alternatives. Follow these candle safety rules:

- Always use a sturdy base under your candles that will resist tipping.
- Keep candles away from flammable materials such as curtains or bedding.
- "When you go out blow it out".
 Never leave burning candles unattended.

Also, during power outages many families utilize gasoline powered generators until the household power comes back on. These generators can supply power to furnaces, lights, stove tops and other appliances. Generators can literally be life savers when used correctly. Unfortunately, every winter



we read stories about people who were affected by *carbon monoxide* (CO) that was produced by a generator that was brought into or near a home and left running.

Carbon monoxide is a colorless, almost odorless and tasteless gas which is present during any type of burning. When inhaled, it depletes the oxygen supply in the blood stream. Symptoms of CO poisoning include lightheadedness, dizziness, headache, nausea, vomiting, seizures and decreases levels of consciousness and in extreme cases, death.

It is not just generators that pose a hazard; barbeques – especially the charcoal type, vehicles left running in a garage, wood stoves, and certain non-electric space heaters also produce the potentially deadly gas. You can reduce the chance of CO poisoning by following some basic rules:

- Never bring generators or barbeques into the home or attached garage.
- Purchase and install a carbon monoxide alarm in your home.
- If anyone in the home begins to complain of CO poisoning symptoms or the CO alarm activates, leave the residence and call 9-1-1.
- Have all CO producing appliances inspected and serviced according to the manufacturer's recommendation.

This winter take the time to make sure you use candles safely and that the danger of carbon monoxide is not present

in your home.

without warning. If you don't have to drive when roads are covered with snow and ice, just stay home. Driving on snow and ice is hazardous and can be a challenge if you are not used to driving in it.

Another thing that we need to think about is what our kids are going to do when schools are closed due to the weather and how do we keep them safe. It is very common during "snow days" for fire departments to be called to the scene of crashes involving kids and sleds. There are few times a year that kids are able to sled in this area, so

it's important that parents remind them to be safe. Make sure that they are sledding in an open area, away from hazards such as trees and parked cars. Don't ever allow them to sled on streets or roads that are open to traffic. Cars will have trouble stopping and may not even see people on sleds.

Should you need help during a winter storm, rest assured that the SeaTac Fire Department is ready to assist. If you have a medical emergency during a storm, please stay where you are and call 911 for help. It might take a little

longer to reach you on icy or snow covered roads, but they will get to you. During snow and ice weather, every fire engine has tire chains installed and ready to go. The tire chains on a fire engine are specialized with spikes that dig deep into the snow and ice increasing the 20 ton vehicles grip when on the road. Do your part by driving safely and giving any emergency vehicles plenty of room. Please take the time to consider what you can do before the next storm. For more information about disaster preparedness, please contact the SeaTac Fire Department at 973.4500.





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SeaTac's Department of Human Resources (HR)

The Department provides services in the following areas to SeaTac's 160 employees.

Labor Relations: Negotiates and administers the City's labor agreements with the American Federation of State, County and Municipal Employees (AFSCME) and the International Association of Fire Fighters (IAFF), and manages all labor related matters within the City.

Staffing/Recruitment/Selection: Receives over 1,000 employment applications annually working with hiring managers to create and administer recruitment and selection processes ensuring equal opportunity for all candidates.

Employee Training: Ensures effective training programs are offered to City employees to increase their knowledge, skills, abilities, and engagement in the performance of their jobs.

Employee Performance Management:

Provides internal personnel management services including: processing performance reviews, providing consultation, facilitation and conflict resolution services for supervisors and employees; conducting personnel investigation and advising in disciplinary matters.

Classification and Compensation:

Administers the City's classification and compensation system by conducting job analysis and classification studies, preparing job descriptions, performing wage evaluation and analysis, and recommending changes.

Benefits Administration: Administers benefit programs for the City's employees and elected officials. Plans include, medical, dental, orthodontia and vision insurance; life, accidental death & dismemberment insurance; survivor income life insurance; long term disability; employee assistance program; flexible spending accounts; Heath Reimbursement Arrangement (HRA/VEBA) plan; Public Employees Retirement System (PERS); 401(a) social security replacement program; 457 deferred compensation plans; and other employee programs such as employee commute trip reduction, employee recognition, and wellness.

Safety and Risk Management: Administers the City's safety and risk management programs including, investigating and settling non-litigated tort claims, claims/incidents of damages involving City vehicles and/or property, workers compensation, liability and property insurance, and oversight of the safety committee.

City Directory

Area Code 206

City of SeaTac 973.4800

TDD Phone 973.4808

Fax 973.4809

Building Division 973,4750

City Clerk 973.4660

City Council 973.4800

City Manager 973.4820

Code Compliance 973.4750

Economic Development 973.4812

Engineering 973.4730

Facilities, Parks and Public Works Maintenance Facility 973.4770

Finance Department 973.4880 Fire Department 973.4500

Garbage and Recycling 973.4763

Human Resources 973.4650

Human Services 973.4815

973.4655 Municipal Court

Job Line

973.4610 Planning and Community Development

973.4830

Police Non-emergency

296.3311 Police

Administration 973.4900

Public Works 973.4720

SeaTac Community Center 973.4680