



# City of SeaTac

## Regular Council Meeting Agenda

October 25, 2011  
6:00 PM

City Hall  
Council Chambers

**CALL TO ORDER:**  
**ROLL CALL:**  
**FLAG SALUTE:**

**PUBLIC COMMENTS (at the beginning of the meeting):** (Speakers must sign up prior to the meeting. Individual comments shall be limited to three minutes. A representative speaking for a group of four or more persons in attendance shall be limited to ten minutes. When recognized by the Mayor or his designee, walk to the podium, state and spell your name, and give your address [optional] for the record.)

**1. PRESENTATIONS:**

- **Council confirmation of Mayoral re-appointments of Jon Ancell and Fred Geraldson to the Senior Citizen Advisory Committee (5 minutes)**  
By: Mayor Terry Anderson
- **2011 Photography Winners (5 minutes)**  
By: Recreation Supervisor Marlon Olson
- **Soldiers' Angels Day of the Deployed Proclamation (5 minutes)**  
By: Mayor Terry Anderson
- **Port of Seattle's Air Cargo Study (15 minutes)**  
By: Senior Planner Al Torrico /Air Cargo Operations and Development Senior Manager Tom Green
- **Council consideration of Mayoral re-appointment of Cheryl Forbes to the Human Services Advisory Committee (5 minutes) (Scheduled for confirmation at the 11/08/11 RCM)**  
By: Mayor Terry Anderson

**2. DISCUSSION ITEM:**

- **Summary of \$5,000 - \$35,000 Purchase Requests for the period ended October 19, 2011 (5 minutes)**  
By: City Manager Todd Cutts

**AGENDA BILL PRESENTATIONS:**

3. **Agenda Bill #3377 – A Motion authorizing the City Manager to sign an Interagency Agreement between the Administrative Office of the Courts and SeaTac Municipal Court for reimbursement of interpreter services (5 minutes)**  
By: Court Administrator Paulette Revoir
4. **Agenda Bill #3369 – A Motion authorizing the City Manager to execute a Contract with Grindline Skateparks, Inc. for design of a skate park at the SeaTac Community Center (10 minutes)**  
By: Assistant Parks and Recreation Director Lawrence Ellis
5. **Agenda Bill #3371 – A Motion authorizing the City Manager to sign an Interlocal Agreement with the Kent Regional Fire Authority for joint operations and administration of specific fire services (10 minutes)**  
By: Fire Chief Jim Schneider
6. **Agenda Bill #3380 – An Ordinance relating to Councilmember Compensation and Benefits (10 minutes)**  
By: Human Resources Director Anh Hoang
7. **Agenda Bill #3373 – An Ordinance establishing a Community Building Committee as an advisory committee to the City Council (10 minutes)**  
By: City Manager Todd Cutts

**8. CONSENT AGENDA:**

- **Approval of claims vouchers** (check nos. 95838 and 95840 – 96044) in the amount of \$618,531.26 for the period ended October 21, 2011.
- **Approval of payroll vouchers** (check nos. 50155 – 50187) in the amount of \$176,612.41 for the period ended October 15, 2011.
- **Approval of payroll electronic fund transfers** (check nos. 70106 - 70281) in the amount of \$343,771.01 for the period ended October 15, 2011.
- **Approval of payroll wire transfer** (Medicare and Federal Withholding Tax) in the amount of \$67,368.38 for the period ended October 15, 2011.
- **Summary of \$5,000 - \$35,000 Purchase Requests** for the period ended October 19, 2011.

**Approval of Council Meeting Minutes:**

- **Administration and Finance Committee Meeting** held October 11, 2011.
- **Public Safety and Justice Committee Meeting** held October 11, 2011.

Agenda Items reviewed under Agenda Bill Presentations will be considered for placement on this Consent Agenda. *Please refer to the items in the Council packet, if necessary.*

**PUBLIC COMMENTS (related to the Consent Agenda):** (Individual comments shall be limited to one minute and group comments shall be limited to three minutes.)

**PUBLIC COMMENTS (related to the following Unfinished Business):** (Individual comments shall be limited to two minutes. Group comments shall be limited to five minutes.)

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**CITY MANAGER'S COMMENTS:**

**COUNCIL COMMENTS:**

**EXECUTIVE SESSION:**

**ADJOURN:**

# City of SeaTac

## Regular Council Meeting Minutes

October 25, 2011  
6:00 PM

City Hall  
Council Chambers

**CALL TO ORDER:** The SeaTac City Council Regular Meeting was called to order by Mayor Terry Anderson at 6:02 p.m.

**COUNCIL PRESENT:** Mayor Terry Anderson, Deputy Mayor (DM) Gene Fisher, Councilmembers (CMs) Rick Forschler, Anthony (Tony) Anderson (*participated by phone*), Ralph Shape, Pam Fernald, and Mia Gregerson.

**STAFF PRESENT:** City Manager Todd Cutts, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Community and Economic Development (CED) Director Cindy Baker, Senior Planner Al Torrico, Economic Development (ED) Manager Jeff Robinson, Assistant Parks & Recreation (P&R) Director Lawrence Ellis, Recreation Services Coordinator Marlon Olson, Court Administrator Paulette Revoir, Human Resources (HR) Director Anh Hoang, Resource Conservation – Neighborhood Programs Coordinator Trudy Olson, Police Chief Jim Graddon, Fire Chief Jim Schneider, and Assistant Fire Chief Brian Wiwel.

**FLAG SALUTE:** John Thompson led the Council, audience and staff in the Pledge of Allegiance.

**PUBLIC COMMENTS:** Jeff Wyckoff, representing the Highline Botanical Garden and Greg Butler, representing the Highline Botanical Garden Foundation, thanked Council for their support over the years and spoke in favor of the \$5,000 - \$35,000 purchase request for a seating wall.

Vicki Lockwood read a poem about common sense.

Cheryl Forbes, Human Services Advisory Committee member, read a statement received in the mail about Human Services funding. She stated that it is incorrect and exemplified some of the services funded by the City.

Jon Ancell commented on the negativity during the current election campaigning.

### **PRESENTATIONS:**

#### **•Council confirmation of Mayoral re-appointments of Jon Ancell and Fred Geraldson to the Senior Citizen Advisory Committee**

MOVED BY SHAPE, SECONDED BY GREGERSON TO RE-APPOINT JON ANCELL AND FRED GERALDSEN TO THE SENIOR CITIZEN ADVISORY COMMITTEE.

MOTION CARRIED UNANIMOUSLY.

Mayor T. Anderson read the certificate and presented it to Mr. Ancell. Mr. Geraldson was unable to be in attendance. His certificate will be mailed to him.

#### **•2011 Photography Winners**

Recreation Services Coordinator Olson announced the winners: Frank Dobrushken - "At the Locks", Gary Hamburgh - "Metal and Guitars", Nancy Coleman - "Nursery Rhyme", and Duane Hansen - "The Stairs".

Mayor T. Anderson presented the monetary awards to the winners.

#### **•Soldiers' Angels Day of the Deployed Proclamation**

Mayor T. Anderson presented the proclamation to Soldiers' Angels Representatives Erin Sitterley, Jill Thomas, Diane Belanger and Sharon Chafin.

Ms. Sitterley read the proclamation and thanked the City for its support in 2011 and 2012.

#### **•Port of Seattle's (POS) Air Cargo Study**

Senior Planner Torrico introduced Air Cargo Operations and Development Senior Manager Tom Green.

Mr. Green briefed Council on the recently prepared Air Cargo Study. He stated that over \$1 trillion is spent annually on domestic US transportation and logistics services and the market size doubles every ten years.

Air Cargo is vital to the Pacific Northwest. Major economic benefits accrue from an efficient transportation logistics industry, boosting trade and increasing regional economic strength. More than 160,000 jobs in Washington State are related to air cargo at Sea-Tac and Sea-Tac Air Cargo is the 5<sup>th</sup> largest on the west coast.

To celebrate the POS 100-year anniversary, the Port Commission has been going through a process called the century agenda. Their preliminary goals include: positioning the Puget Sound region as a premier international

**PRESENTATIONS (Continued):**

**POS Air Cargo Study (Continued):** logistics hub, tripling air cargo volume, growing seaport annual container volume, and tripling the value of the Port's export cargo to over \$50 billion.

In 2010 and 2011 the POS did an Air Cargo Development Study which recommended the creation of a Sea-Tac Gateway Logistics Center. A Logistics Center is important because it ties together the airport's available separated properties. This creates a bigger package for marketing future development to the development community and the logistics industry, as well as to airlines.

He reviewed the North Airport Properties: L-Shaped Property, Northeast Redevelopment Area (NERA) 3, and Lora Lake / NERA 1.

Next steps are:

2011-2012: articulate the Port's development role and formulate overall development strategy, develop branding and conduct market research and begin conversation on jurisdictional development agreements

2012-2013: complete any needed planning or environmental review, sign development agreements with local cities, issue Request for Proposal (RFP) for developer(s), and developer selection

Council discussion ensued regarding the properties, south access to the airport, and a secure overpass from the L-shaped property to the Airport Operations Area (AOA).

Mr. Cutts stated that State Environmental Policy Act (SEPA) review will still be required and the City will have a chance to comment during that review.

Mr. Torrico clarified that as properties get closer to development, the developer will research impacts that might occur because of the development.

**•Council consideration of Mayoral re-appointment of Cheryl Forbes to the Human Services Advisory Committee**

Mayor T. Anderson announced her selection of Cheryl Forbes to be re-appointed to the Human Services Advisory Committee.

**Council consensus:** Referred to the next RCM for Confirmation of Appointment

**DISCUSSION ITEM:**

**•Summary of \$5,000 - \$35,000 Purchase Requests for the period ended October 19, 2011**

City Manager Cutts reviewed the requests:

<u>Item Description</u>	<u>Department</u>	<u>Amended Budget</u>	<u>Estimate</u>
AR-15 Rifles & Optic Scopes	Police	\$56,800	\$5,300
Seating Walls	Parks	\$28,848	\$25,798
Parts for Apparatus 117	Fire	\$30,000	\$5,866

**Council consensus:** Referred to the 10/25/11 RCM Consent Agenda

**AGENDA BILL PRESENTATIONS:**

**Agenda Bill #3377 – A Motion authorizing the City Manager to sign an Interagency Agreement between the Administrative Office of the Courts (AOC) and SeaTac Municipal Court for reimbursement of interpreter services**

**Summary:** In order for the Court to receive reimbursement, it must utilize certified, registered or qualified interpreters under the conditions set forth in the agreement. Additionally, the Court must submit paper invoices and electronic interpreter data to AOC. Either party may terminate the agreement with 30 days written notice. AOC, in its discretion and upon notice to the Court, may initiate revenue sharing and reallocate funding among various courts. If it appears SeaTac Court may not expend the maximum agreement amount, AOC may reduce the amount. Conversely, AOC may increase the maximum agreement amount if additional funds become available through revenue sharing provisions.

AOC agrees through this agreement to reimburse SeaTac Municipal Court for up to a maximum of \$9,363 for interpreter costs incurred during the period of July 1, 2011 – June 30, 2012. The Court's annual interpreter budget is approximately \$38,000.

Court Administrator Revoir reviewed the agenda bill summary.

**AGENDA BILL PRESENTATIONS (Continued):**

**Agenda Bill #3377 (Continued):** Ms. Revoir clarified that the City also contracts with the Language Line to provide interpreter services. Those fees may also be reimbursed by this agreement.

CM A. Anderson stated that the Public Safety & Justice (PS&J) Committee recommended this item for approval.

**Council consensus:** Referred to the 10/25/11 RCM Consent Agenda

**Agenda Bill #3369 – A Motion authorizing the City Manager to execute a Contract with Grindline Skateparks, Inc. for design of a skate park at the SeaTac Community Center (STCC)**

**Summary:** The City was awarded \$278,900 from King County (KC) Community Development Block Grant (CDBG) to design and construct a Skate Park at the STCC. The project will enhance the existing park by adding another free recreational activity. The design and engineering fees will not exceed \$27,890, which is 10% of the project budget.

Seven firms submitted proposals in response to the RFP and the top three firms were chosen for interviews. P&R staff interviewed the top three firms on Wednesday, September 14 to select the most qualified firm for the project and Grindline Skateparks, Inc. was chosen. The design and construction plans are anticipated to go out to bid for construction in 2012 and the City Council will be asked to approve the construction contract at that time. The target date for completion of the project will be May 2012.

The cost of the design will be reimbursed through the KC CDBG program that was accepted by the City on May 11, 2010.

Assistant P&R Director Ellis reviewed the agenda bill summary.

**Council consensus:** Referred to the 10/25/11 RCM Consent Agenda

**Agenda Bill #3371 – A Motion authorizing the City Manager to sign an Interlocal Agreement (ILA) with the Kent Regional Fire Authority (RFA) for joint operations and administration of specific fire services**

**Summary:** SeaTac currently has a signed ILA with the Kent Fire Department RFA for joint operations and administration of specific fire services in 2011. Staff is requesting to renew the ILA for 2012. Renewing the ILA for 2012 will allow SeaTac and the RFA to continue the discussion and considerations of consolidation options. Consolidation options are being considered for economy of scale and efficiencies gained by both jurisdictions if a consolidation was to occur in 2013. The SeaTac City Council has been updated quarterly on the current ILA, which has proven to be a very productive and positive partnership for both organizations.

The ILA for 2012 identified the following services performed by the RFA for the City:

- **Administrative Services:** SeaTac will continue to contract for Fire Chief Administrative Services with the Kent RFA, at a cost of \$52,100 for 2012, a cost much less than having a full-time SeaTac Fire Chief.
- **Emergency Management Services:** The Fire Chief will continue to serve as the City of SeaTac Emergency Manager and continue the current Emergency Management Training Programs that have been implemented in 2011. Cost of service for 2012 will be \$10,420.
- **Fire Prevention, Public Information Officer, and Public Education Program:** SeaTac will continue to receive the services of a Fire Marshal, who will administer a Building Code Enforcement Program, a Public Education Program; and a Public Information Officer. The cost for services in 2012 will be \$104,200; a cost much less than having a Fire Marshal, Public Education Officer and Public Information Officer for SeaTac.
- **Fire Investigation Services:** The City of SeaTac will continue to receive Fire Investigation Services from the South KC Fire Investigation Task Force, coordinated through the SeaTac Police Department. The services also include the Juvenile Fire Setter Program. Cost of services for 2012 will be \$20,747.
- **Training Consolidation Services:** A SeaTac Fire Department Captain will continue to work in the Consolidated Training Consortium with the Kent RFA. In addition, the current Firefighter from SeaTac will continue to work in the Planning Section that supports both departments. Both departments realize the Benefits of Economy of Scale and reduction in duplication of services with this partnership.

If the ILA is renewed for 2012, it will become effective on January 1, 2012. Entering into the ILA with the Kent RFA does not obligate the City of SeaTac to consolidate further services with the RFA at a later date.

**AGENDA BILL PRESENTATIONS (Continued):**

**Agenda Bill #3371 (Continued):** The total cost of the 2012 ILA is \$187,467, which is included in the 2012 budget:

	Proposed Budgeted ILA Costs	Estimated Expenditures If the City of SeaTac Provided the Services
Fire Chief	\$52,100.00	\$146,259.00
Fire Prevention	104,200.00	98,585.00
Fire Investigation	20,747.00	39,272.00
Emergency Management	<u>10,420.00</u>	<u>10,370.00</u>
Total	\$187,467.00	\$294,486.00

The cost savings between the 2012 proposed ILA costs with the Kent RFA verses providing for these services through the City of SeaTac would be \$107,019. The training services received through the ILA will be paid for through the contribution of existing staff to the training consortium. The 2011 ILA cost for services was \$179,911 dollars. There is a 4.2% increase in the cost of services for the 2012 ILA (3.7% CPI, .5% CBA, total 4.2%).

Fire Chief Schneider reviewed the agenda bill summary.

DM Fisher and CM A. Anderson stated that the Administration & Finance (A&F) and PS&J Committees recommended this item for approval.

Council discussion ensued regarding the staffing levels and the 4% cost increase. Council concurred that this agreement is beneficial to the City and saves the City money.

**Council consensus:** Referred to the 10/25/11 RCM Consent Agenda

**Agenda Bill #3380 – An Ordinance relating to Councilmember (CM) Compensation and Benefits**

**Summary:** This Ordinance amends CM compensation by eliminating the City's contribution to Health Reimbursement Arrangement (HRA) / Voluntary Employee Beneficiary Association (VEBA), and instead directs that same amount to fund a 457 Deferred Compensation Plan currently offered through the City. This Ordinance also re-adopts the CM compensation as set forth in Ordinance #06-1031 without change, so that all CM compensation provisions are contained in a single Ordinance. This Ordinance would be effective January 1, 2014 so that it can be applied to all CMs at the same time. If the change were to go into effect sooner, CMs whose seats are not up for election until November 2013 would not be able to receive any contributions until they were re-elected due to the prohibition of having compensation increase/diminish during the middle of a term in office.

Currently, each CM receives a City contribution to an HRA/VEBA plan in lieu of health insurance benefits. The City's contribution amount is adjusted annually to be equal the amount the City pays for premiums for a non-represented employee and spouse into the most frequently enrolled medical insurance plan together with the full family dental/orthodontia/vision coverage.

In 2011, changes in Medicare regulations require employees to use their HRA/VEBA funds as primary coverage prior to Medicare coverage. As a result of this change, the A&F Committee has recommended that the current amount being paid into the HRA/VEBA account be redirected into a deferred compensation plan. In doing so, the A&F Committee has expressed the following goals: (1) the change does not cost the City more money than staying with the HRA/VEBA plan; (2) the contributions are equally beneficial to all CMs regardless of their health insurance needs and resources; and (3) the change be uniformly applied to all CMs with the same effective date. This Ordinance accomplishes these goals.

If this Ordinance is adopted, the City will stop its contribution on behalf of CMs into their HRA/VEBA account upon the effective date of the Ordinance. In lieu of contributing to an HRA/VEBA plan, the City will make a contribution to the CMs' deferred compensation plan in the same amount. CMs may elect to participate in one of several deferred compensation plans offered by the City to its employees.

HR Director Hoang reviewed the agenda bill summary. She stated that Council needs to act on this prior to the November 8 election in order to make it effective for all seven CMs in 2014.

Council discussion ensued regarding this proposal.

CM Shape requested this item be discussed under Unfinished Business.

**Council consensus:** Referred to the 10/25/11 RCM Unfinished Business

**AGENDA BILL PRESENTATIONS (Continued):**

**Agenda Bill #3373 – An Ordinance establishing a Community Building Committee as an advisory committee to the City Council**

**Summary:** The mission of this Committee would be to engender a feeling of belonging and shared community, where there is equal opportunity and access to information and resources for all.

At the September 13<sup>th</sup> Joint A&F and PS&J Committee meeting, CM Gregerson introduced the idea of a new committee to the CMs present. The joint committee provided direction to the City Administration to research this committee and return to Council with alternatives. Since that time, staff has worked with CM Gregerson to understand and refine the proposed objectives, mission, and structure of the committee. As such, the concept has evolved into a Community Building Committee.

Since incorporation in 1990, the City of SeaTac has experienced growth on many fronts. The population has grown, the number of visitors to the City has increased, the number of jobs in the City has increased, vehicular traffic has increased, and the diversity of cultures and languages has also grown. Much of this growth has benefitted the City through new jobs, improved roads, parks, and transit and a rich cultural tapestry. As communities grow, it can be a challenge to retain a shared sense of community. Increased transiency within the population can lead to lack of familiarity with neighbors, which can contribute to the challenge of retaining a sense of community. Community outreach is one technique used to strengthen the community. The byproduct of this outreach is often a community where citizens have a feeling of belonging and shared community and where there is equal opportunity and access for all.

With the above in mind, the purpose of this Committee is to make recommendations to City Council to ensure that decisions are made to support community building. Recommendations will be developed through the Committee's workplan. The workplan will include tasks such as:

- Researching best practices of other jurisdictions and vetting those ideas within the community.
- Fostering communication and building trust with all City departments and within the community.
- Acting as a sounding board for projects and programs under development by the City.
- Seeking innovative, community-based ideas through sustainable, two-way communication within the community.
- Participating in existing city, school and community meetings and events to bridge communication gaps and promote active participation and community engagement.

The Committee will consist of seven members representing a wide range of ages, neighborhoods, schools, cultures, religions, socio-economics, special needs and skills relevant to the workplan. Members will be appointed by the Mayor and confirmed by the City Council to serve staggered two year terms. The Committee will elect a Chair and Vice Chair to provide leadership. The Committee will meet monthly and provide progress reports to the community twice annually and to the City Council on an as-needed basis.

Staff support for this committee exceeds current staffing levels. It is estimated that a 0.25 full-time employee (FTE) would be needed to provide on-going support to the Committee's workplan implementation activities, including: conducting research, facilitating meetings and events, reviewing projects and programs, and supporting on-going community engagement. This staff support could be provided through continued funding of the currently vacant Assistant City Manager (ACM) position or funding of a comparable position.

Alternately, the Committee could be staffed at a lower level, such as 0.1 FTE. Staff involvement in workplan implementation would be significantly reduced. Staff would be available to provide administrative functions such as distributing meeting agendas and taking meeting minutes, with minimal additional time available to support the Committee's research, facilitation, review and engagement functions. Greater reliance would be put on Committee members for workplan implementation.

City Manager Cutts reviewed the agenda bill summary.

Discussion ensued regarding associated costs, and other optional ways to meet this purpose without involving the City directly.

CM Forschler requested this item be discussed under Unfinished Business.

**Council consensus:** Referred to the 10/25/11 RCM Unfinished Business

**CONSENT AGENDA:**

- **Approval of claims vouchers** (check nos. 95838 and 95840 – 96044) in the amount of \$618,531.26 for the period ended October 21, 2011.
- **Approval of payroll vouchers** (check nos. 50155 – 50187) in the amount of \$176,612.41 for the period ended October 15, 2011.
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- **Summary of \$5,000 - \$35,000 Purchase Requests** for the period ended October 19, 2011.

**Approval of Council Meeting Minutes:**

- **Administration and Finance Committee Meeting** held October 11, 2011.
- **Public Safety and Justice Committee Meeting** held October 11, 2011.

**Agenda Items reviewed under Agenda Bill Presentations recommended for placement on this Consent Agenda:**

**Agenda Bill #3377; Motion authorizing the City Manager to sign an Interagency Agreement between the Administrative Office of the Courts and SeaTac Municipal Court for reimbursement of interpreter services**

**Agenda Bill #3369; Motion authorizing the City Manager to execute a Contract with Grindline Skateparks, Inc. for design of a skate park at the SeaTac Community Center**

**Agenda Bill #3371; Motion authorizing the City Manager to sign an Interlocal Agreement with the Kent Regional Fire Authority for joint operations and administration of specific fire services**

MOVED BY GREGERSON SECONDED BY FERNALD TO ACCEPT THE CONSENT AGENDA AS PRESENTED.\*

**PUBLIC COMMENTS (related to the Consent Agenda):** Vicki Lockwood stated her concern with the 4.2% increase related to Agenda Bill #3371.

Fire Chief Schneider stated that even with the increase, the City is saving \$120,000. The increased costs are personnel related which are part of the Kent RFA Collective Bargaining Agreement.

\*MOTION CARRIED UNANIMOUSLY.

**PUBLIC COMMENTS (related to the Unfinished Business):** Earl Gipson spoke against Agenda Bill #3373 and creating anymore committees.

**UNFINISHED BUSINESS:**

**Agenda Bill #3380; Ordinance #11-1017 relating to Councilmember Compensation and Benefits**

MOVED BY FORSCHLER, SECONDED BY A. ANDERSON TO APPROVE AGENDA BILL #3380.\*

Council discussion ensued regarding the cost to the City, the benefits to the CMs, and the difference between health insurance and compensation.

\*UPON A ROLL CALL VOTE, MOTION CARRIED WITH FORSCHLER, A. ANDERSON, T. ANDERSON, FISHER, AND FERNALD VOTING YES AND GREGERSON AND SHAPE VOTING NO.

**Agenda Bill #3373; Ordinance establishing a Community Building Committee as an advisory committee to the City Council**

MOVED BY FISHER, SECONDED BY GREGERSON TO PASS AGENDA BILL #3373.

Council discussion ensued regarding this committee. Some CMs expressed their concern that the timing is not right to vote on this committee.

MOVED BY FISHER, SECONDED BY FORSCHLER TO POSTPONE AGENDA BILL #3373 TO THE JANUARY 10, 2012 MEETING.

MOTION CARRIED WITH GREGERSON, SHAPE AND A. ANDERSON VOTING NO.

**NEW BUSINESS:** There was no New Business.



**CITY MANAGER'S COMMENTS:** City Manager Cutts commented on the following: (1) October 27 - 6:30 p.m., Joint City of SeaTac and Madrona Elementary School Safe and Complete Streets event; (2) October 29 – 10 a.m., National Prescription Drug Take Back Program; (3) November 5 – 9 a.m., Holiday Bazaar at the STCC; and (4) reminder that Executive Assistant Lesa Ellis provided a calendar survey to the Council to determine availability for a Special Council Meeting (SCM) on November 15.

**COUNCIL COMMENTS:** CM Gregerson commented on the following: (1) the Suburban Cities Association (SCA) Solid Waste Committee is requesting cities pass a Resolution supporting the SCA's Pharmaceutical Disposal Model Resolution; and (2) the Veteran's and Human Services Levy, which passed, has a service improvement plan. The SCA is asking cities to support action in November. She stated that she planned to support that action unless there were concerns from the Council.

CM Fernald commented on the following: (1) SeaTac Volunteer Luncheon held October 17. She thanked Erin Sitterley for her service to the City and stated that she is recognizing her now because she was inadvertently left off the invite; and (2) Mayor T. Anderson and she were invited to give a welcome address at the Western Region Diocese Ministerial Council. CM Forschler also attended. The Ministerial Council is hosting a Hunger for Humanity event on December 3 at 3 p.m.

DM Fisher commented on the following: (1) also thanked Ms. Sitterley for her service and invited her to ride with him in the Auburn Veteran's Parade with Mayor T. Anderson; and (2) suggested that non-profit organizations receiving funds from the City be required to sign a Memorandum of Understanding (MOU) related to everyone's rights.

DM Shape briefed Council on the recent South County Area Transportation Board (SCATBd) Meeting: Governors Connect Washington Task Force is charged with developing a sustainable ten-year funding plan for funding transportation projects throughout the state, and Sound Transit revenue forecast.

CM A. Anderson stated that the International Association of Chiefs of Police (IACP) have adopted human trafficking as a key issue.


CM Forschler commented on the following: (1) thanked Cheryl Forbes for her continued membership on the Human Services Advisory Committee; (2) agreed with DM Fisher that non-profits should sign an agreement with the City regarding the expectation that the agencies should stay out of politics; (3) agreed with CM Fernald that there was some potential illegal actions found in a recent public disclosure request (PDR) for emails. Citizen Earl Gipson has since filed a Public Disclosure Commission (PDC) complaint; (4) SeaTac Blog was critical of City Manager Cutts. CM Forschler stated that Mr. Cutts inherited some conditions he didn't create; (5) explained policies that make it difficult for leaders to get information; and (6) again recommended Council approve an ombudsman.


Mayor T. Anderson stated that she was proposing to cancel the November 8 Regular Council Meeting (RCM) and instead schedule a SCM on November 15.

**ADJOURNED:**

MOVED BY FISHER TO ADJOURN THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 8:37 P.M.

MOTION CARRIED UNANIMOUSLY.

  
Terry Anderson, Mayor

  
for Kristina Gregg, City Clerk