



# Clearing and Grading (STE-Site Review Permit) Permit Application

COMMUNITY & ECONOMIC  
DEVELOPMENT  
DEPARTMENT  
Engineering Review Division  
4800 S 188<sup>th</sup> St  
SeaTac, WA 98188  
206-973-4750

PERMIT # STE \_\_\_\_\_

<b>Project Address:</b>	Parcel #:
<b>Owner and/or Applicant:</b>  Address:	Phone:
<b>Contact Person (s):</b>	Phone:
<b>Email Address:</b>	
<b>Project Alternate Contact (s):</b>	Phone:
<b>Email Address:</b>	
<b>Contractor:</b> <b>Email Address:</b> City Business Lic. #:  State Contractor Lic. #:	Phone:
<b>Have you also applied for a building permit on this site?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes	If yes, permit #
<b>Type of permit:</b> <input type="checkbox"/> Commercial <input type="checkbox"/> Storm Drainage <input type="checkbox"/> Residential <input type="checkbox"/> Work in ROW	
<b>Description of Work:</b>	
<b>Value of Work: \$</b>	

**CUT QUANTITY:** \_\_\_\_\_                      **FILL QUANTITY:** \_\_\_\_\_

**SITE ACRES:** \_\_\_\_\_                      **DISTURBED AREA:** \_\_\_\_\_ (actual area being graded)

**WALL FACE AREA (sf)** \_\_\_\_\_                      **WALL MAX. HEIGHT:** \_\_\_\_\_

ALL WORK SHALL BE PERFORMED IN COMPLIANCE WITH THE CONDITIONS AND REQUIREMENTS OF THE SEATAC CITY CODE. THE PERMITTEE AGREES TO PROSECUTE THE WORK COVERED UNDER THIS PERMIT WITH ALL DILIGENCE AND CONVENIENCE TO THE PUBLIC. AFTER ISSUANCE OF THE PERMIT AND EXPIRATION OF 180 DAYS, UNLESS PERMITTED WORK IS COMPLETED, PERMITTEE SHALL LOSE ALL RIGHTS CONFERRED HEREIN UNLESS SPECIFIC WRITTEN WORK PROVISIONS ARE MADE FOR A RENEWAL OR EXTENSION OF THE PERMIT.

INSPECTIONS ARE TO BE SCHEDULED 24 HOURS IN ADVANCE BY CALLING THE INSPECTION/JOB START REQUEST LINE AT (206) 973-4764 OR [pwjobstart@ci.seatac.wa.us](mailto:pwjobstart@ci.seatac.wa.us). **(IF YOU CONTACT US IN THE AFTERNOON YOU MAY NOT START WORK THE NEXT MORNING).**

**CALL BEFORE YOU DIG  
48 HOUR LOCATORS  
1-800-424-5555**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_



# Clearing and Grading (STE-Site Review Permit) PERMIT CHECKLIST

ENGINEERING  
REVIEW DIVISION  
4800 S 188<sup>th</sup> St  
SeaTac, WA 98188  
206-973-4750

**Required at application:**

- \_\_\_ A completed Permit Application.
- \_\_\_ Four (4) copies of your traffic control plan.  
(If needed.)
- \_\_\_ Four (4) sets of engineering plans and specifications prepared by a *licensed* Washington State Civil Engineer.
- \_\_\_ Two (2) copies of Technical Information Report together with City of SeaTac
- \_\_\_ Bond Quantity worksheet.

**Required prior to issuance:**

- \_\_\_ A copy of the WA State Contractor's License.
- \_\_\_ Provide verification of the contractor's City of SeaTac Business License. (*See Finance Department*)
- \_\_\_ Two copies of a TIR as required by the latest edition of the King County Surface Water Drainage Manual (KC SWDM)
- \_\_\_ Permit Bond
- \_\_\_ Certificate of Liability Insurance, naming the City of SeaTac as additional insured.

\_\_\_ Copy of NPDES NOI (Notice of Intent) for one (1) acre or larger disturbed area.\*

\_\_\_ **Pay Non-Refundable Review Fee** (40% of total review fee). A Technician or Engineer will calculate your review fee.

**Information required for Grading Permit Fee:**

Calculation:

- Total Area \_\_\_\_\_ SF or Acres
- Disturbed Area\* \_\_\_\_\_ SF or Acres
- Cut Quantity \_\_\_\_\_ CY
- Fill Quantity \_\_\_\_\_ CY
- Net Import \_\_\_\_\_ CY
- Net Export \_\_\_\_\_ CY

Other Information:

- A SEPA checklist may be required if the project is not exempt per WA 197-11-800 and SMC 16A.23. Please contact the Planning Division if you have any questions on the SEPA process.
- Allow a minimum of four (4) weeks review time for projects over 2,000 cubic yards.

*\*If one (1) acre or more you will need a Department of Ecology NPDES NOI (Notice of Intent) for construction activity.*