



City of SeaTac Civil Service Commission Minutes of Meeting held on Monday, July 11, 2011

4800 South 188th Street
SeaTac, WA 98188-8605

City Hall: 206.973.4800
Fax: 206.973.4809
TDD: 206.973.4808

Mayor
Terry Anderson

Deputy Mayor
Gene Fisher

Councilmembers
Rick Forschler
Tony Anderson
Ralph Shape
Pam Fernald
Mia Gregerson

Interim City Manager
Todd Cutts

City Attorney
Mary Mirante Bartolo

City Clerk
Kristina Gregg

1. Call to Order

The regularly scheduled meeting of the SeaTac Civil Service Commission for Fire Department Employees was called to order at 3:30 p.m. on Monday, July 11, 2011. The meeting was held at SeaTac City Hall in City Council Chambers, located at 4800 South 188th Street, SeaTac, WA 98188.

COMMISSIONERS PRESENT: Commissioners Donna Thomas, Erin Sitterley and Richard Jordan

STAFF PRESENT: Assistant Chief Brian Wiwel, Senior Assistant City Attorney Mark Johnsen, and Alyne Hansen

2. Public Comment

None.

3. Regular Business

a) **APPROVAL OF MINUTES**

Motion: Commissioner Sitterley made a motion to approve the Minutes of the Civil Service Commission's June 13, 2011 meeting. Commissioner Jordan seconded the motion. Motion passed.

b) **BATTALION CHIEF PROMOTIONAL EXAMINATION UPDATE**

Assistant Chief Wiwel reported the Battalion Chief Promotional Examination announcement was posted. They are also working on the elements of the exam by refining the questions and developing the competencies. Testing is to occur from October 30th to November 4th, 2011.

c) **OTHER ITEMS FROM COMMISSION MEMBERS**

None.

4. Next Meeting

The next regularly scheduled meeting will be held on Monday, August 8, 2011 at 3:30 p.m. at SeaTac City Hall, Conference Room 128.

5. Adjournment

The Meeting adjourned at 3:40 p.m. These minutes are excerpts of the Civil Service Commission Meeting. No audio recording of the meeting was made.

Prepared by:
Alyne R. Hansen
Assistant Chief Examiner for the Civil Service Commission
APPROVED on August 8, 2011