

City of SeaTac

Regular Council Meeting Minutes

June 14, 2011
6:00 PM

City Hall
Council Chambers

CALL TO ORDER: The SeaTac City Council Regular Meeting was called to order by Mayor Terry Anderson at 6:13 p.m.

COUNCIL PRESENT: Mayor Terry Anderson, Councilmembers (CMs) Rick Forschler, Anthony (Tony) Anderson, Ralph Shape, Pam Fernald, and Mia Gregerson (*arrived at 6:30 p.m.*). Excused Absence: Deputy Mayor (DM) Gene Fisher.

FLAG SALUTE: Parks & Recreation (P&R) Director Kit Ledbetter led the Council, audience and staff in the Pledge of Allegiance.

STAFF PRESENT: City Manager Todd Cutts, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, P&R Director Kit Ledbetter, Facilities Manager Pat Patterson, Public Works (PW) Director Tom Gut, Police Chief Jim Graddon, Police Captain Annette Louie, Fire Chief Jim Schneider, and Assistant Fire Chief Brian Wiwel.

PUBLIC COMMENTS: There were no public comments.

PRESENTATIONS:

• **City Manager Re-appointment of Erin Sitterly to the Civil Service Commission**

City Manager Cutts read the certificate and announced his re-appointment of Ms. Sitterly.

• **Introduction of new City Employee: Development Review Manager Ali Shasti**

City Manager Cutts introduced Mr. Shasti.

• **Library Advisory Committee Annual Report**

Valley View Managing Librarian Bruce Greeley presented the annual report to the Council. He introduced Chair Cheryl Forbes and member Jacqueline Krutz.

He stated that the King County Library System (KCLS) has been named the Library of the Year by Library Journal. The KCLS is also the busiest library system in the whole country with more than 22 million items in circulation in 2010.

Ms. Forbes discussed two programs offered at the Valley View Library: kids summer reading program and citizenship classes.

Upon a question posed by CM A. Anderson, Mr. Greeley stated that almost 500 people per day go to Valley View Library. He stated that the KCLS is looking at alternative places for Valley View Library. No funds have been designated, but it's being investigated.

• **Domestic Abuse Women's Network (DAWN)**

Executive Director Cheryl Bozarth stated that DAWN is a South King County (SKC) agency serving survivors of domestic violence (DV) and their children.

She thanked the City for the funding provided for the housing program and crisis line.

In 2010, DAWN provided the following to SeaTac residents: 376 bednights to 17 SeaTac women and their children, crisis line support to 249 unduplicated callers, and 118 hours of service to 31 Community Advocacy Program clients (not currently funded by the City).

DAWN currently has 45 volunteers giving at least 10 service hours per week. How they are able to keep up with demand.

Ms. Bozarth stated that anyone can participate by donating money or time. It takes the whole community to end DV. To volunteer, contact Ms. Bozarth by phone at 425.656.4305, extension 254, or at their website.

Upon a question posed by Shape, Ms. Bozarth stated that there will be a Walk-a-thon in September to raise awareness around human services issues including DV. Also, October is DV awareness month and DAWN will be kicking it off in partnership with the City of Tukwila.

CM Gregerson arrived at this point in the meeting.

PRESENTATIONS (Continued):

●International Festival

P&R Director Ledbetter stated that the International Festival will include Arts & Crafts Vendors, Food vendors, Children's Area, live entertainment, volkswalk, radio controlled float plane demonstration, and flaming geyser flyers building model airplanes. The sponsors include the City of SeaTac, SeaTac Rotary (arts and crafts vendors), Southwest King County Chamber of Commerce (food vendors), and Matt Griffin YMCA (children's area). The festival is June 25 (10 a.m. – 8 p.m.) and June 26 (10 a.m. – 5 p.m.) at Angle Lake Park.

●Interlocal Agreement (ILA) with Kent Fire Department Regional Fire Authority (RFA) Update

Fire Chief Schneider reviewed the five components of the ILA and highlighted accomplishments:

- (1) Chief Administrative Services – 145.25 hours budgeted, 179 actual hours worked, joint labor management functions and responsibilities as a department director;
- (2) Emergency Management Services (EMS) – 29 hours budgeted, 74 actual hours worked, application for the Emergency Management Performance Grant (EMPG) and Vista Grants, Emergency Coordination Center (ECC) training for department directors;
- (3) Fire Prevention Services – budgeted hours paid according to actual hours worked (182.50), review and implement revised fire inspection program, Fire Marshal responsibilities, Public Education Program, evaluate fire and disaster evacuations with business owners;
- (4) Fire Investigation Services - budgeted hours paid according to the actual hours worked, Fire investigation orientation classes for all fire personnel, integration of the Kent Fire Department Investigation Team with SeaTac Police Department, conducted juvenile fire setter counseling sessions, fire investigations conducted; and
- (5) Training Consortium – Blue Card Incident Command Training, which was approved by Labor and Industries (L&I), is 98% completed and has met the requirements identified by L&I to satisfy a complaint filed with L&I in 2010, and Live Fire Training conducted for all fire personnel to meet required guidelines.

The first quarter of the ILA agreement has proven to be very productive and a positive partnership for both organizations.

Upon a question posed by CM Gregerson, Chief Schneider explained that SeaTac has an agreement with Tukwila to have a repeater for hand radio operators at the ECC. The equipment is Tukwila's, but it will be in SeaTac's facility and will enhance the City's hand radio capability.

Upon a question posed by CM Fernald, Chief Schneider stated that the Fire Department has already conducted educational sessions in some of the schools and has more scheduled. He stated that he would present the education calendar to the Public Safety & Justice (PS&J).

City Manager Cutts clarified the difference between budgeted hours and actual hours worked. He thanked Chief Schneider for his flexibility.

●Council Consideration of Mayoral appointment of Ronald Altier to the Human Services Advisory Committee (Scheduled for Council confirmation at the June 28 Regular Council Meeting [RCM])

Mayor T. Anderson announced her selection of Ronald Altier to be appointed to the Human Services Advisory Committee at the June 28, 2011 RCM.

Council consensus: Referred to the 06/28/11 RCM for Confirmation of Appointment

DISCUSSION ITEM:

●Summary of Donation \$500 or Greater for the period ended June 10, 2011

City Manager Cutts reviewed the donation:

| <u>Donor Name</u> | <u>Description</u> | <u>Amount</u> |
|----------------------------|--|---------------------|
| South King Fire and Rescue | 1994 Ford Club Van VIN 1FMEE11N3RHB66062 to the Fire Department for use by the Fire Explorer Post. Replaces Apparatus 110, 1985 Ford Van VIN 1FTHS3418FHC22717, which will be surplus. | \$2,600 (Estimated) |

CM A. Anderson stated that the Administration & Finance (A&F) and PS&J Committees recommended this item for approval.

Council consensus: Referred to the 06/14/11 RCM Consent Agenda

AGENDA BILL PRESENTATIONS:

Agenda Bill #3332 – An Ordinance authorizing the City Manager to execute agreements with Coulomb Technologies, Inc. for installation of two electric car charging stations to be placed at City Hall, authorizing public use of the charging station without fee, and amending the 2011 Annual City Budget

Summary: This Ordinance authorizes the necessary agreements and budget amendment in order to install two electric vehicle charging stations for public use at City Hall. Furthermore, public use of the charging station is authorized without a fee.

The City has applied for and has been approved to accept the American Recovery and Reinvestment Act (ARRA) grant offered for the installation of charging stations in the northwest region. There are two companies offering the grant locally: Ecotality North America and Charge Northwest. Charge Northwest, distributor of Coulomb Technologies, Inc., was selected based on their longer track record and clearer provisions outlined in their contract. Unlike Ecotality, the City would take possession of the equipment from Charge Northwest upon installation. Charge Northwest also offers an additional no-fee year which would end January 1, 2014. At that time the City may pay the yearly \$199 fee with Charge Northwest to provide a cost collection service or the City may contract with any vendor of their choosing. This Ordinance authorizes the City Manager to execute agreements to install two Level 2 electric car charging stations at City Hall.

Second, this Ordinance specifies that the use of the charging stations at City Hall would be without payment. By not requiring payment to utilize the charging stations, it is expected that this will promote the technology. The average electrical utility cost to the City for a vehicle charge is estimated at \$2.00-\$5.00, depending upon level of charge needed for the vehicle. The City may elect at anytime to collect for this cost and any other service costs associated with charging a vehicle.

Finally, this Ordinance amends the 2011 annual budget. Although the charging stations are mostly grant funded, the installation of the stations is estimated not to exceed \$5,500. A budget amendment is necessary in order to make this appropriation.

The cost to install the charging station is estimated not to exceed \$5,500. The funds to cover this cost will come from retirement of one vehicle from the City fleet.

Facilities Manager Patterson and PW Director Gut reviewed the agenda bill summary.

CM Shape stated that the Transportation & Public Works (T&PW) Committee recommended this item for approval.

Council consensus: Referred to the 06/14/11 RCM Consent Agenda

Agenda Bill #3330 – A Resolution amending the City of SeaTac Schedule of License Fees, Permit Fees, and Other Fees and Charges for City Services

Summary: This Resolution amends the existing City fee schedule for the City Clerk and General Government. The passport application execution fee is determined by the US Department of State. The execution fee is charged in order to offset the costs to the City for processing passport applications. The State Department reduced the passport application execution fee from \$30.00 to \$25.00. Rather than amend the fee schedule every time the fee is changed by the Federal Government, the proposed Resolution amends the fee schedule to state that "Passport fees are determined by the US Department of State."

This Resolution also amends the existing City fee schedule for Police Services. The fee for concealed pistol licenses is set by state law. The City is not able to amend the fees charged for concealed pistol licenses, so the proposed Resolution amends the fee schedule to reflect that the fee is set by State law.

There is a small fiscal impact as a result of the reduced fee that can be collected for passport applications.

Police Captain Louie reviewed the agenda bill summary.

Council consensus: Referred to the 06/14/11 RCM Consent Agenda

CONSENT AGENDA:

- **Approval of claims vouchers** (check nos. 94228 – 94343) in the amount of \$447,214.60 for the period ended June 3, 2011.
- **Approval of payroll vouchers** (check nos. 49770 – 49813) in the amount of \$414,863.18 for the period ended May 31, 2011.

CONSENT AGENDA (Continued):

- **Approval of payroll electronic fund transfers** (check nos. 68476 - 68653) in the amount of \$404,453.64 for the period ended May 31, 2011.
- **Approval of payroll wire transfer** (Medicare and Federal Withholding Tax) in the amount of \$84,036.30 for the period ended May 31, 2011.
- **Summary of Donation \$500 or Greater** for the period ended June 10, 2011.

Approval of Council Meeting Minutes:

- **Land Use and Parks Committee Meeting** held May 24, 2011.
- **Transportation and Public Works Committee Meeting** held May 24, 2011.
- **Regular Council Meeting** held May 24, 2011.

Agenda Items reviewed under Agenda Bill Presentations recommended for placement on this Consent Agenda:

Agenda Bill #3332; Ordinance #11-1010 authorizing the City Manager to execute agreements with Coulomb Technologies, Inc. for installation of two electric car charging stations to be placed at City Hall, authorizing public use of the charging station without fee, and amending the 2011 Annual City Budget

Agenda Bill #3330; Resolution #11-002 amending the City of SeaTac Schedule of License Fees, Permit Fees, and Other Fees and Charges for City Services

MOVED BY SHAPE, SECONDED BY GREGERSON TO ACCEPT THE CONSENT AGENDA AS PRESENTED.*

PUBLIC COMMENTS (related to the Consent Agenda): There were no public comments.

*MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENTS (related to the Unfinished Business): There were no public comments.

UNFINISHED BUSINESS: There was no Unfinished Business.

NEW BUSINESS: There was no New Business.

CITY MANAGER'S COMMENTS: City Manager Cutts reiterated that the International Festival is scheduled for June 25 and 26.

COUNCIL COMMENTS: CM Forschler stated that Senate Bill 5500 is effective July 22. It added language regarding negative impacts to Economic Development. He questioned how the City is addressing this bill.

CM A. Anderson commented on the following: (1) encouraged residents interested in the City's Police and Fire Fighter Explorer programs to contact the City; (2) attended the Citizens Police Academy graduation; and (3) Captain Louie received the Woman of Color Empowered award by Northwest Asian Weekly.

CM Shape stated that Council attended a two-day Council Retreat. He thanked staff for their effort. He also stated that on Sunday he attended a Celebration of Life for George Hadley, former Normandy Park Mayor.

CM Gregerson stated that she is attending the Suburban Cities Association (SCA) networking dinner on June 15.

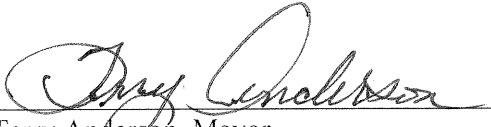
CM Fernald commented on the following: (1) thanked staff for their efforts in the Council Retreat; (2) copper theft in the City; (3) attended the Citizens Police Academy graduation; and (4) attended the Laws and Paws graduation.


Mayor T. Anderson stated that she attended a dinner for the local food bank and the generosity to the food bank is phenomenal.

ADJOURNED:

MOVED BY SHAPE, SECONDED BY FORSCHLER TO ADJOURN THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 7:06 P.M.

MOTION CARRIED UNANIMOUSLY.


Terry Anderson, Mayor


Kristina Gregg, City Clerk