



# MOVE-ON HOUSE/STRUCTURE

## PERMIT CHECKLIST

PUBLIC WORKS BUILDING DIVISION

206-973-4750

THE FOLLOWING DOCUMENTATION MUST BE SUBMITTED WHEN  
SUBMITTING FOR A PERMIT:

<p>___ Completed Permit Application</p> <p>___ Copy of Contractor's State License.</p> <p>___ Verification of Contractor's City of SeaTac Business License ( <i>See Finance Department</i> )</p> <p>___ Receipt of Permit Fee (\$250.00 + \$4.50 State Surcharge)</p> <p>___ Verification of Water Availability</p> <p>___ Verification of Sewer Availability or Septic Tank Approval from King County Health Dept.</p> <p>___ Legal documentation verifying parcel number (ie., tax statement or document from Assessor's office)</p> <p>___ <b>FOUR</b> Copies of Plans Which Contain the Following:</p> <p>___ <b>SITE PLAN (Scale Plans to 1" = 10')</b></p> <p>___ North Arrow</p> <p>___ Survey by a licensed engineer or certified surveyor of Property Lines, Adjacent Streets &amp; Easements</p> <p>___ Locations of All Buildings on Property</p> <p>___ Driveway Location</p> <p>___ Square Footage of the Existing and Proposed Building</p> <p>___ Total Square Footage of the Lot</p> <p>___ Location of the Nearest Fire Hydrant</p> <p>___ Drainage Plan (<i>Show any Natural Drainage Courses</i>)</p> <p>___ Utility Plan (<i>All Utilities Must Be Installed Underground, i.e., Electrical, Cable &amp; Telephone</i>)</p>	<p>___ <b>STRUCTURAL (Framing) PLANS</b> (<b>Plans Must be Drawn on a Minimum Paper Size of 18" X 24" and a Minimum Scale of 1/8" = 1'</b>)</p> <p>___ Crawl Space Details</p> <p>___ Location of Bearing Points for Interior Walls and Transferred Roof Loads</p> <p>___ Foundation Plan Including Ventilation</p> <p>___ Fireplace Footing</p> <p>___ Roof Framing Plans and Details</p> <p>___ Floor Framing Plans and Details</p> <p>___ <b>ARCHITECTURAL PLANS</b></p> <p>___ Floor Plan</p> <p>___ Locate All Heating Appliances</p> <p>___ Electrical, Plumbing, and Mechanical Permits</p> <p>___ Complete Energy Code Compliance Package (<i>If Remodeling Interior</i>)</p> <p>___ Must Comply with Sound Transmission Code as Required</p> <p>___ Soils Report (<i>Unless Waived by the Building Official</i>)</p> <p><b>IF COMMERCIAL ADDITIONAL INFORMATION IS REQUIRED: (See Commercial Checklist)</b></p> <p>___ LANDSCAPE AND IRRIGATION PLAN</p> <p>___ LIGHTING LAYOUT PLAN (See Exterior Lighting Requirements Handout)</p> <p>___ T.I.R. REPORT</p> <p><b>Note:</b> <i>Civil Engineering Plans, Erosion Control Plan and Storm Drainage Technical Information Report Must Be Prepared By A WA State Licensed Civil Engineer.</i></p> <p><b>Note:</b> <i>All Houses/Structures Must Be Inspected By The City Of SeaTac Prior To Moving The House Onto The Site.</i></p>
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