



Transportation & Public Works Committee Meeting Minutes

March 28, 2024
4:30 – 6:00 PM
** Hybrid Meeting **

<u>Members:</u>	<u>Present</u>	<u>Excused</u>	<u>Unexcused</u>
CM Simpson, Chair	X		
CM Lovell	X		
CM Vinson	X		

Other Councilmembers participating:

Staff Coordinators: Will Appleton, Public Works Director and Florendo Cabudol, City Engineer

Other Staff Present: Brenton Cook, Engineering Manager; Bryan Chappell, PW Mtce & Ops Manager; Wilfredo Lugo, Emergency Management Coordinator

1. Call to Order	Chair Simpson called the meeting to order at 4:31 PM.
2. Public Comment	There were no public comments
3. Review of the Minutes	March 14, 2024 T&PW Minutes were approved
4. Adopt Comprehensive Emergency Management Plan CEMP 2024-2028	<p>Discussion/Action Wilfredo Lugo, Emergency Management Coordinator, presented the adoption of the SeaTac Comprehensive Emergency Management Plan (CEMP) 2024-2028.</p> <p>The CEMP lays out a structure for an organized and effective way for the City to provide the five phases of Emergency Management in an emergency, which are Prevention, Mitigation, Preparedness, Response and Recovery; and it coordinates the efforts to protect the general public's health and life safety, and to protect businesses and property within the City of SeaTac.</p>

	<p>Having an adopted CEMP is required to be eligible for FEMA Public Assistance reimbursements and any grant funding.</p> <p>The State requires updated plans every five years. This plan is more specific to each department's plans in an emergency.</p> <p>The Committee approved the adoption to move to full council for action on April 23, 2024, with a recommendation to approve.</p>
<p>5. Approve Interlocal Agreement with WSDOT for traffic signal upgrades</p>	<p>Discussion/Action</p> <p>Brenton Cook, Engineering Manager, presented the Interlocal Agreement with WSDOT for an upgrade to two signals along International Boulevard, prior to WSDOT's grind and overlay of International Blvd from SR 516 to South 200th Street this summer.</p> <p>Upgrading existing traffic signals to video detection ahead of WSDOT's proposed work will be beneficial to both the City and WSDOT.</p> <p>The Interlocal Agreement allows the City to hire King County Roads to procure and install new video detection systems along International Blvd at South 204th Street and South 208th Street. After both intersections are upgraded, WSDOT will reimburse SeaTac for the entirety of the work.</p> <p>The estimated expense for materials and labor to install the video detection systems are approximately \$63,838, which WSDOT will reimburse the City.</p> <p>The Committee approved the Interlocal agreement to move to full council for presentation on April 23, 2024, with a recommendation to approve.</p>
<p>6. Ongoing CFRs or Referrals</p>	<p>None</p>

t	<p>Will Appleton, Public Works Director, gave kudos to Wilfredo Lugo, Emergency Management Coordinator, for his excellent work on the Comprehensive Emergency Management Plan (CEMP).</p> <p>He also gave kudos to the Engineering staff who researched the information about the two traffic signal upgrades, instead of WSDOT replacing the old “loop system” during their overlay project, which the State agreed would be of mutual benefit to the State and the City.</p> <p>Maintenance staff are working ahead of spring season to freshen up the median landscaping, and apply emergent to retard weed growth.</p> <p>The City is actively recruiting for up to four seasonal Maintenance Worker positions to work until fall. We are advertising through our website, and at local job fairs.</p>
8. Adjourn	Chair Simpson adjourned the meeting at 5:01 PM.