



# SeaTac City Council

## Request for Council Action

### Agenda Bill #: 5017

**Council consideration:** A Motion considering the selection of \_\_\_\_\_ as City Manager, and to begin employment contract negotiations.

**Date Action Requested:** RCM: 08/14/18

**Review Dates:** SCM: 7/18/18, 8/8/18, 8/9/18, 8/14/18

**Prepared By:** Joseph Scorcio, City Manager

**Amount:**

**Budgeted?:** Yes

**Applicable Fund Name:**

**Purpose:** To discuss and determine the selection of the next City Manager from the candidates who have completed the recruitment, application and review process.

**ANALYSIS:** The Council issued the recruitment announcement for City Manager applications on April 27, 2018. 43 applications were received by the closing date of May 31, 2018. Each Councilmember individually reviewed all the applications from which a short list of candidates was identified for the initial round of interviews. The initial interviews were conducted on July 18, 2018, at which time a list of 4 finalists was identified and invited back for the next round. A series of interviews, meet the candidate events, city tours and related discussions occurred on August 8 and 9, 2018. These included a moderated open forum designed for the general public to meet the finalists. The Council will consider the choices and may make a decision to advance the selection process.

**BUDGET SIGNIFICANCE:** The Council added funds to the City Manager's Office Budget for 2018 to cover the selection, negotiation, contract and employment of a new City Manager, and to provide for an 3-4 month overlap with the current City Manager to provide for a smooth and timely transition.

**COMMITTEE REVIEW(S) AND RECOMMENDATION(S):** Per Council direction, this recruitment, screening and selection process has been handled by the entire Council without referral to any Committee. City Manager Scorcio and Human Resources Director Audett where tasked by the Council to facilitate the process, but did not participate in the screening, review or selection of the candidates.

**ALTERNATIVE(S):**

- 1) Do not pass the motion, and defer the decision to a subsequent meeting.
- 2) Advance more than one candidate for further consideration at this time and conduct additional steps.
- 3) Do not advance any of the finalists, and provide further direction to the City Manager and Human Resources Director.