



## **City of SeaTac Land Use and Construction Permit Fee Study – Request for Proposal**

### **Questions and Answers**

*Frequently Asked Questions Updated: 05/09/2024*

*Last Day to Submit Questions: 05/03/2024*

*RFP Submission Deadline: 05/20/2024*

1. In order to provide a thorough response to the RFP, would the City consider increasing the page limit?  
*The Proposal and Executive Summary should be limited to a maximum of 10 pages. The two (2) requested work samples and any attachments can be removed from the 10-page maximum.*
2. Can the City also confirm if a Cover Page, Cover Letter, and TOC is part of the page limit?  
*A single page cover letter, the cover page, and the table of contents can be removed from the 10-page maximum.*
3. Can the City confirm if the Executive Summary should contain the Scope of Work and/or Project Approach?  
*The Scope of Work and/or Project Approach should be included in the Executive Summary.*
4. Is the City interested in seeing a Company Overview and Project Team with Resumes? If so, is there an order of preference?  
*Yes, we are interested in seeing this information and have no preference in the order it is provided.*