



Planning Commission Agenda

May 7, 2024
5:30 pm
Hybrid Meeting

The Planning Commission consists of seven members appointed by the Mayor and confirmed by the City Council. The Commission primarily considers plans and regulations relating to the physical development of the city, plus other matters as assigned. The Commission is an advisory body to the City Council.

Members: Alyne Hansen (Chair), Tony Zuniga Sanchez (Vice Chair), Bandhanjit Singh, Damiana Merryweather, Dee Abasute, Karin Ellis. One vacant position.

Staff Coordinator: Jenn Kester, Planning Manager

A quorum of the Council may be present.

| ITEM | TOPIC | PROCESS | WHO | TIME |
|------|---|-----------------------------|-------------------|------------------|
| 1 | Call to Order / Roll Call | | Chair | 5:30 (2 min) |
| 2 | Approval of the minutes of April 30, 2024, Special meeting. | Review and Approve | Members | 5:32 (3 min) |
| 3 | Public Comment on items <u>not</u> on the agenda. <i>Comments on agenda items will be addressed after the staff presentation and Commission discussion on each item below.</i> <i>See Public Comment Process below.</i> | | Chair | 5:35 (5 min) |
| 4 | Envision SeaTac 2044: Review of Urban Center and Neighborhood Elements | Presentation and Discussion | Staff and Members | 5:40 (80 min) |
| 5 | CED Staff Report | Briefing | Staff | 7:00 (3 min) |
| 6 | Planning Commission Comments (including suggestions for next meeting agenda) | Discussion | Members | 7:03 (2 min) |
| 7 | Adjourn | | | 7:05 |

This meeting will be conducted in a hybrid format with in-person and remote options for public participation. The meeting will be broadcast on SeaTV Government Access Comcast Channel 21 and live-streamed on the City's website <https://www.seatacwa.gov/seatvlive>.

Public Comment Process: The commission will hear in-person public comments and is also providing remote oral and written public comment opportunities. All comments shall be respectful in tone and content. Providing written comments and registering for oral comments must be done by 3:30 pm, the day of the meeting. Registration is required for remote comments and encouraged for in-person comments. Any requests to speak or provide written public comments which are not submitted following the instructions provided or by the deadline will not be included as part of the record.

- Instructions for providing remote oral public comments are located at the following link: [Council Committee and Citizen Advisory Committee Virtual Meetings](#).
- Submit email/text public comments to PCPublicComment@seatacwa.gov. The comment will be mentioned by name and subject and then placed in the committee handout packet posted to the website.

CITY OF SEATAC
***SPECIAL* PLANNING COMMISSION MEETING**
Minutes of April 30, 2024, Meeting

Members present: *Chair Alyne Hansen, Bandhanjit Singh, Damiana Merryweather, Dee Abasute, Karin Ellis, Vice Chair Tony Zuniga Sanchez*

Members absent:

Staff & Other

Present: *Deputy City Manager Gwen Voepel, Planning Manager Jenn Kester, Principal Planner Kate Kaehny, Admin Asst 3 Barbara Mailo, OTAK Consultant Mandi Roberts, Information Systems Director Bart Perman, Information Systems Technician Daniel Mendez*

1. Call to Order/Roll Call

- *Chair Hansen called the meeting to order and roll call at 5:30 pm.*

2. Approval of the minutes of 2024, April 16.

- *Commissioner Merryweather motioned to approve the minutes. Seconded by Vice Chair Sanchez.*

Motion passed: 6-0

3. Public Comments on items not on the agenda.

None

4. Envision SeaTac 2044: Land Use Element Review and Introduction to Urban Center and Neighborhood Elements

Presented by *Principal Planner Kaehny and OTAK Consultant Roberts.*

Discussion commenced with *Chair Hansen, OTAK Consultant Roberts, Commissioner Merryweather, Vice Chair Sanchez, Principal Planner Kaehny, and Planning Manager Kester.*

- (6:08 pm) A 5-minute recess to repair audio recording issue was requested by the *Information Systems Director Perman. Commissioner Merryweather motioned to approve the 5-minute recess. Seconded by Vice Chair Sanchez.*

Motion passed: 6-0

- (6:13 pm) *Chair Hansen resumed the meeting after the allotted 5 minutes expired.*

In person Public Comment: Earl Gipson made a public comment regarding “social ills” associated with city density.

5. CED Staff Report

Presented by *Planning Manager* Kester.

- 2 upcoming PC meetings in May. Expect to resume discussion regarding Envision 2044 in these meetings.
- Content for review coming to Commission “City of SeaTac emails”.

6. Planning Commission Comments:

None

7. Adjournment

Commissioner Merryweather motioned to adjourn the meeting. Seconded by *Vice Chair* Sanchez.

Motion Passed: 6-0

The meeting adjourned at 7:17 pm.

DRAFT



MEMORANDUM COMMUNITY & ECONOMIC DEVELOPMENT

Date: 5/1/2024
To: Planning Commission
From: Kate Kaehny, Principal Planner
Subject: **Continued Work on Envision SeaTac 2044 Phase 2: Review Proposed Goals and Policies in New Urban Center and Neighborhoods Chapters**

SUMMARY

The main goals of the upcoming 5/7 Envision SeaTac 2044 work session are:

- 1) To review new goals and policies drafted for the new Urban Center and Neighborhoods chapters of the Comprehensive Plan, and
- 2) To hear Commissioners' initial comments on the proposals.

REVIEW OF PROPOSED GOALS & POLICIES IN THE NEW URBAN CENTER AND NEIGHBORHOODS CHAPTERS

At the Special Planning Commission Meeting on 4/30, Envision project staff introduced the new Urban Center and Neighborhoods chapters, including an overview of the type of guidance that will be proposed within the chapters. At the 5/7 meeting, staff will present the first draft of proposed goals and policies for both chapters. After the meeting, Commissioners will be provided with policy review matrix documents for additional review and commenting purposes.

PROJECT RESOURCES AND INFORMATION FROM PAST MEETINGS

The following links to information are provided as resources for Commissioners who would like to refamiliarize themselves with presentations and other materials provided at past meetings.

- [Envision SeaTac 2044 Project Website](#): Scroll down to the section called "Planning Commission Documents" to see materials from all Envision project briefings.
- **Presentation from April 30 Special PC Meeting:** [PC-4-30-2024-PresentationHandout](#)

PACKET MATERIALS

Packet materials include the following:

- This memo

Please note that presentation materials for the May 7 meeting will be provided immediately after that meeting.