



Planning & Economic Development Committee Minutes

Thursday, December 21, 2023

4:00 PM – 5:30 PM

* Hybrid Meeting *

Commenced: 4:00 pm

Adjourned: 5:52 pm

Committee Members:	Present	Absent	Excused	Unexcused
Mohamed Egal , Chair	X			
Jake Simpson , Mayor	X			
Peter Kwon , Councilmember	X			

Other Councilmembers: Councilmember **James W. Lovell**, Councilmember **Senayet Negusse**, Councilmember **Iris Guzman**

Staff & Presenters: Deputy City Manager **Gwen Voepel**, CED Director **Evan Maxim**, Planning Manager **Jenn Kester**, Economic Development Manager **Aleksandr Yeremeyev**, Senior Economic Development Strategist **Maria Langbauer**, Admin Asst 3 **Barb Mailo**, SKHHP (South King Housing & Homelessness Partners) Executive Manager **Claire Goodwin**

1. Call to Order	Chair Egal called the meeting to order at 4:00 pm and roll call.
2. Public Comments	<ul style="list-style-type: none"> • Written comments: None • Remote comments: None • In-person comments: None
3. Minutes of 11/30/23 Special meeting	Review and Approve Councilmember Kwon motioned to approve the meeting minutes. Mayor Simpson seconded. Minutes Passed: 3-0
4. Confirmation of Hearing Examiner Appointment and Contract	Review and Approve Presented by Jenn Kester. The purpose of the presentation was to review the types of Land Use Decisions, brief the role of the Hearing Examiner Office, and provide an overview of the appointed Hearing Examiner. (4:12 pm) Mayor Simpson motioned to place this on consent to Council. Seconded by Councilmember Kwon. Motion Passed: 3-0

<p>5. South King Housing and Homelessness Partners: Interlocal Agreement</p>	<p>Review and Recommendation</p> <p>Presented by CED Director Maxim.</p> <p>Discussion commenced with Councilmember Kwon, Councilmember Negusse, CED Director Maxim, Councilmember Lovell, Mayor Simpson, and Chair Egal.</p> <p>(4:37 pm) Mayor Simpson motioned to move this to Council as an action item. Seconded by Councilmember Kwon.</p> <p>Motion Passed: 3-0</p>
<p>6. Tourism Destination Development Plan</p>	<p>Review and Recommendation</p> <p>Presented by Economic Development Manager Yeremeyev.</p> <p>Discussion commenced with Councilmember Negusse, Chair Egal, CED Director Maxim, Councilmember Kwon, Economic Development Manager Yeremeyev, Mayor Simpson, and Councilmember Lovell.</p> <p>(5:24 pm) Councilmember Kwon motioned to place this on consent to Council. Seconded by Mayor Simpson.</p> <p>Motion Passed: 3-0</p>
<p>7. ARPA: SeaTac Small Business Capital Access program update / draft contract framework</p>	<p>Information Briefing</p> <p>Presented by Economic Development Manager Yeremeyev.</p> <p>The purpose of the presentation was to provide an update on the ARPA funded SeaTac Small Business Capital Access Program Framework and related upcoming contract approvals.</p> <p>(5:28 pm) Councilmember Kwon motioned to extend the meeting an additional 20 minutes. Seconded by Chair Egal.</p> <p>Motion passed: 3-0</p> <p>Discussion commenced with Councilmember Kwon, Mayor Simpson, Councilmember Lovell, Economic Development Manager Yeremeyev, and CED Director Maxim.</p>

<p>8. ARPA: Digital Literacy program update</p>	<p>Informational Briefing</p> <p>Presented by Economic Development Manager Yermeyev.</p> <p>(5:49 pm) Mayor Simpson motioned to extend the meeting by 5 minutes. Seconded by Councilmember Kwon.</p> <p>Motion Passed: 3-0</p> <p>Discussion commenced with Councilmember Kwon, Economic Development Manager Yermeyev, and Chair Egal.</p>
<p>9. Adjourn</p>	<p>Chair Egal called the meeting to adjourn.</p> <p>Meeting adjourned at 5:52 pm.</p>