



City of SeaTac Civil Service Commission Minutes of Meeting held on Monday, January 10, 2011

4800 South 188th Street
SeaTac, WA 98188-8605

City Hall: 206.973.4800
Fax: 206.973.4809
TDD: 206.973.4808

Mayor
Terry Anderson

Deputy Mayor
Gene Fisher

Councilmembers
Rick Forschler
Tony Anderson
Ralph Shape
Pam Fernald
Mia Gregerson

Interim City Manager
Todd Cutts

City Attorney
Mary Mirante Bartolo

City Clerk
Kristina Gregg

1. Call to Order

The regularly scheduled meeting of the SeaTac Civil Service Commission for Fire Department Employees was called to order at 3:30 p.m. on Monday, January 10, 2011. The meeting was held at SeaTac City Hall in conference room 128, located at 4800 South 188th Street, SeaTac, WA 98188.

COMMISSIONERS PRESENT: Commissioners Richard Jordan, Donna Thomas and Erin Sitterley

STAFF PRESENT: Assistant Fire Chief Brian Wiwel, Mary Ann Cromwell, Stephanie Johnson, Alyne Hansen

2. Public Comment

None.

3. Regular Business

a) **APPROVAL OF MINUTES**

An amendment was made to the December 13, 2010 Civil Service Commission minutes correcting item c) to state Commissioner Thomas presented the Civil Service Commission update to the City of SeaTac's council meeting on November 9, 2010.

Motion: Commissioner Sitterley made a motion to approve the corrected Minutes of the December 13, 2010 meeting. Commissioner Thomas seconded the motion. Motion passed. Minutes were approved as corrected.

b) **BATTALION CHIEF EXAMINATION DATES 2011**

Assistant Fire Chief Wiwel discussed the Battalion Chief examination in light of the possible transition and merger with Kent's Regional Fire Authority (RFA), and the possibility of combining examinations or remaining separate. Chief Wiwel requested the Commission delay the exam to investigate the possibility of combining examinations.

Motion: Commissioner Thomas made a motion to delay the examination in order to explore the possibility of enhancing the exam, so long as that delay does not exceed a 60 days past the exam dates tentatively scheduled (May 17-18, 2011). Commissioner Sitterley seconded the motion. Motion passed.

c) ANNUAL CHAIR ELECTIONS

Ms. Johnson discussed the election of a Chair and Vice-Chair for the Civil Service Commission for the coming year.

Motion: Commissioner Sitterley made a motion to name Commissioner Thomas as Chair. Commissioner Jordan seconded the motion. Motion passed.

Motion: Commissioner Thomas made a motion to name Commissioner Sitterley as Vice-Chair. Commissioner Jordan seconded the motion. Motion passed.

d) OTHER ITEMS FROM COMMISSION MEMBERS

Commissioner Jordan announced his resignation from the Civil Service Commission. He will continue for the next couple months in an effort to remain on the commission until a replacement is named.

Ms. Johnson stated she would work with the City Clerks Office and Interim City Manager for the Commission vacancy.

4. Next Meeting

The next regularly scheduled meeting will be held on Monday, February 14, 2011 at 3:30 p.m. at SeaTac City Hall, Conference Room 128.

5. Adjournment

The Meeting adjourned at 4:02 p.m. These minutes are excerpts of the Civil Service Commission Meeting. No audio recording of the meeting was made.

Prepared by:
Alyne R. Hansen
Assistant Chief Examiner for the Civil Service Commission

APPROVED on _____, 2011