

# City of SeaTac

## Regular Council Meeting Minutes

December 12, 2023  
6:00 PM

City Hall  
Council Chambers

**CALL TO ORDER:** Mayor Jake Simpson called the SeaTac City Council Regular Meeting to order at 6:00 p.m.

**COUNCIL PRESENT (in-person):** Mayor Jake Simpson, Councilmembers (CMs) Peter Kwon, Mohamed Egal, James W. Lovell; **(remote):** CMs Iris Guzmán, and Erin Sitterley.

**STAFF PRESENT (in-person):** City Manager Carl Cole, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Multimedia Video Specialist David Inman; **(remote):** Police Chief Troy Smithmeyer, Senior Management Analyst Anita Woodmass, Public Works (PW) Director William Appleton, Parks & Recreation (P&R) Director Mary Tuttle, Park Projects and Operations Manager Mike Fitzpatrick, Fire Chief Brian Carson, Assistant Fire Chief Dan Conroy

**FLAG SALUTE:** Mayor Simpson led the Council, audience, and staff in the Pledge of Allegiance.

**AGENDA REVIEW:** Hybrid Meeting: Broadcast on SeaTV Government Access Comcast Channel 21, Live-streamed on the City's website <https://www.seatacwa.gov/seatvlive>, in-person and remote options for public participation.

### **PUBLIC COMMENTS:**

- The following people commented on Agenda Bill #6307 - Islamic Center of Seattle (ICS) land swap: Earl Gipson, Elizabeth Greninger, and Vicki Lockwood.
- Michael Martin, General Manager, King County Water District #20 – Variance Request Denial
- The following people submitted written comments related to Agenda Bill #6307 - ICS land swap: Pam Fernald, Roger Kadeg, Kevin Hope, and Damiana Merryweather.

### **PRESENTATIONS:**

#### **Steve Pool Proclamation**

Mayor Simpson commented on the proclamation declaring Steve Pool Day.

#### **3rd Quarter SeaTac Police Department Statistics.**

Police Chief Smithmeyer presented the statistics.

Council discussion ensued regarding statistics, consequences, response times, hate crime statistics, problem houses, and K-9 Officer status.

### **Key City Issues and Requests for Direction**

City Manager Cole commented on the following items:

- Grants Acceptance:
  - Department of Ecology (DOE), Solid Waste Management Ramp Litter Cleanup Program - \$60,000
  - DOE, Local Solid Waste Financial Assistance - \$40,178
  - Transportation Improvement Board (TIB), 2023 Urban Arterial Program - \$4,000,000 (on Consent Agenda)
  - DOE, 2023-2025 Biennial Stormwater Capacity Grant - \$130,000 (on Consent Agenda)
- Other items:
  - Tonight's meeting is the last Council meeting of the year.
  - Thanked CM Sitterley for 8 years of service.
- Calendar

### **Committee Updates (for items not included on the agenda) and review of proposed Council Requests**

CM Egal: Planning & Economic Development (PED)

**CONSENT AGENDA:**

**Approval of claims vouchers (check no. 137416 -137504) in the amount of \$1,442,879.42 for the period ended December 7, 2023. (Reissued check #137416, 137417)**

**Approval of EFT's in the amount of \$83,962.69 for the period ended November 27, 2023. Approval of payroll vouchers (check no. 56370 - 56376) in the amount of \$237,120.99 for the period ended November 30, 2023.**

**Approval of payroll electronic fund transfer (check no. 114428 - 114599) in the amount of \$549,932.72 for the period ended November 30, 2023.**

**Approval of payroll wire transfer in the amount of \$186,086.00 for the period ended November 30, 2023.**

**Approval of Grant Acceptance for the Washington State Department of Ecology Stormwater Capacity Grant - \$130,000.**

**Approval of Grant Acceptance for the Washington State Transportation Improvement Board 2023 Urban Arterial Program Grant (23-G016) - \$4,000,000.**

**Approval of Council Meeting Minutes:**

**Regular Council Meeting held November 28, 2023**

The following item was reviewed at the November 6, 2023 Transportation & Public Works Committee meeting and recommended for placement on this Consent Agenda:

**Agenda Bill #6337; An Ordinance #23-1027 authorizing the City Manager to enter into an Interlocal Agreement with the City of Federal Way to provide commute trip reduction services and amending the 2023-2024 Biennial Budget.**

MOVED BY NEGUSSE, SECONDED BY GUZMÁN TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

MOTION CARRIED UNANIMOUSLY.

**ACTION ITEMS:**

**Agenda Bill #6303; A Motion authorizing the City Manager to execute a Second Amended and Restated Interlocal Agreement (ILA) with the Puget Sound Regional Fire Authority (PSRFA).**

**Summary:** This Motion authorizes the City Manager to execute an amended and restated ILA with the PSRFA and sets a new baseline for the calculation of the 2023-2024 budget amount.

The City executed an ILA for the provision of fire services starting on January 1, 2014 (to terminate 2033) with the PSRFA. The first amendment to this Agreement was executed in 2018. The draft Agreement provides the second amendment to this ILA.

In accordance with Section 2.3 of the ILA, this Agreement will be reviewed by both parties on a biennial basis and recommendations for any amendments will be made to each party's legislative body for adoption. Exhibit H shows the cost allocations for services and is divided into three allocations: administration salaries, goods and services costs and labor costs.

The City and PSRFA staff have reexamined the existing contract in its entirety and identified several opportunities for improved service delivery, cost savings, and clarification of contract language as detailed below:

- The most substantial change: Adoption of the 2023-2024 budget allocations;
- These budget allocations were adopted by Council as part of its budget approval process;
- The budget allocations reflect an updated and revised methodology. The new costing structure apportions a percentage of work versus a previous methodology that allocated a portion of FTE's. Text has been removed from the Agreement that is no longer relevant under this new costing structure;
- Historic language and references no longer applicable are removed from the Agreement;
- No revisions are made to the delivery of fire services. Changes proposed are of an administrative nature;
- The Emergency Management FTE increased from .5 FTE to 1.0 FTE;
- Changes to the permit review process and collection of fees (reflecting the new permit software processes) are reflected in the Agreement; and
- Minor administrative revisions are reflected in Agreement;

**ACTION ITEMS:**

**Agenda Bill #6303 (continued):**

The budget allocation for fire services was adopted by Council as part of the 2023-2024 Biennial Budget. Approval of this Agreement will not result in any changes to the adopted budget.

The Public Safety and Justice (PS&J) Committee recommended approval of the amended Agreement and placement on the consent agenda at their July 6, 2023 meeting. Upon subsequent review, staff determined that further revisions were needed to remove any unnecessary historical references and language from the Agreement. Accordingly, the Agreement and revisions are presented to the full Council for consideration.

Senior Management Analyst Woodmass introduced Fire Chief Brian Carson and Assistant Fire Chief Dan Conroy. They reviewed the agenda bill summary.

MOVED BY NEGUSSE, SECONDED BY EGAL TO PASS AGENDA BILL #6303.

Council discussion ensued regarding the PSRFA services as it continues to evolve.

\*MOTION CARRIED UNANIMOUSLY.

**Agenda Bill #6307; A Motion authorizing the City Manager to enter into an Agreement with the Islamic Center of Seattle (ICS) accommodating a lot line adjustment between Riverton Heights Park and the adjacent ICS properties thereby creating a parcel configuration that will allow for the future development of a new Mosque facility and providing additional parking for Riverton Heights Park users.**

**Summary:** ICS plans to replace its current Mosque and offices at 3040 South 150th Street with a new Mosque and community gathering spaces encompassing both parcels at 3040 and 3050 South 150th Street. Presently, the parcels are not connected, making it impossible to realize their intended vision with respect to providing adequate facilities to ensure project success. A lot line adjustment between the ICS properties and the Riverton Heights Neighborhood Park has been identified as a viable solution allowing for development and benefiting both the community of SeaTac and ICS.

On October 11, 2022, a Motion authorizing the City Manager to engage in negotiations related to an adjustment to the lot line(s) between the Riverton Heights Neighborhood Park and the adjoining properties owned by the ICS was approved by Council. Since then, staff have been meeting with ICS for the purpose of refining a lot line adjustment approach that meets both the needs of the City and ICS; the attached final agreement accomplishes this goal. Key elements of the agreement include:

- A lot line adjustment between Riverton Heights Park and ICS will be executed. The exchange of property will be equal in area (900 square feet).
- Upon ICS project completion, the City shall be granted, for a period of 10 years, usage of a portion of the ICS parking lot annually for up to four City events and every Saturday from July 1 – August 31. Parking utilization would be from dawn to dusk, which aligns with normal Riverton Park operational hours. The Parking Use Agreement is provided as Exhibit B of the Agreement.

This agreement will not have any impact on current or future budgets and involves no exchange of funds.

This topic was reviewed by the P&R Committee on June 8, 2023. The Committee recommended unanimously to forward the item to full Council for consideration with a recommendation to approve.

PW Director Appleton reviewed the agenda bill summary. P&R Director Tuttle was present to respond to questions.

MOVED BY NEGUSSE, SECONDED BY GUZMÁN TO PASS AGENDA BILL #6307.

Council discussion ensued regarding the ILA and community engagement.

\*MOTION CARRIED WITH SITTERLEY VOTING NO.

**UNFINISHED BUSINESS:** None.

**COUNCIL COMMENTS:**

CM Kwon – Locking Mailbox program, happy holidays

CM Lovell – January Art Exhibit

CM Egal – happy holidays, City website, vacancies on committees

CM Guzmán - stay well,

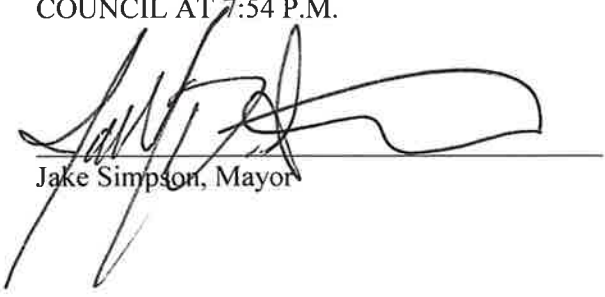
CM Sitterley – thanked everyone for the eight years

DM Negusse – happy holidays

Mayor Simpson – two years as a Mayor, thanked CM Sitterley for her service, thanked wife and daughter for attending tonight's meeting

**EXECUTIVE SESSION:** None

**ADJOURNED:** MAYOR SIMPSON ADJOURNED THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 7:54 P.M.



Jake Simpson, Mayor



Kristina Gregg, City Clerk