



# MEMORANDUM

Date: February 6, 2024  
To: Mayor and Councilmembers  
Through: Carl Cole, City Manager  
From: Gwen Pilo, Finance Director *GP*  
Subject: October - December 2023 Council Expenditures

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The attached schedule has been prepared by the Finance Department per Section 13(c) of the City Council Administrative Procedures and provides a breakdown of all expenditures charged to the City Council budget for 2023, by Councilmember. Expenditures not specifically attributable to a particular Councilmember are listed under the Shared Expenditures column. Examples of these expenditures are general office supplies and postage charges.

This schedule is posted on the City website on a quarterly basis.

Fourth Quarter 2023

2023 City Council Summary of Expenditures

Description	Account/Bar #	Position 1 Senayet Negusse	Position 2 Jake Simpson	Position 3 Peter Kwon	Position 4 Mohamed Egal	Position 5 Takele Gobena	Position 5 James Lovell	Position 6 Iris Guzmán	Position 7 Erin Sitterley	Position 7 Joe Vinson	Shared Expenditures	Quarterly Expenditures	Budget	Year to Date Expenditures	Balance	Percent Used
Salaries & Wages	001.000.01.511.60.11.000	\$ 3,000.00	\$ 3,600.00	\$ 3,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00		\$ -	\$ 21,100.00	\$ 86,400.00	\$ 85,900.00	\$ 500.00	99.42%
Medicare	001.000.01.511.60.21.001	43.50	52.20	43.50	43.50	14.50	21.75	43.50	43.50		-	\$ 305.95	\$ 1,253.00	\$ 1,245.55	\$ 7.45	99.41%
ICMA - 401a Plan	001.000.01.511.60.21.003	151.74	182.10	151.74	151.74	50.58	75.87	151.74	151.74		-	\$ 1,067.25	\$ 4,370.00	\$ 4,344.87	\$ 25.13	99.42%
ICMA - 457 Deferred Co	001.000.01.511.60.21.004	4,614.00	4,614.00	4,614.00	4,614.00	1,538.00	2,307.00	4,614.00	4,614.00		-	\$ 31,529.00	\$ 129,192.00	\$ 128,423.00	\$ 769.00	99.40%
Worker's Compensatio	001.000.01.511.60.24.000	4.98	4.98	4.98	4.98	1.66	0.83	4.98	4.98		-	\$ 32.37	\$ 191.00	\$ 136.88	\$ 54.12	71.66%
Paid F&M Leave	001.000.01.511.60.27.000	7.86	6.54	6.54	6.54	2.18	3.27	6.54	6.54		-	\$ 46.01	\$ 173.00	\$ 187.31	\$ (14.31)	108.27%
<b>SALARIES AND BENEFITS SUBTOTAL</b>		<b>\$ 7,822.08</b>	<b>\$ 8,459.82</b>	<b>\$ 7,820.76</b>	<b>\$ 7,820.76</b>	<b>\$ 2,606.92</b>	<b>\$ 3,908.72</b>	<b>\$ 7,820.76</b>	<b>\$ 7,820.76</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 54,080.58</b>	<b>\$ 221,579.00</b>	<b>\$ 220,237.61</b>	<b>\$ 1,341.39</b>	<b>99.39%</b>
Office/Operating Supp	001.000.01.511.60.31.008										3.29	\$ 3.29	\$ 1,400.00	\$ 26.78	\$ 1,373.22	1.91%
Clothing With City Log	001.000.01.511.60.31.023											\$ -	\$ 200.00	\$ -	\$ 200.00	0.00%
Volunteer Appreciation	001.000.01.511.60.31.040										3,083.95	\$ 3,083.95	\$ 5,200.00	\$ 3,083.95	\$ 2,116.05	59.31%
Small Tools & Minor E	001.000.01.511.60.35.000											\$ -	\$ 300.00	\$ -	\$ 300.00	0.00%
Professional Services	001.000.01.511.60.41.000											\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	0.00%
Postage	001.000.01.511.60.42.029										27.09	\$ 27.09	\$ 100.00	\$ 99.75	\$ 0.25	99.75%
Advertising	001.000.01.511.60.41.200											\$ -	\$ -	\$ 539.99	\$ (539.99)	#DIV/0!
Language Access	001.000.01.511.60.41.300											\$ -	\$ 5,000.00	\$ 2,543.34	\$ 2,456.66	50.87%
Subscriptions	001.000.01.511.60.49.053										52.83	\$ 52.83	\$ 130.00	\$ 335.88	\$ (205.88)	258.37%
Printing & Binding	001.000.01.511.60.49.058											\$ -	\$ 300.00	\$ 62.76	\$ 237.24	20.92%
Memberships (AWC/NL	001.000.01.511.60.49.059											\$ -	\$ 60,216.00	\$ 62,328.20	\$ (2,112.20)	103.51%
<b>SUPPLIES AND SERVICES SUBTOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,167.16</b>	<b>\$ 3,167.16</b>	<b>\$ 77,846.00</b>	<b>\$ 69,042.85</b>	<b>\$ 8,803.15</b>	<b>88.69%</b>
Lodging	001.000.01.511.60.43.031		821.61		710.61							\$ 1,532.22	\$ 10,800.00	\$ 9,622.97	\$ 1,177.03	89.10%
Meals	001.000.01.511.60.43.032		241.00		371.00						21.98	\$ 633.98	\$ 842.00	\$ 2,491.32	\$ (1,649.32)	295.88%
Transportation	001.000.01.511.60.43.033		433.90		947.12							\$ 1,381.02	\$ 5,006.00	\$ 6,707.91	\$ (1,701.91)	134.00%
Registration	001.000.01.511.60.49.061		690.00		1,220.00		55.00					\$ 1,965.00	\$ 7,050.00	\$ 5,895.00	\$ 1,155.00	83.62%
<b>TRAVEL AND MEAL SUBTOTAL</b>		<b>\$ -</b>	<b>\$ 2,186.51</b>	<b>\$ -</b>	<b>\$ 3,248.73</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21.98</b>	<b>\$ 5,512.22</b>	<b>\$ 23,698.00</b>	<b>\$ 24,717.20</b>	<b>\$ (1,019.20)</b>	<b>104.30%</b>
Cell Phone	001.000.01.511.60.42.028	\$ 258.34	\$ 218.34	\$ 260.57	\$ 218.34	\$ 76.37	\$ 96.58	\$ 258.34	\$ 299.37	\$ 69.59		\$ 1,755.84	5,100.00	\$ 5,288.58	\$ (188.58)	103.70%
<b>COMMUNICATION SUBTOTAL</b>		<b>\$ 258.34</b>	<b>\$ 218.34</b>	<b>\$ 260.57</b>	<b>\$ 218.34</b>	<b>\$ 76.37</b>	<b>\$ 96.58</b>	<b>\$ 258.34</b>	<b>\$ 299.37</b>	<b>\$ 69.59</b>	<b>\$ -</b>	<b>\$ 1,755.84</b>	<b>\$ 5,100.00</b>	<b>\$ 5,288.58</b>	<b>\$ (188.58)</b>	<b>103.70%</b>
<b>TOTAL</b>		<b>\$ 8,080.42</b>	<b>\$ 10,864.67</b>	<b>\$ 8,081.33</b>	<b>\$ 11,287.83</b>	<b>\$ 2,683.29</b>	<b>\$ 4,005.30</b>	<b>\$ 8,134.10</b>	<b>\$ 8,120.13</b>	<b>\$ 69.59</b>	<b>\$ 3,189.14</b>	<b>\$ 64,515.80</b>	<b>\$ 328,223.00</b>	<b>\$ 319,286.24</b>	<b>\$ 8,936.76</b>	<b>97.28%</b>

YEAR TO DATE EXPENSES	Salaries & Benefits	\$ 23,463.59	\$ 40,385.86	\$ 23,462.27	\$ 23,462.27	\$ 19,550.23	\$ 19,550.23	\$ 23,462.27	\$ 15,641.51	\$ 15,641.51	\$ -	\$ 220,237.61
	Supplies & Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 68,735.06	\$ 69,042.85
	Travel & Meals	\$ -	\$ 2,186.51	\$ 6,823.02	\$ 7,330.37	\$ 6,823.02	\$ -	\$ 3,295.58	\$ 3,240.58	\$ -	\$ 408.50	\$ 24,717.20
	Communication	\$ 579.95	\$ 495.78	\$ 582.18	\$ 489.95	\$ 397.98	\$ 418.19	\$ 579.95	\$ 620.98	\$ 442.45	\$ -	\$ 5,288.58
	<b>Total</b>	<b>\$ 24,043.54</b>	<b>\$ 43,068.15</b>	<b>\$ 30,867.47</b>	<b>\$ 31,282.59</b>	<b>\$ 26,771.23</b>	<b>\$ 19,968.42</b>	<b>\$ 27,337.80</b>	<b>\$ 19,503.07</b>	<b>\$ 16,083.96</b>	<b>\$ 69,143.56</b>	<b>\$ 319,286.24</b>