

Tuesday, April 12, 2011 4:00 PM SeaTac Council Chambers

Members:	Present:	Absent:	Commence: Adjourn:	•
Tony Anderson, Chair	X		-	•
Pam Fernald	X			
Gene Fisher X			1 reviewed jointly hinistration & Finance	
			Committee	

Other Councilmembers Present: Mayor Terry Anderson, Ralph Shape, Rick Forschler

Staff Coordinator: Fire Chief Jim Schneider and Police Chief Jim Graddon

Animal Licensing Fees – Disbursement of Monies – Jim Graddon	X Informational Update Recommended for: Approval Approval Approval with modifications Denial Referred to Police Chief Jim Graddon noted that the question of how animal licensing fees are disbursed came up at the March 8, 2011 Public Safety & Justice Committee meeting. Chief Graddon reported that all license fees collected from SeaTac residents get credited against SeaTac's cost for animal control services. Late fees and fines aren't directly credited back to the City, but get applied as a reduction to the overall cost of the contracts across the board. Chief Graddon indicated that the amount of license fees collected from SeaTac residents has no impact on the level of service the City receives from King County.
2. Discussion of Ordinance Regarding Jury Compensation – Judge Bejarano	X_Informational UpdateX_Recommended for:X_ApprovalApproval with modificationsDenialReferred to

Judge Bejarano reported that a change was made in September, 2010 to the fees that are paid to citizens who are summoned to SeaTac Municipal Court for jury service. This change was made to reduce the Court's budget for these fees. The City has been paying \$20 per day to citizens who are seated on a jury and \$10 per day to citizens who are brought into the jury pool but are not selected to a jury. The current City ordinance still reflects that all jurors shall be paid \$20 per day. Judge Bejarano and the committee agreed that citizens are providing a great service to the City for the \$20 fee that is allowed. The total jury pool consists of approximately 20 people, and of this total, six are seated to a jury. Since the City ordinance was never amended to reflect the \$20/\$10 payment, Judge Bejarano asked that the committee consider re-compensating the citizens who were paid only the \$10 fee and leaving the payment of \$20 for all jurors (seated and not seated) in the City ordinance unchanged. Finance Director Mike McCarty estimated that there are 60 to 70 citizens that would be eligible to receive the additional \$10 in compensation for their past service. The committee agreed with the recommendation to retain the existing \$20 fee payment to all jurors and to allow SeaTac Finance to proceed with recompensation to citizens who were paid only \$10.

 Ordinance Amending Criminal Code - Mark Johnsen X Informational Update
Recommended for:
Approval
Approval with modifications
Denial
Referred to

Senior Assistant City Attorney Mark Johnsen reported that there was a recent decision from the Court of Appeals that relates to municipalities having to adopt specific RCWs if the city wants to prosecute those offenses. This led to a preliminary review of the City's Criminal Code that revealed that the code needs to be updated. Much of the code has not been updated since the City of SeaTac incorporated in 1990. There are some codes that were adopted by the City that no longer exist in the King County Criminal Code, along with other codes that the King County Sheriff's Office is no longer enforcing. The Legal Department plans to do a thorough review of the City's Criminal Code along with the assistance from police. They do not plan to change anything substantively but they want to make the criminal code more readable by removing codes that are no longer used and adding new codes that are needed. Mr. Johnsen stated that they would like to bring the completed product back to the committee in May for review with adoption shortly thereafter. Councilmembers will be given the opportunity to review a draft of the changes and comment on them prior the final product being presented to the committee.

4. Code Red Test Update - Brian Wiwel	X Informational Update Recommended for: Approval Approval Approval with modifications Denial Referred to Assistant Fire Chief Brian Wiwel provided results of the Code Red All Call Test that was performed in the City a couple of months ago. Code Red offers this service to the City at no charge once a year. The All Call Test determines how many phones are working and how many are not working. There were 7,560 phones that were listed in the system that received the test call and of these, approximately 3,200 were non-connectable. The non-connectable numbers were then run through a validation system to determine why they were not working. Approximately 2,700 of the 3,200 non-connectable phones were ultimately removed from the system. At the same time, there were 350 people who went to the City's website to sign up for text messages or e-mail messages. Mr. Wiwel also reported that they found that the 911 database had never been submitted to Code Red. A contract was executed between SeaTac Fire and King County to obtain those numbers. As a result of that, approximately 7,000 new phone numbers were added to the database bringing the total to approximately 12,000 phone numbers. The All Call Test was very successful and will be repeated next year.
5. Vista Ready Corps Program Grant Application – Jim Schneider	X Informational Update X Recommended for: X Approval Approval with modifications Denial Referred to Sire Chief Jim Schneider reported that SeaTac Fire is seeking approval to apply for a grant from the Washington State Service Corps to bring a member from VISTA Corps into the City of SeaTac. There are over 900 VISTA Corps volunteers in the State of Washington. The VISTA Corps volunteer would be brought in to work on new and existing programs to enhance and sustain SeaTac Fire emergency management capabilities in the City. The VISTA Corps member would work 40 hours week for a period of 12 months. The budget impact is a matching fund of \$3,000 that must be paid by October 1, 2011. SeaTac Fire has already identified the \$3,000 in the SeaTac Fire emergency management budget for this purpose. In addition, the Emergency Management Program Grant (EMPG) that SeaTac Fire has applied for could reimburse 20% of the cost. This gives SeaTac Fire the ability to get one full time employee for one year at a cost of \$2,400. The VISTA Corps member would be prohibited from having other outside employment while employed with the City and would have to complete a thorough background and

	fingerprint check. The VISTA Corps member would receive a stipend each month from the State during the 12 month period.
6. Introduction of Fire Captain Ohashi, PIO – Jim Schneider	X Informational Update Recommended for: Approval Approval with modifications Denial Referred to Fire Chief Jim Schneider introduced Fire Captain Kyle Ohashi to the committee. Captain Ohashi will be serving as the Public Information Officer (PIO) for the SeaTac Fire Department. The PIO acts as a liaison between the public and the Fire Department in disbursing fire related information, disaster preparedness information, and other emergency and general information out to citizens and the media. The PIO is on call 24/7 and is dispatched automatically to certain types of situations that may be of media interest such as fires, large hazardous material spills, etc. The PIO works closely with the SeaTac Police Department when giving out information so as not to interfere with an investigation that the police may have ongoing at a scene. Captain Ohashi has a staff of two public educators that he works with. He and the educators go out to a wide variety of venues in the city, both public and private, to talk about fire and life safety information. This also provides citizens and students the opportunity to learn more about the Fire Department and to ask questions that they might have about the department or to share information that they may have with fire personnel. They have already been to several schools within the community this year and plan to visit other schools and local health fairs in the future.
7. Fire Monthly Statistics Information – Jim Schneider	X_Informational UpdateRecommended for: Approval Approval with modifications Denial Referred to Fire Chief Jim Schneider asked committee members if they had any questions regarding the monthly fire statistics that they were provided in advance of the meeting. No questions were asked. Chief Schneider also gave a brief update on the RFA Exploratory process. They will have a recommendation from the Exploratory Committee in June or July to present to the Council. The Council will then have the opportunity to review this recommendation and decide if they want to go forward with developing a plan for the RFA. Chief Schneider also reported that the City of Tukwila is moving forward in their process for an RFA.

South 176th Area Light
Rail Station Crime
Statistics – Jim Graddon

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Police Chief Jim Graddon provided a recap of information that was shared with councilmembers on the South 176th Area Light Rail crime statistics. This was in response to a request from Councilmember Fernald for police to provide a summary of dispatched calls for service around the light rail station at South 176th Street since it had opened in anticipation of the new light rail station that is being constructed at South 200th Street. Chief Graddon pulled statistics from a six block area surrounding the South 176th Street Station and reported on the crimes types that were most indicative of events occurring in the area such as auto thefts, car prowls, drunkenness, mental health, etc. The report revealed that there has been no appreciable rise in any particular type of incident in the area of the South 176th Street Station. Chief Graddon pointed out that the South 200th Street Light Rail Station will be different than the South 176th Station in that it will be a lot more approachable from International Boulevard and will likely have a multi-story parking garage nearby. These differences may result in other types of dispatched calls for service at this particular location or a greater number of calls for service.

9. Crime Statistics – Annette Louie

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Captain Annette Louie reported that there has been an increase in both Part 1 & Part 2 crimes on the latest crime statistics summary. The increase in Part 1 crimes is due to more car prowls in the area. The Part 2 crimes increase could be caused by a number of things such as mail thefts, vandalisms, etc. Captain Louie also told the committee that she received information from the Detective Sergeant indicating that the number of residential burglaries and stolen vehicles have gone down from the same time period last year. Captain Louie also provided information regarding the quarterly statistics for the Court Security Screener. During the first quarter of this year, 3,093 people have gone through the security scanner. Of this total, 729 hand wand scans were performed to screen individuals for weapons. The hand wand scans located nine knives, three 'other' types of weapons (scissors, nail clippers), some narcotics and a couple of mace canisters. No firearms were found.

10. Next Meeting	May 10, 2011