



Parks & Recreation Committee Agenda

February 8, 2024, 4:00 PM
SeaTac City Hall – City Council Chambers
Hybrid Meeting

Councilmembers:
Iris Guzmán, Chair
Mohamed Egal
Peter Kwon

A quorum of the Council may be present.

Staff Coordinator: Mary Tuttle, Parks & Recreation Director

This meeting will be conducted in a hybrid format with in-person and remote options for public participation. The meeting will be broadcast on SeaTV Government Access Comcast Channel 21 and live-streamed on the City's website <https://seatacwa.gov/seatvlive> and click the "live" channel 1 grey box.

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	4:00
2	Roll Call of Committee Members	Take Attendance	Chair	2 min. 4:00-4:02
3	Minutes of January 11, 2024	Approval of minutes.	Committee	3 min. 4:02-4:05
4	PUBLIC COMMENTS: The committee will hear in-person public comments and is also providing remote oral and written public comment opportunities. All comments shall be respectful in tone and content. Providing written comments and registering for oral comments must be done by 2:00 PM the day of the meeting. Registration is required for remote comments and encouraged for in-person comments. Any requests to speak or provide written public comments which are not submitted following the instructions provided or by the deadline will not be included as part of the record. <ul style="list-style-type: none">• Instructions for providing remote oral public comments are located at the following link: Council Committee and Citizen Advisory Committee Virtual Meetings.• Submit email/text public comments to PRpubliccomment@seatacwa.gov. The comment will be mentioned by name and subject and then placed in the committee handout packet posted to the website.		Chair	10 min. 4:05-4:15
5	Youth Internship Program Update	Information Only	Mary Tuttle, Parks & Recreation Director; Nicole Jones, Recreation Manager	20 min 4:15-4:35
6	SeaTac Des Moines Creek Park Update	Information Only	Mary Tuttle, Parks & Recreation Director & Michael	20 min 4:35-4:55

			Fitzpatrick; Deputy Parks & Recreation Director	
7	Directors Update	Information Only	Mary Tuttle, Parks & Recreation Director	10 min 4:55-5:05
8	Adjourn			5:05



Parks and Recreation Committee Minutes

Thursday, January 11, 2024

4:00 PM

Hybrid Meeting
City Council Chambers

Commence: 4:00 PM

Adjourn: 5:08 PM

Members:	Present	Excused	Unexcused
Iris Guzmán, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mohamed Egal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Peter Kwon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other City Council Members Present: Councilmember Senayet Negusse

Staff Present: Mary Tuttle, Parks & Recreation Director; Michael Fitzpatrick, Deputy Parks & Recreation Director; Gwen Rathe, Administrative Assistant III; Gwen Voelpel, Deputy City Manager; Nicole Jones, Recreation Manager; Linda Croasdill, Recreation Supervisor; Amy Oliverson, Recreation Specialist; Ha Dao, Assistant City Attorney

Others Present:

1. Call to Order	Meeting was called to order at 4:00 PM by Chair Iris Guzmán.
2. Roll Call	Roll call was taken. See above.
3. Approval of Minutes	Minutes from the November 9, 2023, meeting were approved as written.
4. Public Comment	None
5. Senior Program Presentation – Survey Results	<p>Recreation Supervisor Linda Croasdill and Recreation Specialist Amy Oliverson shared the findings of the community survey conducted by the SeaTac Senior Program that took place during the month of October. They shared the survey goals, methods used to collect input, and demographics.</p> <p>The Program Assessment collected data on the reasons folks attend the senior program, what types of activities participants would like more of, new programs they'd like to see offered that currently aren't being offered, and other program improvements.</p>

	<p>Barriers to participation include lack of transportation, and lack of knowledge of the senior program. A fair number of people mentioned that they would apply for a scholarship if one is available.</p> <p>Communication Analysis: Those surveyed prefer mailings, email, and the City website.</p> <p>Conclusions and Next Steps - Priorities include:</p> <ul style="list-style-type: none">• Outreach & Community Partnerships• Increase senior trips and transportation.• Health & Fitness• Education/Enrichment Classes• Scholarships <p>No Committee action is being requested as this presentation is for informational purposes only.</p>
6. Riverton Heights Park Update	<p>Michael Fitzpatrick, Deputy Parks & Recreation Director provided the Committee with an update on the Riverton Heights Park spray park design and said staff is seeking a recommendation to move forward with additional site amenities.</p> <p>He shared an overview of the current site plan including the spray park, restroom, and landscaping. He showed the construction project estimates that were presented to this Committee in May 2023.</p> <p>Since the May meeting, staff have developed some proposed additions that would help meet the desires of the community for free recreation opportunities for families to drop in and play. The proposed additions include a mini-pitch, pollinator garden, public art, and additional off-street parking.</p> <p>The Committee unanimously recommends moving forward with the design process to include the additional site amenities. Staff will return at a future meeting to provide updated cost estimates.</p>
7. Directors Update	<p>Michael Fitzpatrick gave an update in Director Tuttle's absence:</p> <ul style="list-style-type: none">• Lovely Jazz Night, February 9, 5:00-8:00 PM at SeaTac Community Center. Some public outreach will be taking place in the lobby regarding the Angle Lake pier project.
	<p>The meeting was adjourned at 5:08 PM.</p>

SUBSIDIZED SUMMER YOUTH INTERNSHIPS

February 8, 2024

Nicole Jones, Recreation Manager

Mary Tuttle, Parks and Recreation Director



OBJECTIVES

Background + Context

Overview of Existing Internships

Youth Recreation Leaders at SeaTac

Additional Assessment

Identified Challenges

Next Steps



BACKGROUND AND CONTEXT

February 2022: CRF Submitted - Potential paid internship program through SeaTac.

July 2022: Initial Response - Program assigned to recreation + general overview.

January 2023: Staff Exploration - Need for additional staff + determining funding opportunities.

April 2023: Staff Update - Tye internship program update (5 students) + weighing options to continue program.

November 2023: Staff Update – SeaTac to begin initial market analysis + program viability.



EXISTING INTERNSHIPS WITHIN HIGHLINE PUBLIC SCHOOLS

Highline Public Schools

9th Graders

- Career Choices Class

10th Graders

- Career Exploration Field Trip
 - SeaTac Business include Double Tree and Port of Seattle

11th Graders

- FutureU
 - College and Career Exploration at Green River College

10th-12th Graders

- Internships – 50 spots available
 - February – May
 - 90 hours
 - \$500 Stipend



ADDITIONAL INTERNSHIP OPPORTUNITIES

TEEN INTERNSHIPS IN THE SURROUNDING AREA

City or Org	Teens Employed	SeaTac Residents	Notes
ANEW	69	6	Funded by Human Services - 2023 report
PIE	44	44	Funded by Human Services - 2023 report
Matt Griffin YMCA	1	0	Last year's intern lived in Seattle, 0 this year
HPS	50	7	Karly Feria recruits Tyee students
City of Burien	5	0	Hired as Recreation Leader 1's



PARKS AND RECREATION SEASONAL TEEN STAFF



JOB DUTIES OF SEATAC RECREATION LEADERS

Recreation Leader 1

- Minimum age 16 years old
- Assist the Recreation Leader 2's
- Gather the arts and crafts supplies for the groups
- Meet participants at bus and bring into building
- Get snack ready for program
- Trained by Nutrition Services to track the distribution of snacks or lunch for summer camp
- Check participants into the program and sign them into daily logbook for parents sign out

Recreation Leader 2

- Minimum age 18 years old
- Plan activities for participants in gym, outdoor and crafts
- Lead groups of no more than 15 participants in group games, outdoor play, and arts and crafts
- Help participants with homework
- Supervise field trips off site and on bus
- Assist with Learn to Swim Program, drive participants to and from YMCA
- Open and close the building
- Speak to families when needed regarding behavior
- Represent city at school events

RECREATION LEADER 1 BENEFITS

Recreation Leader 1

- Provides an opportunity for learning on the job
- Assists with life skills
- Provides mentee/ mentor opportunities
- Built in promotional opportunities when they turn 18

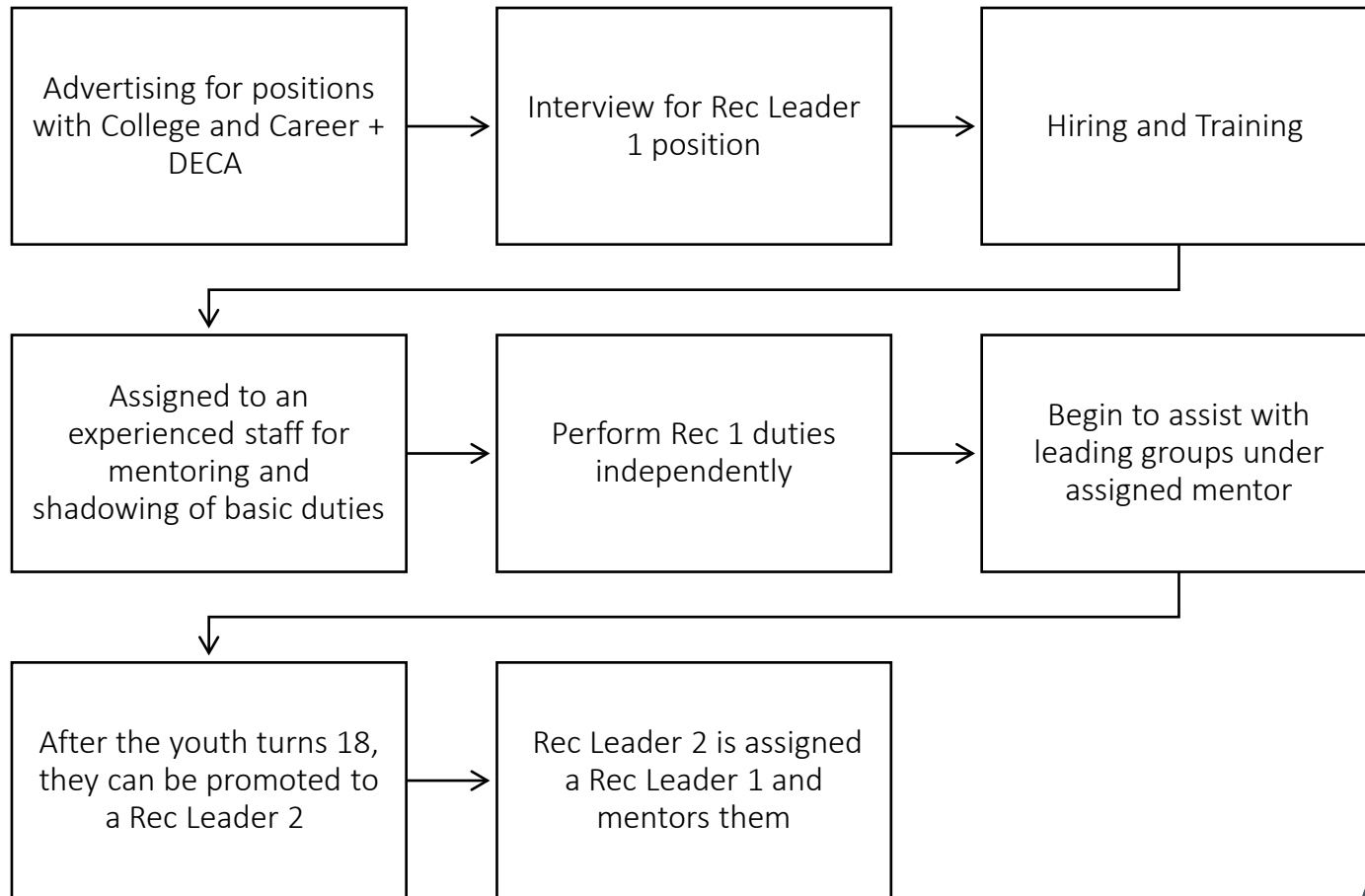


CITY OF SEATAC TEEN POSITIONS

CURRENT TEEN POSITIONS			
City	Teens Employed	SeaTac Residents	Notes
City of SeaTac	14	9	Teens employed in our seasonal Recreation Leader positions



SEATAC APPROACH



ADDITIONAL CONSIDERATIONS

- Is there a current gap?
- How many youth would be interested in taking advantage of the opportunity?
- How do we measure success?
- Are there other opportunities to partner, in terms of hosting youth from an already existing organization?
- Weighing benefit of a new internship program vs. the Rec Leader 1 positions.



IDENTIFIED CHALLENGES

- Staffing
- Recruitment
- Stipend
- Regular contact with a care giver and commitment from the family
- Expectations at the end of the internship regarding job placement with the City
- Mentor Training
- Transportation



Questions?

Nicole Jones, Recreation Manager

njones@seatacwa.gov

Mary Tuttle, Parks and Recreation Director

Mtuttle@seatacwa.gov



SEATAC DES MOINES CREEK PARK TRAILHEAD RELOCATION PROPOSAL

City of SeaTac Staff

Mary Tuttle, Parks and Recreation Director

Michael Fitzpatrick, Deputy Parks and Recreation Director

February 8, 2024



PRESENTATION OVERVIEW

PURPOSE OF PRESENTATION

Provide an update on the SeaTac Des Moines Creek Park Trailhead relocation design.



REVIEW OF

- Background
- Context and Essential Drivers
- Revised Project Overview
- Mitigating Concerns
- Future Considerations
- Questions


509 EXPANSION – PHASE 2




MAP OF PROPERTY

SEATAC /WSDOT LAND USE EXHIBIT

North →


 PROPERTY AVAILABLE FOR CITY OF SEATAC

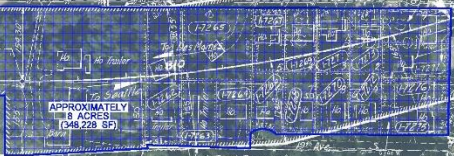
 WSDOT MAINTENANCE FACILITY LOCATION

SCORE Facility

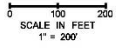
18th Avenue S.

S. 200th Street

 APPROXIMATELY 1.5 ACRES (127,013 SF)

 APPROXIMATELY 11.8 ACRES (514,228 SF)

FOR DISCUSSION PURPOSES ONLY



SR 509 COMPLETION PROJECT

FILE NAME: C:\Users\j\OneDrive\Work\WSDOT\SR509\SR509\NCH\T-0987\0987.dwg
DATE: 3/20/2019



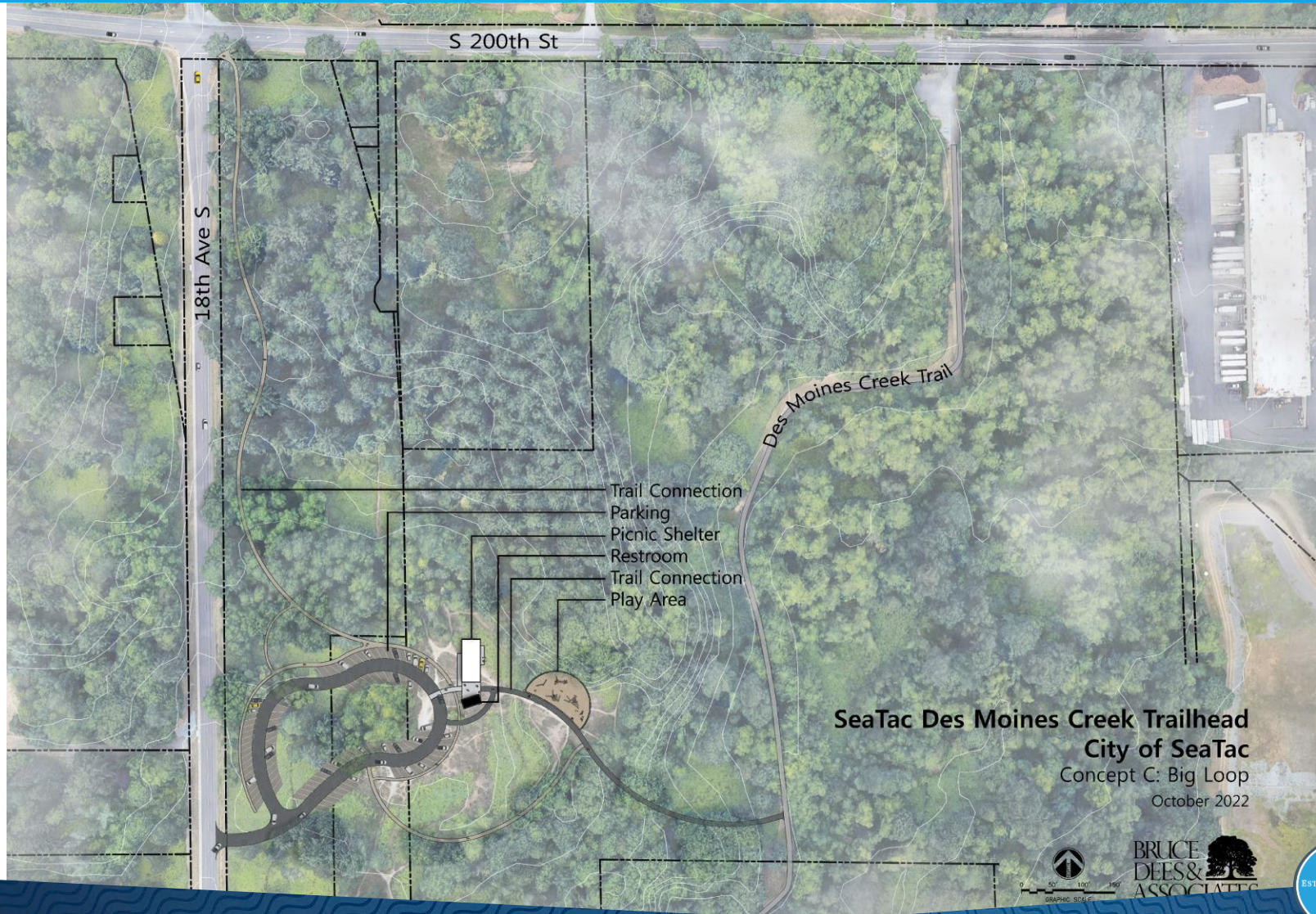
CURRENT TRAILHEAD ACCESS & CROSSING FOR L2S TRAIL



CURRENT TRAILHEAD ACCESS & CROSSING FOR L2S TRAIL



ORIGINAL CONCEPTUAL DESIGN



ESSENTIAL DRIVERS

- Ensure access for emergency + vehicles traveling to and from SCORE.
- Reduce traffic impacts to 18th Ave S.
- Mitigate the potential for parking along 18th Ave S.
- Create access for multi-modal transportation to the trailhead from S. 200th.
- Opportunities to enclose open fencing on the east portion of 18th Ave S.



INCLUDED DESIGN REVISIONS

- Relocated trailhead entrance closer to 200th.
- Widened roadway along 18th Ave S. to accommodate emergency vehicles.
- Wayfinding signage from 200th and 18th Ave S.
- Multi-modal transportation access from 200th into the trailhead.
- Queueing drive into the trailhead.
- Improved emergency vehicle access into the trailhead.

REVISED CONCEPTUAL DESIGN



PARK AMENITIES



PARK AMENITIES



PARK AMENITIES

SeaTac Des Moines Creek Park
Playground Design Update
12/15/23

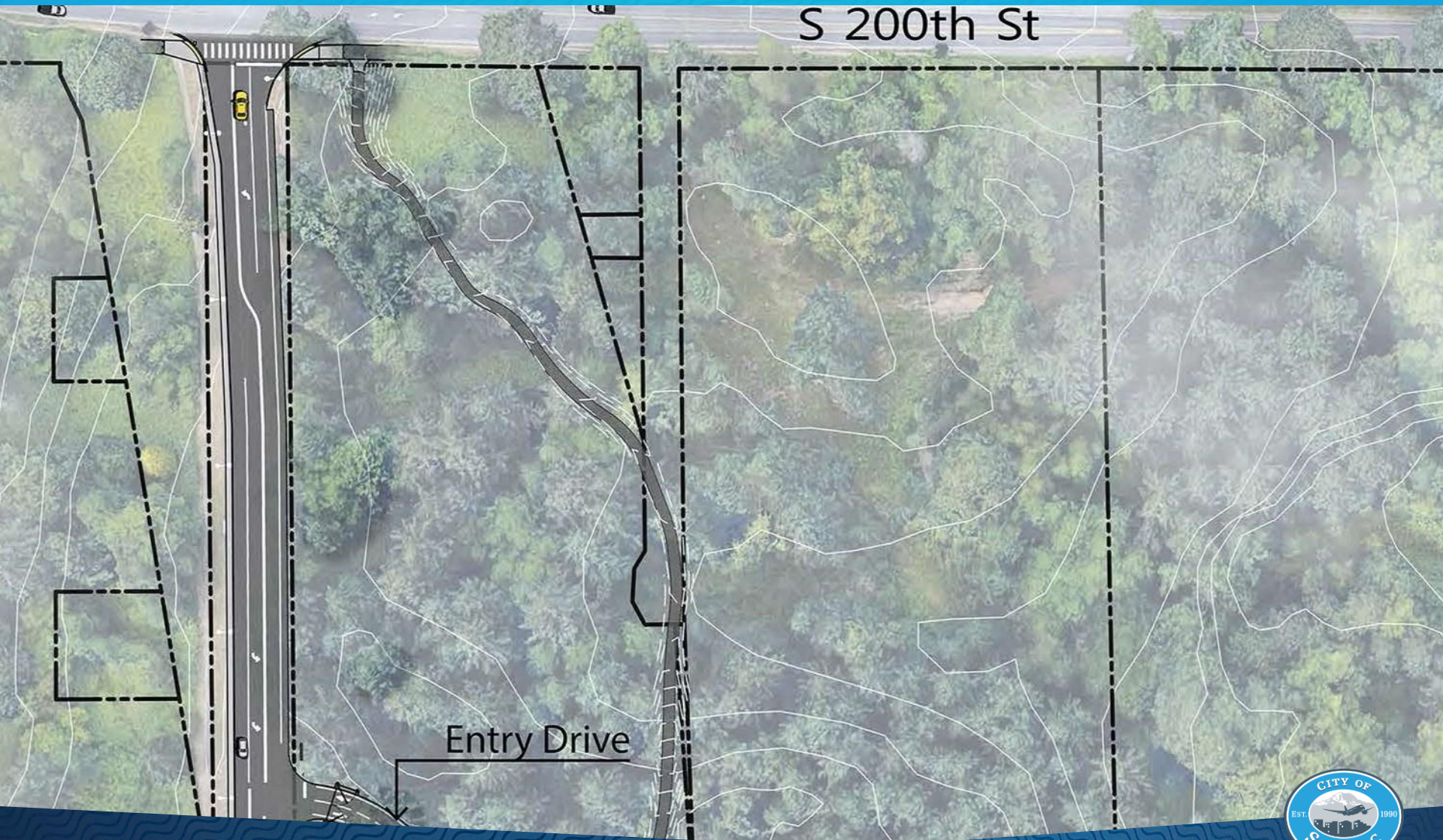
BRUCE
DEES &
ASSOCIATES



PARK AMENITIES



TRAFFIC REVISION PLAN - 18th AVE S.



TRAFFIC REVISION PLAN - 18th AVE S. & TRAILHEAD ACCESS DRIVE



RECONFIGURE FENCING



CONSTRUCTION TIMELINE AND BUDGET

Original - July 2023

- October 2023- Permit Submittals
- October-December 2023- Permitting Review + Approval
- January 2024- Construction Bidding
- February-August 2024- Construction

Revised - January 2024

- March 2024- Permit Submittals
- March - May 2024- Permitting Review + Approval
- June 2024- Construction Bidding
- August-April 2025- Construction

Original Design Allocation	\$2,900,000
New Design Allocation	\$4,200,000
Delta	\$1,300,000



ADDITIONAL CONSIDERATIONS FOR FUTURE DISCUSSION



- Gated access just south of the emergency entrance to trailhead.
- Additional signage.
- Maintenance on 18th Ave South to the trailhead, or is that extended?
- Partnership / shared cost with or alternative considerations for 18th Ave South.
- Communication.

NEXT STEPS



- Agreement with SCORE for use of the roadway and outlining construction, use and maintenance of 18th Ave S.
- Define Stormwater and Nature Based Education + Recreational opportunities.
- Creating a parks operations plan + identifying gaps in staffing.
- Continuing to look for grants to supplement items such as inclusive playground.

SEATAC DES MOINES CREEK PARK TRAILHEAD RELOCATION UPDATE

Questions?

City of SeaTac

Mary Tuttle, Parks and Recreation Director
MTuttle@seatacwa.gov

Michael Fitzpatrick, Deputy Parks and Recreation Director
MFitzpatrick@seatacwa.gov

