



Administration and Finance Committee

Agenda

February 1, 2024

4:00 PM

Hybrid Meeting

A quorum of the City Council may be present.

*This meeting will be conducted in a hybrid format with in-person in Council Chambers at City Hall and remote options for public participation. **The meeting will be broadcast on SeaTV Government Access Comcast Channel 21 and live-streamed on the City's website <https://seatacwa.gov/seatvlive> and click play.***

Committee Members:

Councilmember Senayet Negusse, Chair

Deputy Mayor Iris Guzmán

Councilmember Joe Vinson

Note: A quorum of the Council may be present (4 or more).

Staff Coordinator: Gwen Pilo, Finance & Systems Director

ITEM	TOPIC	PROCESS	WHO	TIME
1.	Call to Order		Chair	
2.	PUBLIC COMMENTS (any topic): The committee will hear in-person public comments and is also providing remote oral and written public comment opportunities. All comments shall be respectful in tone and content. Signing up for in-person and remote comments or providing written comments must be done by 2:00 PM the day of the meeting. Any requests to speak or provide written public comments which are not submitted following the instructions provided or by the deadline will not be included as part of the record. <ul style="list-style-type: none">• Instructions for registering to provide oral public comments are located at the following link: Registration for Oral Public Comments – Council Committees and Citizen Advisory Committees• Submit email/text public comments to Afpubliccomment@seatacwa.gov. The comment will be mentioned by name and subject and then placed in the committee handout packet posted to the website. Public comments submitted to an email address other than the provided address or after the deadline, will not be included as part of the record.		Chair	4:01-4:11 PM (10min)

3.	Review of the 11/02/2023 Minutes	Recommendation for Approval	Carl Cole	4:12-4:15 PM (3 min)
4.	Council/City Manager Travel Approval	Recommendation for Approval	Lesa Ellis	4:16 – 4:21 PM (5 min)
5.	Contract for HVAC upgrade SeaTac Community Center	Recommendation for Council Approval on Consent Agenda	Brian Ruda	4:22 – 4:27 PM (5 min)
6.	Internal Pay Equity - Compensation Adjustment	Committee Approval	Carl Cole and Mei Barker	4:28 – 4:33 PM (5 min)
7.	Amending the 2023-2024 Biennial Budget	Presentation Only	Carl Cole and Alexis Briggs	4:34 – 5:00 PM (26 min)
8.	December Investment Report and Q4 2023 Investment Policy Compliance Review	Presentation Only	Carl Cole	5:01 – 5:06 PM (5 min)
9.	Adjourn			