



Special Transportation & Public Works Committee Meeting Minutes

November 6, 2023
5:30 – 6:30 PM
** Hybrid Meeting **

Commenced: 5:30 PM
Adjourned: 6:15 PM

<u>Members:</u>	<u>Present</u>	<u>Excused</u>	<u>Unexcused</u>
CM Kwon, Chair	X		
Mayor Simpson	X		

Other Councilmembers participating:

Staff Coordinators: Will Appleton; Public Works Director; Florendo Cabudol, City Engineer

Other Staff Participating; Ingrid Bulpin, Real Property Analyst

1. Call to Order	Chair Kwon called the meeting to order at 5:30 PM.
2. Public Comment	There were no public comments
3. Review of the Minutes	September 28, 2023, T&PW Minutes were approved.
4. Citywide Commute Trip Reduction (CTR) Services Agreement with City of Federal Way	Discussion/Action Will Appleton, Public Works Director, presented the Citywide CTR Services agreement with the City of Federal Way. The City contracted with the City of Federal Way in 2022 for CTR services. It has been a mutually beneficial arrangement for both cities, and staff propose continuing the arrangement for the next two-year biennium at an increased rate of pay for increased services. WSDOT has provided an increased grant amount to cover mandated services.

	<p>The Committee raised a question regarding the increased scope of services, and whether all CTR services are covered by the grant provided by WSDOT for this mandated program.</p> <p>The Committee approved moving this topic to council on the consent agenda with a recommendation to approve.</p>
<p>5. Sale of surplus Property 1140 S 200th Street</p>	<p>Florendo Cabudol presented this topic.</p> <p>The City acquired the property at 1140 South 200th Street as part of the Des Moines Memorial Drive South and South 200th Street project several years ago. The property was acquired for additional right-of-way (ROW) needed to construct the road improvements. However, the road improvements impacted the existing septic system serving the property. Since the remaining area on the private property was insufficient to build a replacement septic field to current code, the entire property was acquired. In addition to purchasing the full property, the residents were relocated to other housing.</p> <p>The City sent a Request for Proposal (RFP) to purchase the property to all utilities, adjacent property owners, and other parties who previously expressed interest.</p> <p>One proposal for the property was received. The proposal was submitted by Little TJ, LLC and the offer (\$125,000) exceeded the minimum value (\$123,000) established in the RFP.</p> <p>The Committee voted to move the item forward to the full council as an action item, with a recommendation to approve.</p>
<p>6. Amend three contracts for ROW services ST-141</p>	<p>Florendo Cabudol, City Engineer, presented this topic of amending three professional services contracts for right-of-way (ROW) services for the Airport Station Area Pedestrian Improvements project.</p> <p>Staff is seeking approval to amend three professional services contracts for land appraisal and ROW services because additional scope of work, increased cost, and an extension to the contract completion became necessary as more area was identified as a need to construct the project.</p> <p>In addition to increasing the number of properties that require appraising and acquisition, additional services are</p>

	<p>needed to temporary relocate parking for residents whose on-site parking spots are impacted during construction.</p> <p>There is sufficient funding in the project budget to cover the increased costs, therefore, no budget amendment is needed.</p> <p>Committee approved moving the amendments to the November 14 Regular Council Meeting consent agenda, with a recommendation to approve.</p>
<p>7. Department Updates</p>	<p>Will Appleton, Public Works Director, presented the department update for the Committee:</p> <p>The vehicle maintenance agreement with the City of Tukwila is going well. All equipment is in top shape, for the upcoming snow and ice season.</p> <p>The Maintenance division is responding to some minor flooding situations today.</p> <p>Crews are placing emphasis on school zones and overhanging vegetation.</p> <p>River Ridge Sidewalk project is moving rapidly to substantial completion. Final touches on landscaping and some pedestrian lighting remain to be finished.</p> <p>34th Ave S Phase 1 project is at substantial completion with a punch list of items to complete. It looks good.</p> <p>34th Ave S Phase 2 is under design.</p> <p>South 204th Street Improvements is under design and some community meetings have been happening, specifically for South 202nd Street.</p> <p>A Request for Proposals is going out for a new solid waste contract in mid-November.</p> <p>Across South 160th Street at 34th Ave S, there are some continuing complaints regarding parked semi-trucks using the right of way to load/unload vehicles for the commercial business adjacent. Police and City staff are working on a Cease and Desist order for the businesses involved and looking into signage and other fixes to that situation.</p>

6. Adjourn	Chair Kwon adjourned the meeting at 6:15 PM.