



Parks & Recreation Committee Agenda

January 11, 2024, 4:00 PM
SeaTac City Hall – City Council Chambers
Hybrid Meeting

Councilmembers:
Iris Guzmán, Chair
Mohamed Egal
Senayet Negusse

A quorum of the Council may be present.

Staff Coordinator: Mary Tuttle, Parks & Recreation Director

This meeting will be conducted in a hybrid format with in-person and remote options for public participation. The meeting will be broadcast on SeaTV Government Access Comcast Channel 21 and live-streamed on the City's website <https://seatacwa.gov/seatvlive> and click the "live" channel 1 grey box.

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	4:00
2	Roll Call of Committee Members	Take Attendance	Chair	2 min. 4:00-4:02
3	Minutes of November 9, 2023	Approval of minutes.	Committee	3 min. 4:02-4:05
4	PUBLIC COMMENTS: The committee will hear in-person public comments and is also providing remote oral and written public comment opportunities. All comments shall be respectful in tone and content. Providing written comments and registering for oral comments must be done by 2:00 PM the day of the meeting. Registration is required for remote comments and encouraged for in-person comments. Any requests to speak or provide written public comments which are not submitted following the instructions provided or by the deadline will not be included as part of the record. <ul style="list-style-type: none">• Instructions for providing remote oral public comments are located at the following link: Council Committee and Citizen Advisory Committee Virtual Meetings.• Submit email/text public comments to PRpubliccomment@seatacwa.gov. The comment will be mentioned by name and subject and then placed in the committee handout packet posted to the website.		Chair	10 min. 4:05-4:15
5	Senior Program Presentation – Survey Results	Informational Only	Linda Croasdill, Recreation Supervisor & Amy Oliverson, Recreation Specialist	15 min 4:15-4:30

6	Riverton Heights Park Update	Requesting a Recommendation	Michael Fitzpatrick, Deputy Parks & Recreation Director	15 min 4:30-4:45
7	Directors Update	Information Only	Mary Tuttle, Parks & Recreation Director	10 min 4:45-4:55
8	Adjourn			4:55



Parks and Recreation Committee Minutes

Thursday, November 9, 2023

4:00 PM

Hybrid Meeting
City Council Chambers

Commence: 4:00 PM

Adjourn: 4:58 PM

Members:	Present	Excused	Unexcused
Iris Guzmán, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mohamed Egal	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Senayet Negusse	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other City Council Members Present:

Staff Present: Mary Tuttle, Parks & Recreation Director; Gwen Rathe, Administrative Assistant III; Gwen Voelpel, Deputy City Manager; Nicole Jones, Acting Recreation Manager; Jessica Ramirez, Special Event Coordinator; Ashley Birch, Acting Recreation Supervisor

Others Present: Bradley Harpin, Tukwila Metropolitan Pool District

1. Call to Order	Meeting was called to order at 4:00 PM by Chair Iris Guzmán.
2. Roll Call	Roll call was taken. See above.
3. Approval of Minutes	Minutes from the September 14, 2023, meeting were approved as written.
4. Public Comment	None
5. Summer Wrap-up	<p>Recreation staff shared a presentation regarding summer highlights. Ashely Birch, Acting Recreation Supervisor, said the youth camp had space for 55 kids per week, and six out of 11 weeks were at capacity, resulting in 97% capacity overall. 53% of the participants were from SeaTac and 35% received scholarship assistance. Lunch was provided to participants through Des Moines Area Food Bank.</p> <p>TnT summer camp for teens had space for 22 kids per week. Seven out of 11 weeks were at capacity, resulting in 97.5% capacity overall.</p>

	<p>59% of the participants were SeaTac residents and 42% received scholarship assistance.</p> <p>Jessica Ramirez, Special Event Coordinator said there were 21 special events over the summer. Events that exceeded attendance expectations were the 4th of July Celebration, Friday Flix Movies, and SeaTac Kidz Nite.</p> <p>Nicole Jones, Acting Recreation Manager, said staff will continue to seek out partnerships to bring more activities to the summer camps. An exit survey is planned to get more input from participants and their parents. Staffing of programs continues to be an issue so will work on getting more Rec 3 positions filled prior to camp starting.</p> <p>Deputy Mayor Negusse and Councilmember Guzmán thanked recreation staff for their work. Councilmember Guzmán asked staff what they can do to support staff. Nicole said they can help publicize positions when they open.</p> <p>No Committee action is being requested as this presentation is for informational purposes only.</p>
<p>6. Tukwila Metropolitan Pool District – Water safety presentation</p>	<p>Bradley Harpin, Director of Aquatics Operations at Tukwila Metropolitan Pool District shared a presentation on water safety on waterfronts. He explained the differences between swimming indoors compared to swimming outdoors including conditions, and the effects of cold water on the body.</p> <p>Certification Programs to become a lifeguard are done by the following agencies:</p> <ul style="list-style-type: none">• American Red Cross• YMCA• Northwest Lifeguard Certification Test (needs to pair with American Red Cross) <p>He explained how he finds qualified lifeguards and the prerequisites. Tukwila Metropolitan Pool District works with new immigrant students and families to recruit.</p> <p>No Committee action is being requested as this presentation is for informational purposes only.</p>
<p>7. Response to CRF related to a Tennis Center</p>	<p>The Department is asking for the Parks and Recreation Committee’s support and a recommendation for not moving forward with the concept of an indoor tennis center.</p> <p>Councilmember Guzmán made a Motion to not move forward with the concept of a Raquet Sports Complex. The Motion passed unanimously.</p>
<p>8. Directors Update</p>	<p>Mary Tuttle gave an informational update:</p> <ul style="list-style-type: none">• We are happy to announce that Michael Fitzpatrick has been reclassified into the Deputy Director role.

	<ul style="list-style-type: none">• Working on filling the Recreation Manager position.• Recreation Specialists Erik Petersen and his wife had a baby and is currently on paternity leave.• Parks Operations Worker position open.• Senior programs just wrapped up their community survey. Staff worked hard to get 339 surveys completed. Trips, classes, and arts were the top areas of interest.• Sought out a partnership with Tukwila Metropolitan Pool District but they are unable to partner with us to provide lifeguards at Angle Lake Park.• Veteran’s Day Ceremony tomorrow at 10:00 AM at SeaTac Community Center.• Holiday Tree Lighting on December 1.• CIP projects – Thanks to Michael Fitzpatrick’s efforts, we received \$438K in grant funding this year, including a Recreation & Conservation Office (RCO) grant for trail repairs at North SeaTac Park, plus grant funding from King County Parks Levy for fence repairs at Grandview Off-Leash Dog Park, and new lights for the BMX track.• Part of Riverton Heights Park may need to be closed summer 2024 due to construction of the new spray park and restroom building.
	<p>The meeting was adjourned at 4:58 PM.</p>

SeaTac Senior Program Survey

January 11, 2024

Presenter: Amy Oliverson, Senior Program Recreation Specialist



PRESENTATION OVERVIEW: SENIOR PROGRAM SURVEY

The SeaTac Senior Program conducted a community survey during the month of October 2023. This presentation will present the survey findings as well as strategies to incorporate the findings into future programming.

Survey Goals

- Collect Community Demographics
 - *Who are we serving?*
- Evaluate Participant Satisfaction
 - *How are we doing?*
- Determine Programming Needs/Desires
 - *What does our senior community need?*
- Discover Barriers to Participation, Effectiveness of Communication
 - *How can we reach more seniors in our community?*

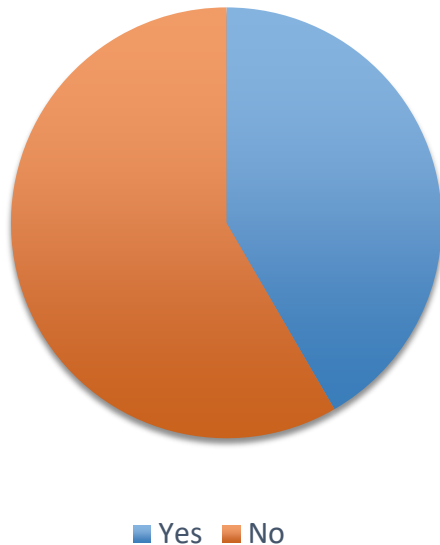
SURVEY METHODS: SENIOR PROGRAM SURVEY

- 2 surveys conducted in 5 languages
 - Participant & Non-Participant
 - SeaTac's top 5 languages: English, Spanish, Vietnamese, Somali, Amharic
- Collection strategy
 - Online (Survey Monkey)
 - Paper surveys
 - Staff outreach sessions
 - Luncheon
 - Total responses: 332 (108 paper)

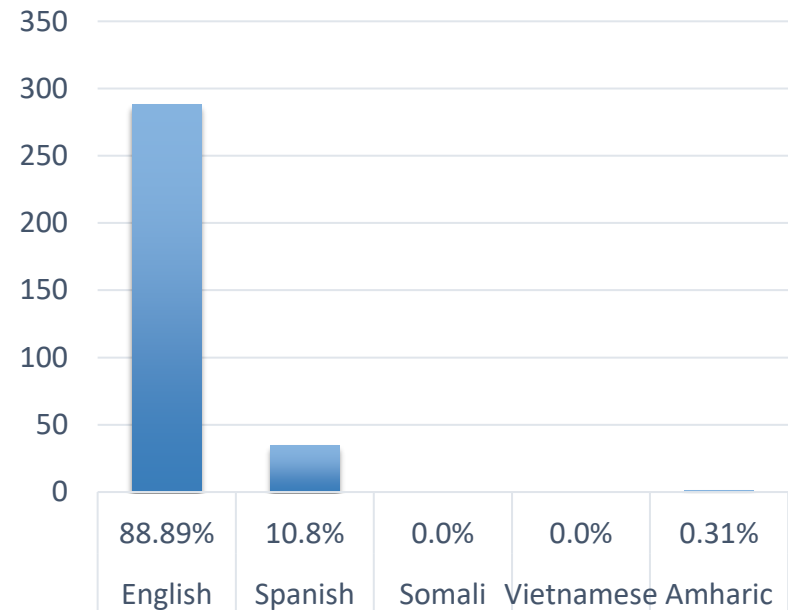


DEMOGRAPHICS: SENIOR PROGRAM SURVEY

Participant status

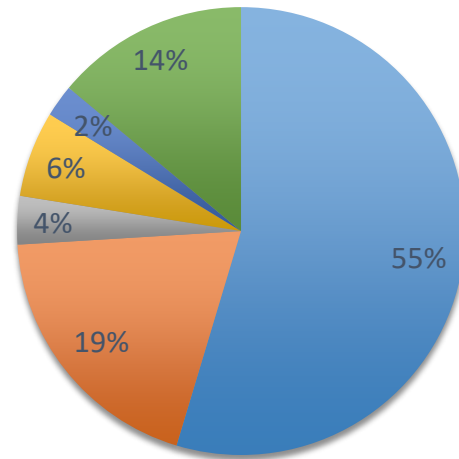


Survey Language



DEMOGRAPHICS: SENIOR PROGRAM SURVEY

City of Residence

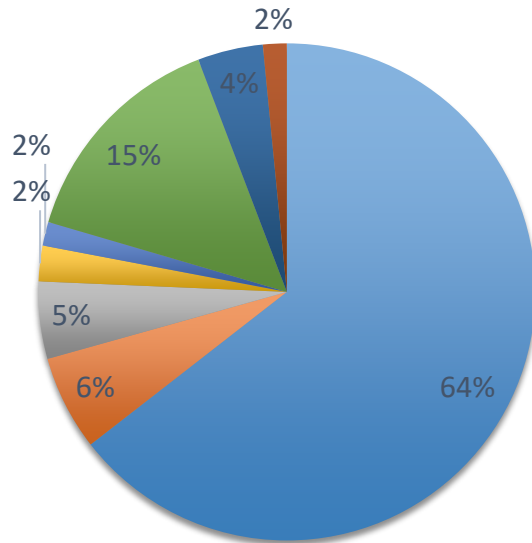


- SeaTac
- Burien
- Tukwila
- Des Moines
- Boulevard Park/Unincorporated King County
- Other



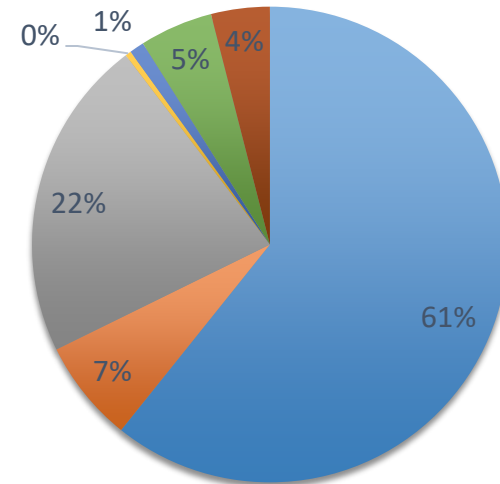
DEMOGRAPHICS: SENIOR PROGRAM SURVEY

Race (Survey)

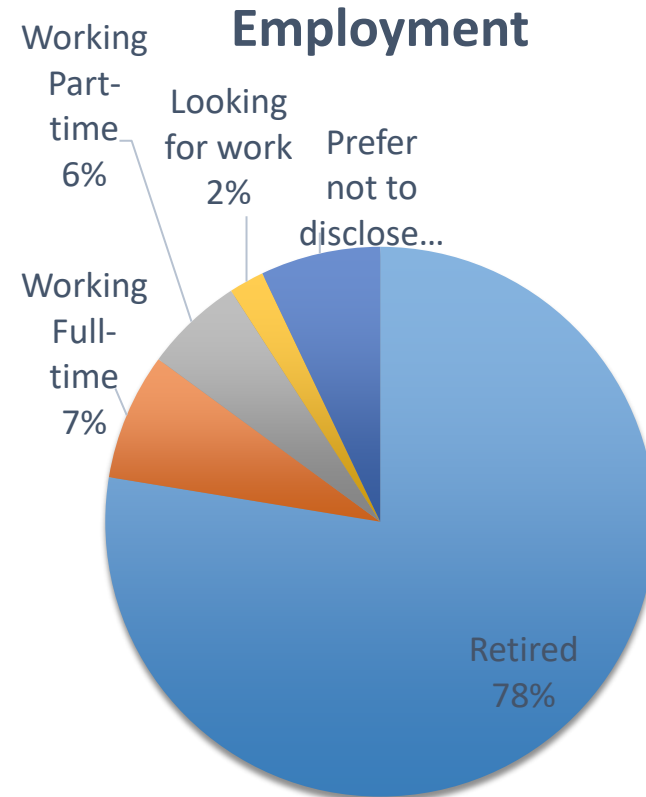
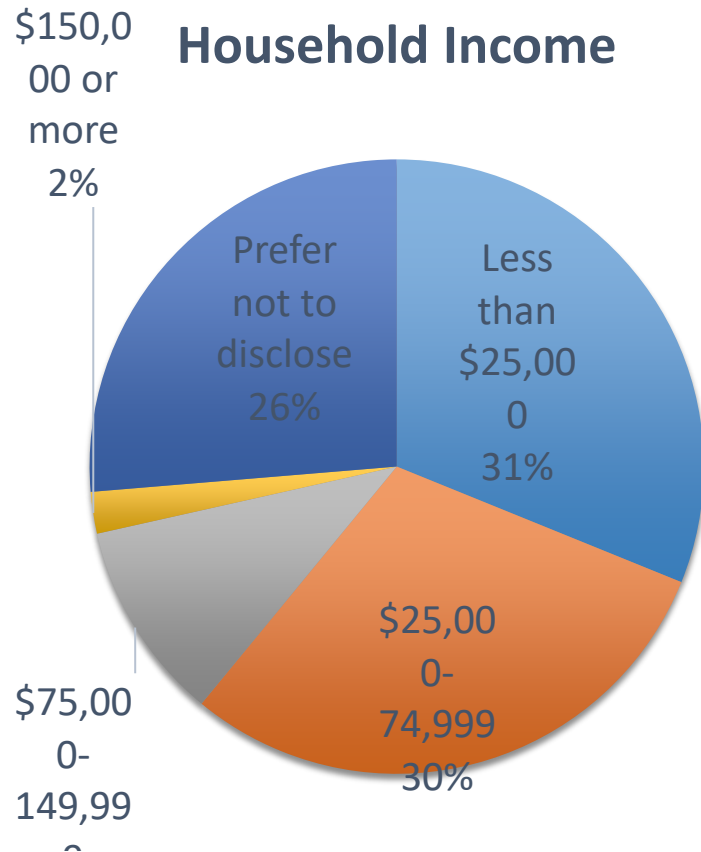


- White
- Black/African American
- Asian
- American Indian/Alaskan Native
- Native Hawaiian/Pacific Islander
- Hispanic/Latino

Race (SeaTac, age 65-89)

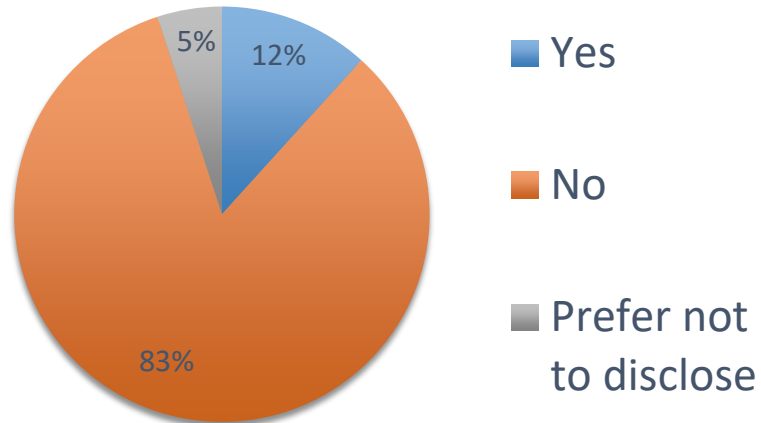


DEMOGRAPHICS: SENIOR PROGRAM SURVEY

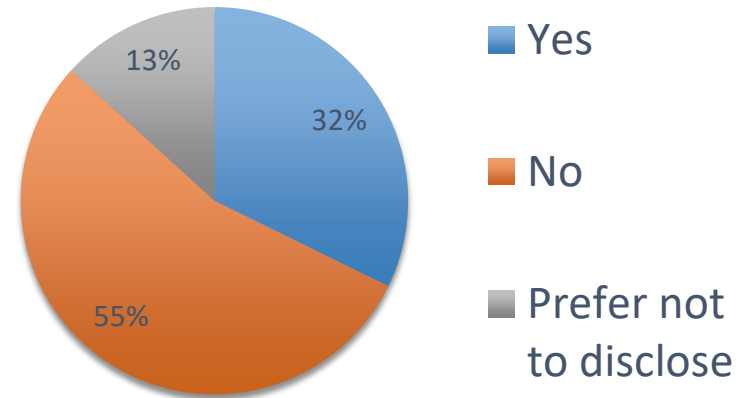


DEMOGRAPHICS: SENIOR PROGRAM SURVEY

Primary Caregiver

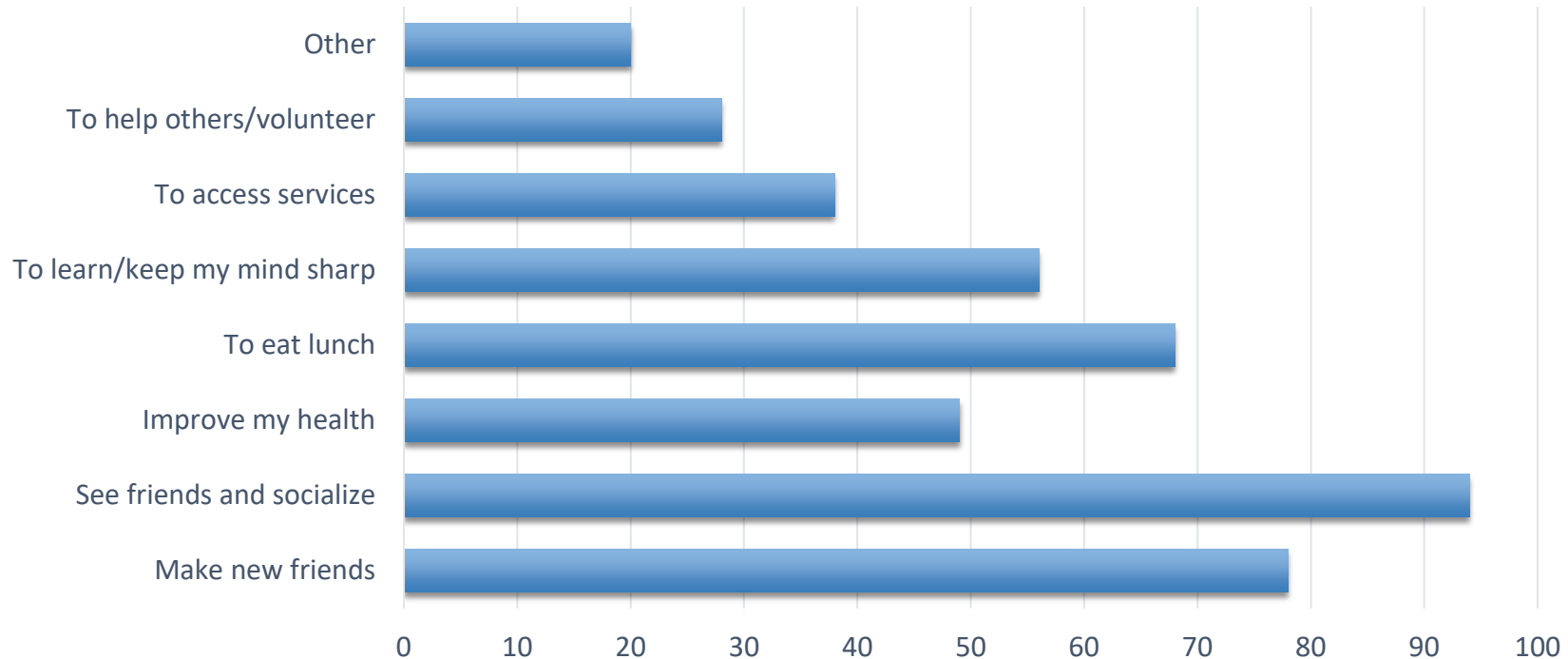


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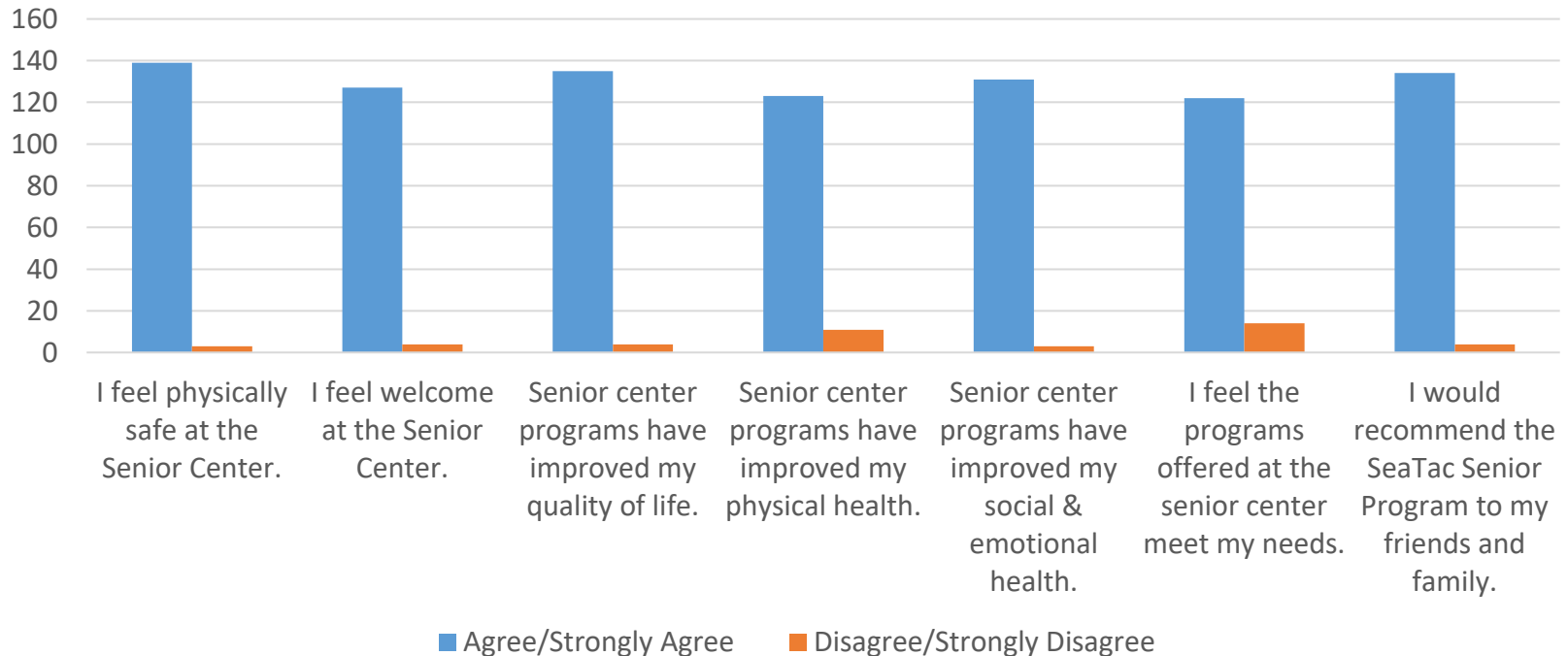
PROGRAM ASSESSMENT: SENIOR PROGRAM SURVEY

What are your most important reasons for attending the senior program? Select your top 3.



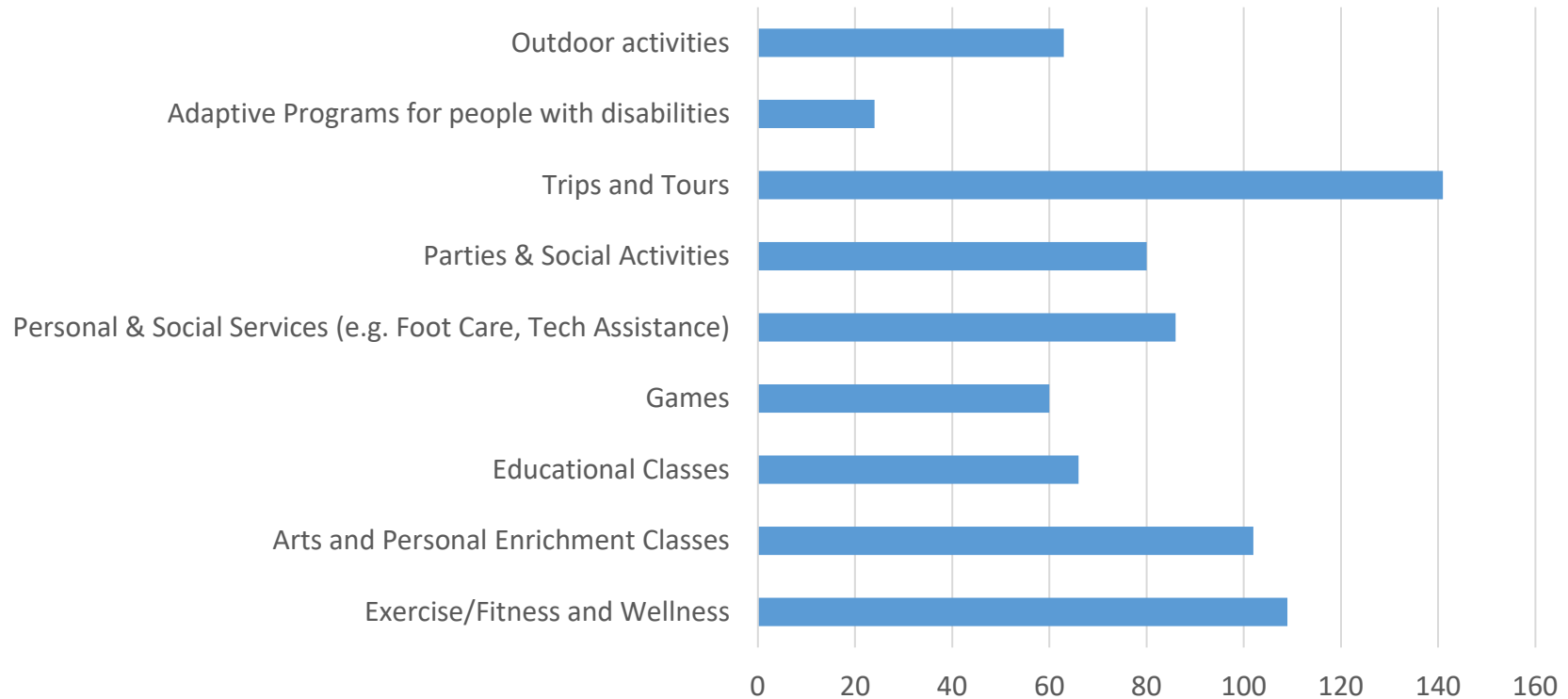
PROGRAM ASSESSMENT: SENIOR PROGRAM SURVEY

Based on your experience at the Senior Center in the last year, how much do you agree with the following statements?



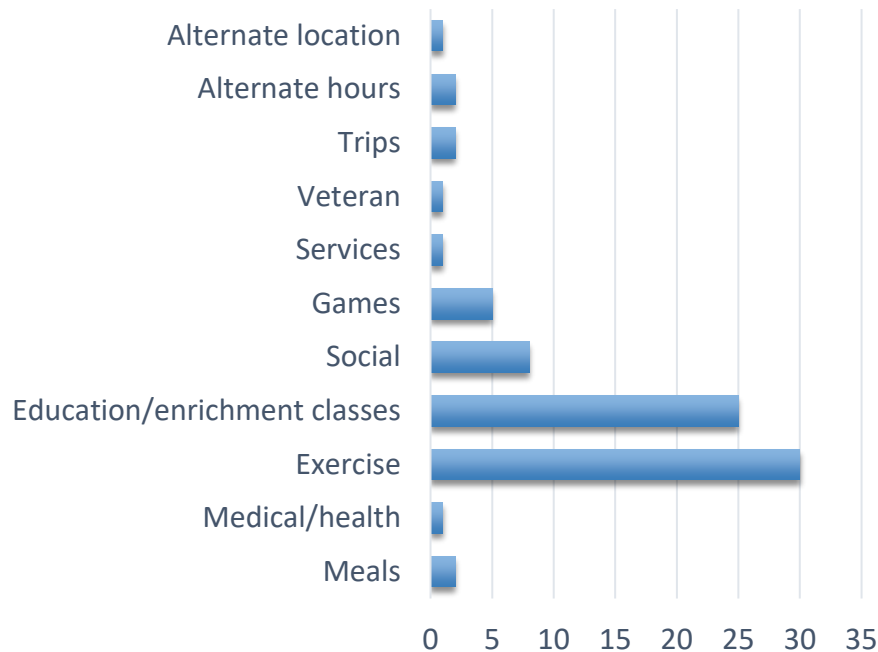
PROGRAM ASSESSMENT: SENIOR PROGRAM SURVEY

Which types of activities would you like to see more of?

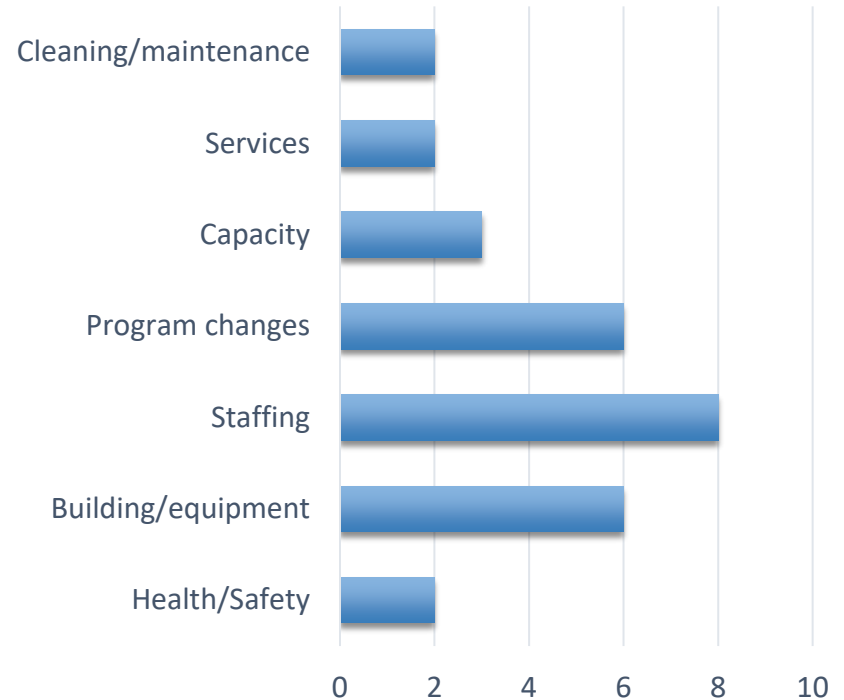


PROGRAM ASSESSMENT: SENIOR PROGRAM SURVEY

What activities, if any, would you like to attend that are not offered?

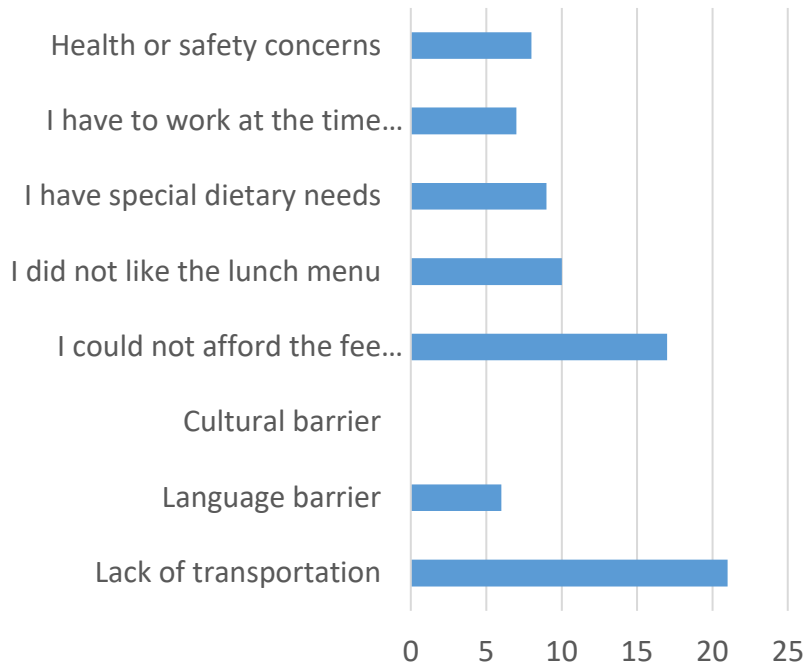


What other improvements, if any, would you like to see?

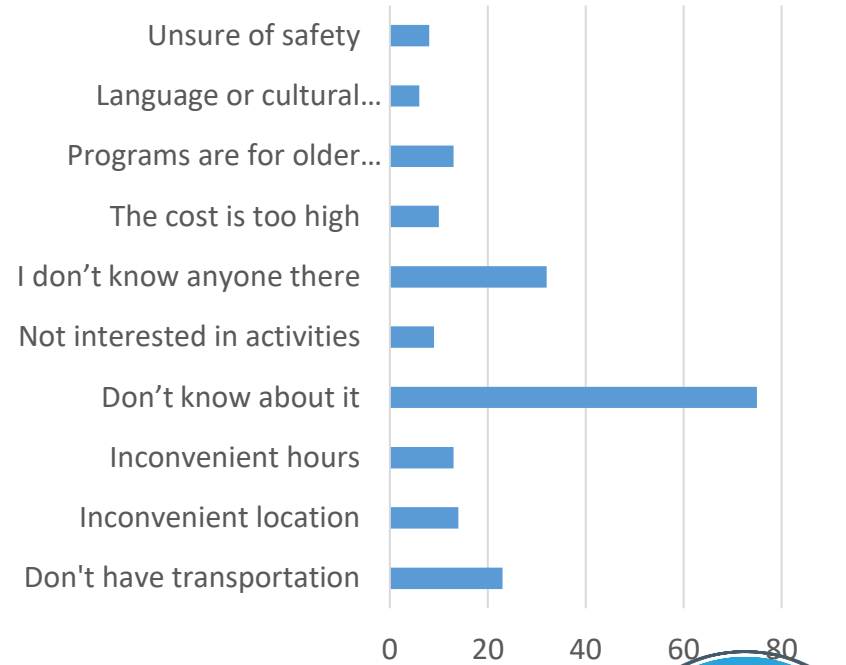


BARRIERS TO PARTICIPATION: SENIOR PROGRAM SURVEY

Have any of these prevented you from attending a senior program activity? (Participant)



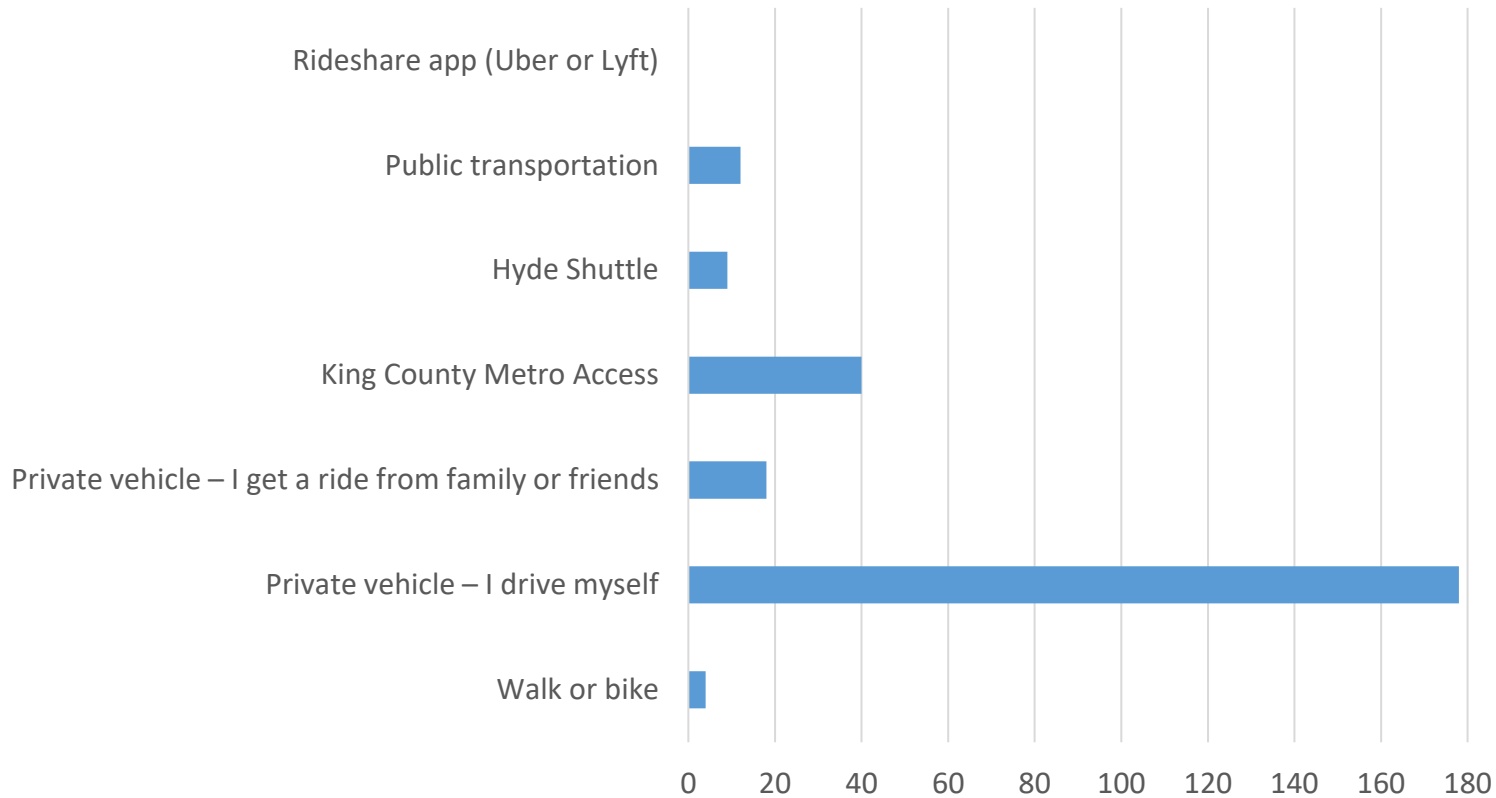
If you have not participated in the Senior Program in the last year, why not?



BARRIERS TO PARTICIPATION: SENIOR PROGRAM SURVEY

TRANSPORTATION

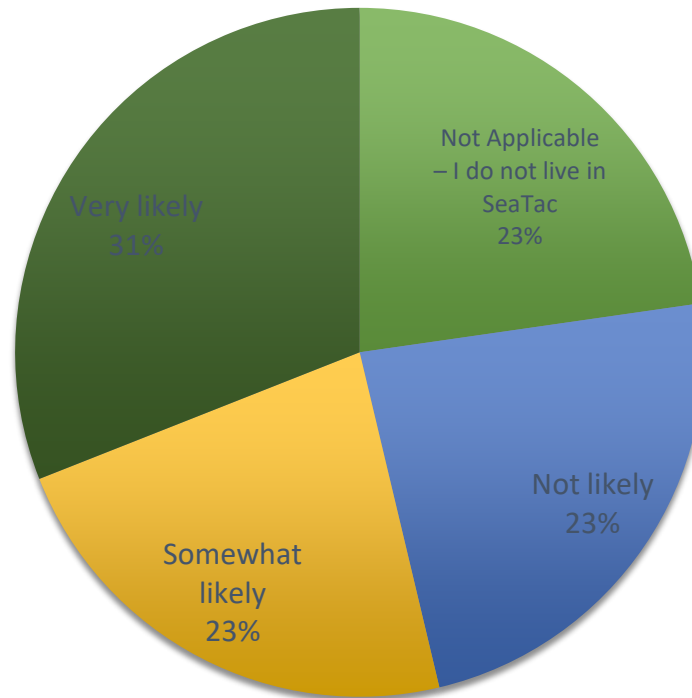
What is your primary mode of transportation?



BARRIERS TO PARTICIPATION: SENIOR PROGRAM SURVEY

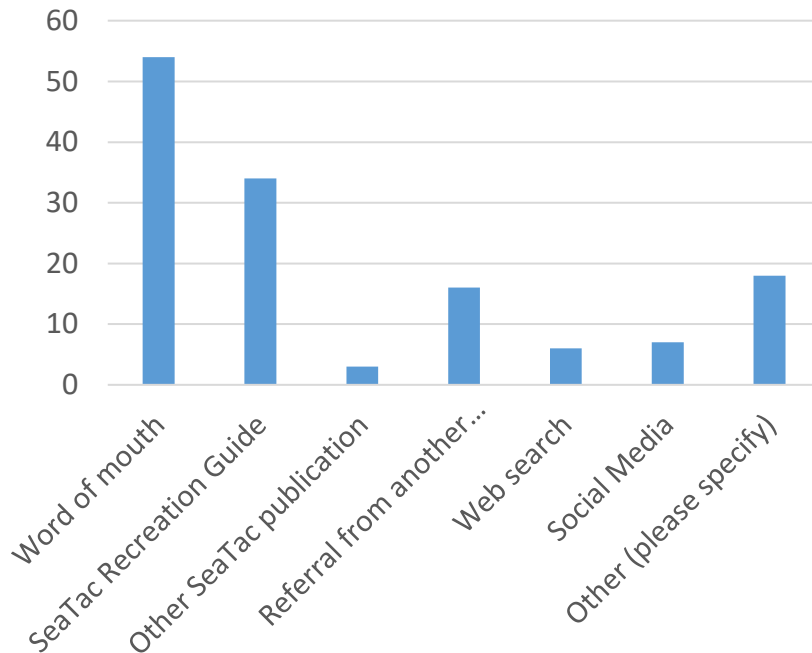
FINANCIAL BARRIER

If a scholarship program is made available to low-income SeaTac seniors, how likely are you to apply for it?



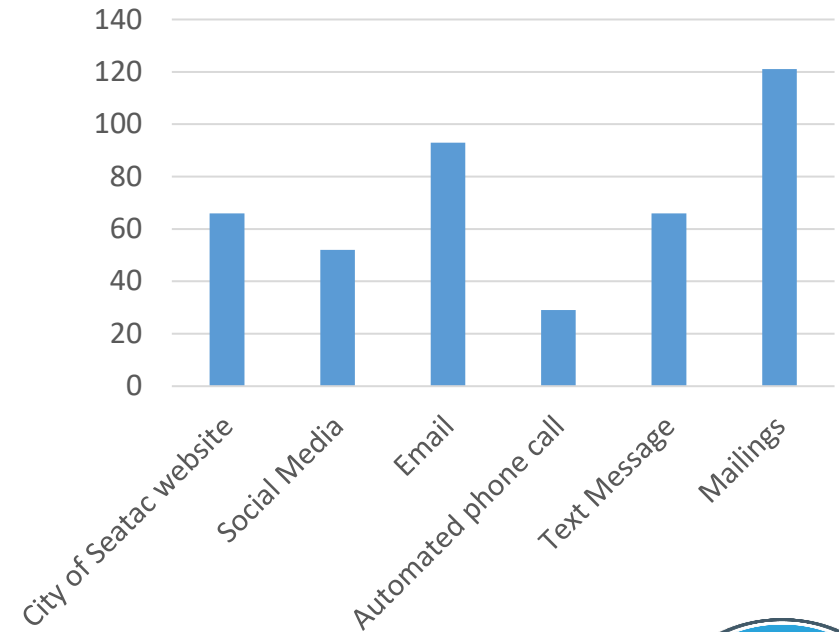
COMMUNICATION ANALYSIS: SENIOR PROGRAM SURVEY

How did you first hear about the SeaTac Senior Program?



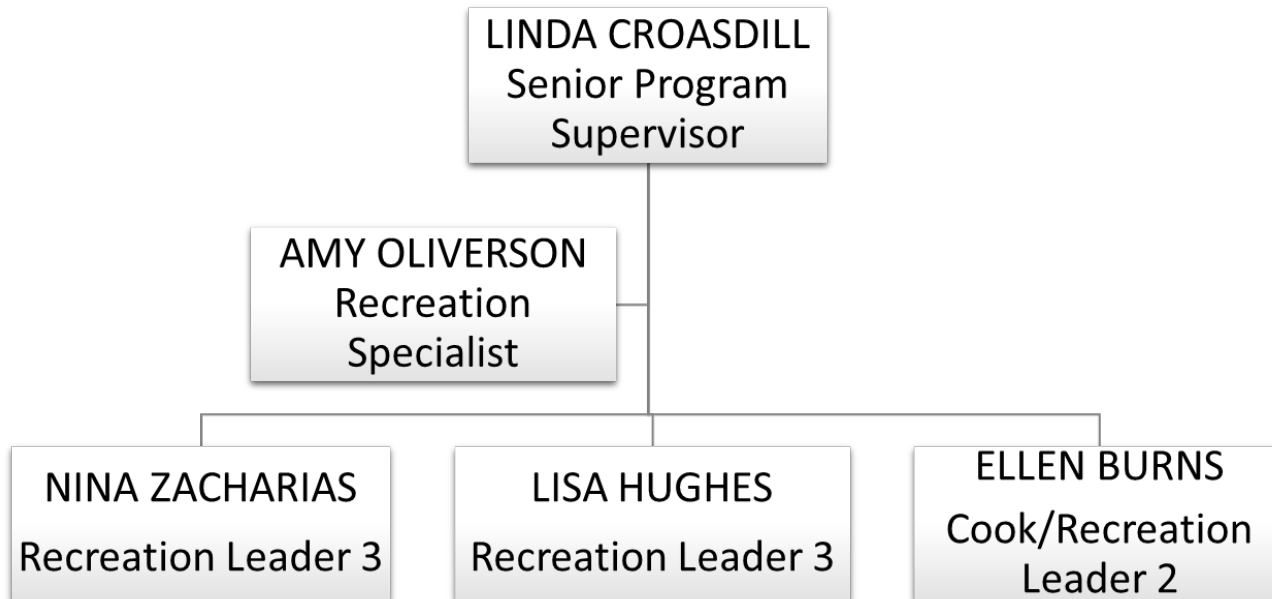
Other: staff outreach, walk-in

How do you prefer to receive information about the Senior Program?



CONCLUSIONS AND NEXT STEPS: SENIOR PROGRAM SURVEY

- Budget & programming priorities (2025-2026 budget cycle)
 - Capacity/staffing



CONCLUSIONS AND NEXT STEPS: SENIOR PROGRAM SURVEY

Budget & programming priorities (cont.)

- Outreach & Community Partnerships
- Trips & Transportation
- Health & Fitness
- Educational/Enrichment Classes
- Scholarship



Questions?

Amy Oliverson, Senior Program Specialist
City of SeaTac Parks and Recreation
206-973-4683
aoliverson@seatacwa.gov



RIVERTON HEIGHTS PARK SPRAY PARK & RESTROOM

Park & Recreation Committee – January 11, 2024



PRESENTATION OVERVIEW

PURPOSE OF PRESENTATION

Provide SeaTac Parks & Recreation Committee an update on the design process, preliminary costs and next steps.

Review of:

- **Site Plan Overview**
 - Mini-Pitch
 - Pollinator Garden
 - Restrooms

- **Design Contract Amendment Fees**

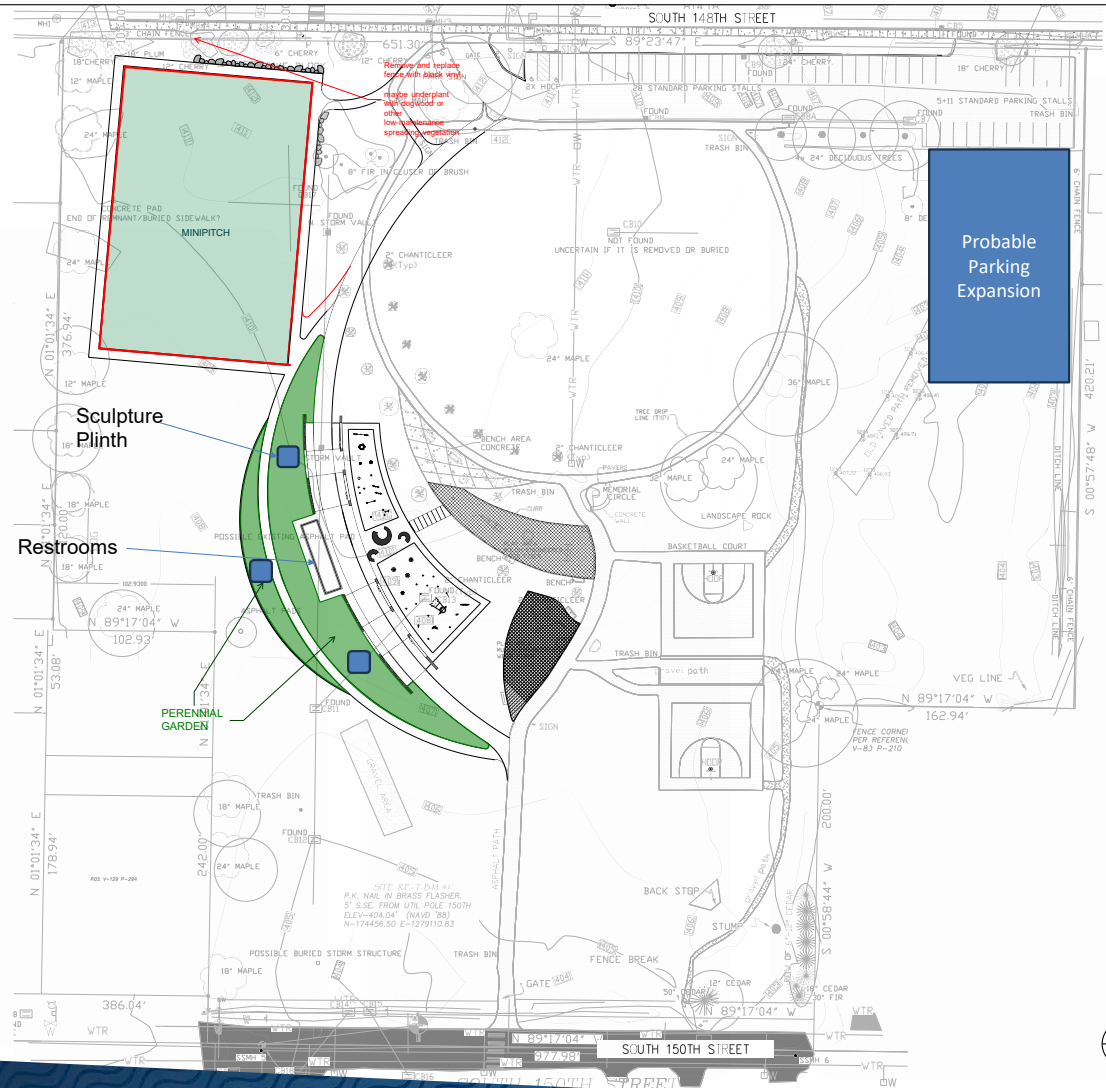


SITE PLAN

RIVERTON HEIGHTS SPRAY PARK

MINIPITCH + PATHS ADDITION

DEC 4, 2023



Meeting Notes
12/11/2023

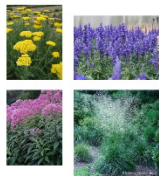


Mini-Pitch



POLLINATOR GARDEN PALETTE

COMBINATIONS



MAIN COMBO

- *Achillea millefolium*
- *Salvia* sp.
- *Eupatorium Gateway* (shadier, wetter soil)
- *Deschampsia cespitosa*



COMBO 2

- *Agastache* 'Licorice Candy', 'Tutti Frutti' (pink varieties) or purple variety
- *Aster* sp. (variety based on availability)
- *Penstamon venustus*
- *Eryngium plauunum*



COMBO 3

- *Echinacea* sp. (many colors available- thinking mostly in the pinks/purple/white)
- *Penstamon* 'Firecracker'
- *Bouteloua gracilis*
- *Asclepias speciosa*



SHORT COMBO (PATH)

- *Trifolium rubens*
- *Stachys officinalis*
- *Sedum* sp.

SCATTER LAYER



Camassia quamash



Sphaelcea munroana



Aquilegia



Heracleum sphondulium

BASE LAYER



Sporobolus heterolepis

SPRAY PARK ELEMENTS

Spray Equipment for Little Kids

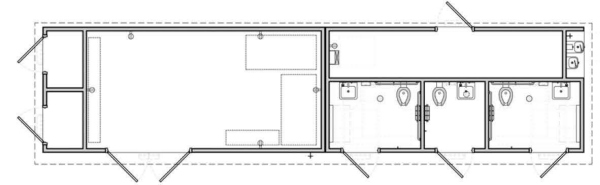


SPRAY PARK ELEMENTS

Spray Equipment for Bigger Kids

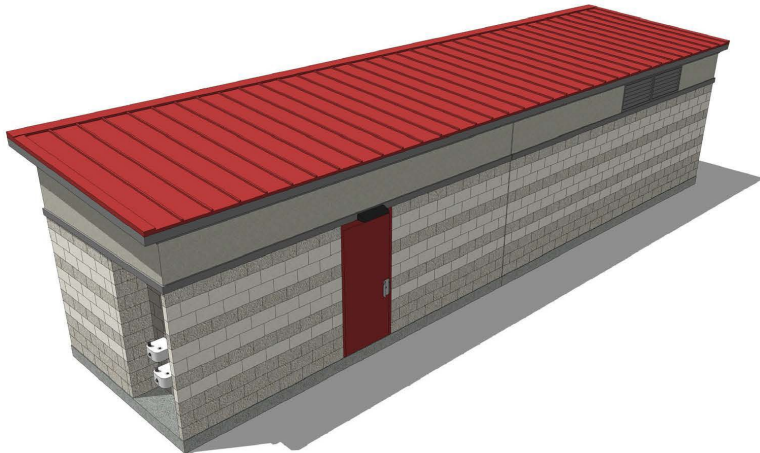


RESTROOM



FLOOR PLAN

SCALE: NOT TO SCALE



SPRAY PARK RIVERTON HEIGHTS



www.PublicRestroomCompany.com

2587 BUSINESS PARKWAY
MINDEN NEVADA 89423

P: 888-888-2211

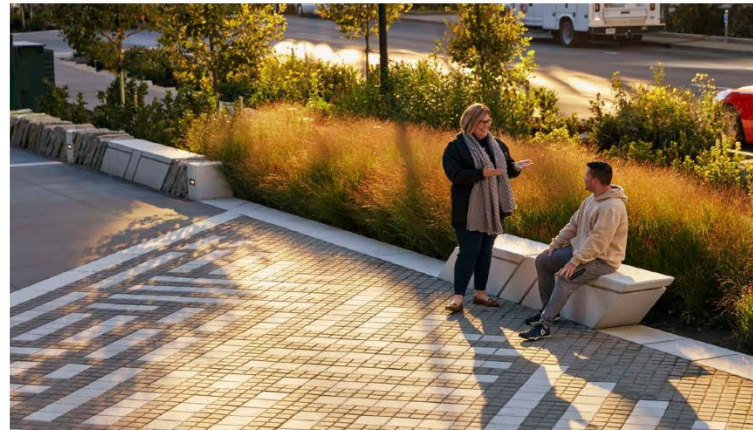
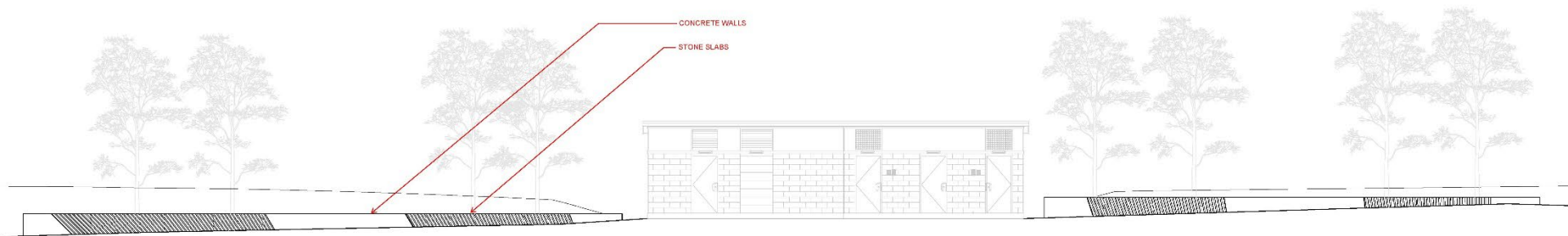
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SEATAC, WASHINGTON

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SEATING WALL ELEMENTS



DESIGN FEES

Original Design Contract Amount	\$234,350
Property Survey	\$13,400
Geotechnical Report	\$5,650
Parking Study	\$5,000
*Design Contract Amendment #1- Not including parking lot/frontage improvement design fees	\$123,196
Design Phase Total	\$381,596



QUESTIONS?



December 18, 2023

Mike Fitzpatrick
City of SeaTac
4800 S 188th Street
SeaTac, WA 98188

Subject: City of SeaTac - Riverton Heights Spray Park - CHANGE REQUEST #01

PROJECT INFORMATION

Project Name: Riverton Heights Spray Park Improvements

MxM Project Number: 2203

SCOPE OF WORK

Following permitting conversations with the City and direction received from City of SeaTac Parks and recreation staff regarding adding new program elements at Riverton Heights Park, we have prepared the following add services request reflecting changes in assumptions about the scope and scale of the improvements at Riverton Heights Park. These changes include:

- Additional stormwater modeling and permitting requirements to meet City of SeaTac stormwater requirements.
- A new, City-requested “mini-pitch,” an artificial turf field for informal sports, has been added to the northwest corner of the site. New detailing, layout, specifications, and costing will be required for this new element.
- New stormwater infrastructure will be needed to manage runoff from the mini-pitch.
- Three sculpture plinths have been added to the site design. The City would like to use the sculpture plinths as a “standard” detail through the City’s park system, so we have structured the work related to the plinth design as such.
- Originally, the project was scoped between \$1.5 to \$2.5 million dollars. Based on more recent estimates, the maximum allowable construction cost may be between \$4 million and \$5.25 million dollars, based on back-of-napkin estimates provided to the city for grant purposes.



Change in Scope Description:

- **Construction and Bid Documents (Supplemental)** **\$76,908**
 - Mini-pitch:
 - Clarify program element and scale.
 - Develop siting studies to review with City of SeaTac (CoST) staff.
 - Provide “back-of-the-napkin” costing for the mini-pitch for CoST grant exploration
 - Locate and refine mini-pitch size and location on site.
 - Develop details for the mini-pitch
 - Develop specifications for the mini-pitch
 - Develop costing for the mini-pitch
 - Sculpture Plinths
 - Locate Sculpture Plinths within the adjusted grading scheme.
 - Stormwater
 - Additional design effort from 0% to 90% design related to stormwater management systems, including flow control and water quality treatment, and turf field related civil work.
 - Additional TESC/site preparation, drainage plan, drainage profile, and drainage detail sheets.
 - Special provisions related to additional stormwater management systems and turf field.
 - Construction cost estimating related to additional stormwater management systems and turf field.
 - Project Management
 - Additional Meetings and correspondence to implement the plans
 - Assumptions
 - The site plan will not change after the 90% submittal
- **Stormwater Management Documentation (New Task)** **\$34,038**

The CONSULTANT will prepare a drainage technical information report (TIR) that complies with the SeaTac Municipal Code and 2021 King County Surface Water Design Manual (KCSWDM). The TIR will be based upon the proposed facilities for the Riverton Heights Park that includes the following elements:

Project overview

- General description of project
- Existing soils type(s) (based on geotechnical report provided by the City)

Existing conditions summary

- Review existing site conditions
- Identify site limitations

Off-site analysis (upstream and downstream)

- Study area definition
- Review of available information
- Field Inspection

Minimum requirements

- Address 9 core requirements outlined by KCSWDM.

Permanent Stormwater Control Plan

- Existing Site Hydrology
- Developed Site Hydrology
- Performance Standards and Goals
- Flow Control System
- Water Quality System
- Conveyance System Analysis and Design

Construction Stormwater Pollution Prevention Plan

- Evaluation of 13 elements outlined by DOE

Special reports and studies

- Reference other studies prepared for project (geotechnical report, etc.)

Other permits

- List of other permits and approvals required Operations and maintenance manual

Exhibits will be used within the Technical Information Report to convey the existing conditions and design approach proposed for the PROJECT. The following specific items, or combination of items, will be added as an exhibit or exhibits to the appropriate sections of the report:

- Existing/proposed conditions
- Existing/proposed pavement limits
- Threshold discharge areas
- Off-site flow onto/through the project limits

- Stormwater release points
- Critical areas (assume one)

Assumptions

- Review comments from CITY staff will be consolidated by the CITY and conflicting comments will be resolved by CITY staff prior to transmitting to the CONSULTANT.
- The CONSULTANT will attend one (1) comment review meeting per submittal at the CITY offices or virtually.
- Western Washington Hydrology Model (WWHM2012) will be used for stormwater modeling and program output will be included as an appendix to the TIR.

Deliverables

- 90% Electronic Draft Drainage TIR
- Electronic copy of Final Drainage TIR

- **Sculptural Plinth Standard Detail (New Task) **\$5,500****

Develop a standard detail for the City of SeaTac that can be used through the City’s park system for sculptural plinths as the City expands its public art program.

Sculpture foundations are to be added to the project. The additional service fee includes the detail prototype in Revit and CAD with a plan, detail, general notes, and structural calculations for foundations supporting sculptures weighing less than 3,000 pounds, intended to be incorporated in other Seatac Parks projects. Each time the sculpture foundation is implemented, Lund Opsahl must be notified and provided with the project location prior to construction.

For additional sculpture foundation locations beyond what is included in the fee, the rate is \$500 each.

- **Construction Phase (Supplement) **\$6,750****

Prepare additional RFIs/LSKs, review submittal materials, etc related to expanded scope elements.

Total Professional Services Fee Estimate:	\$123,196
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In order to expedite the work itemized above, please sign and return this Change Request. Your signature approves our request for additional fees.

APPROVED by Client:

Signed:	Date:
Printed Name:	Title:

APPROVED by MxM:

Signed:	Date:
Printed Name:	Title: