

**CITY OF SEATAC**  
**PLANNING COMMISSION MEETING**  
**Minutes of October 17, 2023, Meeting**

**Members present:** Chair Alyne Hansen, Bandhanjit Singh, Damiana Merryweather, Jagtar Saroya, Vice Chair Tony Zuniga Sanchez, Karin Ellis (arrived after minutes approval)

**Members absent:** Tom Dantzer

**Staff & Other**

**Present:** Planning Manager Jenn Kester, Principal Planner Kate Kaehny, Associate Planner Laura Stilwell, Senior Planner Zack Shields, Admin Asst 3 Barbara Mailo, OTAK Consultant Mandi Roberts

**1. Call to Order/Roll Call**

- Chair Hansen called the meeting to order and roll call at 5:31 pm.

**2. Approval of the minutes of September 19, 2023.**

- Commissioner Singh motioned to approve the meeting minutes. Seconded by Commissioner Merryweather.

**Motion Passed:** 5-0

**3. Public Comments on items not on the agenda.**

- In-person public comments made by Earl Gibson.

**4. a) Envision SeaTac 2044 Comprehensive Plan Update: Public Participation and Equity Approach**

Presented by Principal Planner Kaehny and OTAK Consultant Roberts. The purpose of the presentation was to provide an update on major planning projects now underway.

- Discussion commenced with Commissioner Ellis, Principal Planner Kaehny, Vice Chair Sanchez, OTAK Consultant Roberts, Chair Hansen.

**b) Integrating Equity into SeaTac's Planning Our City Together Projects**

Presented by Principal Planner Kaehny.

- Discussion commenced with Vice Chair Sanchez and Chair Hansen.
- In-person public comments made by Earl Gibson.

**5. Sign Code Amendments: Content Neutrality Approach and Temporary Signs**

Presented by Associate Planner Laura Stilwell. The purpose of the presentation was to provide a refresher of *Reed v. Gilbert*/content neutrality and discuss proposed temporary sign regulation amendments.

- Discussion commenced with Chair Hansen, Associate Planner Stilwell, Planning Manager Kester

## 1. CED Staff Report

Report by Planning Manager Kester:

- Follow up from last Planning Commission meeting:
  - There was a request from the Commission for staff to come back with information:
    - Crime in the City Center study area: Staff will be connecting with Police and bring back information as part of the Commission's review of the City Center/Airport Business District subarea plan.
    - Process for Selecting Transportation and Sidewalk Projects: Senior Planner Shields and City Engineer Florendo Cabudol Jr. will incorporate this information as part of the Transportation Master Plan update.
- Look ahead:
  - We expect Associate Planner Stilwell to be back with Sign Code at the next Planning Commission meeting on Nov 7<sup>th</sup>.
  - City Center to come back at the next meeting on Nov 21<sup>st</sup>.
  - This coming Monday Oct 23<sup>rd</sup> is the Volunteer Appreciation Luncheon and looking forward to having Commissioners at the luncheon.

## 2. Planning Commission Comments (including suggestions for next meeting agenda)

Commissioner Merryweather thanked Planning Manager Kester for following up regarding the pedestrian infrastructure questions.

## 3. Adjournment

Commissioner Singh motioned to adjourn the meeting. Commissioner Merryweather seconded.

**Motion Passed: 6-0**

The meeting adjourned at 7:01 pm.