

REIMBURSEMENT REQUESTS

Agency and Program Name African Community Housing & Development

Address 16256 Military Rd S Suite 206

City & ZIP SeaTac, WA 98188

Program Contact Name Kevin Vargas Phone 206.257.1166

Email kevin@achdo.org Invoice Date 7/17/23

Costs below incurred from 4/1/23 to 6/30/23

Signature of Authorized Signer *H. Ahly* Printed Name Hamdi Abdulle

		Annual	Reimbursement Requests				Balance
	Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	GF23/2402	\$30,000.00	\$7,500.00	\$7,500.00			\$15,000.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	CON-23-053	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way	AG 23-046	\$23,000.00	\$5,750.00	\$5,750.00			\$11,500.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	CAG2023-121	\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$50,000.00	\$12,500.00	\$12,500.00			\$25,000.00
Shoreline							\$0.00
Tukwila	23-040	\$13,000.00	\$3,250.00	\$3,250.00			\$6,500.00

Admin use only

Authorized Payment Amt: Authorization Code/Acct #

Authorized Signature / City Date

SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: 90 minutes

Description: Quarterly Housing informational/resource workshops.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	4	1	1			2	50%
Bellevue						0	
Bothell						0	
Burien	4	1	1			2	50%
Covington						0	
Des Moines						0	
Federal Way	4	1	1			2	50%
Issaquah						0	
Kenmore						0	
Kent	4	1	1			2	50%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	4	1	1			2	50%
Shoreline						0	
Tukwila	4	1	1			2	50%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>24</b>	<b>6</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>12</b>	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Appointment

Description: Unduplicated Residents/households enrolled into case management in order to increase housing stabilization.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	50	13	5			18	36%
Bellevue						0	
Bothell						0	
Burien	8	2	2			4	50%
Covington						0	
Des Moines		1				1	
Federal Way	38	12	1			13	34%
Issaquah						0	
Kenmore						0	
Kent	25	10	4			14	56%
Kirkland						0	
Mercer Island						0	
Redmond		1				1	
Renton						0	
Sammamish						0	
SeaTac	83	42	7			49	59%
Shoreline						0	
Tukwila	8	10	6			16	200%
Seattle			1			1	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>212</b>	<b>91</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>117</b>	

SERVICE UNIT 3

Service Unit 1: Basic Needs Supplies

Measurement: Individual

Description: Number of Residents Served

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	83	42	7			49	59%
Shoreline						0	
Tukwila	32	13	6			19	59%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>115</b>	<b>55</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>68</b>	

## NARRATIVE

### Burien-

Our second workshop of the year was held at the Burien Library in downtown Burien, WA. We conducted outreach and had 2 residents of Burien attend. Our case managers learned that the most common challenges facing residents of Burien are rental assistance and employment needs. Whilst at the workshop, we had the opportunity to speak and network with another organization, Peer Kent. Attendees were provided information on tenant rights, ACHD programs and offered attendees enrollment into case management in order to achieve their goals.

### SeaTac-

Our second informational housing workshop was held at our ACHD Learning Center in June, during our workshop we gave information on legal housing rights and resources and enrolled clients into on-going case management services with ACHD. Residents expressed their hardships with rent increases, high utility balances and food insecurity. A new challenge expressed by the community was assistance with move-in costs for new apartments that fit our community's budget as many folks have expressed high rent increases. During our workshop we gave information on legal housing rights and resources and enrolled clients into on-going case management services with us.

### Tukwila-

Our 2nd workshop of the year, we conducted assessments with participants to identify our communities' immediate needs. We focused our attention on employment services as many of our participants expressed job insecurity to which we referred participants to our workforce development program. Most of our

Auburn-  
Our second workshop was held at the Auburn Library; we were able to connect with not just our community but also had the opportunity to speak with people who were passing by the library for information. Auburn residents expressed concerns about rent increases and job insecurities. To tackle this challenge, we referred participants to our workforce development program and gave housing resources such as tenant rights and ways to establish a payment plan with landlords. For Q3, we will be focusing our attention on reaching out to apartments in the city of Auburn in search of residents that would benefit from our workshops.

### Federal Way-

Our second workshop was held at the Library in Auburn due to availability. We outreached to our participants and asked for them to bring someone they know who would benefit from the housing workshop, but unfortunately due to transportation issues we only had one resident from Federal way attend our workshop. Many of the residents we outreached via phone call reported seeking rental assistance and were working with Multi-Service center of Federal Way. At the workshop, we met with a resident of Federal Way who reported seeking rental assistance, we educated the resident on tenant rights and gave referrals to rental assistance programs. We also enrolled the resident for on-going case management with us. For Q3 we will be focusing on reaching out to apartments in the city of Federal Way with the focus of holding our next Federal Way workshop at an apartment complex or at a convenient location for residents in Federal Way.

### Kent-

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	50	13	5			18
Bellevue						0
Bothell						0
Burien	8	2	2			4
Covington						0
Des Moines						0
Federal Way	38	12	1			13
Issaquah						0
Kenmore						0
Kent	25	10	4			14
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	83	42	7			49
Shoreline						0
Tukwila	32	13	6			19
Seattle			1			1
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>236</b>	<b>92</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>118</b>



REIMBURSEMENT REQUESTS

Agency and Program Name Asian Counseling and Referral Service Whole Health Oriented Mental Health  
 Address 3639 Martin Luther King Jr. Way S  
 City & ZIP Seattle, WA 98144  
 Program Contact Name Leah Post Phone (206) 413-7904  
 Email leahp@acrs.org Invoice Date 7/15/23  
 Costs below incurred from 4/1/23 to 6/30/23  
 Signature of Authorized Signer Leah Post Printed Name Leah Post

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Bellevue	\$60,000.00	\$12,907.79	\$13,213.06			\$33,879.15
Bothell						\$0.00
Burien	\$21,000.00	\$5,250.00	\$5,250.00			\$10,500.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way	\$21,000.00	\$5,250.00	\$5,250.00			\$10,500.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent	\$20,000.00	\$5,000.00	\$5,000.00			\$10,000.00
Kirkland	\$8,025.00	\$2,006.25	\$2,006.25			\$4,012.50
Mercer Island						\$0.00
Redmond	\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Renton	\$20,000.00	\$5,000.00	\$5,000.00			\$10,000.00
Sammamish						\$0.00
SeaTac	\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Shoreline		* MOU *				\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date



SERVICE UNIT 1

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: 60 minutes

Description: Culturally competent mental health services for ANH&PI King County residents living with chronic mental illness.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	67	834	701			1,535	2290%
Bellevue	399	861	720			1,581	396%
Bothell						0	
Burien	140	533	559			1,092	780%
Covington						0	
Des Moines						0	
Federal Way	140	720	628			1,348	963%
Issaquah						0	
Kenmore						0	
Kent	133	2,818	2,590			5,408	4066%
Kirkland	32	410	291			701	2191%
Mercer Island						0	
Redmond	100	218	211			429	429%
Renton	133	870	876			1,746	1313%
Sammamish						0	
SeaTac	100	328	257			585	585%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>1,244</b>	<b>7,592</b>	<b>6,833</b>	<b>0</b>	<b>0</b>	<b>14,425</b>	





## NARRATIVE

During the reporting period from April to June and throughout the year, our whole health oriented mental health program has served close to 2,000 individuals, mostly Asian Pacific Islander immigrants and refugees with limited English proficiency, living with a chronic mental illness residing in various cities in King County thanks to the support from many cities. We have continued to provide in-person and remote services to ensure our clients have access to culturally competent whole health oriented mental health services to lead the most productive life as possible.

Some of the highlights and achievements are:

(1) We have increased access capacity for clients with limited English proficiency in-person and/or through various HIPPA compliant video and audio platform that are convenient for clients based on their preference, transportation needs, and level of digital literacy and access to telehealth. Due to the digital divide and lack of access to internet, computer, and smart phones, many of our services are provided via telephone while we continue to support and coach our clients to join the service through video and in person. Our staff have continued to provide more than 15 groups per week with clients to address their mental and physical health needs, promote social connectedness, provide life skills and psychoeducation. Many of these groups have begun to transition back to in-person work while others are offered as hybrid.

(2) To better address increased mental health service needs of Asian Pacific Islander immigrants and refugees with a chronic mental illness and complicated physical health condition we have increased staff language capacities in Vietnamese. Mandarin. Cantonese. Korean. and Khmer/Cambodian. Our services are

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	19	66	7			73
Bellevue	115	118	18			136
Bothell						0
Burien	40	43	4			47
Covington						0
Des Moines						0
Federal Way	40	82	6			88
Issaquah						0
Kenmore						0
Kent	38	226	12			238
Kirkland	12	51	2			53
Mercer Island						0
Redmond	30	30	4			34
Renton	38	120	13			133
Sammamish						0
SeaTac	30	31	3			34
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>362</b>	<b>767</b>	<b>69</b>	<b>0</b>	<b>0</b>	<b>836</b>

**CITY LINE ITEM TABLE**

**BELLEVUE Line Item Table**

\*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$60,000.00	\$12,907.79				\$12,907.79	\$47,092.21
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
<b>TOTAL</b>	<b>\$60,000.00</b>	<b>\$12,907.79</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,907.79</b>	<b>\$47,092.21</b>

REIMBURSEMENT REQUESTS

Agency and Program Name **Babies of Homelessness**  
 Address PO Box 147  
 City & ZIP Bothell, WA 98041  
 Program Contact Name Katie Forrest Phone (425)866-7357  
 Email katie@babiesofhomelessness.org Invoice Date **7/17/23**  
 Costs below incurred from **4/1/23** to **6/30/23**  
 Signature of Authorized Signer Katie Forrest Printed Name Katie Forrest

	Contract ID#	Annual	Reimbursement Requests				Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue	GF-367.	\$13,411.00	\$3,352.75	\$3,352.75			\$6,705.50
Bothell							\$0.00
Burien							\$0.00
Covington	028-2023	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Des Moines		\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	JAG-23-067	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Basic Needs Supplies

Measurement: Bundle of items

Renton: 1 box of diapers or pull-ups and 2 packages of wipes

Des Moines/ SeaTac: 1 box of diapers or pull-ups and 2 packages of wipes, can of

Description: formula

Bellevue: 1 box of diapers or pull-ups, 2 packages of wipes per child served

Covington: 1 box of dianers or null-uns

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr.	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue	25,300	4,758	8,870			13,628	54%
Bothell						0	
Burien						0	
Covington	36,000	18,775	14,295			33,070	92%
Des Moines	32	33	28			61	191%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	33,000	7,992	9,287			17,279	52%
Sammamish						0	
SeaTac	30,000	7,950	4,500			12,450	42%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>124,332</b>	<b>39,508</b>	<b>36,980</b>	<b>0</b>	<b>0</b>	<b>76,488</b>	







## NARRATIVE

Most diaper banks distribute diapers directly to clients or partner agencies. Our diaper bank offers three programs to easily and quickly access services: direct service, partner distribution and mobile service.

**Direct Service:** Families experiencing homelessness—living in cars, tent cities, encampments, tiny homes, motels, shelters, RVs, or couch surfing—call our intake line and place an order of diapers, wipes and formula in preferred sizes and brands. Outreach volunteers drive to the family and deliver the order within 72-hours, depending on the urgency.

**Partner Distribution:** We supply bulk quantities of diapers, wipes and formula through community partner agencies because clients needing help with diapers have other needs. Each month, case managers submit orders for diapers, wipes and formulas in requested sizes and brands using a user-friendly electronic form. Our paid full-time Program Manager pulls inventory from the warehouse, loads the van and drops off bulk inventory quantities to each partner agency. Case managers then distribute inventory to their clients. Our easy ordering process, bulk quantity, and direct service allow case managers to focus on delivering top-notch case management without worrying about how to procure diapers, submit long weekly orders, or pick up diapers.

**Mobile Pickup Service:** Four times a month, families pick up a box of diapers, package of wipes and can of formula at one of three bus-accessible locations in Everett, Bellevue, Kent or Auburn. Clients call our intake line in advance to place an order.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	150	42	65			107
Bothell						0
Burien						0
Covington	120	121	94			215
Des Moines	32	33	28			61
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	84	64	231			295
Sammamish						0
SeaTac	100	56	32			88
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>486</b>	<b>316</b>	<b>450</b>	<b>0</b>	<b>0</b>	<b>766</b>


**CITY LINE ITEM TABLE**

**BELLEVUE Line Item Table**

\*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$2,800.00	\$700.00	\$700.00			\$1,400.00	\$1,400.00
Office/Ops	\$1,500.00	\$375.00	\$375.00			\$750.00	\$750.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training	\$1,250.00	\$312.50	\$312.50			\$625.00	\$625.00
Other	\$7,861.00	\$1,965.25	\$1,965.25			\$3,930.50	\$3,930.50
<b>TOTAL</b>	<b>\$13,411.00</b>	<b>\$3,352.75</b>	<b>\$3,352.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,705.50</b>	<b>\$6,705.50</b>

REIMBURSEMENT REQUESTS

Agency and Program Name Backpack Brigade  
 Address 4111 E. Madison ST.  
 City & ZIP Seattle, 98112  
 Program Contact Name Nichelle Hilton Phone 206-495-8983  
 Email nichelle@backpackbrigade.org Invoice Date 7/15/23  
 Costs below incurred from 4/1/23 to 7/1/23  
 Signature of Authorized Signer  Printed Name Nichelle Hilton

Contract ID#	Annual	Reimbursement Requests				Balance
	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines	\$17,500.00	\$4,375.00	\$4,375.00			\$8,750.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Item

Description: Count is per weekend hunger bag

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines	2,500	2,860	2,065			4,925	197%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	3,600	2,530	1,996			4,526	126%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>6,100</b>	<b>5,390</b>	<b>4,061</b>	<b>0</b>	<b>0</b>	<b>9,451</b>	







## **NARRATIVE**

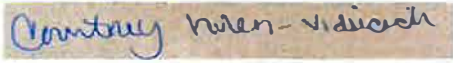
Everything is going great. We are serving students in both Seatac and Des Moines, as well as many other cities. Inflation is still causing challenges, as well as supply chain and getting items we need in time. We prep and pack food every day with over 150 volunteers, that then drive the weekend hunger bags directly to the schools we partner with. We are constatly being asked to increase our bags to schools, which makes this funding even more important to us. We are excited to be adding a new menu this fall- a cold bag- which will bring perishables to the students, like go gurts and cheese sticks. This week to all 4 school districts, 86 schools, we delivered 3499 bags to hungry students. We hope to continue running a top rate program with the support of funding like this. THANK YOU!

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines	2500	2860	2065			4925
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	3600	2530	1996			4526
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>6100</b>	<b>5390</b>	<b>4061</b>	<b>0</b>	<b>0</b>	<b>9451</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **BrightSpark Early Learning Services** (formerly Child Care Resources) - Informatior  
 Address 1225 S Weller ST, Suite 300  
 City & ZIP Seattle 98144  
 Program Contact Name Courtney Nolen-Viducich Phone 253-861-1214  
 Email nolen-viducich@childcare.org Invoice Date 7/13/23  
 Costs below incurred from **4/1/23** to **6/30/23**  
 Signature of Authorized Signer  Printed Name Courtney Nolen-Viducich

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue	GF-181	\$15,000.00	\$3,699.07	\$3,651.71			\$7,649.22
Bothell							
Burien	CON-23-056	\$6,871.00	\$1,717.75	\$1,717.75			\$3,435.50
Covington	CON-23-056	\$5,223.00	\$1,305.75	\$1,305.75			\$2,611.50
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore	22-C2876	\$1,200.00	\$300.00	\$300.00			\$600.00
Kent							\$0.00
Kirkland	32300110	\$8,025.00	\$2,006.25	\$2,006.25			\$4,012.50
Mercer Island							\$0.00
Redmond							\$0.00
Renton	CON-23-056	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Sammamish							\$0.00
SeaTac	CON-23-056	\$5,882.00	\$1,470.50	\$1,470.50			\$2,941.00
Shoreline	10521	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Tukwila	CON-23-056	\$5,869.00	\$1,467.25	\$1,467.25			\$2,934.50

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Information and Referral

Measurement: Contact

Description: The number of contacts by unique clients to access information, referrals, and consumer education by telephone or internet.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		58	70			128	
Bellevue	90	78	76			154	171%
Bothell		55	48			103	
Burien	40	17	31			48	120%
Covington	30	4	12			16	53%
Des Moines		17	17			34	
Federal Way		64	46			110	
Issaquah		21	22			43	
Kenmore	7	11	10			21	300%
Kent		88	67			155	
Kirkland	49	63	38			101	206%
Mercer Island		2	3			5	
Redmond		50	30			80	
Renton	77	66	59			125	162%
Sammamish		13	7			20	
SeaTac	30	28	12			40	133%
Shoreline	31	47	33			80	258%
Tukwila	30	16	14			30	100%
Seattle		472	405			877	
Other KC		65	62			127	
Outside KC		2,492	2,400			4,892	
Unknown		0				0	
<b>TOTAL</b>	<b>384</b>	<b>3,727</b>	<b>3,462</b>	<b>0</b>	<b>0</b>	<b>7,189</b>	

SERVICE UNIT 3

Service Unit 1: Training/Workshops/Classes

Measurement: 60 minutes

Description: The number of hours of training offered by CCR to child care providers.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		10	9			19	
Bellevue	49	44	36			80	163%
Bothell		2	4			6	
Burien	16	4	0			4	25%
Covington	11	0	2			2	18%
Des Moines		10	2			12	
Federal Way		0	5			5	
Issaquah		0	0			0	
Kenmore	0	0	9			9	
Kent		0	4			4	
Kirkland	36	18	11			29	81%
Mercer Island		0	0			0	
Redmond		0	2			2	
Renton	30	12	12			24	80%
Sammamish		0	4			4	
SeaTac	20	0	0			0	0%
Shoreline	0	0	8			8	
Tukwila	16	0	0			0	0%
Seattle		22	44			66	
Other KC		10	34			44	
Outside KC		52	100			152	
Unknown			0			0	
<b>TOTAL</b>	<b>178</b>	<b>184</b>	<b>285</b>	<b>0</b>	<b>0</b>	<b>469</b>	

SERVICE UNIT 2

Service Unit 1: Technical Assistance

Measurement: 60 minutes

Description: The number of hours of technical assistance provided via phone or in-person to child care providers or community members.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		0	1			1	
Bellevue	24	8	6			14	57%
Bothell		0	0			0	
Burien	13	6	2			8	60%
Covington	8	5	1			7	83%
Des Moines		0	1			1	
Federal Way		1	0			1	
Issaquah		0	0			0	
Kenmore	0	0	0			0	
Kent		2	3			5	
Kirkland	5	4	1			5	105%
Mercer Island		0	0			0	
Redmond		1	0			1	
Renton	7	4	9			13	186%
Sammamish		0	0			0	
SeaTac	13	7	2			9	72%
Shoreline	8	4	1			5	59%
Tukwila	14	5	5			10	72%
Seattle		3	6			9	
Other KC		0	1			1	
Outside KC		22	15			37	
Unknown		0	0			0	
<b>TOTAL</b>	<b>92</b>	<b>72</b>	<b>55</b>	<b>0</b>	<b>0</b>	<b>127</b>	



## NARRATIVE

IR: In the second quarter of 2023, the Child Care Aware of Washington Family Center continued to support families with getting connected to early learning opportunities and obtain education material to aid in choosing care based on their child's needs. The trends noticed during this quarter include:

- Summer Care: Families indicated a high need for full-time summer care for school-age children.
  - Waitlist: Families with infants & school aged children have both expressed frustration with care availability.
  - Special Needs: The Family Center staff have received calls from parents navigating early learning opportunities for children with complex needs.
  - Subsidy Support: Parents and service providers contacted the Family Center looking for subsidy option for families who do not qualify for state subsidy due to income or other eligibility requirements.
- Additionally, the Family Center connected with families who indicated they were experiencing homelessness. Many of these families received subsidy support along with a child care referral. For the next quarter, the Family Center plans to engage in community outreach events to raise awareness of our services and support families as their children transition back to school.

TA: This quarter has been a busy quarter and I am happy to say we have met all 2nd quarter deliverables. We have been collaborating with providers to make sure their facilities are following the licensing rules and regulations. A lot of providers need gentle reminders about the importance of cleaning and sanitizing. We have been reminding them to use the 3-step method when cleaning and sanitizing. We are finding that a lot of providers are getting violations because they are not using the correct cleaning and sanitizing practices. We will continue to support all providers around licensing rules and regulations.

We have been working with a Licensed Family Child Care provider in one of our suburban cities for quite a long time to meet WAC compliance (Foundational Quality Standards for Early Learning Programs) and it has not always been easy because the changes that needed to be made had to be completed by the King County Housing Authority. BrightSpark Early Learning Services worked diligently and collaboratively with the provider as well as the licensing department. We supported this provider through the licensing referral system and through the suburban city contract. She finally met all compliances in May of 2023. If it were not for the Suburban City funding, we may not have been able to offer as much support as we did.

TR: The Professional Development team continues to see a steady increase in customized training requests. We continue to market low/free cost training for those sites. Based on the feedback from previous years we continue to develop and offer a variety of training courses in different languages. This second quarter we are happy to share that we have met our Bellevue deliverables, this is a big accomplishment as Bellevue has been a challenge in the past. We also want to add that we are right on track to meeting Kirkland & Renton deliverables.

Challenges, there are a few cities (Burien, Covington, SeaTac, Tukwila) that we have a slow start for this first half, as part of our plan we have individualized our marketing approach to those specific cities. We have developed a flyer and a targeted list of trainings, that are free to any site based on those cities, we continue to work in partnership with our Early Learning Coaches to encourage sites taking advantage of this great opportunity in addition to attending individual trainings.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	90	58	70			128
Bellevue		78	76			154
Bothell		55	48			103
Burien	40	17	31			48
Covington	30	4	12			16
Des Moines		17	17			34
Federal Way		64	46			110
Issaquah		21	22			43
Kenmore	7	11	10			21
Kent		88	67			155
Kirkland	49	63	38			101
Mercer Island		2	3			5
Redmond		50	30			80
Renton	77	66	59			125
Sammamish		13	7			20
SeaTac	30	28	12			40
Shoreline	31	47	33			80
Tukwila	30	16	14			30
Seattle		472	405			877
Other KC		65	62			127
Outside KC		2492	2400			4892
Unknown		0	0			0
<b>TOTAL</b>	<b>384</b>	<b>3727</b>	<b>3462</b>	<b>0</b>	<b>0</b>	<b>7189</b>

**CITY LINE ITEM TABLE**

**BELLEVUE Line Item Table**      \*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$12,263.00	\$3,065.75	\$3,065.75			\$6,131.50	\$6,131.50
Office/Ops - Rent/Utilities	\$389.00	\$97.25	\$97.25			\$194.50	\$194.50
Purchased Svc						\$0.00	\$0.00
Communication	\$984.00	\$195.07	\$147.71			\$342.78	\$641.22
Travel/Training						\$0.00	\$0.00
Other - Admin/Indirect	\$1,364.00	\$341.00	\$341.00			\$682.00	\$682.00
<b>TOTAL</b>	<b>\$15,000.00</b>	<b>\$3,699.07</b>	<b>\$3,651.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,350.78</b>	<b>\$7,649.22</b>

REIMBURSEMENT REQUESTS

Agency and Program Name **Catholic Community Services, Emergency Assistance**

Address 100 23rd Ave S

City & ZIP Seattle, WA 98144

Program Contact Name Kelsi Williamson Phone 425-331-0668

Email KelsiT@ccsww.org Invoice Date **7/15/23**

Costs below incurred from **4/1/23** to **6/30/23**

Signature of Authorized Signer



Printed Name Kelsi Williamson

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue	\$14,710.00	\$4,707.20	\$3,334.27			\$6,668.53
Bothell						\$0.00
Burien	\$13,500.00	\$3,375.00	\$3,375.00			\$6,750.00
Covington						\$0.00
Des Moines	\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Federal Way	\$8,000.00	\$2,000.00	\$2,000.00			\$4,000.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond	\$12,000.00	\$3,240.00	\$2,920.00			\$5,840.00
Renton						\$0.00
Sammamish						\$0.00
<b>SeaTac</b>	<b>\$15,000.00</b>	<b>\$3,750.00</b>	<b>\$3,750.00</b>			<b>\$7,500.00</b>
Shoreline						\$0.00
Tukwila	\$25,000.00	\$11,691.54	\$6,713.31			\$6,595.15

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Household

Description: The number of households assisted, without regard to funding source, with rental assistance, utility assistance motel vouchers, bus tickets, gift cards, and emergency food bags.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue	19	6	7			13	68%
Bothell						0	
Burien	25	7	8			15	60%
Covington						0	
Des Moines	20	6	6			12	60%
Federal Way	14	5	6			11	79%
Issaquah						0	
Kenmore						0	
Kent	16	4	5			9	56%
Kirkland						0	
Mercer Island						0	
Redmond	15	4	5			9	60%
Renton						0	
Sammamish						0	
SeaTac	25	6	9			15	60%
Shoreline						0	
Tukwila		6	4			10	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>134</b>	<b>44</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>94</b>	





## NARRATIVE

### 2nd Quarter Narratives 2023

#### Burien

During the first quarter, there were no specific problems that hindered the delivery of client services. The EA program assisted 7 households with a total of \$2390, \$1890 was Burien Funding and \$500 was other funding to prevent seven evictions and to restore electricity to one household. The EA program was able to assist a senior citizen who is living on a very low disability income to pay her rent. She got behind on rent and needed some assistance catching up in order to prevent eviction. We were able to pledge \$270 Burien Funds to prevent eviction.

AMI 17% Rent Burden is 30%

Client was given other resources for financial assistance

#### Des Moines

During the first quarter, there were no specific problems that hindered the delivery of client services. The EA program assisted 6 households with a total of \$5830 of which \$1875 was Des Moines City funding and \$3955 was other funding to prevent 6 evictions. The EA program was able to assist a single mom of 3 to prevent eviction. She is experiencing a high-risk pregnancy and cannot work. We were able to use \$375 Des Moines funds and \$1485.00 in other funding in

*see attached*



## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	33	17	19			36
Bothell						0
Burien	35	14	14			28
Covington						0
Des Moines	40	16	15			31
Federal Way	36	17	29			46
Issaquah						0
Kenmore						0
Kent		7	20			27
Kirkland						0
Mercer Island						0
Redmond	30	8	6			14
Renton						0
Sammamish						0
SeaTac	50	12	14			26
Shoreline						0
Tukwila	10	9	7			16
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>234</b>	<b>100</b>	<b>124</b>	<b>0</b>	<b>0</b>	<b>224</b>

## 2nd Quarter Narratives 2023

### Burien

During the first quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 7 households with a total of \$2390, \$1890 was Burien Funding and \$500 was other funding to prevent seven evictions and to restore electricity to one household.

The EA program was able to assist a senior citizen who is living on a very low disability income to pay her rent. She got behind on rent and needed some assistance catching up in order to prevent eviction. We were able to pledge \$270 Burien Funds to prevent eviction.

AMI 17% Rent Burden is 30%

Client was given other resources for financial assistance.

### Des Moines

During the first quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 6 households with a total of \$5830 of which \$1875 was Des Moines City funding and \$3955 was other funding to prevent 6 evictions.

The EA program was able to assist a single mom of 3 to prevent eviction. She is experiencing a high-risk pregnancy and cannot work. We were able to use \$375 Des Moines funds and \$1485.00 in other funding in order to prevent eviction.

AMI is 0% and Rent Burden with no income is undetermined.

Client was given other resources for financial assistance.

### Kent

During the first quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 5 households with a total of \$1317.06 to prevent 2 evictions, the shut off of two utilities and move in for one family.

The EA program was able to assist a family of 7 (couple with 5 children) to resume water to their rental. They contacted us after their water was shut off. We were able to pledge \$238 to restore service. Both parents were out of work and diligently seeking employment.

AMI 0% Rent Burden undetermined.

#### Federal Way

During the first quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted six households, four to prevent eviction and two utility shut off EA used a total of 4303.95, 1140.00 funding from Federal Way and 3163.95 from other sources.

The EA program was able to assist a family of four to prevent eviction. Mom was working but dad was out of work and they were struggling to get by. We were able to pledge \$285 Federal Way Funds towards their balance due.

AMI 12% Rent Burden 130%

We also gave them other resources to contact.

#### SeaTac

During the first quarter, there were no specific problems that hindered the delivery of client services.

The EA program was able to assist 9 households with a total of \$4900 to prevent 7 evictions and the shut off of 2 households' utilities. \$2400 was Seatac Funding, \$2500 was other funding

The EA program was able to assist a 75-year-old resident with \$300 to prevent eviction. She had recently spent some time in the hospital and had to hire a caregiver to assist her upon her release. This left her short on rent money and at risk for eviction.

AMI 11% Rent Burden 30%

She was also given other resources for financial and caregiving assistance.

#### Tukwila

During the first quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 4 households with a total of \$3006.68 using Tukwila Funding to prevent three evictions and the disconnection of one utility.

The EA program was able to assist a senior to prevent eviction. We were able to use \$450 Tukwila Funds to prevent eviction. Her income is very low and she could not find work as her work visa was expired and she could not renew in time due to Covid Closures.

AMI 3% Rent Burden is 700%

Client was given other resources for financial assistance.

Bellevue

The EA program assisted six households to prevent 5 evictions and the shut off of one utility. We used \$2213.53 in Bellevue Funds to accomplish this. We also prevented another eviction with \$2230 other funding.

EA was able to assist a single mom of 7 to prevent the disconnection of her power. She was not working and is living off Social Security and TANF income only. We were able to pledge \$382.10 Bellevue funds to keep her utility on.

AMI 15% Rent Burden 30%

She was also given other resources for financial assistance.

Redmond

During the first quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted five households to prevent eviction. We used \$2000 in Redmond Funds to accomplish this.

EA was able to assist a single grandparent who is raising his grandson with \$400 Redmond Funds to prevent eviction. He has a very low income and very high rent.

AMI 10% Rent Burden 85%

**CITY LINE ITEM TABLE**

**BELLEVUE Line Item Table**

\*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$7,355.00	\$1,908.60	\$1,120.74			\$3,029.34	\$4,325.66
Office/Ops		\$585.50				\$585.50	-\$585.50
Purchased Svc	\$7,355.00	\$2,213.10	\$2,213.53			\$4,426.63	\$2,928.37
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
<b>TOTAL</b>	<b>\$14,710.00</b>	<b>\$4,707.20</b>	<b>\$3,334.27</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,041.47</b>	<b>\$6,668.53</b>

REIMBURSEMENT REQUESTS

Agency and Program Name Catholic Community Services - Volunteer Services

Address 100 23rd Ave S

City & ZIP Seattle, WA 98144

Program Contact Name Jonathan Prociv Phone 206-328-6853

Email [JProciv@ccsww.org](mailto:JProciv@ccsww.org) Invoice Date 7/17/23

Costs below incurred from 4/1/23 to 6/30/23

Signature of Authorized Signer  Printed Name Jonathan Prociv

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF-21/2209	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Bellevue	GF-229	\$16,581.00	\$4,145.25	\$4,145.25			\$8,290.50
Bothell							\$0.00
Burien							\$0.00
Covington	029-2023	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Des Moines							\$0.00
Federal Way		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Kirkland	GF-229	\$6,688.00	\$1,672.00	\$1,672.00			\$3,344.00
Mercer Island							\$0.00
Redmond	GF-229	\$9,181.00	\$2,295.25	\$2,295.25			\$4,590.50
Renton	CAG-21-112	\$12,000.00	\$3,000.00	\$3,000.00			\$6,000.00
Sammamish							\$0.00
SeaTac		\$7,500.00	\$1,875.00	\$1,875.00			\$3,750.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: \_\_\_\_\_ Authorization Code / Acct # \_\_\_\_\_

Authorized Signature / City \_\_\_\_\_ Date \_\_\_\_\_

SERVICE UNIT 1

Service Unit 1: Chore Services/In-Home Care

Measurement: 60 minutes

Description: Chore Services include transportation for older adults and persons with disabilities to access basic needs, assistance with household chores, yard work, and minor home repair to help those individuals remain in their homes for as long as safely possible.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	578	104	103			207	36%
Bellevue	959	144	271			414	43%
Bothell	0	21	21			42	
Burien	0	75	39			114	
Covington	289	64	67			131	45%
Des Moines	0	0	19			19	
Federal Way	578	80	47			127	22%
Issaquah	0	1,260	1,153			2,413	
Kenmore	0	18	48			66	
Kent	578	68	88			157	27%
Kirkland	387	42	78			120	31%
Mercer Island	0	23	41			64	
Redmond	531	169	90			259	49%
Renton	694	33	123			156	22%
Sammamish	0	0	0			0	
SeaTac	434	248	40			288	66%
Shoreline	0	45	58			103	
Tukwila	0	0	0			0	
Seattle		474	543			1,017	
Other KC		66	78			144	
Outside KC		0	0			0	
Unknown		0	0			0	
<b>TOTAL</b>	<b>5,028</b>	<b>2,934</b>	<b>2,907</b>	<b>0</b>	<b>0</b>	<b>5,840</b>	







## NARRATIVE

### Auburn

83-year-old client M.M. was living independently in a mother-in-law apartment attached to her daughter's house up until a year ago. Then everything changed for her when, within a year, she had to undergo two major heart surgeries and then broke her arm. She has had a tough transition from being independent to needing help. After all of her heart problems, her legs often swell and also she can no longer bend forward to clean. She uses a walker to get around and her hearing continues to deteriorate. Luckily, our new volunteer J.M. stepped in to help! She is now visiting M.M. 2 – 4 times per month and helping her with cleaning her kitchen, her floors, and her bathroom, as well as some time for socializing. M.M.'s daughter has said this makes a huge difference in her mother's life as she adjusts to her new normal.

Client H.B. is disabled and also lives with her two elderly parents who are in their 80's. The three of them have been able to get by on their own with most things, but have struggled with keeping up their yard. None of them could physically operate the lawn mower or weed eater anymore. Last year they requested someone to help mow their lawn and do light weeding, but VS was unable to find an available volunteer. H.B recently called me to reiterate how grateful she is to have volunteer B.J., who started in May! The volunteer now visits them every three weeks to mow their lawn, and makes their lives that much brighter.

### BELLEVUE

Each year Volunteer Services receives gift cards to grocery stores from the Rice Bowl to give to clients. A VS volunteer took the time to personally deliver a gift card to eight Bellevue clients. The gift cards provide a service to the client but the visits along with the card are always appreciated by clients. One client called to leave thanks as she is currently having her grandchild live with her and had her food funds reduced due to the end of the COVID help that was provided.

### Kent

74-year-old client J.P. has two volunteers helping him to continue living independently. He has had one volunteer (R.M.) who has been visiting for about 7 months and helps him with grocery shopping. Recently I was able to place a volunteer, (also a J.P.) with him to mow his extensive lawn 1 x per month. It's a big job, but J.P. has been happy to be able to help. Client J.P. recently called to let me know how grateful he is for both of these volunteers who are helping to improve his quality of life.

90-year-old client E.E. is still quite independent and is able to clean and do her own laundry. She also does her own grocery shopping with the help of the community van that takes them to a local grocery store from her senior housing building. But since she doesn't drive, she doesn't have any way to run other errands or go to any other stores she might choose. Luckily, volunteer J.M. stepped in to help. Since May she's been going 1 – 2x per month to help E.E. with cleaning things she can't (like cleaning out her fridge and oven) and helps her run errands to places like Rite Aid. Elaine has told me how much she appreciates J.M. coming to help her and that's it's been so wonderful for her to have a few more options in where she goes, as well as someone to help with keeping her kitchen clean and sanitary.

### KIRKLAND

A high school senior had his senior project and elected to do it about senior citizens. He contacted the Volunteer Services office and said he wanted to volunteer with multiple seniors with an opportunity to provide service and speak with them in-depth about their lives and past and present. He was matched with five seniors in Kirkland, providing help ranging from light housework to grocery shopping to moving items out of storage and into a garage so they could save money. Feedback from clients was positive as they appreciated the help and enjoyed the opportunity for conversation.

*See  
attached*

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	13	5	2			7
Bellevue	22	9	9			18
Bothell	0	2	0			2
Burien	0	3	2			5
Covington	7	3	0			3
Des Moines	0	0	1			1
Federal Way	13	5	1			6
Issaquah	0	8	0			8
Kenmore	0	1	1			2
Kent	13	7	0			7
Kirkland	8	3	7			10
Mercer Island	0	1	1			2
Redmond	12	9	3			12
Renton	16	5	5			10
Sammamish	0	0	0			0
SeaTac	10	6	0			6
Shoreline	0	2	0			2
Tukwila	0	0	0			0
Seattle		34	9			43
Other KC		2	2			4
Outside KC		0	0			0
Unknown		0	0			0
<b>TOTAL</b>	<b>114</b>	<b>105</b>	<b>43</b>	<b>0</b>	<b>0</b>	<b>148</b>

## Auburn

83-year-old client M.M. was living independently in a mother-in-law apartment attached to her daughter's house up until a year ago. Then everything changed for her when, within a year, she had to undergo two major heart surgeries and then broke her arm. She has had a tough transition from being independent to needing help. After all of her heart problems, her legs often swell and also she can no longer bend forward to clean. She uses a walker to get around and her hearing continues to deteriorate. Luckily, our new volunteer J.M. stepped in to help! She is now visiting M.M. 2 – 4 times per month and helping her with cleaning her kitchen, her floors, and her bathroom, as well as some time for socializing. M.M.'s daughter has said this makes a huge difference in her mother's life as she adjusts to her new normal.

Client H.B. is disabled and also lives with her two elderly parents who are in their 80's. The three of them have been able to get by on their own with most things, but have struggled with keeping up their yard. None of them could physically operate the lawn mower or weed eater anymore. Last year they requested someone to help mow their lawn and do light weeding, but VS was unable to find an available volunteer. H.B recently called me to reiterate how grateful she is to have volunteer B.J., who started in May! The volunteer now visits them every three weeks to mow their lawn, and makes their lives that much brighter.

## BELLEVUE

Each year Volunteer Services receives gift cards to grocery stores from the Rice Bowl to give to clients. A VS volunteer took the time to personally deliver a gift card to eight Bellevue clients. The gift cards provide a service to the client but the visits along with the card are always appreciated by clients. One client called to leave thanks as she is currently having her grandchild live with her and had her food funds reduced due to the end of the COVID help that was provided.

An 82-year-old client was matched with a new volunteer at the beginning of June. She needed help with light housework in her apartment. The match was with a 28-year-old volunteer and on the first visit they really connected. While the help with cleaning is a tremendous help, the client – who has said she “thinks a little differently than a lot of people – was able to have great conversations with the volunteer. The volunteer stops by two times a month without fail and looks forward to the visits as much as the client.

## Covington

93 – year-old client R.D. likes to keep her home as clean as possible, and has been independent most of her life! But since she fractured her back last year it's been very difficult for her to keep up with housework. Luckily, new volunteer A.N. stepped in to help! A.N. is visiting R.D. 1-2 times per month to help with cleaning her floors, her stove and her fridge. R.D. is very clear about what help she needs each visit and the extra help from A.N. is ensuring that she can continue to live independently as long as possible.

92 year-old client M.L.H. and her husband R.H. are quite isolated and R.H. has had a drastic increase in health problems in the past year. They have been able to arrange for food delivery and M.L.H. can still do the cleaning well enough to get by right now. But M.L.H is dealing with all the stress of being a caregiver for her husband. Luckily, volunteer C.M. is there to support and lend a listening ear. She talks with M.L.H. several times a month—calling her to see how she's

doing, asking questions, and listening to whatever M.L.H. would like to discuss. Once in a while C.M. has delivered small items like cookies that she made, or a card, to speak in person. But most of the time they chat by phone. This has made a big difference in M.L.H.'s life as a caregiver who is also dealing with her own health issues at age 92.

#### Federal Way

A senior has been assisting a 95 year old man in his Shag housing apartment unit for 5 years. During the most challenging times during COVID, the volunteer would call her client weekly to check up on him. As soon as parameters were lifted and she could go back inside his home, she continued cleaning for him. Now it is time for him to go to assisted living and the volunteer is retiring. It's been a wonderful experience for them both during this transition into supportive housing

There is an 89 year old Federal Way resident who has had consistent Volunteer Services help for 14 years, from grocery shopping, medical transportation, to house cleaning and companionship.

**CITY LINE ITEM TABLES**

**BELLEVUE Line Item Table**      \*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$16,581.00	\$4,145.25	\$4,145.25			\$8,290.50	\$8,290.50
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
<b>TOTAL</b>	<b>\$16,581.00</b>	<b>\$4,145.25</b>	<b>\$4,145.25</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,290.50</b>	<b>\$8,290.50</b>

**FEDERAL WAY Line Item Table**      \*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00	\$5,000.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
<b>TOTAL</b>	<b>\$10,000.00</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>

REIMBURSEMENT REQUESTS

Agency and Program Name **Circle of Caring Friends Charity Program Beacon of Hope**  
 Address 1819 Central Ave S Unit D68  
 City & ZIP Kent WA 98030  
 Program Contact Name Lyuba Vasilyuk Phone 253-632-2543  
 Email lyubav@ccfcharity.org Invoice Date 7/18/23  
 Costs below incurred from **4/1/23** to **6/30/23**  
 Signature of Authorized Signer Printed Name

Contract ID#	Annual	Reimbursement Requests				Balance
	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$8,000.00	\$2,000.00	\$2,000.00			\$4,000.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Basic Needs Supplies

Measurement: Appointment

Description: Number of clients that have been served with with basic needs items like matrasses, beddings, and kitchen items.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	28	7	7			14	50%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>28</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>14</b>	



SERVICE UNIT 2

Service Unit 1: Clothing Bank

Measurement: Appointment

Description: Number of bundles/ boxes of clothings and household supplies provided to clients served in Q2.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	28	7	7			14	50%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>28</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>14</b>	

SERVICE UNIT 3

Service Unit 1: Basic Needs Supplies

Measurement: Bundle of items

Description: Number of bundles/ boxes of clothings and household supplies provided to each family served in Q2.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	88	22	22			44	50%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>88</b>	<b>22</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>44</b>	

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	88	22	22			44
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>88</b>	<b>22</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>44</b>

## **NARRATIVE**

During Q2 seven low-income families, residents of SeaTac, have been provided with furniture items, clothing, food, and other necessities. Giving into account that each household consist in average of four to five members, we estimate that total of thirty residents of SeaTac have been impacted by the program Beacon of Hope.



REIMBURSEMENT REQUESTS

Agency and Program Name **Circle of Caring Friends Charity Program Beacon of Hope**  
 Address 1819 Central Ave S Unit D68  
 City & ZIP Kent WA 98030  
 Program Contact Name Lyuba Vasilyuk Phone 253-632-2543  
 Email lyubav@ccfcharity.org Invoice Date **7/18/23**  
 Costs below incurred from **4/1/23** to **6/30/23**  
 Signature of Authorized Signer Printed Name

Contract ID#	Annual	Reimbursement Requests				Balance
	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$8,000.00	\$2,000.00	\$2,000.00			\$4,000.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Basic Needs Supplies

Measurement: Appointment

Description: Number of clients that have been served with with basic needs items like matrasses, beddings, and kitchen items.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	28	7	7			14	50%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>28</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>14</b>	

SERVICE UNIT 2

Service Unit 1: Clothing Bank

Measurement: Appointment

Description: Number of bundles/ boxes of clothings and household supplies provided to clients served in Q2.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	28	7	7			14	50%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>28</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>14</b>	



SERVICE UNIT 3

Service Unit 1: Basic Needs Supplies

Measurement: Bundle of items

Description: Number of bundles/ boxes of clothings and household supplies provided to each family served in Q2.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	88	22	22			44	50%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>88</b>	<b>22</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>44</b>	

## **NARRATIVE**

During Q2 seven low-income families, residents of SeaTac, have been provided with furniture items, clothing, food, and other necessities. Giving into account that each household consist in average of four to five members, we estimate that total of thirty residents of SeaTac have been impacted by the program Beacon of Hope.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	88	22	22			44
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>88</b>	<b>22</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>44</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **Consejo Counseling and Referral Service**  
 Address 723 SW 10th Street  
 City & ZIP Renton, 98057  
 Program Contact Name Norma Guzman Phone 260-461-4880  
 Email [nguzman@consejocounseling.org](mailto:nguzman@consejocounseling.org) Invoice Date **7/18/23**  
 Costs below incurred from **4/1/23** to **6/30/23**  
 Signature of Authorized Signer Printed Name Mario E. Paredes

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF23/2412	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Bellevue		\$16,080.00	\$4,020.00	\$4,020.00			\$8,040.00
Bothell	2659	\$3,000.00	\$3,000.00	\$0.00			\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Federal Way		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Kirkland		\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Mercer Island							\$0.00
Redmond	10148	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Renton		\$10,000.00	\$1,250.00	\$3,750.00			\$5,000.00
Sammamish							\$0.00
<b>SeaTac</b>		<b>\$6,500.00</b>	<b>\$1,625.00</b>	<b>\$1,625.00</b>			<b>\$3,250.00</b>
Shoreline							\$0.00
Tukwila		\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00

Admin use only

Authorized Payment Amt: \_\_\_\_\_ Authorization Code / Acct # \_\_\_\_\_

Authorized Signature / City \_\_\_\_\_ Date \_\_\_\_\_

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: 60 minutes

Description: Provide Spanish speaking and DV advocacy/Crisis intervention services and safety panning.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	30	4	18			22	73%
Bellevue	40	98	16			114	285%
Bothell	12	21	5			26	217%
Burien		18	28			46	
Covington						0	
Des Moines	20	16	3			19	93%
Federal Way	30	26	41			67	223%
Issaquah		10	5			15	
Kenmore			6			6	
Kent	10	7	53			60	600%
Kirkland	85	44	15			59	69%
Mercer Island						0	
Redmond	35	23	19			42	120%
Renton	75	42	75			117	156%
Sammamish						0	
SeaTac	20	18	2			20	100%
Shoreline		4				4	
Tukwila	23	14				14	61%
Seattle		84	85			169	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>380</b>	<b>428</b>	<b>371</b>	<b>0</b>	<b>0</b>	<b>799</b>	

SERVICE UNIT 3

Service Unit 1: Support Group

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	30	8	6			14	47%
Bellevue	40	4	2			6	15%
Bothell	24					0	0%
Burien		6				6	
Covington						0	
Des Moines	20	6	18			24	118%
Federal Way	35	7	32			39	111%
Issaquah		2	2			4	
Kenmore						0	
Kent	10	2				2	20%
Kirkland	35					0	0%
Mercer Island						0	
Redmond	12	5	2			7	58%
Renton	75	8				8	11%
Sammamish						0	
SeaTac	3	16				16	533%
Shoreline						0	
Tukwila	8	8				8	100%
Seattle		10	50			60	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>292</b>	<b>82</b>	<b>112</b>	<b>0</b>	<b>0</b>	<b>194</b>	

SERVICE UNIT 2

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: 60 minutes

Description: To provide emotional support, counseling, financial resources, relocation assistance, and connecting DV Survivors with community resources.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	30	4	11			15	48%
Bellevue	40	42	8			50	124%
Bothell	24	13	4			17	71%
Burien		6	24			30	
Covington						0	
Des Moines	20	10	3			13	65%
Federal Way	35	16	27			42	120%
Issaquah		10	4			14	
Kenmore			6			6	
Kent	10	5	33			38	375%
Kirkland	80	44	5			49	61%
Mercer Island						0	
Redmond	35	22	5			27	77%
Renton	75	15	54			69	91%
Sammamish						0	
SeaTac	15	14	2			16	107%
Shoreline		4				4	
Tukwila	26	14				14	54%
Seattle		78	60			138	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>390</b>	<b>295</b>	<b>244</b>	<b>0</b>	<b>0</b>	<b>539</b>	



## NARRATIVE

For confidentiality, the names have been changed.

Ms. A.C was a client who came in on June 5th in a state of emergency. She had escaped from home to run away from her aggressor. With a premature 8-month-old baby, and 3 little kids—one autistic, one hyperactive, and relying on her 13-yr. old son, Ms. A said she had nowhere to go, no food, no transportation, no hope, and fearful for her life. Ms. A shared how she had suffered from Domestic Violence for many years and although she had been seeking help for some time, she was finally ready to take that big step and turn her life around. Even though she said change was scary to her, she was willing to surpass those challenges for the safety of her children. With low hopes of success but high hopes that everything would be ok as long as she left her aggressor, Ms. A was able to slowly go from being in a tragic situation to living in a transitional home and at peace with her children. From the moment Ms. A stepped foot into Consejo Counseling, she was helped, guided, and reminded that everything would be ok as long as she took the necessary steps to turn her life around. Although many times, she encountered memories that brought her to tears, we were able to prepare a declaration that helped her obtain a PO. Ms. A received groceries from Consejo on several occasions, transportation to and from the office, child care by the DV team at South park, baby food, clothes, a baby playard, and more. Ms. A was able to obtain a PO, assistance with filing police reports, a referral to NJP, and most importantly to my client... a place to live. Ms. A was assisted with confidential housing while she worked to obtain what was necessary for her and her children's safety. Challenges: The majority of DV survivors don't have transportation and having minors with them makes it harder to commit to attendance to our in person support groups. Due to this obstacle, arrangements have been made for them to come to our office once a month to pick up material that will be use during our sessions for activities related to healing through art. Also. DV survivors have been inviting to participate in the planing on a once a month New participants have enrolled that will shown in Q3.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	18	4	4			8
Bellevue	8	12	3			15
Bothell	7	3	2			5
Burien		5	2			7
Covington						0
Des Moines	10	4				4
Federal Way	12	7	4			11
Issaquah		4	1			5
Kenmore			2			2
Kent	6	5	7			12
Kirkland	10	7	4			11
Mercer Island						0
Redmond	7	3	4			7
Renton	10	10	3			13
Sammamish		1				1
SeaTac	6	1				1
Shoreline		2				2
Tukwila	3	1				1
Seattle		27	14			41
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>97</b>	<b>96</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>146</b>

**CITY LINE ITEM TABLES**

**BELLEVUE Line Item Table**

\*Back-up documentation required for line item expenses


	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel		\$1,531.02	\$2,069.11			\$3,600.13	-\$3,600.13
Office/Ops		\$1,108.17	\$714.12			\$1,822.29	-\$1,822.29
Purchased Svc		\$4.91	\$33.93			\$38.84	-\$38.84
Communication		\$55.63	\$80.70			\$136.33	-\$136.33
Travel/Training		\$85.49	\$283.65			\$369.14	-\$369.14
Other		\$1,234.78	\$838.49			\$2,073.27	-\$2,073.27
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$4,020.00</b>	<b>\$4,020.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,040.00</b>	<b>-\$8,040.00</b>

**FEDERAL WAY Line Item Table**

\*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel		\$2,290.62	\$2,069.48			\$4,360.10	-\$4,360.10
Office/Ops		\$6.03	\$11.00			\$17.03	-\$17.03
Purchased Svc		\$0.45	\$3.29			\$3.74	-\$3.74
Communication		\$24.80	\$32.92			\$57.72	-\$57.72
Travel/Training		\$1.30	\$1.70			\$3.00	-\$3.00
Other		\$176.80	\$381.61			\$558.41	-\$558.41
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>-\$5,000.00</b>

REIMBURSEMENT REQUESTS

Agency and Program Name **Domestic Abuse Women's Network - CAP**  
 Address PO Box 1449  
 City & ZIP Kent, WA 98035  
 Program Contact Name Elba Moreira Phone 253-893-1600  
 Email [Elba@dawnrising.org](mailto:Elba@dawnrising.org) Invoice Date **4/5/23**  
 Costs below incurred from **4/1/23** to **6/30/23**  
 Signature of Authorized Signer  Printed Name Zinka Galusic

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	23-057	\$3,500.00	\$875.00	\$875.00			\$1,750.00
Covington	035-2023	\$3,000.00	\$750.00				\$2,250.00
Des Moines							\$0.00
Federal Way		\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	CAG2023-126	\$35,000.00	\$8,750.00	\$8,750.00			\$17,500.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	23-110	\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Sammamish							\$0.00
SeaTac		\$9,000.00	\$2,250.00	<b>\$2,250.00</b>			\$4,500.00
Shoreline							\$0.00
Tukwila	23-050	\$4,000.00	\$1,000.00	\$1,000.00			\$2,000.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

818-Barb.

001.000.13.525.10.41.012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description: DAWN's highly trained advocates provide domestic violence focused advocacy following the mobile advocacy model. This means our advocates meet survivors where they are most comfortable and safe in the community. We provide survivor centers, trauma informed support.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		340	381			721	#DIV/0!
Bellevue		13	8			21	#DIV/0!
Bothell		0	0			0	#DIV/0!
Burien	19	25	11			36	189%
Covington	20	5	1			6	30%
Des Moines		18	29			47	#DIV/0!
Federal Way	208	353	334			687	330%
Issaquah		10	7			17	#DIV/0!
Kenmore		0	0			0	#DIV/0!
Kent	500	376	218			594	119%
Kirkland		0	13			13	#DIV/0!
Mercer Island		0	0			0	#DIV/0!
Redmond		0	0			0	#DIV/0!
Renton	180	522	358			880	489%
Sammamish		0	0			0	#DIV/0!
SeaTac	125	29	19			48	38%
Shoreline		0	0			0	#DIV/0!
Tukwila	42	95	93			188	448%
Seattle		542	609			1,151	
Other KC		155	106			261	
Outside KC		41	76			117	
Unknown		0				0	
<b>TOTAL</b>	<b>1,094</b>	<b>2,524</b>	<b>2,263</b>	<b>0</b>	<b>0</b>	<b>4,787</b>	



SERVICE UNIT 2

Service Unit 1: Crisis Line

Measurement: Phone call

Description: DAWN provides a 24/7 crisis and advocacy line. This line is staffed by trained domestic violence advocates who are skilled in crisis management, resourcing, and trauma informed supportive listening.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		82	53			135	#DIV/0!
Bellevue		19	20			39	#DIV/0!
Bothell		0	2			2	#DIV/0!
Burien	12	20	16			36	300%
Covington	15	7	7			14	93%
Des Moines		6	7			13	#DIV/0!
Federal Way	92	91	86			177	192%
Issaquah		0	5			5	#DIV/0!
Kenmore		0	1			1	#DIV/0!
Kent	200	182	162			344	172%
Kirkland		0	8			8	#DIV/0!
Mercer Island		0	1			1	#DIV/0!
Redmond		0	0			0	#DIV/0!
Renton		122	131			253	#DIV/0!
Sammamish		0	2			2	#DIV/0!
SeaTac	51	11	11			22	43%
Shoreline		8	3			11	#DIV/0!
Tukwila		14	20			34	#DIV/0!
Seattle		268	226			494	
Other KC		68	31			99	
Outside KC		124	107			231	
Unknown		190	157			347	
<b>TOTAL</b>	<b>370</b>	<b>1,212</b>	<b>1,056</b>	<b>0</b>	<b>0</b>	<b>2,268</b>	

## NARRATIVE

On the second quarter of 2023, DAWN has thrived in providing support to survivors in hybrid model, with most services provided as usual over the phone and meeting with clients in person in a limited matter to respond to the specific needs of client. Advocates provide services by phone, email, text, videocall or zoom calls when needed by clients, as well as performing community advocacy by coming to the client when they prefer in person services where they might be located. Advocates and clients create plans to meet in public and safe areas that are convenient to the client. Advocates continue to answer our 24-hour Advocacy and Support Line, conduct virtual support groups, and provide phone consultations and virtual intakes for clients to access our services.

DAWN's contract with DSHS for the CSO offices has been exceptionally successful. Because DAWN has reached on average about 300 survivors who access services with DSHS, DAWN recently became the sole provider for DSHS CSO office for all of King County. Four CSO advocates divide the work into 8 offices with an average of 230 clients throughout King County. We hope to be able to hire more staff based on the recently acquired expanded contract with DSHS. Services provided to CSO clients range from creating a personalized Family Violence Services Plan in which advocate works close together with client to come up with a plan to face the multiple obstacles survivors face on the way to safety. We continue to notice a lot of requests for financial aid, from back rent to utilities and also gas money. Many clients are facing either eviction, or it has become more challenging to pay due to rent increases in King County. These phenomena make the advocates spend more time with clients locating affordable housing but also locating funds from organizations. Access to these funds also requires proper documentation of the need but also more accompaniment as many clients seem confused about the required paperwork and limitations of financial help. DAWN advocates have amazing connections with these organizations. which allows for true partnership

*See attached*



## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn		52	55			107
Bellevue		2	2			4
Bothell		0	0			0
Burien	5	5	5			10
Covington		1	1			2
Des Moines		5	5			10
Federal Way	37	79	76			155
Issaquah		3	3			6
Kenmore		0	0			0
Kent	100	75	60			135
Kirkland		0	2			2
Mercer Island		0	0			0
Redmond		0	0			0
Renton	5	70	75			145
Sammamish		0	0			0
SeaTac	21	6	6			12
Shoreline		0	0			0
Tukwila	5	5	4			9
Seattle		99	116			215
Other KC		28	22			50
Outside KC		14	18			32
Unknown		0	0	0	0	0
<b>TOTAL</b>	<b>173</b>	<b>444</b>	<b>450</b>	<b>0</b>	<b>0</b>	<b>894</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **Des Moines Area Food Bank**  
 Address 22225 9th Ave S (Mailing: PO Box 98788)  
 City & ZIP Des Moines, WA 98198  
 Program Contact Name Barb Houston-Shimizu Phone (206) 898-7182  
 Email dmafb@hotmail.com Invoice Date **7/12/23**  
 Costs below incurred from **4/1/23** to **6/30/23**

Signature of Authorized Signer *Barb Houston-Shimizu* Printed Name Barb Houston-Shimizu

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines	\$40,000.00	\$10,000.00	\$10,000.00			\$20,000.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
<b>SeaTac</b>	<b>\$50,000.00</b>	<b>\$12,500.00</b>	<b>\$12,500.00</b>			<b>\$25,000.00</b>
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only  
 Authorized Payment Amt: \_\_\_\_\_ Authorization Code / Acct # \_\_\_\_\_  
 Authorized Signature / City \_\_\_\_\_ Date \_\_\_\_\_

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Food is measured in terms of the number of pounds served. (Since meals are estimated to be 1.2 lbs per meal, the equivalent number of meals can also be estimated from this number.)

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		4,859	6,809			11,668	
Bellevue						0	
Bothell						0	
Burien		12,213	13,965			26,178	
Covington						0	
Des Moines	68,640	140,223	173,586			313,809	457%
Federal Way		14,107	23,033			37,140	
Issaquah						0	
Kenmore						0	
Kent		33,932	49,505			83,437	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		10,447	8,841			19,288	
Sammamish						0	
SeaTac	380,000	81,067	91,467			172,534	45%
Shoreline						0	
Tukwila		6,425	9,788			16,213	
Seattle		21,820	21,221			43,041	
Other KC		1,383	7,279			8,662	
Outside KC		1,187	1,803			2,990	
Unknown						0	
<b>TOTAL</b>	<b>448,640</b>	<b>327,663</b>	<b>407,297</b>	<b>0</b>	<b>0</b>	<b>734,960</b>	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: The second service unit is the number of total individuals served. This figure includes all visits for regular food bank service, as well as extra services such as weekend backpacks, cooking class (participants receive a second food bank visit), emergency visits, etc.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		316	412			728	
Bellevue						0	
Bothell						0	
Burien		849	895			1,744	
Covington						0	
Des Moines	1,784	9,462	10,675			20,137	1129%
Federal Way		898	1,386			2,284	
Issaquah						0	
Kenmore						0	
Kent		2,160	2,979			5,139	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		665	532			1,197	
Sammamish						0	
SeaTac	838	5,232	5,416			10,648	1271%
Shoreline						0	
Tukwila		409	589			998	
Seattle		1,389	1,277			2,666	
Other KC		97	438			535	
Outside KC		86	110			196	
Unknown						0	
<b>TOTAL</b>	<b>2,622</b>	<b>21,563</b>	<b>24,709</b>	<b>0</b>	<b>0</b>	<b>46,272</b>	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Bundle of items

Description: The final service unit is the number of weekend backpacks served. Backpacks providing two days worth of kid-friendly foods are distributed weekly through nine local schools.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		9	3			12	
Bellevue						0	
Bothell						0	
Burien		96	72			168	
Covington						0	
Des Moines		719	427			1,146	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	296	96	83			179	60%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC		12				12	
Outside KC		14	2			16	
Unknown						0	
<b>TOTAL</b>	<b>296</b>	<b>946</b>	<b>587</b>	<b>0</b>	<b>0</b>	<b>1,533</b>	

**Des Moines Area Food Bank  
2<sup>nd</sup> Quarter 2023 Narrative**

Total services for the second quarter may appear similar to the same period last year, but this is due to reduction of weekly Door Dash delivery boxes that disproportionately impact returning services figures. In contrast, demand for regular food bank services is soaring. With persistent inflation affecting core family expenses such as food, housing, and transportation, demand for regular service is up 55% from second quarter last year. Most significantly, the number of new clients has increased 64% over last year, suggesting we will continue to see figures rise as the year progresses.

Much of our effort this spring has been reinvigorating partner collaborations in preparation for our summer meals program. Several partner programs that had been closed down during COVID are restarting or growing their in-person programming. These include Matt Griffin YMCA, King County Libraries, New Futures, Para Los Niños, and Parks and Recreation for the cities of Des Moines and SeaTac. Summer meals started in June with 14 sites and 7 more sites will start up in early July. Almost 2400 meals were served in the first two weeks of service.

As we move into the summer months, we are pleased to have access to renewed funding for the purchase of culturally appropriate foods. We use these funds predominantly for purchase of fresh produce from local farmers and distributors.

We appreciate your continued funding to promote stability for families in the greater Des Moines/SeaTac area!

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents 2nd Qtr	3rd Qtr	4th Qtr	YTD
Auburn		82	81			163
Bellevue						0
Bothell						0
Burien		133	116			249
Covington						0
Des Moines	985	2486	875			3361
Federal Way		336	316			652
Issaquah						0
Kenmore						0
Kent		710	445			1155
Kirkland						0
Mercer Island						0
Redmond						0
Renton		99	18			117
Sammamish						0
SeaTac	1,200	1029	342			1371
Shoreline						0
Tukwila		67	51			118
Seattle		195	56			251
Other KC		50	10			60
Outside KC		27	21			48
Unknown						0
<b>TOTAL</b>	<b>2185</b>	<b>5214</b>	<b>2331</b>	<b>0</b>	<b>0</b>	<b>7545</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **Essentials First - Community Kits Program**

Address 919 124th Av. NE, Suite 103

City & ZIP Bellevue, WA 98005

Program Contact Name Khizer Sheriff Phone 425-213-7810

Email khizer@essentialsfirst.org Invoice Date **April 15th**

Costs below incurred from **4/1/2023** to **6/30/2023**

Signature of Authorized Signer Printed Name Khizer Sheriff

	Contract ID#	Annual	Reimbursement Requests				Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue		\$20,000.00	\$5,000.00	\$5,000.00			\$10,000.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Renton							\$0.00
Sammamish		\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
<b>SeaTac</b>		<b>\$10,000.00</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>			<b>\$5,000.00</b>
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: Authorization Code/Acct #

Authorized Signature / City Date

SERVICE UNIT 1

Service Unit 1: Basic Needs Supplies

Measurement: Bundle of items

Description: A standard Hygiene Kit includes shampoo, conditioner, soap, feminine hygiene items, women and men's deodorants, tooth paste, toothbrushes, razors, wipes, laundry detergent and liquid dish soap.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue	257	55	67			122	47%
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond	0	32	42			74	
Renton						0	
Sammamish	64	12	10			22	34%
SeaTac	130	34	54			88	68%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>451</b>	<b>133</b>	<b>173</b>	<b>0</b>	<b>0</b>	<b>306</b>	





## NARRATIVE

Seatac - we see a lot of refugee demographics coming from the Seatac area. We see a lot of referrals from refugee resettlement agencies - IRC, World Relief are key partners from whom we get referrals

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	49	55	67			122
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond	0	32	42			74
Renton						0
Sammamish	16	12	10			22
SeaTac	130	34	54			88
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>195</b>	<b>133</b>	<b>173</b>	<b>0</b>	<b>0</b>	<b>306</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **HealthPoint**  
 Address 955 Powell Ave SW  
 City & ZIP Renton WA 98057  
 Program Contact Name Susan Amberson Phone 360-584-3908  
 Email samberson@healthpointchc.org Invoice Date **7/14/23**  
 Costs below incurred from **4/1/23** to **6/30/23**  
 Signature of Authorized Signer *Susan E Amberson* Printed Name Susan Amberson

	Contract ID#	Annual	Reimbursement Requests				Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue	GF-184	\$30,000.00	\$7,500.00	\$7,500.00			\$15,000.00
Bothell							\$0.00
Burien	037-2023	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Covington	037-2023	\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Des Moines	037-2023	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Federal Way	037-2023	\$20,000.00	\$5,000.00	\$5,000.00			\$10,000.00
Issaquah							\$0.00
Kenmore	GF-184	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Kent	33917	\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Kirkland	GF-184	\$16,000.00	\$4,000.00	\$4,000.00			\$8,000.00
Mercer Island							\$0.00
Redmond	GF-184	\$25,000.00	\$6,250.00	\$6,250.00			\$12,500.00
Renton							\$0.00
Sammamish	GF-184	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
SeaTac	037-2023	\$7,500.00	\$1,875.00	\$1,875.00			\$3,750.00
Shoreline							\$0.00
Tukwila	037-2023	\$7,500.00	\$1,875.00	\$1,875.00			\$3,750.00

*\* MOU \**

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 Authorized Payment Amt: Authorization Code/Acct #  
 Authorized Signature / City Date



SERVICE UNIT 1

Service Unit 1: Dental Care

Measurement: Appointment

Description: HealthPoint provides dental appointments to community residents, with 60% of patients seen during the contract period, who initiate a dental treatment plan, complete that plan within 12 months.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue	129	257	271			528	409%
Bothell						0	
Burien	44	238	294			532	1209%
Covington	44	76	87			163	370%
Des Moines	44	555	537			1,092	2482%
Federal Way	88	2,471	2,286			4,757	5406%
Issaquah						0	
Kenmore	22	205	192			397	1805%
Kent	65	3,732	3,524			7,256	11163%
Kirkland	69	652	608			1,260	1826%
Mercer Island						0	
Redmond	108	642	704			1,346	1246%
Renton						0	
Sammamish	43	83	92			175	407%
SeaTac	33	687	612			1,299	3936%
Shoreline						0	
Tukwila	33	438	410			848	2570%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>722</b>	<b>10,036</b>	<b>9,617</b>	<b>0</b>	<b>0</b>	<b>19,653</b>	





## NARRATIVE

To date in 2023, HealthPoint continues to focus on increasing access for dental patients across our clinic network. Services are provided at dental locations in Auburn, Bothell, Federal Way, Kent, Des Moines, Redmond, and Tukwila. On June 26th, we opened our new clinic location at the Family First Community Center in Renton. Other exciting news is that we received capital funding through the Washington State legislature to expand dental services into White Center; construction is currently slated for completion in June 2024. This project represents an important commitment for HealthPoint, to bring services to the community in ways that are collaborative and minimize barriers to accessing care. The clinic will be in the White Center HUB, a community-driven and designed campus of "Hope, Unity, and Belonging." HealthPoint also plans to offer medical services there as well. We continue to look for collaborative opportunities with community partners throughout suburban King County as our path to expanding services.

HealthPoint has initiated a "call to action" for 2023 that encompasses quality, patient access, and financial stability as key elements. To this end, we continue to focus on increasing dental clinic patient volumes and ensure that patients who have already established care at HealthPoint are coming back for their routine care post-COVID. We continue to offer evening and Saturday hours at various locations to allow patients to easily access care outside of regular work hours. This is important, as many of our patients do not have the ability to easily take time off from work or school.

We consider dental care part of any patient's overall health, and our medical teams routinely refer patients needing dental care as part of each patient's overall health care plan. Same-day access is available for those with dental emergencies, an important part of reducing the burden on hospital emergency rooms for dental-related concerns. Our dental program measures its success through quality metrics related to treatment plan completion, referrals from our medical teams, and the rate of fluoride varnish application for pediatric patients.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	48	127	151			278
Bothell						0
Burien	17	96	104			200
Covington	17	37	38			75
Des Moines	17	302	296			598
Federal Way	34	1175	1117			2292
Issaquah						0
Kenmore	8	120	94			214
Kent	24	2041	1957			3998
Kirkland	26	367	318			685
Mercer Island						0
Redmond	40	348	361			709
Renton						0
Sammamish	16	48	47			95
SeaTac	13	354	296			650
Shoreline						0
Tukwila	13	194	193			387
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>273</b>	<b>5209</b>	<b>4972</b>	<b>0</b>	<b>0</b>	<b>10181</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **HealthPoint**  
 Address 955 Powell Ave SW  
 City & ZIP Renton WA 98057  
 Program Contact Name Susan Amberson Phone 360-584-3908  
 Email samberson@healthpointchc.org Invoice Date **7/14/23**  
 Costs below incurred from **4/1/23** to **6/30/23**  
 Signature of Authorized Signer *Susan E Amberson* Printed Name Susan Amberson

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue	GF-186	\$20,000.00	\$5,000.00	\$5,000.00			\$10,000.00
Bothell							\$0.00
Burien	036-2023	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Covington	036-2023	\$20,000.00	\$5,000.00	\$5,000.00			\$10,000.00
Des Moines	036-2023	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Federal Way	036-2023	\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Issaquah							\$0.00
Kenmore	GF-186	\$7,000.00	\$1,750.00	\$1,750.00			\$3,500.00
Kent	GF-186	\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Kirkland	GF-186	\$16,000.00	\$4,000.00	\$4,000.00			\$8,000.00
Mercer Island							\$0.00
Redmond	GF-186	\$29,000.00	\$7,250.00	\$7,250.00			\$14,500.00
Renton							\$0.00
Sammamish	GF-186	\$8,000.00	\$2,000.00	\$2,000.00			\$4,000.00
SeaTac	036-2023	\$7,000.00	\$1,750.00	\$1,750.00			\$3,500.00
Shoreline							\$0.00
Tukwila	036-2023	\$7,500.00	\$1,875.00	\$1,875.00			\$3,750.00

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Authorized Payment Amt: Authorization Code/Acct #

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SERVICE UNIT 1

Service Unit 1: Medical Care

Measurement: Appointment

Description: HealthPoint will provide medical appointments to members of each community, with the outcome of 90% of these patients establishing a medical home with a designated Primary Care Provider.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue	61	554	530			1,084	1777%
Bothell						0	
Burien	16	508	629			1,137	7106%
Covington	64	193	200			393	614%
Des Moines	32	1,276	1,338			2,614	8169%
Federal Way	48	6,710	6,806			13,516	28158%
Issaquah						0	
Kenmore	22	336	383			719	3268%
Kent	62	10,295	11,044			21,339	34418%
Kirkland	50	991	998			1,989	3978%
Mercer Island						0	
Redmond	90	961	998			1,959	2177%
Renton						0	
Sammamish	25	70	60			130	520%
SeaTac						0	
Shoreline						0	
Tukwila	24	841	951			1,792	7467%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>494</b>	<b>22,735</b>	<b>23,937</b>	<b>0</b>	<b>0</b>	<b>46,672</b>	







## NARRATIVE

During the second quarter of 2023, HealthPoint continued to focus on providing quality medical and integrated behavioral health services through our network of medical clinics across suburban King County. Each clinic offers numerous services designed to meet our diverse patient population's needs, including chronic disease management, urgent and acute care, well child checks, and, at some locations, obstetrics. We also continue to offer specialized services for refugees, the unhoused, HIV+ patients, and those struggling with addiction. Our integrated model of care allows patients to access the full spectrum of primary care and ancillary services such as pharmacy and lab at each clinic location. Services are offered to all patients regardless of their ability to pay, and we have dedicated staff on-site to help with insurance enrollment, basic food assistance, cell phones, and referrals to other community resources to help meet a variety of needs. Staff at all our clinics are committed to meeting the needs of the patient as much as possible at our locations, but if the need arises for services that HealthPoint does not offer, we also have assistance with referrals and transportation to ensure that clinical and other needs are met.

Throughout 2023, we are focusing on a "call to action" that includes increasing access for our established patients and welcoming new patients to our healthcare home. We continue to focus on key quality measures as part of how we measure our success. Individual clinics have launched quality improvement projects that view health through an equity lens by looking at health disparities within certain cultural or racial groups where gaps in care are wider than is ideal. Examples of this are breast cancer screening in our northern clinics and controlling high blood pressure in clinics to the south. These efforts are data-driven and seek to

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	19	348	342			690
Bothell						0
Burien	6	258	308			566
Covington	24	125	127			252
Des Moines	12	744	781			1525
Federal Way	18	3781	3889			7670
Issaquah						0
Kenmore	6	208	251			459
Kent	20	6206	6607			12813
Kirkland	15	650	648			1298
Mercer Island						0
Redmond	27	622	689			1311
Renton						0
Sammamish	7	44	41			85
SeaTac	8	764	779			1543
Shoreline						0
Tukwila	9	538	593			1131
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>171</b>	<b>14288</b>	<b>15055</b>	<b>0</b>	<b>0</b>	<b>29343</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **Highline Area Food Bank**

Address 18300 4th Ave. So Mail: PO Box 66427 Burien Wa. 98166

City & ZIP Burien 98148

Program Contact Name Mike Werle Phone 206-433-9900

Email Invoice Date **7/14/2023**

Costs below incurred from **4/1/2023** to **6/30/2023**

Signature of Authorized Signer *Mike Werle* Printed Name Mike Werle

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	3190106	\$18,000.00	\$4,500.00	\$4,500.00			\$9,000.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	167	\$12,000.00	\$3,000.00	<b>\$3,000.00</b>			\$6,000.00
Shoreline							\$0.00
Tukwila							\$0.00

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SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Total pounds of food distributed to all clients

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		1,404	1,855			3,259	
Bellevue		797	158			955	
Bothell						0	
Burien	120,000	143,548	138,525			282,073	235%
Covington		312	2,006			2,318	
Des Moines		11,583	12,582			24,165	
Federal Way		6,685	10,614			17,299	
Issaquah		43				43	
Kenmore						0	
Kent		4,641	3,162			7,803	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		2,145	4,389			6,534	
Sammamish						0	
SeaTac	180,000	38,835	60,447			99,282	55%
Shoreline						0	
Tukwila		3,889	5,303			9,192	
Seattle		9,684	4,048			13,732	
Other KC		12,391	5,639			18,030	
Outside KC		1,010	1,120			2,130	
Unknown						0	
<b>TOTAL</b>	<b>300,000</b>	<b>236,967</b>	<b>249,848</b>	<b>0</b>	<b>0</b>	<b>486,815</b>	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: These are unduplicated individuals served

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		11	8			19	
Bellevue		7	4			11	
Bothell						0	
Burien	300	1,255	289			1,544	515%
Covington		5	7			12	
Des Moines		85	53			138	
Federal Way		57	54			111	
Issaquah		1				1	
Kenmore						0	
Kent		45	42			87	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		27	23			50	
Sammamish						0	
SeaTac	900	537	171			708	79%
Shoreline						0	
Tukwila		63	49			112	
Seattle		119	35			154	
Other KC		107	52			159	
Outside KC		19	5			24	
Unknown						0	
<b>TOTAL</b>	<b>1,200</b>	<b>2,338</b>	<b>792</b>	<b>0</b>	<b>0</b>	<b>3,130</b>	



SERVICE UNIT 3

Service Unit 1: Food

Measurement: Individual

Description: Number of duplicated individuals receiving food

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		36	53			89	
Bellevue		20	37			57	
Bothell						0	
Burien	2,500	3,532	3,815			7,347	294%
Covington		28	59			87	
Des Moines		297	373			670	
Federal Way		191	321			512	
Issaquah		1				1	
Kenmore						0	
Kent		119	193			312	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		55	131			186	
Sammamish						0	
SeaTac	4,000	1,233	1,724			2,957	74%
Shoreline						0	
Tukwila		181	157			338	
Seattle		246	121			367	
Other KC		297	173			470	
Outside KC		26	32			58	
Unknown						0	
<b>TOTAL</b>	<b>6,500</b>	<b>6,262</b>	<b>7,189</b>	<b>0</b>	<b>0</b>	<b>13,451</b>	

## NARRATIVE

The 2nd Qtr. Went by really fast. Our numbers continue to climb each week. We are completely back to serving as we did before covid hit. Our clients can come once a month for a full service and once a month for a partial service. We continue to see people coming from all over the county as we have been instructed to serve everyone who comes to us by the WDA and the government TEFAP program. This has meant that our resources are becoming stretched as indicated by our average pounds of food per person which is no down to 34 LBS per person per visit. We have also had days when we have run out of some products because our number families visiting for the day far exceeds fresh foods we have received from our local stores. We continue to send out doordash boxes for home delivery sponsored by United Way. Our volunteer base continues to be a little thin and we are not getting any folks coming to do community service. Our gardens are growing very well and we have started serving fresh organic produce to our clients more. Supply chain issue still disrupt food that we have available on a given day. In 34 years being involved with this food bank we have never needed to buy onions as they have always been available here in the state of Wa. along with apples and potatoes. But I have had to buy them 5 times in the last 2 months as we have run out. As you can see the numbers have been going up and a lot of folks are coming from far away because we have a good food bank. But also notice that the amount off food available to the people of Burien & SeaTac has been decreasing due to all the folks coming from surrounding cities. We will continue to do the best of our ability to keep up with the demand but we are starting to be extended beyond what we use to do. Thanks for your continued suport!

## RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		11	8			19
Bellevue		7	4			11
Bothell						0
Burien	300	1,255	289			1544
Covington		5	7			12
Des Moines		85	53			138
Federal Way		57	54			111
Issaquah		1				1
Kenmore						0
Kent		45	42			87
Kirkland						0
Mercer Island						0
Redmond						0
Renton		27	23			50
Sammamish						0
SeaTac	900	537	171			708
Shoreline						0
Tukwila		63	49			112
Seattle		119	35			154
Other KC		107	52			159
Outside KC		19	5			24
Unknown						0
<b>TOTAL</b>	<b>1200</b>	<b>2338</b>	<b>792</b>	<b>0</b>	<b>0</b>	<b>3130</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **KCBA Pro Bono Services - NLC**

Address 1200 5th Ave, Suite #700

City & ZIP Seattle, 98101

Program Contact Name Judy Lin Phone 2062677023

Email [judylin@kcba.org](mailto:judylin@kcba.org) Invoice Date **7/14/23**

Costs below incurred from **4/1/23** to **6/30/23**

Signature of Authorized Signer /s/ Judy Lin Printed Name Judy Lin

	Contract ID#	Annual Award Amt	1st Qtr	Reimbursement Requests			Balance Remaining
				2nd Qtr	3rd Qtr	4th Qtr	
Auburn		\$10,000.00	\$2,500.00	\$2,500.00			\$7,500.00
Bellevue	GF-295	\$9,800.00	\$2,450.00	\$2,450.00			\$7,350.00
Bothell	N/A	N/A	N/A	N/A			
Burien		\$10,000.00	\$2,500.00	\$2,500.00			\$7,500.00
Covington	041-2023	\$2,000.00	\$500.00	\$500.00			\$1,500.00
Des Moines		\$2,500.00	\$625.00	\$625.00			\$1,875.00
Federal Way		\$9,000.00	\$2,250.00	\$2,250.00			\$6,750.00
Issaquah	N/A	N/A	N/A	N/A			
Kenmore	22-C2879	\$800.00	\$200.00	\$200.00			\$600.00
Kent		\$20,000.00	\$5,000.00	\$5,000.00			\$15,000.00
Kirkland	32300154	\$5,350.00	\$1,337.50	\$1,337.50			\$4,012.50
Mercer Island	N/A	N/A	N/A	N/A			
Redmond	N/A	N/A	N/A	N/A			
Renton		\$12,000.00	\$3,000.00	\$3,000.00			\$9,000.00
Sammamish		\$3,000.00	\$750.00	<del>\$750.00</del>			\$2,250.00
<b>SeaTac</b>		<b>\$5,000.00</b>	<b>\$1,250.00</b>	<b>\$1,250.00</b>			\$3,750.00
Shoreline	N/A	N/A	N/A	N/A			
Tukwila		\$10,000.00	\$2,500.00	\$2,500.00			\$7,500.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

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SERVICE UNIT 1

Service Unit 1: Legal Services

Measurement: Household

Description: Number of households served represents the number of households that received legal help from PBS's Neighborhood Legal Clinics

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	40	31	24			55	138%
Bellevue	39	23	19			42	108%
Bothell	N/A	3	5			8	#####
Burien	40	10	13			23	58%
Covington	5	0	5			5	100%
Des Moines	8	4	3			7	88%
Federal Way	36	24	27			51	142%
Issaquah	N/A	4	4			8	#####
Kenmore	3	2	4			6	200%
Kent	80	32	33			65	81%
Kirkland	21	18	15			33	157%
Mercer Island	N/A	5	4			9	#####
Redmond	N/A	13	17			30	#####
Renton	48	21	23			44	92%
Sammamish	12	5	6			11	92%
SeaTac	24	12	8			20	83%
Shoreline	N/A	1	9			10	#####
Tukwila	40	11	5			16	40%
Seattle		212	244			456	
Other KC		23	27			50	
Outside KC		30	43			73	
Unknown		0	0			0	
<b>TOTAL</b>	<b>396</b>	<b>484</b>	<b>538</b>	<b>0</b>	<b>0</b>	<b>1,022</b>	

SERVICE UNIT 2

Service Unit 1: Legal Services

Measurement: 60 minutes

Description: Number of Attorney Hours represents the amount of time a volunteer attorney donated on advising or representing individuals and/or families. Clients on average will receive 30 to 60 minutes of legal help at no cost. Each hour of legal help is valued at \$250.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	40	17	12			29	71%
Bellevue	39	13	10			22	56%
Bothell	N/A	2	3			4	#####
Burien	40	5	7			12	30%
Covington	5	0	3			3	50%
Des Moines	8	3	2			5	63%
Federal Way	36	14	14			28	78%
Issaquah	N/A	2	2			4	#####
Kenmore	3	1	2			3	100%
Kent	80	19	18			37	46%
Kirkland	21	10	8			18	83%
Mercer Island	N/A	3	2			5	#####
Redmond	N/A	7	9			16	#####
Renton	48	11	12			22	46%
Sammamish	12	3	3			6	46%
SeaTac	24	7	4			11	44%
Shoreline	N/A	1	5			5	#####
Tukwila	26	7	3			10	38%
Seattle		116	128			243	
Other KC		12	14			26	
Outside KC		16	22			38	
Unknown		0	0			0	
<b>TOTAL</b>	<b>382</b>	<b>264</b>	<b>279</b>	<b>0</b>	<b>0</b>	<b>543</b>	

## NARRATIVE

### Overview:

The Neighborhood Legal Clinics (NLC) program provides limited legal advice and referrals to King County residents and individuals with cases filed in King County courts. NLC attorney volunteers counsel clients on a wide range of civil legal issues including family safety, housing, employment, consumer, immigration, estate planning, civil rights, and others. A typical appointment is 30-minutes long (or 60 if the client requires an interpreter or other accommodation) and attorneys provide legal advice, resources, and paperwork assistance. NLC has the broadest client eligibility guidelines of any King County Bar Pro Bono program and aims to be accessible to clients regardless of factors like income, education, language, or disability. Our staff members recruit, train, and schedule volunteers (attorneys, clinic assistants, and interns), screen and schedule clients for clinic appointments, and maintain partnerships with other community organizations, some of which work with KCBA to host their own “partner neighborhood legal clinics.”

NLC’s main challenge continues to be keeping up with the demand for clinic appointments. The online client intake form that launched in April 2023 has helped streamline the client intake and scheduling process, but ultimately the program determined that an additional staff person was needed to increase our overall intake and referral capacity. We completed the hiring process at the end of Q2 2023 and our new Client Services Coordinator is scheduled to start in mid-July.

We met or exceeded our service unit goals in many cities, but unfortunately have noticed that we are falling below target in some South King County areas. Specifically, we have not yet reached 50% of our annual service unit goals for hours of legal services provided (Service Unit 2) in five cities: Burien, Kent, Renton, Sea Tac, and Tukwila. Additionally, we have not yet reached 50% of our annual goals for households and/or residents served in Burien and Tukwila. After reviewing some of our recent client applications, we are



## RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	108	79	64			143
Bellevue	81	57	40			97
Bothell	N/A	8	9			17
Burien	100	21	21			42
Covington	12	0	9			9
Des Moines	18	13	11			24
Federal Way	93	75	74			149
Issaquah	N/A	9	10			19
Kenmore	10	3	8			11
Kent	200	84	95			179
Kirkland	47	44	35			79
Mercer Island	N/A	13	12			25
Redmond	N/A	28	29			57
Renton	102	56	55			111
Sammamish	29	10	14			24
SeaTac	52	24	17			41
Shoreline	N/A	2	23			25
Tukwila	88	24	6			30
Seattle		386	434			820
Other KC		56	65			121
Outside KC		65	104			169
Unknown		0	0			0
<b>TOTAL</b>	<b>940</b>	<b>1057</b>	<b>1135</b>	<b>0</b>	<b>0</b>	<b>2192</b>

**CITY LINE ITEM TABLES**

**BELLEVUE Line Item Table**

\*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$9,800.00	\$2,450.00	\$2,450.00			\$4,900.00	\$4,900.00
Office/Ops	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Purchased Svc	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Communication	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Travel/Training	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL</b>	<b>\$9,800.00</b>	<b>\$2,450.00</b>	<b>\$2,450.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,900.00</b>	<b>\$4,900.00</b>

**REIMBURSEMENT REQUESTS**

Agency and Program Name **KC Sexual Assault Resource Ctr, Comprehensive Sexual Assault Advocacy Srvc**  
 Address 707 S. Grady Way, Ste 300  
 City & ZIP Renton, WA 98057  
 Program Contact Name Comprehensive Sexual Assault Services Phone 425-282-0358  
 Email finance@kcsarc.org **Invoice Date 7/13/23**  
 Costs below incurred from **4/1/23 to 6/30/23**  
 Signature of Authorized Signer *See "Reimbursmt SIGNED" 2nd purple tab on this Excel file* Printed Name Praveena Gonugunta

City	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn		\$10,000.00	\$2,958.92	\$2,996.69			\$4,044.39
Bellevue		\$80,863.00	\$19,692.46	\$32,481.35			\$28,689.19
Bothell		\$0.00					\$0.00
Burien		\$8,560.00	\$2,532.83	\$2,565.16			\$3,462.01
Covington		\$5,000.00	\$1,479.46	\$1,498.34			\$2,022.20
Des Moines		\$4,800.00	\$1,420.28	\$1,438.41			\$1,941.31
Federal Way		\$22,000.00	\$6,509.61	\$6,592.71			\$8,897.68
Issaquah		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Kenmore		\$3,500.00	\$875.00	\$875.00			\$1,750.00
Kent		\$28,000.00	\$7,000.00	\$7,000.00			\$14,000.00
Kirkland		\$22,000.00	\$5,500.00	\$5,500.00			\$11,000.00
Mercer Island		\$2,500.00	\$625.00	\$625.00			\$1,250.00
Redmond		\$17,765.00	\$4,441.25	\$4,441.25			\$8,882.50
Renton	CAG-23-118	\$30,000.00	\$8,876.75	\$8,990.09			\$12,133.16
Sammamish		\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
SeaTac		\$5,000.00	\$1,479.46	\$1,498.34			\$2,022.20
Shoreline		\$8,320.00	\$2,080.00	\$2,080.00			\$4,160.00
Tukwila		\$8,632.00	\$2,554.13	\$2,586.73			\$3,491.14

*\*MOU\**

Admin use only

Authorized Payment Amt:

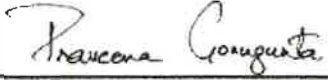
Authorization Code / Acct #

Authorized Signature / City

Date

Calculated Total	\$271,940.00	\$71,775.15	\$84,919.07	\$0.00	\$0.00	\$115,245.78
Renton - Lead	93,992	\$27,811.44	\$28,166.47			\$38,014.09
Kent	28,000	\$7,000.00	\$7,000.00			\$14,000.00
Bellevue - Lead	149,948	\$36,963.71	\$49,752.60			\$63,231.69
<b>Total</b>	<b>271,940</b>	<b>\$71,775.15</b>	<b>\$84,919.07</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$115,245.78</b>
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REIMBURSEMENT REQUESTS**

Agency and Program Name **KC Sexual Assault Resource Ctr, Comprehensive Sexual Assault Advocacy Svcs**  
 Address **707 S. Grady Way, Ste 300**  
 City & ZIP **Renton, WA 98057**  
 Program Contact Name **Comprehensive Sexual Assault Services** Phone **425-282-0358**  
 Email **finance@kcsarc.org** Invoice Date **7/13/23**  
 Costs below incurred from **4/1/23** to **6/30/23**  
 Signature of Authorized Signer  Printed Name **Praveena Gonugunta**

City	Contract ID#	Annual Reimbursement Requests				Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	
Auburn		\$10,000.00	\$2,958.92	\$2,996.69		\$4,044.39
Bellevue		\$80,863.00	\$19,692.46	\$32,481.35		\$28,689.19
Bothell		\$0.00				\$0.00
Burien		\$8,560.00	\$2,532.83	\$2,565.16		\$3,462.01
Covington		\$5,000.00	\$1,479.46	\$1,498.34		\$2,022.20
Des Moines		\$4,800.00	\$1,420.28	\$1,438.41		\$1,941.31
Federal Way		\$22,000.00	\$6,509.61	\$6,592.71		\$8,897.68
Issaquah		\$10,000.00	\$2,500.00	\$2,500.00		\$5,000.00
Kenmore		\$3,500.00	\$875.00	\$875.00		\$1,750.00
Kent		\$28,000.00	\$7,000.00	\$7,000.00		\$14,000.00
Kirkland		\$22,000.00	\$5,500.00	\$5,500.00		\$11,000.00
Mercer Island		\$2,500.00	\$625.00	\$625.00		\$1,250.00
Redmond		\$17,765.00	\$4,441.25	\$4,441.25		\$8,882.50
Renton	CAG-23-118	\$30,000.00	\$8,876.75	\$8,990.09		\$12,133.16
Sammamish		\$5,000.00	\$1,250.00	\$1,250.00		\$2,500.00
SeaTac		\$5,000.00	\$1,479.46	\$1,498.34		\$2,022.20
Shoreline		\$8,320.00	\$2,080.00	\$2,080.00		\$4,160.00
Tukwila		\$8,632.00	\$2,554.13	\$2,586.73		\$3,491.14

*Admin Use only*

Authorized Payment Amt: \_\_\_\_\_ Authorization Code / Acct # \_\_\_\_\_

Authorized Signature / City \_\_\_\_\_ Date \_\_\_\_\_

Calculated Total	\$271,940.00	\$71,775.15	\$84,919.07	\$0.00	\$0.00	\$115,245.78
Renton - Lead	93,992	\$27,811.44	\$28,166.47			\$38,014.09
Kent	28,000	\$7,000.00	\$7,000.00			\$14,000.00
Bellevue - Lead	149,948	\$36,963.71	\$49,752.60			\$63,231.69
<b>Total</b>	<b>271,940</b>	<b>\$71,775.15</b>	<b>\$84,919.07</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$115,245.78</b>
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: 60 minutes

Description: Legal & General Advocacy Services provided in English & Spanish for child, youth & adult victims of sexual violence & their families. Services help victims navigate the criminal justice system, access needed services, gain skills to support their loved ones who have been victimized.

Service Hours	Annual Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	% Achieved
Auburn	81	343	364			707	874%
Bellevue	656	254	145			399	61%
Bothell		89	37			126	
Burien	69	87	210			297	431%
Covington	40	20	22			42	105%
Des Moines	39	36	69			105	268%
Federal Way	178	322	296			618	347%
Issaquah	81	132	69			201	248%
Kenmore	28	7	16			23	81%
Kent	226	456	293			749	331%
Kirkland	178	197	155			352	198%
Mercer Island	21	18	13			31	147%
Redmond	143	110	198			308	215%
Renton	243	556	357			913	376%
Sammamish	41	12	33			45	110%
SeaTac	40	25	83			108	269%
Shoreline	67	44	51			95	141%
Tukwila	70	28	53			81	115%
Seattle		908	726			1,634	
Other KC		530	356			886	
Outside KC		645	628			1,273	
Unknown		585	710			1,295	
<b>TOTAL</b>	<b>2,202</b>	<b>5,401</b>	<b>4,884</b>	<b>0</b>	<b>0</b>	<b>10,285</b>	

## NARRATIVE

**CLIENTS SERVED:** KCSARC has achieved at least 50% of the annual client resident goals for all of the cities with goals.

**ADVOCACY SERVICE HOURS:** KCSARC has achieved at least 50% of the annual service hour goals for all of cities with goals.

**Bellevue/North & East Cities Contract:** Service detail & expense reports are included in the Bellevue documents section.

**Renton/South Cities Contract:** Service detail reports & narrative are included in the Federal Way documents section.

**Kent:** Service detail report and update are included in the Other Misc Documentation section.

### Narrative:

KCSARC is not immune from the stressors caused by current economic uncertainty. Our costs continue to rise, inflation is impacting our ability to operate and the uncertainty around funding is causing us to be very cautious about our staffing capacity. Holding these realities while ensuring we are here for victims and able to respond with high quality care is a challenge. Yet, we continue to respond to thousands of victims and their families and serve as a resource in our community. The requests for services remain steady and the requests for sexual violence prevention programming continues to grow with schools and districts reaching out to provide services for their students. We continue to be a resource for victims while adapting to the economic uncertainties we are facing.

**Client Success Story:** Gina, age 13 (fictional name) met Sam, age 16 (fictional name) over SnapChat. They connected through their networks of friends. They started "talking", not IRL (in real life) but over SnapChat. Gina really clicked with Sam. He seemed to "get" her and gave her compliments and messaged her every day. Pretty soon they met up, with a group of their friends and started to hang out more and more. They decided they wanted to date and be exclusive. Sam started asking Gina to send her photos and Gina sent selfies. They both did. Then he asked her to send some "sexy" ones. She didn't want to but relented. He asked her to send more. She didn't want to but relented under his pressure. He was relentless. Sam soon broke up with her and shared the photos on a group snapchat with other kids from the school. People took screenshots. It seemed like everyone was looking and talking about these images. Gina went to her school counselor who connected her and her family with KCSARC. They called together and spoke with a client care specialist. They were immediately connected with a legal advocate to help understand what recourse was available to them. Gina and her family began working with a legal advocate to help navigate this process. Gina soon asked to see a therapist. The toll of these images being "out there" and "out of her control" was weighing on her and she knew she needed support. Gina and her family repeatedly expressed how grateful they were to have a place to get support and information as the "life" of these images seemed to perpetually re-emerge just when they thought it had subsided.

### KCSARC Q2 news updates:

During April Sexual Assault Awareness Month (SAAM):

- Prevention staff led a "How to Respond" webinar, which drew over 70 registrants. Recording shared with our e-news subscribers and on all social channels. **Webinar Link =>**
- KCSARC's hosted Rep. Adam Smith at KCSARC's office during SAAM for an update on prevention and victim services.

Secured additional media coverage on KOMO and King5 as the state legislature considered a joint statewide victim services funding request and in follow-up. KOMO included Empowered Voices member, Jorge. **News Links=>**

Met with representatives to significant cuts planned to King County general fund and encouraged participation in a County

## NARRATIVE

### KCSARC news related links:

<https://youtu.be/Mug5tDcbVq0>

[KOMO News](#) [King5 News](#) [follow-up King5](#)

RESIDENTS

Actual # of Residents

	Annual Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	% Achieved
Auburn	23	137	33			170	739%
Bellevue	137	95	26			121	88%
Bothell		20	3			23	
Burien	20	38	12			50	250%
Covington	12	12	1			13	108%
Des Moines	11	28	16			44	400%
Federal Way	50	138	38			176	352%
Issaquah	20	41	9			50	250%
Kenmore	8	7	2			9	113%
Kent	68	168	29			197	290%
Kirkland	50	54	22			76	152%
Mercer Island	5	9	1			10	200%
Redmond	33	45	22			67	203%
Renton	71	201	31			232	327%
Sammamish	10	10	5			15	150%
SeaTac	12	21	14			35	292%
Shoreline	19	18	8			26	137%
Tukwila	21	17	4			21	100%
Seattle		485	185			670	
Other KC		181	22			203	
Outside KC		298	113			411	
Unknown		358	281			639	
<b>TOTAL</b>	<b>570</b>	<b>2,381</b>	<b>877</b>	-	-	<b>3,258</b>	



**CITY LINE ITEM TABLES**

**BELLEVUE Line Item Table**

\*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$109,704.00	\$27,629.92	\$36,951.38			\$64,581.30	\$45,122.70
Office/Ops	\$2,310.00	\$385.21	\$667.06			\$1,052.27	\$1,257.73
Purchased Svc						\$0.00	\$0.00
Communication	\$1,800.00	\$43.99				\$43.99	\$1,756.01
Travel/Training	\$1,000.00	\$200.60	\$418.72			\$619.32	\$380.68
Other-Indirect Cost	\$35,134.00	\$8,703.99	\$11,715.44			\$20,419.43	\$14,714.57
<b>TOTAL</b>	<b>\$149,948.00</b>	<b>\$36,963.71</b>	<b>\$49,752.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$86,716.31</b>	<b>\$63,231.69</b>

REIMBURSEMENT REQUESTS

Agency and Program Name **Lighthouse NW, Rise**  
 Address PO Box 13593,  
 City & ZIP Des Moines, WA, 98198  
 Program Contact Name Bobbie Jo Shockley Phone (419)378-1769  
 Email bobbiejo@lighthousenw.org Invoice Date **7/5/23**  
 Costs below incurred from **4/1/23** to **6/30/23**  
 Signature of Authorized Signer Bobbie Jo Shockley Printed Name Bobbie Jo Shockley

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines		\$7,500.00	\$1,875.00	\$1,875.00			\$3,750.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
<b>SeaTac</b>		<b>\$18,620.00</b>	<b>\$4,655.00</b>	<b>\$4,655.00</b>			<b>\$9,310.00</b>
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 30 minutes

Description: session(30-120 min) with program manger, life coach, advocate, mentor, or other volunteer to ensure the women met their quarterly goals

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines	33	83	97			180	545%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	30	21	81			102	340%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>63</b>	<b>104</b>	<b>178</b>	<b>0</b>	<b>0</b>	<b>282</b>	

SERVICE UNIT 2

Service Unit 1: Basic Needs Supplies

Measurement: Bed night

Description: Number of bed nights

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines	197	388	514			902	458%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	470	27	273			300	64%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>667</b>	<b>415</b>	<b>787</b>	<b>0</b>	<b>0</b>	<b>1,202</b>	



## NARRATIVE

We are so excited about all of the people who are receiving Rise services. We are continuing to grow our Rise meetings. Because of the expansion of how we offer these meetings, Lighthouse was able to provide services to over 26 people in the community in Q2. Women in Rise community meetings, participate in support group, workshops, and activities provided by local community members and businesses. Workshops and activities include self-defense class, painting, creating a vision board, How the Brain Heals, and much more. Their children can participate in our children's programming that is provided at each meeting.

At Sacha's House, our community living space, we are continuing to provide the opportunity and skills for healing and creating a thriving life. Women and children in this program are provided with a personalized plan to allow them to graduate from the program with financial, housing, and career, while achieving the goals they have for their lives. They receive daily support from their care team (mentor, program manager, life coach, and advocate). Services provided to these families can include: individual assessment and advocacy, counseling, life skill training and coaching, mentoring, book studies, workshops, support groups, parenting training, children's programs, peer support, assistance with education and employment, communication and conflict resolution coaching, chiropractic care, karate classes, gym membership, and community activities.


RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines	4	20	2			22
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	4	8	0			8
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>8</b>	<b>28</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>30</b>





REIMBURSEMENT REQUESTS

Agency and Program Name **Lutheran Community Services NW - Refugees NW Community Programs**  
 Address 4040 S. 188th St. Suite 100  
 City & ZIP SeaTac, 98188  
 Program Contact Name Najib Nazhat Phone 206.60:  
 Email [nnazhat@lcsnw.org](mailto:nnazhat@lcsnw.org) Invoice Date 7/15  
 Costs below incurred from **4/1/23** to **6/30/23**  
 Signature of Authorized Signer  Printed Name Najib Nazha

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Auburn						
Bellevue						
Bothell						
Burien	CON-23-061	\$5,000.00	\$1,250.00	\$1,250.00		
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac	N/A	\$34,200.00	\$8,550.00	\$8,550.00		
Shoreline						
Tukwila	23-049	\$9,000.00	\$2,250.00	\$2,250.00		

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

REIMBURSEMENT REQUESTS

2.1341

1/23

it

Balance  
Remaining

\$0.00

\$0.00

\$0.00

\$2,500.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$17,100.00

\$0.00

\$4,500.00

SERVICE UNIT 1

Service Unit 1:

Measurement:

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						
Bellevue						
Bothell						
Burien						
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer						
Redmond						
Renton						
Sammamish						
SeaTac	750 BACKPACKS					
Shoreline						
Tukwila						
Seattle						
Other KC						
Outside KC						
Unknown						
<b>TOTAL</b>						

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SERVICE UNIT 2

Service Unit 2: Information and Referral

Measurement: One-on-one session  
Increased  
knowledge

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		58	69			127	#####
Bellevue		7	1			8	#####
Bothell		2	1			3	#####
Burien	100	74	81			155	155%
Covington		5	8			13	#####
Des Moines		274	311			585	#####
Federal Way		159	227			386	#####
Issaquah		1	2			3	#####
Kenmore		1	1			2	#####
Kent		346	388			734	#####
Kirkland		2	2			4	#####
Mercer Island		0	0			0	#####
Redmond		2	1			3	#####
Renton		105	85			190	#####
Sammamish		0	0			0	#####
SeaTac	400	548	688			1,236	309%
Shoreline		0	2			2	#####
Tukwila	90	124	149			273	303%
Seattle		85	146			231	#####
Other KC		4	3			7	#####
Outside KC		41	43			84	#####
Unknown		3	1			4	#####
<b>TOTAL</b>	<b>590</b>	<b>1,841</b>	<b>2,209</b>				

SERVICE UNIT 2

SERVICE UNIT 3

Service Unit 3:

Measurement:

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						
Bellevue						
Bothell						
Burien						
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac						
Shoreline						
Tukwila						
Seattle						
Other KC						
Outside KC						
Unknown						
<b>TOTAL</b>						

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## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn		41	47			
Bellevue		7	1			
Bothell		2	1			
Burien	60	40	30			
Covington		5	8			
Des Moines		101	89			
Federal Way		88	99			
Issaquah		1	2			
Kenmore		1	1			
Kent		192	143			
Kirkland		2	1			
Mercer Island		0	0			
Redmond		1	0			
Renton		44	18			
Sammamish		0	0			
SeaTac	200	238	199			
Shoreline		0	2			
Tukwila	90	67	47			
Seattle		60	74			
Other KC		4	2			
Outside KC		37	32			
Unknown		3	1			
<b>TOTAL</b>	<b>350</b>	<b>934</b>	<b>797</b>			

## NARRATIVE

The Angle Lake CRC provided basic needs assistance to our clients through our food and diaper programs. A total of 1,430 units of service were recorded in our Culturally Appropriate Food program, 56 for Burien, 93 Tukwila and 509 SeaTac; benefiting 5,998 household members. Our Diaper Program assisted 636 children, totaling 20,236 diapers distributed. Out of this, 24 units of service were for Burien residents, 52 for Tukwila residents and 165 for SeaTac residents. Over 450 Hygiene kits and 200 Other-in-Kind donations such as clothing, toys, baby bathtubs, hair dryers, coffee machines, and other kitchen items were distributed. Also, 333 WestSide Baby orders were handed out to families in need, 10 to Burien residents, 15 Tukwila and 54 SeaTac. Over 50 clients received information referrals, including in-house DSHS benefits enrollment.

During Q2 we continued our partnership with Public Health Seattle and King County to host community events at the Angle Lake CRC. A total of 7 events were scheduled this quarter and more than 100 people attended. Community members had the opportunity to receive Covid-19 vaccines, enroll in health related programs, health insurance, ORCA Lift cards and also obtained free cellphones for those who qualified.

Our Angle Lake CRC Employment Program is aimed to support the unhoused population and during this quarter we had several successes despite the challenges this population presents (substance abuse, mental health conditions, etc). We have enrolled 37 clients and 7 of them have been placed into full time positions paying \$20 or more and assisted a number of them to obtain permanent housing. Clients placed in permanent housing are receiving rental assistance support until they are completely back on their feet and can start supporting themselves. We will continue our outreach by tabling at libraries, shelters, parks, food banks, clinics, etc. almost daily.

Our Housing services program continued providing financial assistance for refugees, mainly from Afghanistan and Ukraine. We assisted over 300 households and distributed over \$500,000 in rent assistance. Due to program over-performance we received additional funding and will continue providing this assistance at least until the fall.

On August 19th, we will have the SeaTac Back to School Resource Fair at our location. This is the first time in a long time that it is not happening at the Valley Ridge Park and not on a weekday, so we are excited to see how the community will react to this change and we're hoping everything will run smoothly.



**REIMBURSEMENT REQUESTS**

Agency and Program Name **MAPS-MCRC Emergency rental assistance for refugees**  
 Address 16307 NE 83rd Street, Suite 102  
 City & ZIP Redmond, WA 98052  
 Program Contact Name Nickhath Sheriff Phone  
 Email nicky@mrcrseattle.org Invoice Date **6/27/2023**  
 Costs below incurred from **4/1/2023** to **6/30/2023**  
 Signature of Authorized Signer Printed Name Nickhath Sheriff

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue	\$34,155.00	\$8,538.75	\$8,538.75			\$17,077.50
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland	\$22,000.00	\$5,500.00	\$5,500.00			\$11,000.00
Mercer Island						\$0.00
Redmond	\$0.00	\$0.00				\$0.00
Renton						\$0.00
Sammamish	\$0.00	\$0.00				\$0.00
<b>SeaTac</b>	<b>\$32,000.00</b>	<b>\$8,000.00</b>	<b>\$8,000.00</b>			<b>\$16,000.00</b>
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: Authorization Code/Acct #  
 Authorized Signature / City Date

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Household

Description: Each woman staying one night in MCRC Housing will be counted as 1 bed night

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue	28	12	27			39	139%
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah	2	1	4			5	250%
Kenmore						0	
Kent		28				28	
Kirkland	15	2	17			19	127%
Mercer Island						0	
Redmond	0	2	23			25	
Renton						0	
Sammamish	0	0	2			2	
SeaTac	28	8	10			18	64%
Shoreline						0	
Tukwila		10				10	
Seattle		12				12	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>73</b>	<b>75</b>	<b>83</b>	<b>0</b>	<b>0</b>	<b>158</b>	





## **NARRATIVE**

Seatac - mostly recently arrived refugee's from Afghanistan have been served



## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	82	48	27			75
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah	27	5	4			9
Kenmore						0
Kent						0
Kirkland	60	12	17			29
Mercer Island						0
Redmond	0	0	23			23
Renton						0
Sammamish	0	0	2			2
SeaTac	88	40	50			90
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>257</b>	<b>105</b>	<b>123</b>	<b>0</b>	<b>0</b>	<b>228</b>


**CITY LINE ITEM TABLE**

**BELLEVUE Line Item Table**

\*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$34,155.00	\$8,538.75				\$8,538.75	\$25,616.25
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
<b>TOTAL</b>	<b>\$34,155.00</b>	<b>\$8,538.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,538.75</b>	<b>\$25,616.25</b>

REIMBURSEMENT REQUESTS

Agency and Program Name **Mary's Place**  
 Address PO Box 1711  
 City & ZIP Seattle, WA 98111  
 Program Contact Name Marty Hartman Phone 206-621-8474  
 Email grants@marysplaceseattle.org Invoice Date **6/30/23**  
 Costs below incurred from **4/1/23** to **6/30/23**  
 Signature of Authorized Signer  Printed Name Janice McKenna

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	GF23/2421	\$100,000.00	\$25,000.00	\$25,000.00			\$50,000.00
Bellevue		\$13,750.00	\$0.00	\$13,750.00			\$0.00
Bothell							\$0.00
Burien		\$22,660.00	\$5,650.00	\$5,680.00			\$11,330.00
Covington		\$2,000.00	\$500.00	\$500.00			\$1,000.00
Des Moines							\$0.00
Federal Way		\$20,000.00	\$5,000.00	\$5,000.00			\$10,000.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton		\$30,000.00	\$7,500.00	\$7,500.00			\$15,000.00
Sammamish							\$0.00
<b>SeaTac</b>		\$10,000.00	\$2,500.00	\$2,500.00	<b>*MOU*</b>		\$5,000.00
Shoreline							\$0.00
Tukwila		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Household

Description: Households receiving DCA through Outreach, Shelter, or Prevention programs

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	36	14				14	39%
Bellevue	5	3				3	60%
Bothell						0	
Burien	14	3				3	21%
Covington	1	2				2	200%
Des Moines						0	
Federal Way	8	22				22	275%
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	5	7				7	140%
Sammamish						0	
SeaTac	4	8				8	200%
Shoreline						0	
Tukwila	4	2				2	50%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>77</b>	<b>61</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>61</b>	

SERVICE UNIT 2

Service Unit 1: Outreach

Measurement: Household

Description: Households served through Outreach programs

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	20	11				11	55%
Bellevue	0	2				2	
Bothell						0	
Burien	4	3				3	75%
Covington	1	1				1	100%
Des Moines						0	
Federal Way	4	29				29	725%
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	2	8				8	400%
Sammamish						0	
SeaTac	0					0	
Shoreline						0	
Tukwila	2	3				3	150%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>33</b>	<b>57</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>57</b>	

SERVICE UNIT 3

Service Unit 1: Shelter

Measurement: Household

Description: Households accessing any Mary's Place shelter across King County

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	14				14	140%
Bellevue	0	8				8	
Bothell						0	
Burien	9	7				7	78%
Covington	0					0	
Des Moines						0	
Federal Way	4	16				16	400%
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	2	6				6	300%
Sammamish						0	
SeaTac	2	8				8	400%
Shoreline						0	
Tukwila	2	6				6	300%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>29</b>	<b>65</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65</b>	

## NARRATIVE

### Quarterly Overview

In Quarter 2, Mary's Place Outreach safely housed 98 families throughout King County from unsheltered homelessness. The team also responded to an emergency heat wave from May 13-15. Outreach Specialists developed safety plans, handed out survival supplies, and educated families on health risks from heat exposure and assisted them in accessing emergency shelter.

According to our enrollment data, during Quarter 2 Mary's Place experienced a 20% increase in migrant families seeking services. Migrant families are increasingly coming from Central America, Venezuela, Peru, and a number of French/Portuguese-speaking West African countries. The bulk of these families are in the asylum process and are awaiting a court date. These court dates are not set until a few years after arrival, leaving families in legal limbo. King County's cities and towns are not prepared for this increase and the lack of resources and intentional support for these families is a cause for concern.

The increase in asylum-seeking families needing legal support in navigating immigration and obtaining work authorization continues to be the greatest external challenge the Mary's Place Housing team faces in moving families from shelter to housing. Many families we serve express eagerness to generate income and move into permanent housing but are unable to due to the lag in available pro bono legal support. Many of our partner organizations have reached capacity and are unable to take on more clients. Volunteers from our partnership with Amazon Legal have been helping cover some of these gaps in legal services for asylum seeking families. The Housing team took an Immigration 101 webinar course from Northwest Immigrant's Rights Project (NWIRP). NWIRP also provided the team with definitions and a resource guide to share with our families. We project that adequately meeting the needs of our asylum-seeking families will continue to be our biggest challenge.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	126	177				177
Bellevue	11	44				44
Bothell						0
Burien	49	39				39
Covington	3	31				31
Des Moines						0
Federal Way	28	281				281
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	18	135				135
Sammamish						0
SeaTac	14	61				61
Shoreline						0
Tukwila	14	45				45
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>263</b>	<b>813</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>813</b>





REIMBURSEMENT REQUESTS

Agency and Program Name Multi-Service Center EARNS Emergency Assistance & Resource Navigation Services

Address 1200 S 336th St

City & ZIP Federal Way WA 98003

Program Contact Name Maju Qureshi Phone 253-838-6810

Email [majuq@mschelps.org](mailto:majuq@mschelps.org) Invoice Date 7/14/23

Costs below incurred from 4/1/23 to 6/30/23

Signature of Authorized Signer



Printed Name Amanda Santo

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$36,000.00	\$4,358.32	\$13,641.68			\$18,000.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	\$17,950.00	\$1,446.31	\$7,528.69			\$8,975.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way	\$20,000.00	\$5,564.58	\$4,435.42			\$10,000.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent		Invoiced Separately				\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton	\$14,000.00	\$0.00	\$3,500.00			\$10,500.00
Sammamish						\$0.00
SeaTac	\$26,000.00	\$932.05	\$12,067.95	*MOU*		\$13,000.00
Shoreline						\$0.00
Tukwila		Invoiced Separately				\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Voucher

Description: Rent assistance which may include move-in assistance, late fees, and rent as allowed by funder

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	25	5	7		12	48%	
Bellevue					0		
Bothell					0		
Burien	15	2	5		7	47%	
Covington					0		
Des Moines					0		
Federal Way	16	5	9		14	88%	
Issaquah					0		
Kenmore					0		
Kent	50	2	13		15	30%	
Kirkland					0		
Mercer Island					0		
Redmond					0		
Renton	14	0	3		3	21%	
Sammamish					0		
SeaTac	12	1	3		4	33%	
Shoreline					0		
Tukwila	25	2	7		9	36%	
Seattle					0		
Other KC					0		
Outside KC					0		
Unknown					0		
<b>TOTAL</b>	<b>157</b>	<b>17</b>	<b>47</b>	<b>0</b>	<b>0</b>	<b>64</b>	

SERVICE UNIT 2

Service Unit 1: Financial Aid

Measurement: Voucher

Description: Emergency Assistance which could include utilities, motel, transportation, etc.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	0	1			1	10%
Bellevue						0	
Bothell						0	
Burien	7	0	0			0	0%
Covington						0	
Des Moines						0	
Federal Way	5	0	3			3	60%
Issaquah						0	
Kenmore						0	
Kent	80	0	1			1	1%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	4	0	0			0	0%
Sammamish						0	
SeaTac	6	0	1			1	17%
Shoreline						0	
Tukwila	8	1	2			3	38%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>120</b>	<b>1</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>9</b>	

SERVICE UNIT 3

Service Unit 1: Case Management

Measurement: Contact

Description: Light touch case management contacts to help maintain housing security including in-person, phone and e-mail contact.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	4	10	16		26	650%	
Bellevue					0		
Bothell					0		
Burien	2	4	10		14	700%	
Covington					0		
Des Moines					0		
Federal Way	3	10	24		34	1133%	
Issaquah					0		
Kenmore					0		
Kent	7	4	28		32	457%	
Kirkland					0		
Mercer Island					0		
Redmond					0		
Renton	2	0	6		6	300%	
Sammamish					0		
SeaTac	4	2	8		10	250%	
Shoreline					0		
Tukwila	2	6	18		24	1200%	
Seattle					0		
Other KC					0		
Outside KC					0		
Unknown					0		
<b>TOTAL</b>	<b>24</b>	<b>36</b>	<b>110</b>	<b>0</b>	<b>0</b>	<b>146</b>	

## NARRATIVE

Charlise, an African American single mother of 4 living in the Renton area reached out to MSC for assistance with her rent. She has been doing all that she can to keep up with not only her rent expenses, but other expenses as well. She has been advocating for an opportunity to get a wage increase with her employer, which she is feeling hopeful about. She also agreed to set up a payment plan with her landlord in order to make more regular payments so that she can get caught up.

Joan, a single Caucasian senior woman living in Auburn reached out to MSC for assistance with her rent. Joan was a victim of a scam, which was perpetrated by a family member. The family member acted as a power of attorney, claiming that they would help Joan with her monthly expenses, including rent. Much to Joan's surprise, she came to find out that the family member had cleared out her bank account. Feeling ashamed and fearful, she reached out to MSC for help. MSC staff gave Joan some resources, including legal resources, to help navigate the fraudulent situation. She was also connected with a local organization that specifically works with seniors who face multiple barriers.

Some challenges include:

- Increase in calls, emails and voicemails about rent assistance, with staff having limited time and capacity to return all calls and emails received.
- Limited funds available (compared to COVID19 times) which means our average assistance amount is quite small (averaging \$600)
- Apartment complexes refusing partial payment. MSC is compiling a list of complexes that are refusing partial payment from MSC, which is problematic as it places more households at risk of eviction

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	40	8	19			27
Bellevue						0
Bothell						0
Burien	30	8	18			26
Covington						0
Des Moines						0
Federal Way	27	14	31			45
Issaquah						0
Kenmore						0
Kent	164	5	34			39
Kirkland						0
Mercer Island						0
Redmond						0
Renton	20	0	8			8
Sammamish						0
SeaTac	24	2	8			10
Shoreline						0
Tukwila	39	3	19			22
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>344</b>	<b>40</b>	<b>137</b>	<b>0</b>	<b>0</b>	<b>177</b>





REIMBURSEMENT REQUESTS

Agency and Program Name Multi-Service Center Shelter and Supportive Housing  
 Address 1200 S 336th St  
 City & ZIP Federal Way WA 98003  
 Program Contact Name Maju Qureshi Phone 253-838-6810  
 Email [majug@mschelps.org](mailto:majug@mschelps.org) Invoice Date 7/13/23  
 Costs below incurred from 4/1/23 to 6/30/23 *A. Santo*  
 Signature of Authorized Signer Printed Name Amanda Santo

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$13,000.00	\$3,250.00	\$3,250.00			\$6,500.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	\$5,500.00	\$0.00	\$1,375.00			\$4,125.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent				Invoiced Separately		\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$6,000.00	\$1,500.00	\$1,500.00	* MOLL *		\$3,000.00
Shoreline						\$0.00
Tukwila	\$4,750.00	\$1,187.50	\$1,187.50			\$2,375.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Contact

Description: Case Management contacts with household members in-person, via phone and email.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	120	40	40			80	67%
Bellevue						0	
Bothell						0	
Burien	48	0	8			8	17%
Covington						0	
Des Moines						0	
Federal Way	120	124	96			220	183%
Issaquah						0	
Kenmore						0	
Kent	150	64	52			116	77%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		4	0			4	
Sammamish						0	
SeaTac	23	0	32			32	139%
Shoreline						0	
Tukwila	36	32	32			64	178%
Seattle		44	52			96	
Other KC						0	
Outside KC		12	12			24	
Unknown		0	0			0	
<b>TOTAL</b>	<b>497</b>	<b>320</b>	<b>324</b>	<b>0</b>	<b>0</b>	<b>644</b>	

SERVICE UNIT 2

Service Unit 1: Shelter

Measurement: Bed night

Description: Number of individual bed night stays at the MSC shelter

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	1,350	900	910			1,810	134%
Bellevue						0	
Bothell						0	
Burien	720	0	6			6	1%
Covington						0	
Des Moines						0	
Federal Way	1,800	2,173	2,133			4,306	239%
Issaquah						0	
Kenmore						0	
Kent	2,250	96	0			96	4%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		59	0			59	
Sammamish						0	
SeaTac	338	0	285			285	84%
Shoreline						0	
Tukwila	540	720	543			1,263	234%
Seattle		768	850			1,618	
Other KC						0	
Outside KC		270	273			543	
Unknown		0	0			0	
<b>TOTAL</b>	<b>6,998</b>	<b>4,986</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>9,986</b>	

SERVICE UNIT 3

Service Unit 1: Transitional Housing

Measurement: Bed night

Description: Number of individual bed night stays in supportive housing

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent	4,500	1,136	1,065			2,201	49%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac						0	
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>4,500</b>	<b>1,136</b>	<b>1,065</b>	<b>0</b>	<b>0</b>	<b>2,201</b>	

## NARRATIVE

The McAllen's, a bi-racial family of 3, came to the shelter from the city of SeaTac. The family experienced chronic homelessness and active case with CPS concerning custody of another child. One of the goals identified by the family upon entry into the program was to regain a KCHA housing voucher that had been lost. Another goal identified by the family was to regain full custody of their child. Through intensive engagement with MSC staff and the family's desire to move forward with achieving their goals. MSC staff completed a referral for a housing resource that ultimately led to the family receiving a new Housing Choice Voucher. Once they had the voucher in hand, MSC staff was able to help them find permanent housing. Additionally, the family was able to get their child on unsupervised visits. Although the family has since exited the shelter, we are hopeful that their permanent housing status will lead to the family gaining full custody of their child.

Some challenges we have faced this quarter include finding referrals for the shelter from the cities of Burien and SeaTac. We have expanded outreach efforts and strategies to help with recruitment of families from these cities and some of these include casting a wider net of outreach contact that extend beyond the FESA system and McKinney Vento liaisons. We have contacted outreach teams, smaller BIPOC-led organizations, and staff at the city level for referrals as well.

Some other challenges include severe mental health and substance misuse. MSC has a nurse who visits the shelter site regularly but we have seen a decline in participants who consult with the nurse about their personal health needs. MSC will continue to explore expanding access to mental health services at the location.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	15	10	0			10
Bellevue						0
Bothell						0
Burien	8	0	2			2
Covington						0
Des Moines						0
Federal Way	20	31	0			31
Issaquah						0
Kenmore						0
Kent	25	16	1			17
Kirkland						0
Mercer Island						0
Redmond						0
Renton		1	0			1
Sammamish						0
SeaTac	4	0	8			8
Shoreline						0
Tukwila	6	8	0			8
Seattle		11	2			13
Other KC						0
Outside KC		3	0			3
Unknown		0	0			0
<b>TOTAL</b>	<b>78</b>	<b>80</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>93</b>



REIMBURSEMENT REQUESTS

Agency and Program Name Northwest Education Access  
 Address 6920 Roosevelt Way NE #355  
 City & ZIP Seattle 98115  
 Program Contact Name Laura DiZazzo Phone 206-413-9992  
 Email laura@nweducationaccess.org Invoice Date 6/30/23  
 Costs below incurred from 4/1/23 to 6/30/23  
 Signature of Authorized Signer *Laura DiZazzo* Printed Name Laura DiZazzo

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn	GF23/2424	\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way	N/A	\$8,000.00	\$2,000.00	\$2,000.00			\$4,000.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	CAG-2023-096	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	N/A	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Sammamish							\$0.00
SeaTac	N/A	\$3,000.00	\$750.00	\$750.00			\$1,500.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date



SERVICE UNIT 1

Service Unit 1: Navigation

Measurement: Appointment

Description: One on One Navigation sessions. Education Advocates meet with student to coach and provide resource navigation support

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	124	63	58			121
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way	66	49	50			99
Issaquah						0
Kenmore						0
Kent	84	110	117			227
Kirkland						0
Mercer Island						0
Redmond						0
Renton	76	69	55			124
Sammamish						0
SeaTac	27	12	10			22
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>377</b>	<b>303</b>	<b>290</b>	<b>0</b>	<b>0</b>	<b>593</b>



SERVICE UNIT 1

98%

150%

270%

163%

81%



## NARRATIVE

Referrals continue to increase throughout South King County. Our key partners remain Open Doors Programs, on-campus ABE/GED programs, Community-based organizations, and other providers connected to the Road Map Project and the Re-engagement network. This quarter, we started new partnerships with El Centro de la Raza's Si Se Puede Academy, Pro Se Potential (Federal Way), and Becoming a Man. In addition, we increased collaboration with a number of CBOs including the Congolese Integration Network, Centro Rendu, and Open Doors for Multi-cultural Families. In May, a few NWEA staff members had the opportunity to join Highline's Learning Cohort Community staff at the Umoja Summer Learning Institute in Los Angeles. This was an amazing conference that increased our understanding of key resources available to BIPOC students at Highline College. In addition, it allowed our team to build stronger relationships with the Highline staff, which will undoubtedly help us partner to better serve students.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	8	11	5			16
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way	4	13	3			16
Issaquah						0
Kenmore						0
Kent	5	14	17			31
Kirkland						0
Mercer Island						0
Redmond						0
Renton	5	12	7			19
Sammamish						0
SeaTac	2	3	2			5
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>24</b>	<b>53</b>	<b>34</b>	<b>0</b>	<b>0</b>	<b>87</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **OneAmerica - English Innovations**

Address 1225 S Weller St # 430

City & ZIP Seattle, WA 98144

Program Contact Name Marisa Parshotam Phone 425-344-5612

Email marisa@weareoneamerica.org Invoice Date 7/14/23

Costs below incurred from 4/1/23 to 6/30/23

Signature of Authorized Signer *Roxana Norouzi* Printed Name Roxana Norouzi

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	23-137	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Shoreline							\$0.00
Tukwila	23-068	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date



SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: 60 minutes

The number of hours of training/workshops/classes provided to participants to improve English skills and digital literacy, which includes three-month English

Description: classes and supplemental digital literacy workshops in the home language of learners, along with practice meetings and tutoring. Participants attend 2 classes per week for 1.5 hours each class for 10-12 weeks.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		24	10			34	
Bellevue		8				8	
Bothell		8				8	
Burien						0	
Covington			6			6	
Des Moines		15	25			40	
Federal Way		6	3			9	
Issaquah						0	
Kenmore						0	
Kent		45	60			105	
Kirkland		16	34			50	
Mercer Island						0	
Redmond						0	
Renton	120	14	79			93	77%
Sammamish						0	
SeaTac	120	18	53			71	59%
Shoreline						0	
Tukwila	60	26	36			62	103%
Seattle		44	73			117	
Other KC		2				2	
Outside KC		60	210			270	
Unknown		2	5			7	
<b>TOTAL</b>	<b>300</b>	<b>285</b>	<b>593</b>	<b>0</b>	<b>0</b>	<b>878</b>	





## NARRATIVE

We continued and completed our biweekly low-beginning, high-beginning, and intermediate level online English Innovations Spring classes this reporting period. We ended our Spring class quarter with an in-person potluck in SeaTac with student recognition, socialization, family activities, games, and certificates to celebrate our students for a successful quarter.

In our beginning-level classes, some of the topics covered throughout the quarter in this reporting period include: goals, hopes and dreams, using negative prefixes, dream jobs, health, and parent-teacher conferences. For example, students watched the We Speak NYC series episode "Welcome parents" - about parents attending & preparing for their parent teacher conference - and then did associated activities related to the vocabulary, sentences, and questions from the video. For their final projects, students wrote bio poems about themselves. It was exciting to see students who had done this activity in the past make their poems more detailed the second time around.

In our intermediate-level class, some class topics students discussed included community participation & civic engagement, and parenting/family life. We also welcomed a couple guest speakers who facilitated different class sessions - one on Knowing Your Rights as a parent in the K-12 school system, and one on the Working Families Tax Credit (WFTC). Both of these presentations generated a lot of conversation and questions as students accessed and were exposed to this information that they could use & apply in their lives. For example, a number of students discovered they were eligible for the WFTC as a result of the session which included a piece on how to take a questionnaire to check eligibility online. For end-of-quarter projects, students were split into groups to prepare for facilitating a 15-minute presentation & discussion on an issue

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn		5				5
Bellevue		1				1
Bothell		1				1
Burien						0
Covington			1			1
Des Moines		3				3
Federal Way		2	1			3
Issaquah						0
Kenmore						0
Kent		7	1			8
Kirkland		2				2
Mercer Island						0
Redmond						0
Renton	4	4	4			8
Sammamish						0
SeaTac	4	3	2			5
Shoreline						0
Tukwila	2	6	2			8
Seattle		8				8
Other KC		1				1
Outside KC		17		5		22
Unknown		1				1
<b>TOTAL</b>	<b>10</b>	<b>61</b>	<b>11</b>	<b>5</b>	<b>0</b>	<b>77</b>



REIMBURSEMENT REQUESTS

Agency and Program Name Partner in Employment- Employment & Training

Address 19530 International Blvd., Suite 108

City & ZIP SeaTac, WA 98188

Program Contact Name Hien Kieu Phone 206-429-3824

Email hien@partnerinemployment.org Invoice Date 7/14/23

Costs below incurred from 4/1/23 to 6/30/23

Signature of Authorized Signer Printed Name Hien Kieu

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$85,000.00	\$21,250.00	\$21,250.00			\$42,500.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: Authorization Code/Acct #

Authorized Signature / City Date

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Individual

Description: Employment Case Management Services includes: Intake, needs/barrier assessment, resource connections, ESL classes, job readiness, job search, placement, retention and on-going case management. (Residents may request employment services but not require case management)

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	34	11	14			25	74%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>34</b>	<b>11</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>25</b>	







## NARRATIVE

In Quarter 2, we continued to see a huge influx of new clients who received State Food Assistance but are not employment authorized. These individuals require an abundance of support while they wait for their employment authorization permit, which typically takes up to six months to obtain. The upside is that many individuals who've been with PIE in the last quarter are now much closer to obtaining their employment authorization permit. With the services, support and training they've received from PIE, clients are better prepared for success once they begin seeking employment opportunities. On the other hand, PIE's Youth Restoration Cohort in spring ended and the summer cohort began in early July. The North SeaTac Park continues to be an important restoration site for PIE's cohort which consists of 12 vibrant and energetic youths and young adults who are doing this work for the first time. In Spring, PIE removed 3550 sq ft of invasive species and mulched 2200 sq ft of surface areas to restore the park to a healthier condition for the community. The Youth Restoration Cohort Training continues to be an important training for our immigrant and refugee communities and offers insight and pathways into green careers. In addition to the Restoration training, PIE also offers Aerospace and Advance Manufacturing training, Barista training, and will be adding two new training opportunities in construction and pathways to grocery careers. The following is a success story of a resident we'd like to share: F.K. is a single mom with two youths and was referred to PIE for employment and housing services as she was behind on rent for a couple of months. With PIE's support, she received rental assistance to prevent her from being evicted from her home; employment assistance with a case manager that spoke her language and assisted her with transportation for job search; and mentored her throughout the process. Subsequently, she obtained a job and is currently supporting her family. She writes, "My heart is filled with gratitude for your help and support. Thank you so much for making it possible for me to pay my rental bill! I am really grateful for the willingness towards my kind quest in regard to my difficult

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	34	11	14			25
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>34</b>	<b>11</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>25</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **REACH - Center of Hope**  
 Address 3604 NE 10th Court  
 City & ZIP Renton, 98056  
 Program Contact Name Fenice Fregoso Phone 509-902-9937  
 Email Fenicce@reachrenton.org Invoice Date **7/15/23**  
 Costs below incurred from **4/1/23** to **6/1/23**  
 Signature of Authorized Signer Fenice Fregoso Printed Name Fenice Fregoso

Contract ID#	Annual	Reimbursement Requests				Balance
	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	\$16,800.00	\$4,200.00	\$4,200.00			\$8,400.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton	\$51,630.00	\$12,907.00	\$12,907.00			\$25,816.00
Sammamish						\$0.00
<b>SeaTac</b>	<b>18,000.00</b>	<b>\$4,500.00</b>	<b>\$4,500.00</b>			<b>\$9,000.00</b>
Shoreline						#REF!
Tukwila	10,000.00	\$2,500.00	\$2,500.00			\$5,000.00

Admin use only

Authorized Payment Amt: Authorization Code/Acct #  
 Authorized Signature / City Date

SERVICE UNIT 1

Service Unit 1: Shelter

Measurement: Bed night

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	281	7	221			228	81%
Bellevue						0	
Bothell		9				9	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent		82	16			98	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	664	68	318			386	58%
Sammamish						0	
SeaTac	85	371				371	436%
Shoreline						0	
Tukwila	106	91	387			478	451%
Seattle		184	242			426	
Other KC			20			20	
Outside KC			676			676	
Unknown		82				82	
<b>TOTAL</b>	<b>1,136</b>	<b>#REF!</b>	<b>1,880</b>	<b>0</b>	<b>894</b>	<b>2,774</b>	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 15 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	73	15	25			40	55%
Bellevue		15				15	
Bothell		15				15	
Burien						0	
Covington		15				15	
Des Moines						0	
Federal Way		15				15	
Issaquah		15				15	
Kenmore		15				15	
Kent		15	2			17	
Kirkland		5				5	
Mercer Island						0	
Redmond		15				15	
Renton	44	10	37			47	107%
Sammamish						0	
SeaTac	22	15				15	68%
Shoreline		5				5	
Tukwila			30			30	
Seattle		15	33			48	
Other KC		15	2			17	
Outside KC		10	40			50	
Unknown						0	
<b>TOTAL</b>	<b>139</b>	<b>#REF!</b>	<b>169</b>	<b>0</b>	<b>210</b>	<b>379</b>	



## NARRATIVE

During the second quarter, The Center of Hope faced an unexpected influx of 400 families who recently arrived in the area seeking asylum. This significant surge overwhelmed local shelters and community partners, prompting collaborative efforts to optimize services and avoid duplication.

Despite having a shelter capacity for up to 10 families, The Center of Hope had to swiftly respond to the immediate needs of 5-7 families upon their arrival. These families reported receiving minimal guidance upon reaching Washington, resulting in them finding themselves sleeping outside.

Recognizing the importance, The Center of Hope promptly prioritized enrolling the children in local schools and assessing the families' immediate needs. Communication was delayed by a language barrier, requiring extra time and effort to gather crucial information. Several parents are currently awaiting their court dates, hoping for approval of work permits that would enable them to initiate the process of securing housing. The Center of Hope remains steady in its dedication to supporting the increased number of families and actively collaborating with community partners to optimize available resources. Their main goal is to address immediate needs, alleviate housing challenges, and provide essential services to these families throughout their stay in South King County.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	11	7	7			14
Bellevue						0
Bothell		5				5
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent		3	2			5
Kirkland						0
Mercer Island						0
Redmond						0
Renton	26	2	8			10
Sammamish						0
SeaTac	4	4				4
Shoreline						0
Tukwila		3				3
Seattle			7			7
Other KC			2			2
Outside KC			28			28
Unknown		8				8
<b>TOTAL</b>	<b>41</b>	<b>32</b>	<b>54</b>	<b>0</b>	<b>0</b>	<b>86</b>



REIMBURSEMENT REQUESTS

Agency and Program Name Society of St. Vincent de Paul Council of Seattle/King County, Centro Rendu

Address 5950 4th Ave. S

City & ZIP Seattle, WA 98108

Program Contact Name Bee Ries Phone 206-799-0077

Email grants@svdpseattle.org Invoice Date 7/14/23

Costs below incurred from 4/1/23 to 6/30/23

Signature of Authorized Signer  Printed Name Mirya Muñoz-Roach

	Contract ID#	Annual	Reimbursement Requests				Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	CON-23-068	\$26,400.00	\$6,600.00	\$6,600.00			\$13,200.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$35,000.00	\$8,750.00	\$8,750.00			\$17,500.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	CAG-23-078	\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Sammamish							\$0.00
SeaTac		\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Shoreline							\$0.00
Tukwila		\$3,000.00	\$750.00	\$750.00			\$1,500.00

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Authorized Payment Amt: Authorization Code/Acct #

Authorized Signature / City Date

SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: Group session

A wide range of literacy, basic education and skill-building classes, anchored by the INEA (International Institute for the Education of Adults) curriculum provided in

Description: partnership with the Mexican consulate. GED prep classes, 21+ program, multiple levels of English as a Second Language, parent workshops, and basic computer courses are also provided.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	34	14	18			32	94%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent	32	123	187			310	969%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	26	35	120			155	596%
Sammamish						0	
SeaTac	5	23	47			70	1400%
Shoreline						0	
Tukwila	3	22	11			33	1100%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>100</b>	<b>217</b>	<b>383</b>	<b>0</b>	<b>0</b>	<b>600</b>	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Appointment

Description: Case management assessments of educational and other needs are done in Spanish, with culturally-responsive interviewing. Clients create an action plan focused on addressing basic needs such as stable housing, food and clothing, education, legal issues, health and behavioral health needs and employment.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	40	27	54			81	203%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent	40	34	112			146	365%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	44	93	93			186	423%
Sammamish						0	
SeaTac	5	9	10			19	380%
Shoreline						0	
Tukwila	0	2	4			6	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>129</b>	<b>165</b>	<b>273</b>	<b>0</b>	<b>0</b>	<b>438</b>	

## NARRATIVE

Centro Rendu of St. Vincent de Paul has had another successful quarter assisting the residents of the cities of Burien, Kent, Renton, SeaTac and Tukwila. We have already surpassed our annual goals for the number of residents served in four of these cities and are on track to meet our goal for Burien by the end of the year. Now that our Burien center's construction has been completed and we have reopened our doors, we expect to help many more people over the next six months.

We have several stories to share about the people and families we helped this quarter. The first is a Burien family of five who had recently immigrated from Mexico- a husband, wife, their 11-year-old son, 3-year-old daughter, and 1-year-old daughter. They had initially been living with one of the husband's family members, but after a disagreement between the two, they were asked to leave and had to live in their car for three weeks. One day in a park, they met a woman who gave them our number. The wife called, asking for help with finding an apartment. They had money saved to pay for a deposit and rent, but no credit history to show potential landlords. They needed assistance with translation as they do not speak English, and general navigation of the rental system in America. After several attempts by our Case Manager to connect them with an apartment and completing applications, we finally received a call back from a landlord who approved the family to move in. Several other people from our community live in the same apartment complex, and the landlord accepted this family thanks to these community connections despite not having credit.

A frightened and desperate mother from Kent came to our Renton center looking for someone to protect her as she had suffered domestic violence at the hands of her husband, leading to her being hospitalized twice. She needed help obtaining a restraining order, so our staff immediately contacted legal services and she was scheduled for an appointment to fill out the appropriate paperwork. Our Case Manager also contacted the Renton sergeant, as this neighbor had not received a case number for the most recent incident and did not feel the police report had been well prepared. The sergeant spoke with her over the phone and helped explain her situation more clearly. She was informed by King County that a hearing was to be held for her husband but was only given an hour and a half notice, so she was unable to attend as she had nowhere to leave her children and was afraid to see her husband. A King County lawyer explained that she did not have to attend the hearing since a statement had already been written, and the husband was told by the judge to not contact his wife. Our Case Manager also asked this neighbor if she would like to talk to someone about her experience and she said yes, so she was referred to one of our counselors for emotional support. Our counselor learned in these sessions that this was the mother's second time in an abusive marriage amongst other traumas she had endured. He has been providing her with coping mechanisms for her PTSD, while our Case Manager continues to support her through all of her husband's hearings, preparing for separation, and obtaining WIC benefits for her children.

Lastly, at our Kent site, a homeless Peruvian family of seven walked in seeking help in May. They had recently arrived in the United States and entered the country as refugees. They had been told a relative in Washington would take them in, however, upon arrival this relative did not answer his phone and they discovered the address they had been given did not exist. The family was then sleeping in and living out of


## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn						0
Bellevue						0
Bothell						0
Burien	80	27	25			52
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent	72	143	71			214
Kirkland						0
Mercer Island						0
Redmond						0
Renton	44	96	27			123
Sammamish						0
SeaTac	10	20	8			28
Shoreline						0
Tukwila	6	15	3			18
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>212</b>	<b>301</b>	<b>134</b>	<b>0</b>	<b>0</b>	<b>435</b>





REIMBURSEMENT REQUESTS

Agency and Program Name **Sound Generations Meals on Wheels**  
 Address 2208 2nd Ave Ste 100  
 City & ZIP Seattle, 98121  
 Program Contact Name Adam Porter Phone 206-727-6242  
 Email adamp@soundgenerations.org Invoice Date **7/7/23**  
 Costs below incurred from **4/1/23** to **6/30/23**  
 Signature of Authorized Signer  Printed Name Joanne Donahue

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$13,250.00	\$3,312.50	\$3,312.50			\$6,625.00
Bellevue	\$17,010.00	\$4,252.50	\$4,252.50			\$8,505.00
Bothell	\$0.00					\$0.00
Burien	\$7,420.00	\$1,855.00	\$1,855.00			\$3,710.00
Covington	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Des Moines	\$4,108.00	\$1,027.00	\$1,027.00			\$2,054.00
Federal Way	\$12,000.00	\$3,000.00	\$3,000.00			\$6,000.00
Issaquah	\$7,120.00	\$1,780.00	\$1,780.00			\$3,560.00
Kenmore	\$600.00	\$150.00	\$150.00			\$300.00
Kent	\$0.00					\$0.00
Kirkland	\$12,634.00	\$3,158.50	\$3,158.50			\$6,317.00
Mercer Island	\$0.00					\$0.00
Redmond	\$4,260.00	\$1,065.00	\$1,065.00			\$2,130.00
Renton	CAG-03-012 \$13,780.00	\$3,445.00	\$3,445.00			\$6,890.00
Sammamish	\$697.00	\$174.25	\$174.25			\$348.50
SeaTac	\$10,600.00	\$2,650.00	\$2,650.00			\$5,300.00
Shoreline	\$7,950.00	\$1,987.50	\$1,987.50			\$3,975.00
Tukwila	\$11,237.00	\$2,809.25	\$2,809.25			\$5,618.50

Admin use only

Authorized Payment Amt: Authorization Code/Acct #

Authorized Signature / City Date

\* MOU \*

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Meal

Description: A service unit is one home delivered meal provided to a homebound elder or disabled adult.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	2,020	8,242	8,316			16,558	820%
Bellevue	2,593	3,098	3,392			6,490	250%
Bothell		1,773	1,611			3,384	
Burien	1,131	3,246	3,192			6,438	569%
Covington	763	631	750			1,381	181%
Des Moines	626	1,767	1,723			3,490	558%
Federal Way	1,829	6,040	5,849			11,889	650%
Issaquah	1,086	890	928			1,818	167%
Kenmore	97	301	278			579	597%
Kent		8,360	8,144			16,504	
Kirkland	1,935	3,446	3,002			6,448	333%
Mercer Island		133	35			168	
Redmond	649	1,543	1,240			2,783	429%
Renton	2,101	7,412	7,019			14,431	687%
Sammamish	67	261	210			471	703%
SeaTac	1,616	3,380	3,105			6,485	401%
Shoreline	1,212	6,177	5,659			11,836	977%
Tukwila	1,713	3,313	2,976			6,289	367%
Seattle		63,740	66,734			130,474	
Other KC		6,046	6,305			12,351	
Outside KC		0	0			0	
Unknown		0	0			0	
<b>TOTAL</b>	<b>19,438</b>	<b>129,799</b>	<b>130,468</b>	<b>0</b>	<b>0</b>	<b>260,267</b>	





## NARRATIVE

We are halfway through the year and in the first six months we've served nearly 2000 people and delivered over 260k meals. Our wonderful volunteers have contributed over 9700 hours of their time to support this work and we've onboarded 55 new volunteers this year. We continue to navigate a growing waitlist and although we recently received additional funds that allowed us to start taking on some more new clients, we continue to receive more applicants than funding permits us to serve. There are currently 544 applicants waiting to get on the program. For those on the waitlist, we are making referrals to Sound Generations' Pathway's Information and Assistance program to see about additional resources.

We continue to check in with our participants on other needs that they may have and try to help connect them to services available. Sound Generations received special one-time funding to assist with yard-clean ups and in-home decluttering, which has been a common need shared. We've been able to refer several Meals on Wheels participants for assistance. One of our clients, who will be 90 this year, was referred for both services to help with accessibility and safety inside and outside of her home. Another client was referred for yard-clean, after being contacted by their local zoning enforcement, in an effort to help prevent eviction. The program now has a waitlist for yard clean-ups, but we're excited to be able to help with these projects.

Our Registered Dietitian has received 388 nutrition related referrals so far this year. Referral topics have included questions around diabetes, kidney disease, cholesterol, weight gain, lack of appetite, general healthy eating, and more. Several participants have taken advantage of more in depth nutrition counseling. Through these conversations and feedback from our annual client surveys we are also working on adding new cultural meals as well as medically tailored meals.

Our application has been updated and can be found on our website here; <https://soundgenerations.org/our-programs/food-security/meals-on-wheels/>.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	6	108	4			112
Bellevue	8	44	5			49
Bothell		25	2			27
Burien	3	55	6			61
Covington	3	15	9			24
Des Moines	2	25	3			28
Federal Way	5	86	11			97
Issaquah	3	12	1			13
Kenmore	2	4	0			4
Kent		97	14			111
Kirkland	6	47	4			51
Mercer Island		3	0			3
Redmond	2	39	0			39
Renton	6	101	11			112
Sammamish	3	6	0			6
SeaTac	5	41	2			43
Shoreline	4	76	5			81
Tukwila	5	32	4			36
Seattle		805	90			895
Other KC		122	20			142
Outside KC		0	0			0
Unknown		0	0			0
<b>TOTAL</b>	<b>63</b>	<b>1743</b>	<b>191</b>	<b>0</b>	<b>0</b>	<b>1934</b>

**CITY LINE ITEM TABLE**


**BELLEVUE Line Item Table**

\*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$16,695.41	\$4,173.85	\$4,173.85			\$8,347.70	\$8,347.71
Office/Ops	\$25,971.80	\$6,492.95	\$6,492.95			\$12,985.90	\$12,985.90
Purchased Svc	\$98.65	\$24.66	\$24.66			\$49.32	\$49.33
Communication	\$180.84	\$45.21	\$45.21			\$90.42	\$90.42
Travel/Training	\$533.71	\$133.43	\$133.43			\$266.86	\$266.85
Other	\$6,790.58	\$1,697.65	\$1,697.65			\$3,395.30	\$3,395.28
<b>TOTAL</b>	<b>\$50,271</b>	<b>\$12,567.75</b>	<b>\$12,567.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,135.50</b>	<b>\$25,135.49</b>



REIMBURSEMENT REQUESTS

Agency and Program Name **Sound Generations Volunteer Transportation Service (VTS)**  
 Address 2208 Second Ave., Suite 100  
 City & ZIP Seattle 98121-2055  
 Program Contact Name Phirun Lach Phone 206.554.1655  
 Email [phirunl@soundgenerations.org](mailto:phirunl@soundgenerations.org) Invoice Date **7/17/23**  
 Costs below incurred from **4/1/23** to **6/30/23**  
 Signature of Authorized Signer  Joanne Donohue

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF23/2432	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Bellevue		\$20,747.00	\$5,186.75	\$5,186.75			\$10,373.50
Bothell							
Burien	Con-23-070	\$3,500.00	\$875.00	\$875.00			\$1,750.00
Covington	CAG#044-2023	\$1,030.00	\$257.50	\$257.50			\$515.00
Des Moines		\$3,090.00	\$772.50	\$772.50			\$1,545.00
Federal Way							
Issaquah							
Kenmore		\$550.00	\$137.50	\$137.50			\$275.00
Kent	CAG2023-072	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Kirkland		\$8,240.00	\$2,060.00	\$2,060.00			\$4,120.00
Mercer Island							
Redmond		\$7,245.00	\$1,811.25	\$1,811.25			\$3,622.50
Renton	CAG-23-093	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Sammamish							
SeaTac		\$3,090.00	\$772.50	\$772.50			\$1,545.00
Shoreline		\$4,000.00	\$1,000.00	\$1,000.00			\$2,000.00
Tukwila	23-034	\$3,090.00	\$772.50	\$772.50			\$1,545.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Transportation

Measurement: One-way trip

Description: Transportation = one way trip, involving rides to and from medical appointments, eye exams, and doctor prescribed/advised activities linked to physical health.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	180	77	181			258	143%
Bellevue	375	172	224			396	106%
Bothell						0	
Burien	63	19	37			56	89%
Covington	19	12	18			30	158%
Des Moines	88	27	53			80	91%
Federal Way						0	
Issaquah						0	
Kenmore	10	16	31			47	470%
Kent	63	116	222			338	537%
Kirkland	149	105	158			263	177%
Mercer Island						0	
Redmond	131	157	154			311	237%
Renton	180	201	149			350	194%
Sammamish						0	
SeaTac	56	38	38			76	136%
Shoreline	72	59	51			110	153%
Tukwila	56	15	14			29	52%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>1,442</b>	<b>1,014</b>	<b>1,330</b>	<b>0</b>	<b>0</b>	<b>2,344</b>	

SERVICE UNIT 2

Service Unit 1: Transportation

Measurement: Miles

Description: Miles = number of miles supported by VTS volunteer drivers to and from medical appointments, eye exams, and doctor prescribed/advised activities linked to physical health

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	1992	1239	3104			4,343	218%
Bellevue	4,133	1,700	2,291			3,991	97%
Bothell							
Burien	698	274	297			571	82%
Covington	205	122	280			402	196%
Des Moines	1,613	288	955			1,243	77%
Federal Way							
Issaquah							
Kenmore	123	131	334			465	378%
Kent	698	1,544	3,359			4,903	702%
Kirkland	1,641	863	1,132			1,995	122%
Mercer Island							
Redmond	1,443	3566	2884			6,450	447%
Renton	2,000	2,988	2,170			5,158	258%
Sammamish						0	
SeaTac	616	787	632			1,419	230%
Shoreline	1,283	540	450			990	77%
Tukwila	NA		212			212	#####
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>16,445</b>	<b>14,042</b>	<b>18,100</b>	<b>0</b>	<b>0</b>	<b>32,142</b>	



## NARRATIVE

During Q2 of 2023, the Volunteer Transportation Program has already exceeded annual one way trip goals in the cities of Auburn, Bellevue, Covington, Kenmore, Kent, Kirkland, Redmond, Renton, SeaTac and Shoreline. Every city is on track to meet and/or exceed annual one way trip goals. The following cities have also already exceeded annual miles driven: Auburn, Covington, Kenmore, Kent, Kirkland, Redmond, Renton and SeaTac. Volunteer Transportation Services has expanded services to include trips to senior centers, food access, and all other essential appointments. This has helped boost ridership in lower performing cities from 2022. Our outreach to medical agencies, senior living complexes, faith communities and referral agencies is robust. Sound Generation's ambassador guide and outreach coordinator distributed hundreds of flyers in the communities of Kent, Covington, Bellevue, Northshore, Tukwila, Federal Way, Des Moines, Burien, Kenmore, Kirkland, Redmond, Renton, and SeaTac. We continue to distribute translations of our promotional flyers in fifteen languages in all the communities we serve. We have continued to take and fulfill ride requests keeping the ride denial at a lower rate. Our Volunteer Coordinator is adding new volunteer drivers every month, an encouraging sign. Our team is hard working, collegial, and deeply committed to the older adults we serve and connect to all types of medically related and essential destinations. Ridership has also increased 16.29%, compared to 2022. Riders are starting to utilize our service once again and we are excited to provide such essential transportation services.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	16	19	12			31
Bellevue	23	27	17			44
Bothell						0
Burien	8	9	3			12
Covington	na	2	3			5
Des Moines	8	4	5			9
Federal Way						0
Issaquah						0
Kenmore	2	2	3			5
Kent	8	24	11			35
Kirkland	16	21	14			35
Mercer Island						0
Redmond	13	21	7			28
Renton	18	36	18			54
Sammamish						0
SeaTac	3	7	2			9
Shoreline	6	10	3			13
Tukwila	10	4	3			7
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>131</b>	<b>186</b>	<b>101</b>	<b>0</b>	<b>0</b>	<b>287</b>

**CITY LINE ITEM TABLES**

**BELLEVUE Line Item Table**

\*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel							
Office/Ops							
Purchased Svc							
Communication							
Travel/Training							
Other							
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**FEDERAL WAY Line Item Table**

\*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$7,871.75	\$1,967.94	\$1,967.94			\$3,935.88	\$3,935.87
Office/Ops	\$2,243.90	\$560.97	\$560.97			\$1,121.94	\$1,121.96
Purchased Svc	\$1,121.95	\$280.49	\$280.49			\$560.98	\$560.97
Communication	\$6,730.63	\$1,682.66	\$1,682.66			\$3,365.32	\$3,365.31
Travel/Training	\$2,778.77	\$694.69	\$694.69			\$1,389.38	\$1,389.39
Other						\$0.00	\$0.00
<b>TOTAL</b>	<b>\$20,747.00</b>	<b>\$5,186.75</b>	<b>\$5,186.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,373.50</b>	<b>\$10,373.50</b>

REIMBURSEMENT REQUESTS

Agency and Program Name **St Stephen Housing Association / Housing Stability Program**  
 Address 13055 SE 192nd St  
 City & ZIP Renton 98058  
 Program Contact Name Ann Allen Phone 253-638-9798  
 Email aallen@ststephenhousing.org Invoice Date **7/10/23**  
 Costs below incurred from **4/1/23** to **6/30/23**  
 Signature of Authorized Signer Printed Name Ann Allen

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington	AG #045-202	\$3,000.00	\$750.00	\$750.00			\$1,500.00
Des Moines		\$7,500.00		\$500.00			\$7,000.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	CAG #023-105	\$10,000.00	\$500.00	\$1,500.00			\$8,000.00
Sammamish							\$0.00
<b>SeaTac</b>		\$10,000.00	\$1,000.00	<b>\$1,250.00</b>			\$7,750.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date



SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Individual

Description: Number of unduplicated residents served

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	15	0	6			6	40%
Des Moines	30	0	8			8	27%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	45	2	6			8	18%
Sammamish						0	
SeaTac	45	6	11			17	38%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>135</b>	<b>8</b>	<b>31</b>	<b>0</b>	<b>0</b>	<b>39</b>	

SERVICE UNIT 2

Service Unit 1: Financial Aid

Measurement: Household

Description: Number of unduplicated households

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	5	0	3			3	60%
Des Moines	12	0	1			1	8%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	18	1	3			4	22%
Sammamish						0	
SeaTac	18	2	3			5	28%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
<b>TOTAL</b>	<b>53</b>	<b>3</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>13</b>	

## **NARRATIVE**


Our Housing Stability Program has gotten underway. We are still addressing outreach in regions with fewer responses. We have connected with a few churches and have scheduled to participate in a resource fair, hoping to reach more folks. We've received inquiries via online form, phone calls and email. The majority of households served were to unemployed or underemployed single parent households. We also served households fleeing domestic violence, experiencing medical problems and households who have lost their Rapid Rehousing assistance.

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington	15	0	6			6
Des Moines	30	0	8			8
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	45	2	6			8
Sammamish						0
SeaTac	45	6	11			17
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>135</b>	<b>8</b>	<b>31</b>	<b>0</b>	<b>0</b>	<b>39</b>

REIMBURSEMENT REQUESTS

Agency and Program Name **The Genesis Project Drop-in Center Operations**  
 Address 2819 S 208th St  
 City & ZIP SeaTac, WA 98198  
 Program Contact Name Alyssa Vanderlin Phone 206-592-2362  
 Email alyssa@gpseattle.net Invoice Date **7/13/2023**  
 Costs below incurred from **1/1/2023** to **6/30/2023**

Signature of Authorized Signer  Printed Name Andy Conner

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$11,295.00	\$2,823.75	\$2,823.75			\$5,647.50
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines	\$3,765.00	\$0.00	\$1,882.50			\$1,882.50
Federal Way	AG 23-056 \$6,000.00	\$1,500.00	\$1,500.00			\$3,000.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: Authorization Code/Acct #

Authorized Signature / City Date

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Individual

Description: We will track the number of clients being served

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	3	2				2	67%
Bellevue						0	
Bothell			1			1	
Burien		3	1			4	
Covington						0	
Des Moines	1	0	1			1	100%
Federal Way	2	2	1			3	150%
Issaquah						0	
Kenmore						0	
Kent		1	2			3	
Kirkland		1				1	
Mercer Island						0	
Redmond						0	
Renton		2				2	
Sammamish						0	
SeaTac	10	3				3	30%
Shoreline		1				1	
Tukwila			1			1	
Seattle		8	1			9	
Other KC		2				2	
Outside KC		5	1			6	
Unknown		2				2	
<b>TOTAL</b>	<b>16</b>	<b>32</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>41</b>	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Appointment

Description: We will track the number of case management sessions for each client

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	16	18	18			36	225%
Bellevue						0	
Bothell			13			13	
Burien		3	2			5	
Covington						0	
Des Moines	4	0	1			1	25%
Federal Way		14	28			42	
Issaquah						0	
Kenmore						0	
Kent		3	15			18	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	20	11	19			30	150%
Shoreline		1				1	
Tukwila			1			1	
Seattle		19	20			39	
Other KC		2				2	
Outside KC		24				24	
Unknown		3				3	
<b>TOTAL</b>	<b>40</b>	<b>98</b>	<b>117</b>	<b>0</b>	<b>0</b>	<b>215</b>	





## NARRATIVE

The Genesis Project's Q1 has been going well. Our clients were able to make progress in housing, employment, legal, and mental health goals. There have been a lot of "wins" including multiple clients receiving counseling through a new partnership organization. One client has been able to start working at the Orion Industries through their job program and loves it. Multiple clients have been meeting with a lawyer who volunteers with us to work on legal issues and one finally got awarded full custody of her son! A client got car insurance and can drive legally again. Not to mention, many clients received clothing, food, and hygiene products. GP hosted a Valentine's Day Party and a St. Patrick's Day Party for clients which were both fun. So far this year we have not served clients from every municipality but that is hard to predict or control since we are a drop-in center.

During Quarter 2, clients at The Genesis Project have experienced a few lows, but many highs! Our clients have been able to make great strides this quarter - some of the most notable being finding housing, which seems like an impossible task recently. One of our clients went to a treatment program, so that was able to detox and give birth to her first child, a baby boy! Three of our clients have moved into new apartments that suit their families needs and give them a sense of home! We've gotten three clients into immediate and safe shelter so that they are not living on the streets also. Our pro-bono lawyer has been able to help 3 clients with parenting plans, as well as help with a civil lawsuit for one client! We are actively working on getting 3 different clients travel visas after they were brought to us for help by local law enforcement and one of our clients started her first quarter of college to become a nurse! Additionally, four of our clients have been receiving weekly trauma therapy, and all of our clients have been given clothes, food, and hygiene products whenever they come in. We also partnered with a local agency that provides diapers to all of our clients with kids who need them! Over the second quarter, we were able to celebrate different events and host many workshops for the clients. We put on a Dress for Success workshop where we spoke about dressing professionally and for the job, a Financial 101 workshop to talk about saving money, and a Parenting workshop to help our clients who are most often, single parents, with a myriad of questions when it comes to parenting. We celebrated Cinco De Mayo by hosting a taco bar party and Mother's Day by celebrating our clients with lunch and gifts, while also have their kids create Mother's Day crafts for them. Our last outing of the quarter was going Skeet Shooting, thanks to one of our volunteers and donors. We took the clients on this outing and learned about the skill, while gaining confidence in ourselves when we were able to hit the target. It was a great boost for the clients! We have gotten more clients from surrounding areas over quarter 2. and hope to continue getting more clients throughout the remainder of the year so that we can continue

## RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	3	2				2
Bellevue						0
Bothell			1			1
Burien		2	2			4
Covington						0
Des Moines	1	0	1			1
Federal Way	2	2	1			3
Issaquah						0
Kenmore						0
Kent		1	2			3
Kirkland		1				1
Mercer Island						0
Redmond						0
Renton		2				2
Sammamish						0
SeaTac	10	3				3
Shoreline		1				1
Tukwila			1			1
Seattle		8	1			9
Other KC		2				2
Outside KC		5	1			6
Unknown		2				2
<b>TOTAL</b>	<b>16</b>	<b>31</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>41</b>



**REIMBURSEMENT REQUESTS**

Agency and Program Name Tukwila Pantry

Address 3118 S. 140th

City & ZIP Tukwila Pantry 98168

Program Contact Name Des Rodgers Phone 206-4318293

Email operations@tukwilapantry.org Invoice Date 7/15/2023

Costs below incurred from 4/1/2023 to 6/3/2023

Signature of Authorized Signer Jan Bolerjack Printed Name

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$2,500.00				\$7,500.00
Shoreline							\$0.00
Tukwila	23-039	\$40,000.00	\$10,000.00				\$30,000.00

Admin use only

Authorized Payment Amt: Authorization Code/Acct #

Authorized Signature / City Date

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Visit

Description: Pounds of food. 50lbs/visit

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac		148,250	144,200			292,450
Shoreline						0
Tukwila		359,000	407,850			766,850
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
<b>TOTAL</b>	<b>0</b>	<b>507,250</b>	<b>552,050</b>	<b>0</b>	<b>0</b>	<b>1,059,300</b>





## **NARRATIVE**

Tukwila Pantry continues to serve about 1000 families each week. Many are duplicates ranging from 10 visits/mo to 2 visits/mo. Food supplies have gone down from NW Harvest and Lifeline so we are purchasing some products. Fortunately we have a good contract for produce so every family is leaving with a variety of fresh fruits and vegetables. Most of our volunteers come from Seatac and Tukwila, including local business groups. We are very grateful.





