



# **Financial Management Report**

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**Actuals thru December 31, 2021**

# REVENUE STOPLIGHT CHART

## BUDGETED REVENUE BY CATEGORY (NO TRANSFERS)

Actuals thru December 31, 2021

<u>Revenue Description</u>	<u>2020 YTD ACTUAL</u>	<u>2020 % of Budget</u>	<u>2021 Annual BUDGET</u>	<u>2021 ACTUAL</u>	<u>Percent Collected</u>	<u>% Expected to Date</u>
Property Tax - Regular Levy	\$17,128,927	99%	\$17,400,000	\$17,028,434	98%	100%
Sales & Use Tax (operating)	\$7,110,313	49%	\$11,130,000	\$11,435,897	103%	92%
Sales & Use Tax (construction) (#301)	\$2,634,831	659%	\$800,000	\$1,898,450	237%	92%
Criminal Justice-Sales Tax & State Shared Rev	\$679,787	86%	\$659,100	\$1,009,719	153%	92%
Leasehold Excise Tax	\$1,319,955	51%	\$2,000,000	\$1,928,088	96%	75%
Emergency Medical Svcs Levy	\$544,755	103%	\$551,864	\$665,240	121%	100%
Parking Tax (#102)	\$3,639,744	37%	\$6,944,600	\$6,613,054	95%	100%
Motor Vehicle Tax - City Streets (#102)	\$444,466	70%	\$555,063	\$532,959	96%	92%
Hotel/Motel Special Revenue Tax (#107)	\$611,602	34%	\$754,990	\$1,104,915	146%	92%
Real Estate Excise Tax - #1 & #2 (#301)	\$671,033	96%	\$700,000	\$1,458,998	208%	100%
<b>Subtotal: Taxes</b>	<b>\$34,785,412</b>		<b>\$41,495,617</b>	<b>\$43,675,753</b>	<b>105%</b>	<b>96%</b>
Permits & Plan Review (building, electrical, etc.)	\$2,631,434	154%	\$1,609,090	\$2,297,958	143%	100%
Engineering Plan Review	\$677,997	207%	\$430,526	\$516,347	120%	100%
Business Licenses	\$54,771	145%	\$500,000	\$562,350	112%	100%
Parks Programs	\$143,615	20%	\$716,250	\$456,179	64%	100%
Franchise Fees (#001 & #404)	\$801,912	117%	\$775,460	\$910,996	117%	100%
Valley Rdg./N. SeaTac Turf Field Fees (#301)	\$223,770	70%	\$480,000	\$675,483	141%	100%
GMA Traffic Impact Fees (#307)	\$666,550	381%	\$175,000	\$953,606	545%	100%
Stormwater Fees (#403)	\$3,716,714	93%	\$3,931,550	\$3,861,420	98%	100%
Long Term Leases (CH & YMCA)	\$335,421	57%	\$376,000	\$407,847	108%	100%
<b>Subtotal: Permits and Services</b>	<b>\$9,252,184</b>		<b>\$8,993,876</b>	<b>\$10,642,185</b>	<b>118%</b>	<b>100%</b>
Parks Capital Grants	\$0	0%	\$1,159,257	\$941,614	81%	
Transportation Capital Grants	\$1,262,503	140%	\$4,961,000	\$289,058	6%	
SWM Capital Grants	\$137,545	13%	\$1,666,568	\$1,876,354	113%	
<b>Subtotal: Capital Grants</b>	<b>\$1,400,048</b>		<b>\$7,786,825</b>	<b>\$3,107,026</b>	<b>40%</b>	
Investment Interest	\$1,044,279	186%	\$444,940	\$846,824	190%	100%
Other Revenues (NO Transfers)	\$21,318,210	117%	\$9,355,442	\$10,001,075	107%	100%
<b>TOTAL REVENUES</b>	<b>\$67,800,133</b>	<b>50%</b>	<b>\$68,076,700</b>	<b>\$68,272,863</b>	<b>100%</b>	<b>97%</b>

### LEGEND:



Green = Annual Performance is within (or better than) expectations set in the budget



Yellow = Annual performance indicates this may become an area of concern in the future



Red = Annual Performance in this area is a cause for concern

# REVENUE STOPLIGHT CHART

## Notes

Property Taxes: Property taxes are due in April and October. See Revenue Charts for more details.

State Collected Tax Revenues: There is a two-month lag in the collection and remittance of certain revenues collected by the State. For example, sales tax remitted to the city in May and June is for business activities that occurred in March and April respectively. Revenues impacted by this delay are Sales Tax, Criminal Justice Sales Tax, Motor Vehicle Tax and Hotel/Motel Tax.

Sales tax collected in February, but not yet accounted for on this report, equals \$1.5 Million for Operating, \$110 Thousand in Construction, \$660 Thousand for Leasehold, \$50 Thousand for Motor Vehicle, and \$111 Thousand in Hotel Motel Special Revenue Tax.

### **Ten month benchmark is 83%**

Sales & Use Operating: See Sales Tax report for more details.

Sales & Use Construction: The Port of Seattle provided an updated construction vendor list in November 2020. The list has assisted us in properly identifying construction sales tax for allocation to the 301 Fund. See sales tax report for more details.

### **Quarterly benchmark is 75%**

Leasehold Taxes: These taxes are remitted to the State quarterly. Payments are recorded in June, September, December and March. When comparing to 2020, the pandemic impact was significant. Collections are 20% below the same time period for 2019 and could be due to construction projects at the Airport.

Emergency Medical Services Levy: 2021 includes a portion of 2020 payments due to late billings.

### **Eight month benchmark is 92%**

Parking Taxes: Parking tax is based on the number of transactions that occur and not on occupancy or the value of service provided. There is a one month lag on collection of parking tax. Parking Tax is up 81% from 2020 and down 34% from 2019. See Revenue Charts for more details.

Real Estate Excise Tax: Real estate sales in the city have returned to "normal" after 2020's slump and two high performing years (2018 & 2019). Average sales for the fourth quarter of 2021 were \$22.9M compared to \$19.0M for the same time period in 2020 and \$17.1M in 2019.

## **Permits & Services**

Permits & Plan Review: Collected Permit revenues are at 143% of the budget due to an increase in general construction permits from the anticipated building code change, the Polaris and NW Kidney Tennnant Improvements, and Port of Seattle ILA Permit payments.

Business Licenses: Fees are collected by the State and remitted regularly. Business License renewals are based on the timing of the businesses state license renewal.

Parks Programs: Includes revenues from classes, sports, senior, teen, and afterschool programs as well as facility rentals. These revenues remained low due to the states phased reopening plan.

Franchise Fees: The collection of Franchise Fees vary from monthly to quarterly, depending on the contract.

GMA Traffic Impact Fees: Traffic impact fees are dependent upon the amount and type of development within the City. The Inland Group Project and Kent School District were unanticipated projects when the budget was created.

Stormwater Fees: Fees are collected by King County with Property taxes.

# REVENUE STOPLIGHT CHART

## **Grants**

*Parks Capital Grants:* Includes grants for Riverton Heights Park, Des Moines Creek, and Lighting Upgrades.

*Transportation Capital Grants:* Includes grants for 34th Ave S Safe Routes To School & State TIB, 200th Pathway TIB, and Int'l Blvd Safety.

*SWM Grants:* Includes Des Moines Creek Land and KC Flood Reduction Projects.

*Investment Interest:* New investments in 2021 have yielded higher returns.

*Other Revenues:* Other revenues account for non-capital grant funding, State shared revenues, Equip replacement charges, Court revenue and fines, the Sale of Property, CLFRF Grant and other Miscellaneous revenue.

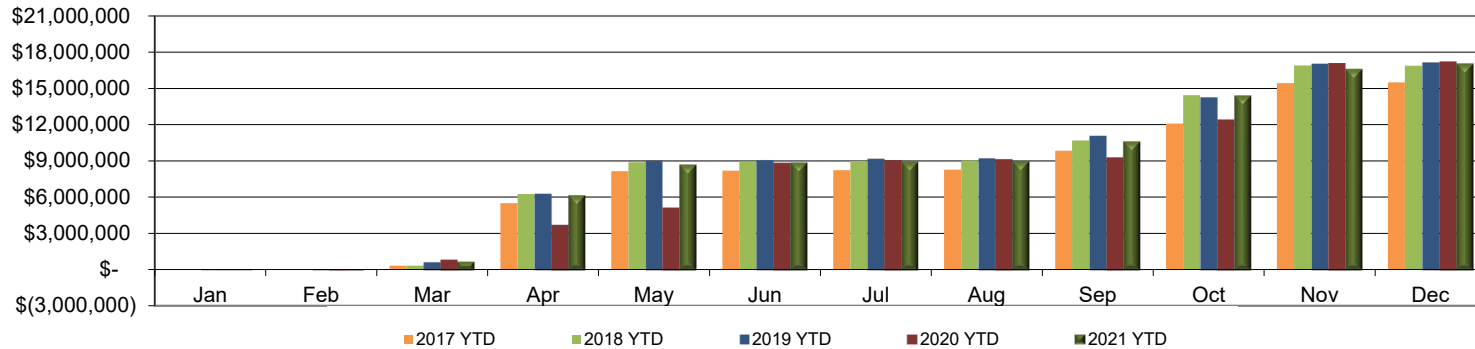
REVENUE  
CHARTS  
&  
SALES TAX  
REPORT

**City of SeaTac  
Year to Year Revenue Comparison**

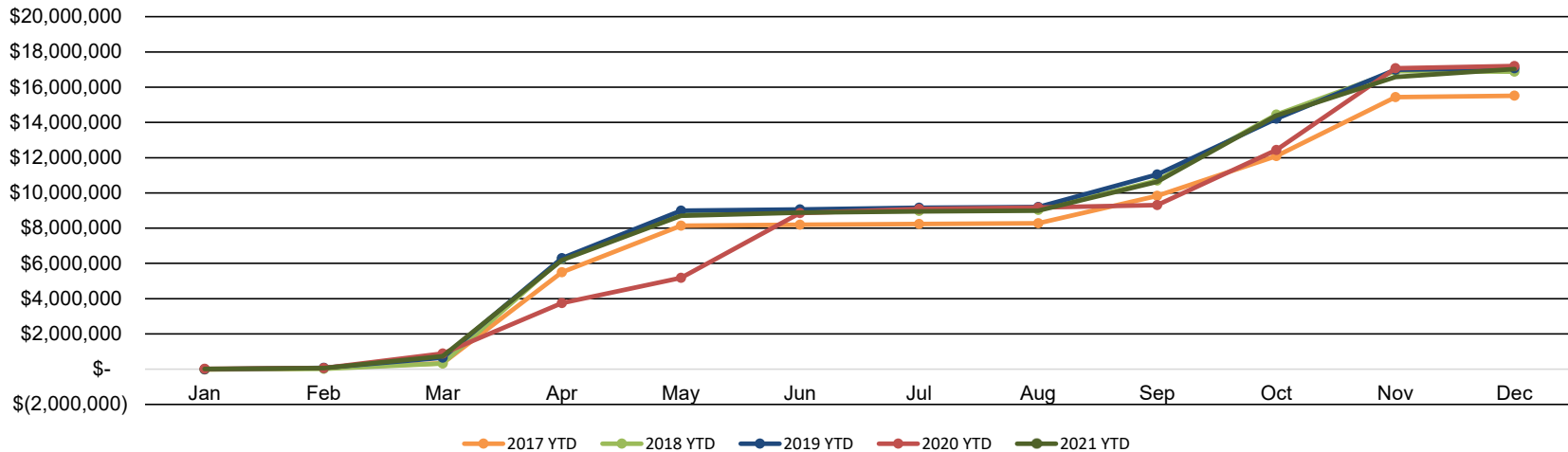
**Property Taxes**

Month	2017	2017 YTD	2018	2018 YTD	2019	2019 YTD	2020	2020 YTD	2021	2021 YTD	Variance YTD
Jan	\$ (11,008)	\$ (11,008)	\$ (19,741)	\$ (19,741)	\$ (3,347)	\$ (3,347)	\$ 16,551	\$ 16,551	\$ 14,507	\$ 14,507	\$ (2,045)
Feb	\$ 66,113	\$ 55,106	\$ 33,789	\$ 14,048	\$ 71,988	\$ 68,641	\$ 40,881	\$ 57,433	\$ 44,723	\$ 59,230	\$ 1,797
Mar	\$ 275,653	\$ 330,758	\$ 309,901	\$ 323,949	\$ 580,717	\$ 649,358	\$ 825,799	\$ 883,232	\$ 671,760	\$ 730,989	\$ (152,243)
Apr	\$ 5,171,967	\$ 5,502,726	\$ 5,933,349	\$ 6,257,298	\$ 5,640,002	\$ 6,289,360	\$ 2,871,481	\$ 3,754,713	\$ 5,457,073	\$ 6,188,062	\$ 2,433,349
May	\$ 2,633,783	\$ 8,136,508	\$ 2,635,257	\$ 8,892,555	\$ 2,705,570	\$ 8,994,930	\$ 1,428,855	\$ 5,183,568	\$ 2,519,398	\$ 8,707,459	\$ 3,523,892
Jun	\$ 52,621	\$ 8,189,129	\$ 55,700	\$ 8,948,255	\$ 61,213	\$ 9,056,143	\$ 3,673,890	\$ 8,857,458	\$ 172,767	\$ 8,880,226	\$ 22,769
Jul	\$ 43,410	\$ 8,232,539	\$ 36,458	\$ 8,984,713	\$ 102,221	\$ 9,158,364	\$ 226,347	\$ 9,083,804	\$ 66,120	\$ 8,946,347	\$ (137,457)
Aug	\$ 42,777	\$ 8,275,316	\$ 44,907	\$ 9,029,620	\$ 37,753	\$ 9,196,117	\$ 84,716	\$ 9,168,520	\$ 42,002	\$ 8,988,349	\$ (180,171)
Sep	\$ 1,563,240	\$ 9,838,556	\$ 1,669,464	\$ 10,699,084	\$ 1,850,454	\$ 11,046,571	\$ 138,749	\$ 9,307,269	\$ 1,642,017	\$ 10,630,366	\$ 1,323,097
Oct	\$ 2,247,105	\$ 12,085,662	\$ 3,740,442	\$ 14,439,526	\$ 3,168,330	\$ 14,214,902	\$ 3,130,160	\$ 12,437,429	\$ 3,759,188	\$ 14,389,555	\$ 1,952,126
Nov	\$ 3,351,718	\$ 15,437,379	\$ 2,471,043	\$ 16,910,569	\$ 2,781,257	\$ 16,996,158	\$ 4,635,692	\$ 17,073,121	\$ 2,188,982	\$ 16,578,536	\$ (494,585)
Dec	\$ 73,670	\$ 15,511,050	\$ (36,759)	\$ 16,873,811	\$ 77,918	\$ 17,074,076	\$ 127,906	\$ 17,201,027	\$ 449,898	\$ 17,028,434	\$ (172,592)
<b>Total</b>	<b>\$ 15,511,050</b>	<b>\$ 14,800,000</b>	<b>\$ 16,873,811</b>	<b>\$ 15,800,000</b>	<b>\$ 17,074,076</b>	<b>\$ 16,900,000</b>	<b>\$ 17,201,027</b>	<b>\$ 17,300,000</b>	<b>\$ 17,028,434</b>	<b>\$ 17,400,000</b>	<b>97.9%</b>

**Property Tax Comparisons YTD**



**Property Tax Comparisons YTD**



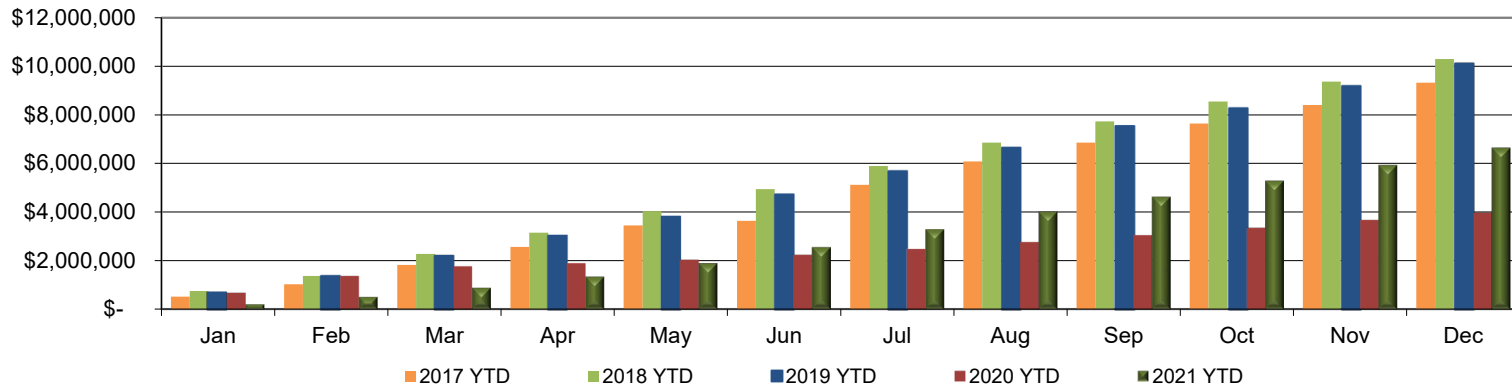
**City of SeaTac  
Year to Year Revenue Comparison**

**Parking Tax**

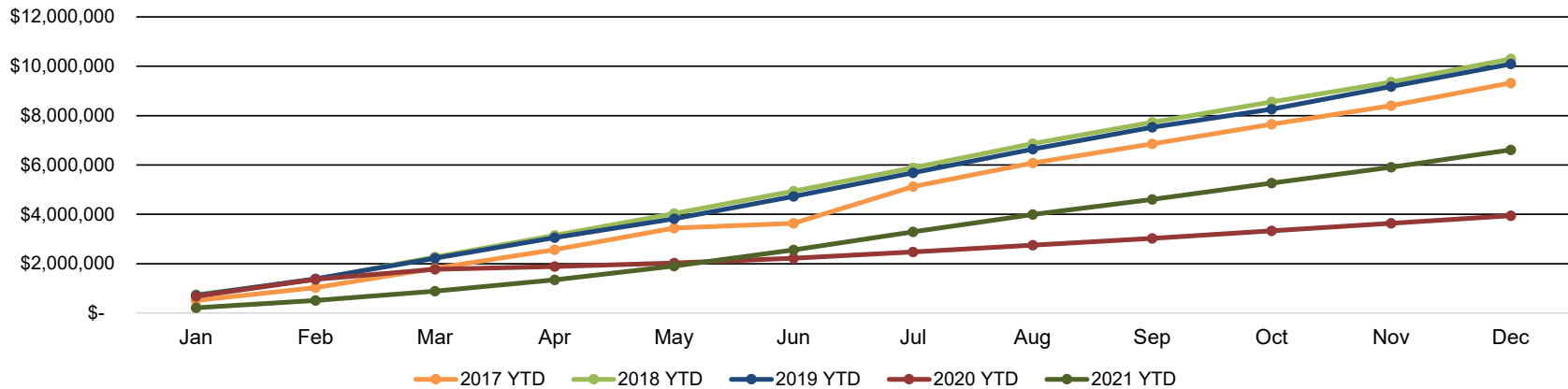
*(There is a 30 day delay for remittance to City)*

Month	2017	2017 YTD	2018	2018 YTD	2019	2019 YTD	2020	2020 YTD	2021	2021 YTD	Variance YTD
Jan	\$ 508,304	\$ 508,304	\$ 741,564	\$ 741,564	\$ 709,223	\$ 709,223	\$ 675,925	\$ 675,925	\$ 211,221	\$ 211,221	\$ (464,703)
Feb	\$ 515,429	\$ 1,023,733	\$ 618,026	\$ 1,359,591	\$ 679,698	\$ 1,388,921	\$ 691,803	\$ 1,367,728	\$ 298,641	\$ 509,862	\$ (857,866)
Mar	\$ 793,520	\$ 1,817,253	\$ 915,630	\$ 2,275,221	\$ 831,438	\$ 2,220,359	\$ 398,970	\$ 1,766,698	\$ 377,044	\$ 886,906	\$ (879,792)
Apr	\$ 747,252	\$ 2,564,505	\$ 870,641	\$ 3,145,863	\$ 830,660	\$ 3,051,018	\$ 112,981	\$ 1,879,679	\$ 453,841	\$ 1,340,747	\$ (538,932)
May	\$ 881,535	\$ 3,446,040	\$ 884,907	\$ 4,030,770	\$ 767,290	\$ 3,818,308	\$ 148,099	\$ 2,027,778	\$ 559,608	\$ 1,900,355	\$ (127,423)
Jun	\$ 186,849	\$ 3,632,889	\$ 906,526	\$ 4,937,296	\$ 906,546	\$ 4,724,854	\$ 196,226	\$ 2,224,004	\$ 652,652	\$ 2,553,006	\$ 329,003
Jul	\$ 1,485,522	\$ 5,118,411	\$ 953,957	\$ 5,891,253	\$ 957,916	\$ 5,682,770	\$ 252,432	\$ 2,476,436	\$ 732,019	\$ 3,285,026	\$ 808,590
Aug	\$ 962,517	\$ 6,080,928	\$ 970,217	\$ 6,861,470	\$ 960,816	\$ 6,643,586	\$ 275,119	\$ 2,751,554	\$ 711,264	\$ 3,996,290	\$ 1,244,736
Sep	\$ 777,243	\$ 6,858,171	\$ 869,216	\$ 7,730,686	\$ 885,914	\$ 7,529,500	\$ 271,247	\$ 3,022,801	\$ 607,069	\$ 4,603,359	\$ 1,580,558
Oct	\$ 787,877	\$ 7,646,048	\$ 824,174	\$ 8,554,860	\$ 735,478	\$ 8,264,978	\$ 303,736	\$ 3,326,537	\$ 662,931	\$ 5,266,290	\$ 1,939,753
Nov	\$ 756,741	\$ 8,402,789	\$ 809,901	\$ 9,364,761	\$ 909,725	\$ 9,174,703	\$ 313,207	\$ 3,639,744	\$ 640,957	\$ 5,907,248	\$ 2,267,504
Dec	\$ 921,748	\$ 9,324,537	\$ 933,198	\$ 10,297,959	\$ 914,403	\$ 10,089,106	\$ 302,754	\$ 3,942,498	\$ 705,807	\$ 6,613,054	\$ 2,670,557
<b>Total</b>	\$ 9,324,537	<b>Budget</b> \$ 7,956,704	\$ 10,297,959	<b>Budget</b> \$ 8,100,266	\$ 10,089,106	<b>Budget</b> \$ 9,728,321	\$ 3,942,498	<b>Budget</b> \$ 9,922,887	\$ 6,613,054	<b>Budget</b> \$ 6,944,600	<b>% of Budget</b> 95.2%

**Parking Tax Comparison YTD**



**Parking Tax Comparison YTD**



# Q4 - Financial Management Report

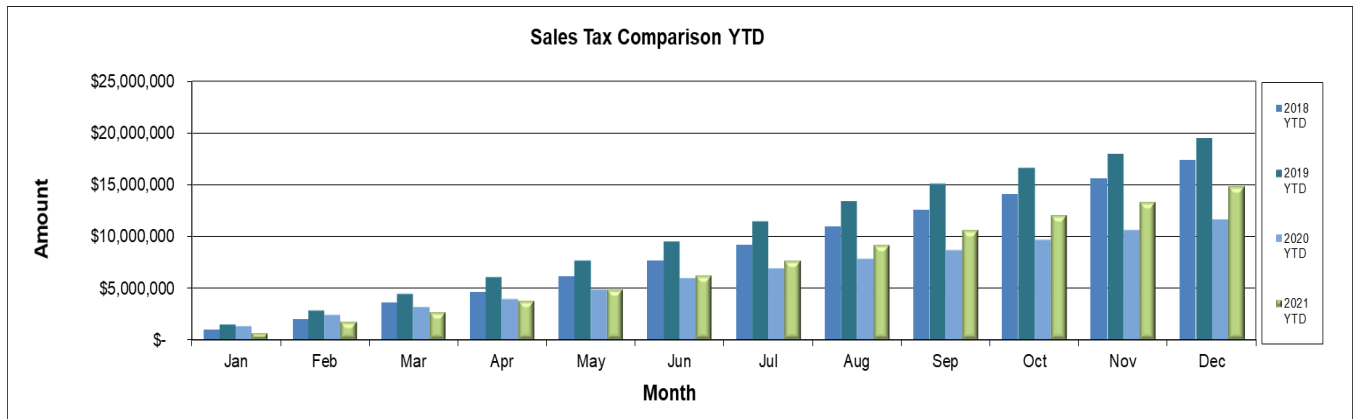
## Sales Tax

When analyzing monthly sales tax receipts, there are two items of note: First, most businesses remit their sales tax collections to the Washington State Department of Revenue (DOR) on a monthly basis. However, small businesses only have to remit quarterly or annually; this can create anomalies when comparing the same month between different years. Second, there is a two-month lag from the time sales tax is collected to the time it is distributed to the City.

The chart below reflects total sales tax paid to the City, both operational and Port construction sales tax. Sales tax receipts collected in **February 2022** for **December 2021** were 49% above those from the same period in 2020 and are up 27.5% for the year. When compared to 2019, sales tax receipts are down 2.2% for the same period and down 24.1% for the year.

When comparing the budget estimate to actual, collections are 16.5% greater than expected for the period.

Operational sales tax is receipted into the General Fund, while Port construction sales tax is receipted into the Municipal Capital Improvement Program Fund and pays for general capital improvements.

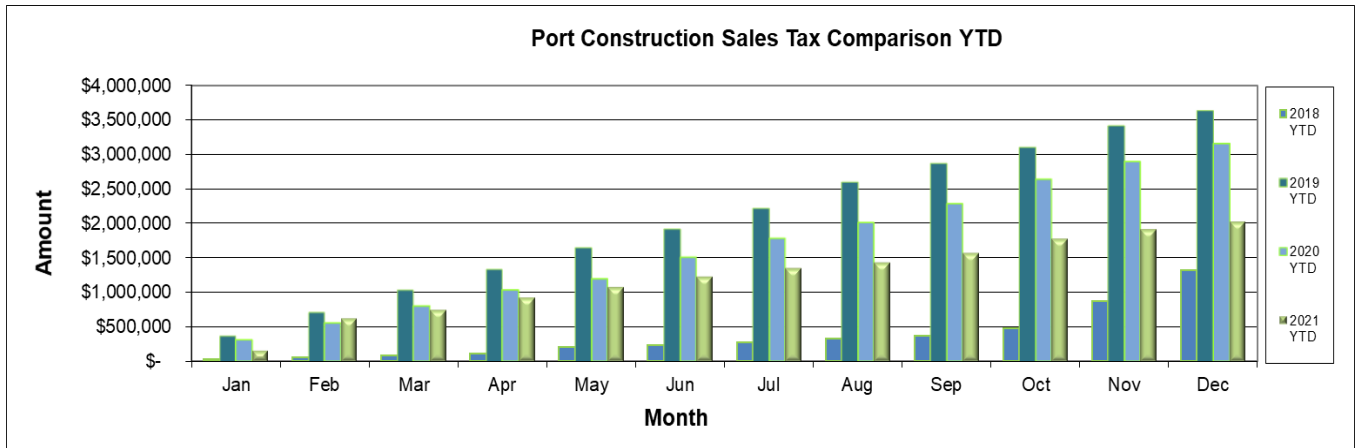


Construction sales tax is considered a highly volatile one-time revenue because it is completely dependent on Port projects and once the project is complete the revenue is gone. In 2003, the City decided to dedicate construction sales tax from Port of Seattle projects to fund capital improvements around the city. In November of 2018, the Port provided the city a list of construction vendors to assist us with accurately identify the payers of the tax. This resulted in a significant increase in revenue to the fund and now the Port provides a list to us each year. It is important to note, prior to 2018 the tax was deposited into the general fund.

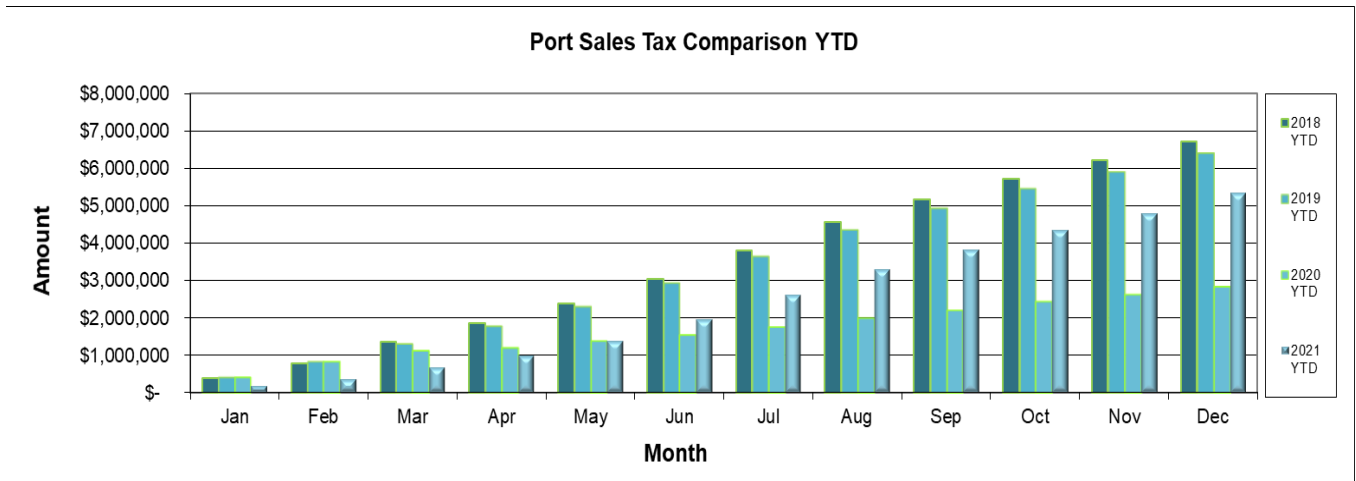


# Q4 - Financial Management Report

Construction sales tax receipts for 2021 were down 36% from 2020 and 45% from 2019. However, collections (\$2,008,271) are well over the budgeted amount of \$800,000. The Port is winding down construction on the International Arrivals Facility, Central Terminal Renovations, and Dining and Retail Redevelopment. Currently however, they have two major construction projects out for bid. So, while construction sales tax is down this is a good indicator that the fund will continue to benefit from construction at the Airport.



The chart below tracks the sales tax attributed to retail trade specifically at the airport. 2019 saw declining revenue from the previous year due to construction within the airport that continued in 2021. With the pandemic essentially shutting down air travel the decline in revenue from airport retail sales was significant and have not yet returned to pre-pandemic levels, although they do appear to be improving. Revenue is up 89% from 2020, but still 17% below 2019. With the opening of the new North Satellite location and the International Arrivals Facility, we hope to see sales tax revenue continue to increase.



## Q4 - Financial Management Report

### Sales Tax by Sector

Comparing sales tax data by sector allows for better understanding of where the City's revenues are coming from, and therefore, track trends that may impact various sectors differently. Comparing monthly data year over year provides a better insight into business sector performance, controlling for seasonal cycles in sales as well as occasional adjustments.

In analyzing all sectors operating within the City of SeaTac for the past five years the top five sectors are:

- Retail Trade;
- Accommodations & Food Services;
- Construction;
- Transportation/Warehousing/Utilities, and
- Finance/Insurance/Real Estate.

Other sectors Operating within the City include:

- Services,
- Manufacturing;
- Wholesale Trade;
- Arts/Entertainment/Recreation;
- Administration/Support/Waste Management;
- Information; and
- Public Administration.

## Q4 - Financial Management Report

The following table illustrates the **fourth quarter** performance of the 5 top sectors compared to all other sectors over the last five years.

As the state continues to recover from the Coronavirus Public Health Emergency, **Retail Trade, Transportation & Warehousing, Finance/Insurance/Real Estate** and **All Other Categories** are recovering and performing better than the same period in **2019**. As previously discussed, **Construction** tends to fluctuate, and while down from previous years, is still considered strong. **Accommodations & Food Services** is continuing to rebound and rose **142.8%**, over **2020** and fell short of **2019** numbers by **20.2%**, an improvement from the third quarter of 1.4%.

	4th Quarter					
	2016	2017	2018	2019	2020	2021
<b>Retail Trade</b>	<b>\$ 299,956</b>	<b>\$ 356,602</b>	<b>\$ 434,009</b>	<b>\$ 416,528</b>	<b>\$ 317,194</b>	<b>\$ 444,216</b>
\$ Change		\$ 56,646	\$ 77,407	\$ (17,481)	\$ (99,334)	\$ 127,022
% Change		18.9%	21.7%	-4.0%	-23.8%	40.0%
% of Total		9.8%	9.0%	9.3%	10.8%	10.7%
<b>Accommodation &amp; Food Services</b>	<b>\$ 734,540</b>	<b>\$ 877,925</b>	<b>\$ 860,132</b>	<b>\$ 963,645</b>	<b>\$ 316,562</b>	<b>\$ 768,661</b>
\$ Change		\$ 143,385	\$ (17,793)	\$ 103,513	\$ (647,083)	\$ 452,099
% Change		19.5%	-2.0%	12.0%	-67.1%	142.8%
% of Total		24.1%	17.8%	21.6%	10.7%	18.5%
<b>Construction</b>	<b>\$ 488,294</b>	<b>\$ 929,668</b>	<b>\$ 1,706,392</b>	<b>\$ 1,224,222</b>	<b>\$ 1,219,914</b>	<b>\$ 868,447</b>
\$ Change		\$ 441,374	\$ 776,724	\$ (482,170)	\$ (4,309)	\$ (351,467)
% Change		90.4%	83.5%	-28.3%	-0.4%	-28.8%
% of Total		25.5%	35.4%	27.5%	41.4%	20.9%
<b>Transportation/Warehousing/Utilities</b>	<b>\$ 687,355</b>	<b>\$ 513,030</b>	<b>\$ 762,787</b>	<b>\$ 769,315</b>	<b>\$ 350,356</b>	<b>\$ 834,385</b>
\$ Change		\$ (174,325)	\$ 249,757	\$ 6,528	\$ (418,959)	\$ 484,029
% Change		-25.4%	48.7%	0.9%	-54.5%	138.2%
% of Total		14.1%	15.8%	17.3%	11.9%	20.1%
<b>Finance/Insurance/Real Estate</b>	<b>\$ 582,110</b>	<b>\$ 523,531</b>	<b>\$ 558,315</b>	<b>\$ 589,014</b>	<b>\$ 277,812</b>	<b>\$ 598,244</b>
\$ Change		\$ (58,579)	\$ 34,784	\$ 30,699	\$ (311,202)	\$ 320,432
% Change		-10.1%	6.6%	5.5%	-52.8%	115.3%
% of Total		14.3%	11.6%	13.2%	9.4%	14.4%
<b>All Others</b>	<b>\$ 396,662</b>	<b>\$ 449,637</b>	<b>\$ 504,069</b>	<b>\$ 492,302</b>	<b>\$ 466,978</b>	<b>\$ 646,373</b>
\$ Change		\$ 52,975	\$ 54,432	\$ (11,767)	\$ (25,324)	\$ 179,395
% Change		13.4%	12.1%	-2.3%	-5.1%	38.4%
% of Total		12.3%	10.4%	11.1%	15.8%	15.5%
<b>Total</b>	<b>\$ 3,188,917</b>	<b>\$ 3,650,392</b>	<b>\$ 4,825,703</b>	<b>\$ 4,455,025</b>	<b>\$ 2,948,815</b>	<b>\$ 4,160,326</b>
\$ Change		\$ 461,475	\$ 1,175,311	\$ (370,678)	\$ (1,506,210)	\$ 1,211,511
% Change		14.5%	32.2%	-7.7%	-33.8%	41.1%

## Q4 - Financial Management Report

The quarter by month statistics are presented on the following pages.

	October					
	2016	2017	2018	2019	2020	2021
<b>Retail Trade</b>	\$ 90,031	\$ 102,562	\$ 136,140	\$ 132,671	\$ 93,508	\$ 139,564
\$ Change		\$ 12,531	\$ 33,579	\$ (3,469)	\$ (39,163)	\$ 46,056
% Change		13.9%	32.7%	-2.5%	-29.5%	49.3%
% of Total		9.3%	8.9%	8.6%	8.9%	9.8%
<b>Accommodation &amp; Food Services</b>	\$ 249,844	\$ 301,111	\$ 310,143	\$ 378,425	\$ 120,479	\$ 267,485
\$ Change		\$ 51,267	\$ 9,032	\$ 68,282	\$ (257,946)	\$ 147,006
% Change		20.5%	3.0%	22.0%	-68.2%	122.0%
% of Total		27.4%	20.3%	24.5%	11.4%	18.7%
<b>Construction</b>	\$ 139,246	\$ 309,247	\$ 444,661	\$ 391,020	\$ 497,132	\$ 353,805
\$ Change		\$ 170,001	\$ 135,414	\$ (53,641)	\$ 106,112	\$ (143,327)
% Change		122.1%	43.8%	-12.1%	27.1%	-28.8%
% of Total		28.1%	29.2%	25.4%	47.1%	24.8%
<b>Transportation/Warehousing/Utilities</b>	\$ 220,050	\$ 53,839	\$ 255,513	\$ 276,323	\$ 110,558	\$ 242,579
\$ Change		\$ (166,212)	\$ 201,675	\$ 20,810	\$ (165,765)	\$ 132,021
% Change		-75.5%	374.6%	8.1%	-60.0%	119.4%
% of Total		4.9%	16.8%	17.9%	10.5%	17.0%
<b>Finance/Insurance/Real Estate</b>	\$ 219,859	\$ 203,734	\$ 214,278	\$ 222,801	\$ 114,138	\$ 229,481
\$ Change		\$ (16,126)	\$ 10,544	\$ 8,523	\$ (108,663)	\$ 115,343
% Change		-7.3%	5.2%	4.0%	-48.8%	101.1%
% of Total		18.5%	14.1%	14.4%	10.8%	16.1%
<b>All Others</b>	\$ 137,256	\$ 129,741	\$ 163,835	\$ 140,855	\$ 120,634	\$ 195,511
\$ Change		\$ (7,515)	\$ 34,094	\$ (22,980)	\$ (20,221)	\$ 74,877
% Change		-5.5%	26.3%	-14.0%	-14.4%	62.1%
% of Total		11.8%	10.7%	9.1%	11.4%	13.7%
<b>Total</b>	\$ 1,056,287	\$ 1,100,233	\$ 1,524,571	\$ 1,542,095	\$ 1,056,449	\$ 1,428,425
\$ Change		\$ 43,946	\$ 424,337	\$ 17,524	\$ (485,646)	\$ 371,976
% Change		4.2%	38.6%	1.1%	-31.5%	35.2%

## Q4 - Financial Management Report

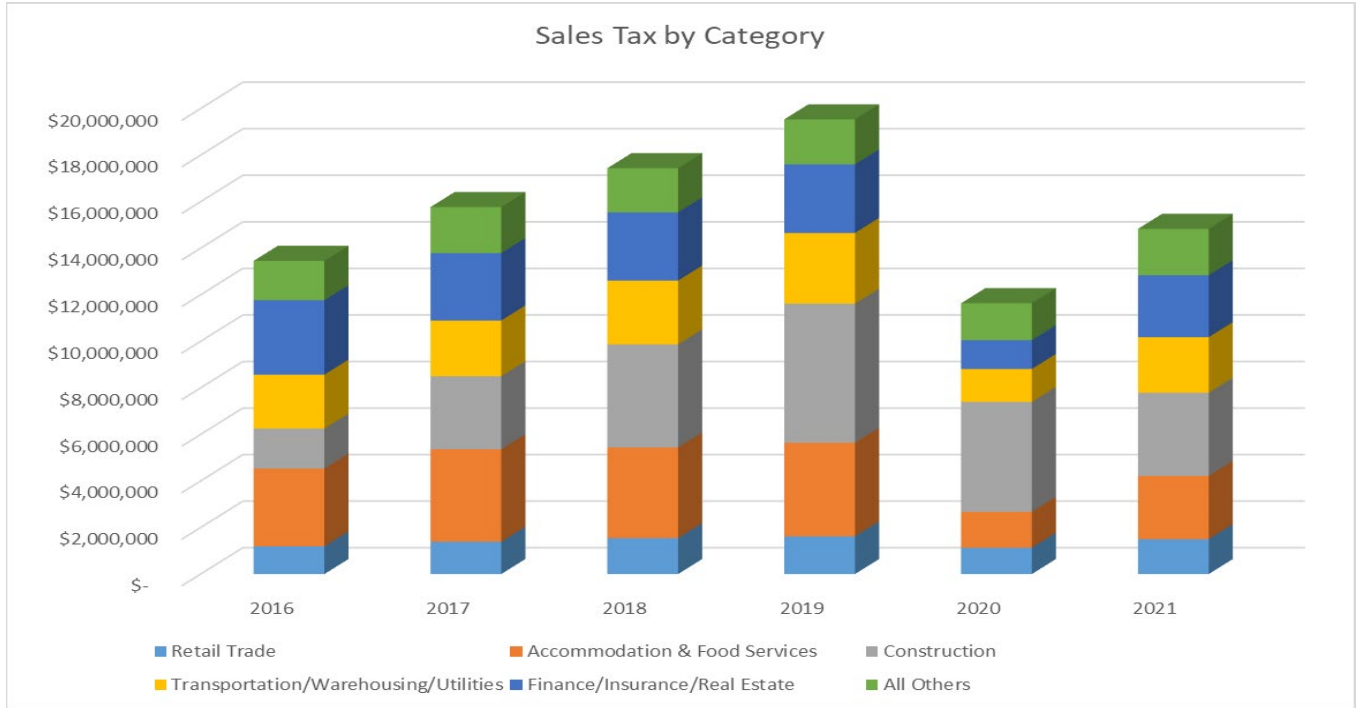
	November					
	2016	2017	2018	2019	2020	2021
<b>Retail Trade</b>	<b>\$ 94,072</b>	<b>\$ 103,558</b>	<b>\$ 136,037</b>	<b>\$ 116,867</b>	<b>\$ 100,073</b>	<b>\$ 137,357</b>
<i>\$ Change</i>		\$ 9,486	\$ 32,479	\$ (19,170)	\$ (16,794)	\$ 37,284
<i>% Change</i>		10.1%	31.4%	-14.1%	-14.4%	37.3%
<i>% of Total</i>		9.0%	9.1%	8.5%	11.2%	11.1%
<b>Accommodation &amp; Food Services</b>	<b>\$ 215,627</b>	<b>\$ 263,101</b>	<b>\$ 221,509</b>	<b>\$ 242,879</b>	<b>\$ 100,275</b>	<b>\$ 200,621</b>
<i>\$ Change</i>		\$ 47,474	\$ (41,592)	\$ 21,370	\$ (142,604)	\$ 100,346
<i>% Change</i>		22.0%	-15.8%	9.6%	-58.7%	100.1%
<i>% of Total</i>		23.0%	14.8%	17.6%	11.3%	16.3%
<b>Construction</b>	<b>\$ 119,329</b>	<b>\$ 239,312</b>	<b>\$ 586,708</b>	<b>\$ 474,667</b>	<b>\$ 355,464</b>	<b>\$ 238,829</b>
<i>\$ Change</i>		\$ 119,983	\$ 347,396	\$ (112,041)	\$ (119,203)	\$ (116,635)
<i>% Change</i>		100.5%	145.2%	-19.1%	-25.1%	-32.8%
<i>% of Total</i>		20.9%	39.2%	34.4%	39.9%	19.4%
<b>Transportation/Warehousing/Utilities</b>	<b>\$ 183,133</b>	<b>\$ 250,033</b>	<b>\$ 231,618</b>	<b>\$ 246,237</b>	<b>\$ 105,783</b>	<b>\$ 282,126</b>
<i>\$ Change</i>		\$ 66,900	\$ (18,414)	\$ 14,619	\$ (140,455)	\$ 176,343
<i>% Change</i>		36.5%	-7.4%	6.3%	-57.0%	166.7%
<i>% of Total</i>		21.8%	15.5%	17.8%	11.9%	22.9%
<b>Finance/Insurance/Real Estate</b>	<b>\$ 178,255</b>	<b>\$ 161,768</b>	<b>\$ 173,581</b>	<b>\$ 172,009</b>	<b>\$ 88,481</b>	<b>\$ 188,594</b>
<i>\$ Change</i>		\$ (16,487)	\$ 11,813	\$ (1,572)	\$ (83,529)	\$ 100,113
<i>% Change</i>		-9.2%	7.3%	-0.9%	-48.6%	113.1%
<i>% of Total</i>		14.1%	11.6%	12.5%	9.9%	15.3%
<b>All Others</b>	<b>\$ 111,267</b>	<b>\$ 128,596</b>	<b>\$ 146,600</b>	<b>\$ 128,922</b>	<b>\$ 139,732</b>	<b>\$ 186,323</b>
<i>\$ Change</i>		\$ 17,329	\$ 18,004	\$ (17,678)	\$ 10,810	\$ 46,591
<i>% Change</i>		15.6%	14.0%	-12.1%	8.4%	33.3%
<i>% of Total</i>		11.2%	9.8%	9.3%	15.7%	15.1%
<b>Total</b>	<b>\$ 901,682</b>	<b>\$ 1,146,368</b>	<b>\$ 1,496,054</b>	<b>\$ 1,381,581</b>	<b>\$ 889,807</b>	<b>\$ 1,233,850</b>
<i>\$ Change</i>		\$ 244,686	\$ 349,686	\$ (114,473)	\$ (491,774)	\$ 344,043
<i>% Change</i>		27.1%	30.5%	-7.7%	-35.6%	38.7%

## Q4 - Financial Management Report

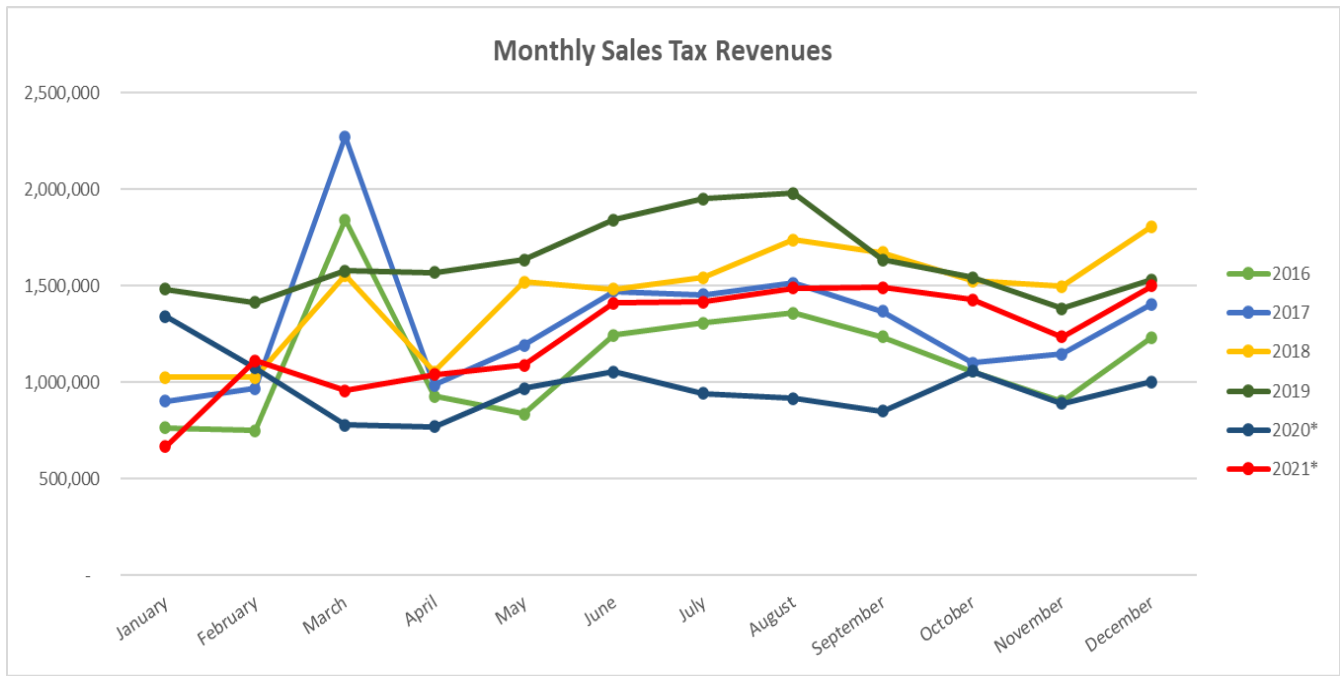
	December					
	2016	2017	2018	2019	2020	2021
<b>Retail Trade</b>	<b>\$ 115,853</b>	<b>\$ 150,482</b>	<b>\$ 161,832</b>	<b>\$ 166,990</b>	<b>\$ 123,613</b>	<b>\$ 167,295</b>
\$ Change		\$ 34,629	\$ 11,350	\$ 5,158	\$ (43,377)	\$ 43,682
% Change		29.9%	7.5%	3.2%	-26.0%	35.3%
% of Total		10.7%	9.0%	10.9%	12.3%	11.2%
<b>Accommodation &amp; Food Services</b>	<b>\$ 269,070</b>	<b>\$ 313,713</b>	<b>\$ 328,480</b>	<b>\$ 342,341</b>	<b>\$ 95,808</b>	<b>\$ 300,555</b>
\$ Change		\$ 44,643	\$ 14,767	\$ 13,861	\$ (246,533)	\$ 204,747
% Change		16.6%	4.7%	4.2%	-72.0%	213.7%
% of Total		22.3%	18.2%	22.4%	9.6%	20.1%
<b>Construction</b>	<b>\$ 229,719</b>	<b>\$ 381,109</b>	<b>\$ 675,022</b>	<b>\$ 358,535</b>	<b>\$ 367,318</b>	<b>\$ 275,813</b>
\$ Change		\$ 151,390	\$ 293,914	\$ (316,487)	\$ 8,783	\$ (91,505)
% Change		65.9%	77.1%	-46.9%	2.4%	-24.9%
% of Total		27.1%	37.4%	23.4%	36.6%	18.4%
<b>Transportation/Warehousing/Utilities</b>	<b>\$ 284,172</b>	<b>\$ 209,158</b>	<b>\$ 275,655</b>	<b>\$ 246,755</b>	<b>\$ 134,015</b>	<b>\$ 309,680</b>
\$ Change		\$ (75,014)	\$ 66,497	\$ (28,901)	\$ (112,740)	\$ 175,665
% Change		-26.4%	31.8%	-10.5%	-45.7%	131.1%
% of Total		14.9%	15.3%	16.1%	13.4%	20.7%
<b>Finance/Insurance/Real Estate</b>	<b>\$ 183,996</b>	<b>\$ 158,030</b>	<b>\$ 170,456</b>	<b>\$ 194,204</b>	<b>\$ 75,193</b>	<b>\$ 180,169</b>
\$ Change		\$ (25,966)	\$ 12,426	\$ 23,748	\$ (119,011)	\$ 104,976
% Change		-14.1%	7.9%	13.9%	-61.3%	139.6%
% of Total		11.3%	9.4%	12.7%	7.5%	12.0%
<b>All Others</b>	<b>\$ 148,139</b>	<b>\$ 191,299</b>	<b>\$ 193,633</b>	<b>\$ 222,524</b>	<b>\$ 206,612</b>	<b>\$ 264,539</b>
\$ Change		\$ 43,161	\$ 2,334	\$ 28,891	\$ (15,912)	\$ 57,927
% Change		29.1%	1.2%	14.9%	-7.2%	28.0%
% of Total		13.6%	10.7%	14.5%	20.6%	17.7%
<b>Total</b>	<b>\$ 1,230,949</b>	<b>\$ 1,403,791</b>	<b>\$ 1,805,079</b>	<b>\$ 1,531,349</b>	<b>\$ 1,002,559</b>	<b>\$ 1,498,051</b>
\$ Change		\$ 172,842	\$ 401,288	\$ (273,730)	\$ (528,790)	\$ 495,492
% Change		14.0%	28.6%	-15.2%	-34.5%	49.4%

# Q4 - Financial Management Report

The bar chart below shows sales tax year over year and the impacts of the pandemic on sales tax collections by category. While the city is not back to pre-pandemic performance, we have exceeded 2016 numbers and are 6.4% shy of 2017 collections.










The line graph below shows SeaTac's monthly sales tax revenues month over month through **December 2021** compared to the five prior years.



# EXPENDITURE STOPLIGHT CHART




## BUDGETED EXPENSE BY COST CATEGORY (NO TRANSFERS)

Actuals thru December 31, 2021

<u>Expense Category</u>	<u>2020 YTD ACTUAL</u>	<u>2020 % of Budget</u>	<u>2021 Annual BUDGET</u>	<u>2021 YTD ACTUAL</u>	<u>Percent Expended</u>	
PERSONNEL	\$ 16,559,772	89%	\$ 18,706,244	\$ 17,728,817	95%	
SUPPLIES	\$ 821,253	70%	\$ 806,610	\$ 578,451	72%	
SERVICES & CHARGES	\$ 9,498,529	66%	\$ 11,421,684	\$ 8,581,000	75%	
POLICE- Base ILA with King Co.	\$ 12,328,448	96%	\$ 13,019,955	\$ 12,227,007	94%	
FIRE/EMS- ILA with Kent RFA	\$ 10,714,358	101%	\$ 10,807,645	\$ 10,879,147	101%	
CAPITAL	\$ 17,028,205	45%	\$ 28,385,338	\$ 12,354,860	44%	
DEBT SERVICE	\$ -		\$ -	\$ -		
<b>TOTAL EXPENSES</b>	<b>\$ 66,950,564</b>	<b>70%</b>	<b>\$ 83,147,476</b>	<b>\$ 62,349,283</b>	<b>75%</b>	

YTD Target: 100%

**LEGEND:**

-  Green = Annual Performance is within (or better than) expectations set in the budget
-  Yellow = Annual performance indicates this may become an area of concern in the future
-  Red = Annual Performance in this area is a cause for concern

**Notes**

General Fund: 54% of the total General Fund budget is allocated to contracted police and fire services; 30% is allocated to Personnel.

Fire Contract: Actual wages were over due to staffing shortages and the payment overtime.

Police Contract: King County "true up" 2020 contract costs in the first half of 2021. A reconciling bill is provided in May for the first 5 months and any credit or additional cost owed from the previous year. The 2020 credit was \$663,467. We anticipate another large credit in 2022 for 2021 Services.

Capital: See Capital Expense report for project status.

Debt Service: SCORE Bond debt service for 2021 will be paid from SCORE contract revenue.



**City of SeaTac**  
**Summary of Expenditures by Fund and Department**  
**Expense to Budget Comparison**  
**Month Ending December 31, 2021**

GENERAL FUND		2020 YTD	2020 %	2021 YTD		YTD %		
Department	Section	Actual	Expended	2021 Budget	2021 Q4 Actual	Expended	Expended	
City Council		\$ 319,281	77%	\$ 311,572	\$ 59,974	\$ 288,006	92%	●
Municipal Court		\$ 871,266	94%	\$ 932,556	\$ 220,323	\$ 893,952	96%	●
City Manager		\$ 1,472,281	83%	\$ 1,741,028	\$ 461,437	\$ 1,537,905	88%	●
Finance & Systems		\$ 2,067,717	86%	\$ 2,293,271	\$ 544,940	\$ 2,337,340	102%	●
City Clerk		\$ 493,715	68%	\$ 604,384	\$ 122,820	\$ 563,449	93%	●
Legal Services		\$ 1,221,316	95%	\$ 2,188,322	\$ 335,281	\$ 1,819,081	83%	●
Human Resources		\$ 1,186,710	77%	\$ 686,071	\$ 140,891	\$ 553,323	81%	●
Police Services		\$ 12,216,991	94%	\$ 12,865,587	\$ 4,473,776	\$ 12,449,724	97%	●
Fire Services		\$ 10,785,740	100%	\$ 10,895,064	\$ 5,548,407	\$ 10,931,405	100%	●
	<i>Central Facilities</i>	\$ 892,161	81%	\$ 2,501,378	\$ 268,143	\$ 2,482,370	99%	●
	<i>Fire Stations (2)</i>	\$ 33,425	96%	\$ 43,965	\$ 12,661	\$ 44,816	102%	●
	<i>Maintenance Facility</i>	\$ 73,888	87%	\$ 83,090	\$ 25,890	\$ 82,290	99%	●
	<i>Human Services</i>	\$ 632,313	75%	\$ 791,809	\$ 118,463	\$ 572,923	72%	●
	<i>Park, CP &amp; Admin</i>	\$ 392,530	95%	\$ 339,652	\$ 90,272	\$ 367,643	108%	●
	<i>Rec. Svcs/Classes</i>	\$ 829,869	81%	\$ 1,006,160	\$ 213,555	\$ 921,935	92%	●
	<i>Rec Prgms/Camps</i>	\$ 544,935	60%	\$ 825,156	\$ 130,864	\$ 506,489	61%	●
	<i>Comm Ctr. Facility</i>	\$ 165,880	62%	\$ 166,060	\$ 71,157	\$ 155,291	94%	●
	<i>Parks Maintenance</i>	\$ 1,909,717	88%	\$ 2,302,522	\$ 554,601	\$ 2,171,895	94%	●
Parks, Comm Progs., & Svcs Total		\$ 5,474,720	80%	\$ 8,059,792	\$ 1,485,605	\$ 7,305,652	91%	●
	<i>Planning</i>	\$ 975,108	85%	\$ 1,081,654	\$ 243,897	\$ 1,052,042	97%	●
	<i>Permitting</i>	\$ 1,414,890	83%	\$ 649,353	\$ 114,291	\$ 616,531	95%	●
	<i>Building</i>	\$ 2,826	4%	\$ 1,253,138	\$ 203,138	\$ 1,056,800	84%	●
	<i>Engineering Review</i>	\$ 528,420	107%	\$ 25,000	\$ -	\$ -	0%	●
	<i>Economic Dvlpmnt</i>	\$ 259,863	79%	\$ 280,987	\$ 80,410	\$ 233,001	83%	●
	<i>Code Compliance</i>	\$ 3,181,107	85%	\$ 383,062	\$ 63,287	\$ 238,794	62%	●
Comm & Econ Devm't Total		\$ 39,290,842	91%	\$ 3,673,194	\$ 705,024	\$ 3,197,167	87%	●
<b>TOTAL GENERAL FUND</b>		<b>\$ 26,629,253</b>	<b>61%</b>	<b>\$ 44,250,841</b>	<b>\$ 14,098,478</b>	<b>\$ 41,877,004</b>	<b>95%</b>	●

YTD Target: 100%

**City of SeaTac**  
**Summary of Expenditures by Fund and Department**  
**Expense to Budget Comparison**  
**Month Ending December 31, 2021**

**Summary of Expenditures by Department and Division Notes:**

Finance & Systems - Over due to increase in employee benefits and an unanticipated Department of Revenue Audit. Also, increases in Annual Software Support Payments from additional services. These increases may require a budget amendment for 2022.

Fire Services - Actual wages were over due to staffing shortages and the payment overtime.

Parks, Comm Progs. & Svcs/Fire Stations - Increases in unanticipated repairs and maintenance for the buildings caused overages in this division.

Parks, Comm Progs. & Svcs/Park, CP & Admin - Over due to increases in employee benefits & unbudgeted professional services.

General Notes - Medical benefit increases came in higher than budgeted. Many departments were able to absorb the increase but some were not. The General Fund overall came in at 95%.

**City of SeaTac**  
**Summary of Expenditures by Fund and Department**  
**Expense to Budget Comparison**  
**Month Ending December 31, 2021**

OTHER FUNDS	Fund Name	2020 YTD Actual	2020 % Expended	2021 Budget	2021 Q4 Actual	YTD Actual Expended	YTD % Expended	
	Permit Parking Program	\$ 176,008	83%	\$ 208,615	\$ 60,071	\$ 208,416	100%	●
	Roadway Maintenance	\$ 1,865,510	69%	\$ 2,310,850	\$ 596,955	\$ 1,930,251	84%	●
	Snow and Ice Control	\$ -	0%	\$ 45,713	\$ 82,187	\$ 143,144	313%	●
	Engineering Review	\$ 307,144	94%	\$ 326,836	\$ 85,573	\$ 334,470	102%	●
	Admin & Engineering	\$ 824,194	62%	\$ 1,680,469	\$ 248,553	\$ 1,262,813	75%	●
	Capital and Transfers	\$ 5,094,938	79%	\$ 2,999,980	\$ 539,812	\$ 2,458,447	82%	●
102	Street Fund Total	\$ 8,740,123	76%	\$ 7,572,463	\$ 1,613,151	\$ 6,337,540	84%	●
105	Port of Seattle ILA	\$ 1,348,995	88%	\$ 1,943,745	\$ 469,520	\$ 1,382,471	71%	●
106	Transit Planning	\$ 698,315	97%	\$ 644,517	\$ 94,242	\$ 595,678	92%	●
107	Hotel/Motel Tax	\$ 1,238,824	68%	\$ 738,064	\$ 222,350	\$ 463,056	63%	●
108	Building Mgmt	\$ 342,452	35%	\$ 262,457	\$ 62,359	\$ 252,339	96%	●
111	DC Basin ILA	\$ 239,532	79%	\$ 478,360	\$ 26,487	\$ 30,549	6%	●
112	Affordable Housing ST	\$ -	0%	\$ -	\$ -	\$ -	0%	●
113	ARPA Grant	\$ -	0%	\$ -	\$ -	\$ -	0%	●
207	2019 Score Bonds	\$ -	0%	\$ -	\$ -	\$ -	0%	●
301	Municipal CIP	\$ 4,852,146	65%	\$ 6,421,471	\$ 61,610	\$ 3,815,661	59%	●
306	Facility Construction CIP	\$ 19,847	79%	\$ -	\$ -	\$ -	0%	●
307	Transportation CIP	\$ 10,584,969	51%	\$ 13,712,116	\$ 1,061,243	\$ 4,430,010	32%	●
308	Light Rail Area CIP	\$ -	0%	\$ -	\$ -	\$ -	0%	●
	SWM Admin	\$ 368,324	73%	\$ 516,813	\$ 110,365	\$ 405,608	78%	●
	SWM Compliance	\$ 409,726	71%	\$ 546,835	\$ 134,862	\$ 389,689	71%	●
	SWM Maintenance	\$ 779,140	78%	\$ 1,060,746	\$ 277,302	\$ 940,410	89%	●
	SWM Engineering Rev	\$ 275,806	98%	\$ 287,711	\$ 76,116	\$ 296,113	103%	●
	Capital and Transfers	\$ 593,216	19%	\$ 4,558,955	\$ 638,647	\$ 2,260,221	50%	●
403	Surface Wtr Mgt Total	\$ 2,771,214	34%	\$ 9,171,060	\$ 1,237,292	\$ 6,495,732	71%	●
404	Solid Waste & Env	\$ 204,285	67%	\$ 340,062	\$ 60,930	\$ 218,942	64%	●
501	Equipment Rental	\$ 513,489	33%	\$ 1,963,129	\$ 243,575	\$ 693,043	35%	●
<b>SUBTOTAL OTHER FUNDS</b>		<b>\$ 31,554,190</b>	<b>55%</b>	<b>\$ 43,247,444</b>	<b>\$ 5,152,759</b>	<b>\$ 24,715,020</b>	<b>57%</b>	●
<b>ALL FUNDS - EXPENDITURE TOTAL</b>		<b>\$ 70,845,032</b>	<b>70%</b>	<b>\$ 87,498,285</b>	<b>\$ 19,251,237</b>	<b>\$ 66,592,024</b>	<b>76%</b>	●

YTD Target: 100%

**City of SeaTac**  
**Summary of Expenditures by Fund and Department**  
**Expense to Budget Comparison**  
**Month Ending December 31, 2021**

**Summary of Expenditures by Fund Notes:**

102 & 403 Engineering Reveiw - Over due to increase in employee benefits and overtime.

102 Snow & Ice Control - In an effort to better identify program costs, this division has been broken out and wages are tracked and charged to the program. Wages are budgeted where the employee normally works.

Affordable Housing Sales Tax and ARPA Grant Fund - These are new funds in 2021 that have no expenditures budgeted or spent. As programs are developed budget amendments will be processed and reflected in this report.

SALARY  
AND  
BENEFITS  
EXPENDITURES

**City of SeaTac**  
**Salaries & Benefits**  
**Summary by Fund and Department**  
**Month Ending December 31, 2021**

GENERAL FUND		2020 YTD	2020 %		2021 Q3	YTD Actual	YTD %
Department	Section	Actual	Expended	2021 Budget	Actual	Expended	Expended
City Council		\$ 219,565	99%	\$ 221,466	\$ 55,368	\$ 221,472	100%
Municipal Court		\$ 796,039	95%	\$ 850,100	\$ 198,018	\$ 824,118	97%
City Manager	City Manager Admin	\$ 911,317	100%	\$ 967,833	\$ 231,928	\$ 881,858	91%
	Communications	\$ 307,383	74%	\$ 417,467	\$ 96,955	\$ 368,400	88%
City Manager		\$ 1,218,700	92%	\$ 1,385,300	\$ 328,882	\$ 1,250,259	90%
Finance & Systems Total	Finance Administration	\$ 848,185	93%	\$ 930,228	\$ 243,738	\$ 948,197	102%
	Systems/GIS	\$ 732,463	89%	\$ 773,179	\$ 197,317	\$ 800,981	104%
Finance & Systems Total		\$ 1,580,649	91%	\$ 1,703,407	\$ 441,054	\$ 1,749,178	103%
City Clerk		\$ 411,768	95%	\$ 427,529	\$ 105,857	\$ 421,565	99%
Legal Services		\$ 1,119,631	98%	\$ 1,222,002	\$ 314,532	\$ 1,180,084	97%
Human Resources		\$ 476,781	101%	\$ 490,622	\$ 120,938	\$ 496,866	101%
Police Services		\$ 102,704	99%	\$ 103,412	\$ 27,954	\$ 112,365	109%
Fire Service - LEOFF 1		\$ 36,184	35%	\$ 61,660	\$ 9,168	\$ 29,486	48%
Parks, CS & Facilities Total	Central Facilities	\$ 528,850	91%	\$ 573,541	\$ 144,456	\$ 585,857	102%
	Human Services	\$ 112,604	96%	\$ 117,224	\$ 31,937	\$ 125,412	107%
	Park & Rec Admin.	\$ 323,922	100%	\$ 330,535	\$ 85,126	\$ 352,789	107%
	Rec. Svcs/Events	\$ 944,181	76%	\$ 1,222,745	\$ 249,083	\$ 1,019,439	83%
	Comm Center Operations	\$ 166,212	88%	\$ 185,404	\$ 41,160	\$ 162,275	88%
	Parks Maintenance	\$ 1,311,886	88%	\$ 1,499,248	\$ 344,215	\$ 1,433,161	96%
	Parks, CS & Facilities Total		\$ 3,387,654	86%	\$ 3,928,697	\$ 895,976	\$ 3,678,933
Comm & Econ Devm't Total	Planning	\$ 923,154	94%	\$ 966,811	\$ 239,119	\$ 965,966	100%
	Building	\$ 1,135,842	85%	\$ 896,194	\$ 183,801	\$ 808,294	90%
	Permitting			\$ 467,798	\$ 103,870	\$ 421,036	90%
	Econ Development	\$ 75,601	94%	\$ 90,238	\$ 22,938	\$ 91,198	101%
	Code Compliance	\$ 235,252	95%	\$ 316,992	\$ 58,605	\$ 220,868	70%
Comm & Econ Devm't Total		\$ 2,369,849	89%	\$ 2,738,033	\$ 608,332	\$ 2,507,362	92%
<b>TOTAL GENERAL FUND</b>		<b>\$ 11,719,523</b>	<b>90%</b>	<b>\$ 13,132,228</b>	<b>\$ 3,106,080</b>	<b>\$ 12,471,689</b>	<b>95%</b>

OTHER FUNDS		2020 YTD	2020 %		2021 Q3	YTD Actual	YTD %
Fund Name		Actual	Expended	2021 Budget	Actual	Expended	Expended
Permit Parking Program		\$ 159,256	95%	\$ 177,104	\$ 44,832	\$ 180,759	102%
Roadway Maintenance		\$ 701,158	73%	\$ 972,504	\$ 201,183	\$ 795,787	82%
Engineering Review		\$ 301,416	96%	\$ 318,746	\$ 83,398	\$ 329,499	103%
Admin & Engineering		\$ 601,298	70%	\$ 668,230	\$ 146,412	\$ 622,769	93%
102 Street Fund Total		\$ 1,763,128	76%	\$ 2,136,584	\$ 519,001	\$ 2,006,808	94%
106 Transit Planning Fund		\$ 241,094	111%	\$ 280,781	\$ 71,801	\$ 274,629	98%
107 Hotel/Motel Tax Fund		\$ 208,655	93%	\$ 254,296	\$ 65,405	\$ 258,661	102%
307 Transportation CIP Fund		\$ 1,073,567	102%	\$ 1,061,605	\$ 229,560	\$ 1,078,052	102%
SWM Admin	SWM Admin	\$ 303,332	103%	\$ 354,463	\$ 78,887	\$ 336,764	95%
	SWM Compliance	\$ 259,018	90%	\$ 295,260	\$ 50,797	\$ 205,078	69%
	SWM Maintenance	\$ 506,924	78%	\$ 667,712	\$ 165,182	\$ 574,690	86%
	SWM Engineering Rev	\$ 274,422	97%	\$ 286,351	\$ 75,609	\$ 294,547	103%
403 Surface Water Mgt.		\$ 1,343,695	89%	\$ 1,603,786	\$ 370,474	\$ 1,411,080	88%
404 Solid Waste & Environ		\$ 98,145	92%	\$ 113,715	\$ 31,865	\$ 118,489	104%
501 Equipment Rental Fund		\$ 111,964	94%	\$ 123,249	\$ 28,267	\$ 109,409	89%
<b>SUBTOTAL OTHER FUNDS</b>		<b>\$ 4,840,248</b>	<b>87%</b>	<b>\$ 5,574,016</b>	<b>\$ 1,316,373</b>	<b>\$ 5,257,129</b>	<b>94%</b>
<b>ALL FUNDS TOTAL</b>		<b>\$ 16,559,772</b>	<b>89%</b>	<b>\$ 18,706,244</b>	<b>\$ 4,422,453</b>	<b>\$ 17,728,817</b>	<b>95%</b>

YTD Target: 100%

Notes

**EMPLOYMENT BY DEPARTMENT**  
(Number of Full-Time Equivalent Positions - FTE's)

<u>By Dept. Headcount (Fund)</u>	<u>2017 ACTUAL</u>	<u>2018 ACTUAL</u>	<u>2019 ACTUAL</u>	<u>2020 ACTUAL</u>	<u>2021 BUDGET</u>	<u>2022 BUDGET</u>
City Council	0.42	0.42	0.42	0.42	0.42	0.42
Municipal Court	6.50	5.55	5.55	6.55	6.55	7.65
City Manager	5.50	8.00	9.00	9.00	8.20	9.20
Finance & Systems	12.50	14.00	14.00	13.00	13.00	14.00
City Clerk	4.00	0.00	0.00	0.00	0.00	0.00
Legal/City Clerk	8.00	11.00	11.00	11.38	11.38	12.38
Human Resources	3.00	3.00	3.00	3.00	3.00	3.00
Police-City Staff	1.00	1.00	1.00	1.00	1.00	1.00
Parks, Community Programs and Services	36.57	37.50	40.16	45.42	44.81	45.81
Public Works (102,106,307,403,404,501)	34.75	34.00	41.50	41.50	40.30	40.30
Community & Economic Devel. (001,107)	19.50	20.75	21.75	21.75	21.75	22.75
<b>Total City Full-Time Equivalent Positions</b>	<b>131.7</b>	<b>135.2</b>	<b>147.4</b>	<b>153.0</b>	<b>150.4</b>	<b>156.5</b>
Police Interlocal Dedicated FTE's	41.00	46.0	48.0	48.0	49.0	53.0
Fire Interlocal Dedicated FTE's	44.00	44.0	44.0	44.0	45.0	45.0
<b>Equivalent Service FTE's</b>	<b>216.7</b>	<b>225.2</b>	<b>239.4</b>	<b>245.0</b>	<b>244.4</b>	<b>254.5</b>

<u>2022</u>		
<i>Court</i>	1	Add Judicial Support Specialist POS ILA
	0.1	Additional time for POS ILA - Judge
<i>City Manager</i>	1	Add MultiMedia Video Specialist
<i>Finance &amp; Systems</i>	1	Add IS Systems Analyst
<i>Legal</i>	1	Add Prosecuting Attorney
<i>Parks</i>	1	Add Volunteer and Special Events Coordinator
<i>Community &amp; Economic Development</i>	1	Add Long Range Planner
<i>Police</i>	1	Add Captain
	3	Add Sergeants
<u>2021</u>		
<i>City Manager</i>	-0.8	Transfer Administrative Assistant II to PW
<i>Legal</i>	0.38	Add Part-Time Prosecutor (1/26/2021)
<i>Public Works</i>	0.8	Transfer Administrative Assistant II from City Manager Office
	-1	Remove Civil Engineer II
	-1	Remove Limited Term Sound Transit CAD Technician
<u>2020</u>		
<i>Court</i>	1	Add Judicial Support Specialist
<i>City Manager</i>	1	Added Digital Communications Strategist
	-1	Remove Out-going City Manager
<i>Finance &amp; Systems</i>	-1	Limited-Term GIS Analyst (Expired 12/31/2019)
<i>Legal</i>	0.38	Added Rule 9 Intern (Expired 12/31/2020)
<i>Parks</i>	1	Added Facilities Maintenance Worker 1
	1	Added Parks Operations Worker
	3.26	Correction of Part-Time/Seasonal Worker Hours
<i>Community &amp; Economic Development</i>	1	Add Economic Development Manager
	-1	Eliminate Code Compliance Supervisor

# CAPITAL EXPENDITURES



**City of SeaTac  
Capital Funds Summary  
Capital Expenditures by Type  
Month Ending December 31, 2021**

Type	Description	Annual BUDGET	YTD Actual Expended	YTD % Expended	Project Status
<b>61 Land</b>					
Fund 301	Des Moines Creek Park Land Acq	3,300,000	3,306,289	100%	Land acquired
Fund 403	Des Moines Creek Park Land Acq	2,200,000	2,203,691	100%	Land acquired
	<b>Land Total</b>	<b>5,500,000</b>	<b>5,509,980</b>	<b>100%</b>	
<b>62 Buildings</b>					
Fund 301	City Hall Impr. Inc HVAC Update	1,517,793	12,984	1%	In Planning/Front Doors Complete
	Maintenance & Storage Facilities	8,000	766	10%	In Planning
	SeaTac Community Center Improvements	55,810	55,753	100%	Lighting Upgrades, Complete Q2 2021
	<b>Buildings Total</b>	<b>1,581,603</b>	<b>69,503</b>	<b>4%</b>	
<b>63 Other Improvements</b>					
Fund 102	200th Street & I-5 Access Ramp	7,000	-	0%	Awaiting Final Payment
	2021 Overlay-DMMD & 188th & Military and				In Construction; Currently suspended until 2/22 due to
	2022 Overlay Project	1,286,700	907,896	71%	material procurement lead time.
		225,280	70,783	31%	In Design
Fund 111	DMC Capital Replacement	280,710	-	0%	No project scheduled
Fund 301	Digital Signage at NSP Community Center	-	-	*	In Planning
	Sunset Park Tennis Court Renovation	121,000	-	0%	On Hold
	Riverton Heights Phase II	331,019	291,416	88%	Complete Q2
	Angle Lake Fishing Pier/Boat Ramp	75,000	-	0%	In Design beginning Q2 2022
	North SeaTac Soccer Fields	-	(1,883)	*	Final Acceptance Q3 2022
	North SeaTac Park Lighting Upgrades	25,600	21,976	86%	Complete Q4
	Botanical Garden Entry Sign	120,000	-	0%	In Planning
	Bicycle Pump Track	309,250	-	0%	Grant Awarded; In Planning
Fund 307	Military Rd. S & S 152nd St	500,000	355,127	71%	Substantial Completion; Project Closeout Q3 2021
	Des Moines Memorial Dr & S 200th Intersection				Working on Project Closeout; Budget amendment presented to Council on 10/12 to increase appropriation for 2021 to \$400K total. Overall construction costs are within approved expenditure authorization.
		400,000	371,811	93%	
	34th Ave S from S 160th to S 166th	5,784,949	210,777	4%	Start Construction Q4 2021
	S 200th ST Ped & Bicycle Shared Pathway				Substantial Completion achieved; waiting on landscaping establishment and light defects to be fixed before granting physical completion.
		2,363,544	1,440,651	61%	
	Airport Light Rail Station Pedestrian Imp	2,068,112	642,955	31%	In Design
	S 200th St Corridor Study	112,631	99,187	88%	Finalizing Study
	Military Rd S/S 164th Intersection Study	97,075	98,321	101%	Study Complete and adopted Q4 2021.
	International Blvd Safety Plan				IB Safety Study Complete, implementing select improvements; Finalizing Local Road Safety Plan (LSRP) for safety improvements citywide.
		1,141,464	103,191	9%	
	Intelligent Transportation Systems				Soliciting RFQ for professional services; Design start Q1 2022.
		100,000	-	0%	
	Pedestrian Crossing Program				Installing Ped buttons and crossing flags. Expect to expend majority of funds.
		50,000	-	0%	

Type	Description	Annual BUDGET	YTD Actual Expended	YTD % Expended	Project Status
Fund 403	Small Works Drainage Project	430,362	362,747	84%	Substantially complete; closing out project
	Miller Creek Realignment & Daylight Project				Q2 2022 Projected Start; Burien Led Project, Design
		985,000	-	0%	Complete, ILA Executed
	2021 Annual Overlay Project	421,000	-	0%	No SWM related items in project scope
	S 166th St Drainage Improvements	10,000	-	0%	On Hold until 2022
	S 180th St Flood Reduction	1,433,745	790,957	55%	In Construction; Substantial completion in Q2 2022
	S 221st St Drainage Improvements	703,899	606,020	86%	In Construction; Substantial completion in Q4 2021
	S 200th St Path Water Quality Retrofit	202,500	177,835	88%	Substantially complete
	<b>Other Improvements Total</b>	<b>19,585,840</b>	<b>6,549,767</b>	<b>33%</b>	
	<b>64 Equipment</b>				
Fund 301	Council Chambers A/V Equipment	13,984	-	0%	Complete - Final Testing in Progress
	Permitting Software Update	181,500	-	0%	In Selection Process
	Computer Software	7,312	5,745	79%	Constuction
	Computer Hardware	76,140	16,770	22%	Construction delayed due to supply issues
	SeaTV Upgrade	13,072	-	0%	No project scheduled
	Tools and Equipment-Parks	32,015	-	0%	Recently purchased. Delivery late 2021.
Fund 501	Vehicles/Heavy Equipment	1,051,972	30,173	3%	Awaiting delivery, Some items on hold
	Tools and Equipment	341,900	172,922	51%	
	<b>Equipment Total</b>	<b>1,717,895</b>	<b>225,611</b>	<b>13%</b>	
	<b>Total Capital Expenditures</b>	<b>28,385,338</b>	<b>12,354,860</b>	<b>44%</b>	

Definition of Project Status Terms:

Planning = Includes scoping, budgeting, and grant funding work

Design = Includes both design and ROW acquisition work

Bid Advertisement = Advertising for construction bids

Construction = Construction contract awarded and project being built

Substantial Completion = Construction complete to a point where facility can be used or occupied

Final Acceptance = Owner acceptance of the facility/project as complete