



Clearing and Grading (STE-Site Review Permit) PERMIT CHECKLIST

ENGINEERING
REVIEW DIVISION
4800 S 188th St
SeaTac, WA 98188
206-973-4750

Required at application:

- ___ A completed Permit Application.
- ___ Four (4) copies of your traffic control plan.
(If needed.)
- ___ Four (4) sets of engineering plans and specifications prepared by a *licensed* Washington State Civil Engineer.
- ___ Two (2) copies of Technical Information Report together with City of SeaTac
- ___ Bond Quantity worksheet.

Required prior to issuance:

- ___ A copy of the WA State Contractor's License.
- ___ Provide verification of the contractor's City of SeaTac Business License. (*See Finance Department*)
- ___ Two copies of a TIR as required by the latest edition of the King County Surface Water Drainage Manual (KC SWDM)
- ___ Permit Bond
- ___ Certificate of Liability Insurance, naming the City of SeaTac as additional insured.

___ Copy of NPDES NOI (Notice of Intent) for one (1) acre or larger disturbed area.*

___ **Pay Non-Refundable Review Fee** (40% of total review fee). A Technician or Engineer will calculate your review fee.

Information required for Grading Permit Fee:

Calculation:

Total Area _____ SF or Acres

Disturbed Area* _____ SF or Acres

Cut Quantity _____ CY

Fill Quantity _____ CY

Net Import _____ CY

Net Export _____ CY

Other Information:

- A SEPA checklist may be required if the project is not exempt per WA 197-11-800 and SMC 16A.23. Please contact the Planning Division if you have any questions on the SEPA process.
- Allow a minimum of four (4) weeks review time for projects over 2,000 cubic yards.

**If one (1) acre or more you will need a Department of Ecology NPDES NOI (Notice of Intent) for construction activity.*