



MEMORANDUM COMMUNITY & ECONOMIC DEVELOPMENT

Date: June 20, 2023
To: Planning Commission
From: Jennifer Kester, Planning Manager
Subject: July 2023 - June 2024 Work Plan

By July 15th of each year, the Planning Commission is to submit a work plan for the next year, along with a progress report, to the City Council (SMC 2.15.200(A)(5)).

The attached work plan for July 2023 through June 2022 has been drafted by staff. The Commission should review this work plan, provide direction to staff on any changes, and vote on the final work plan.

Also included is a progress report of topics covered since July 2022 when the last work program was approved by the Commission.

Topics Reviewed: July 2022 – June 2023:

1. Re-Entry Center Code Amendments: Recommendation to City Council on November 1, 2022; Ordinance passed by City Council on February 28, 2023.
2. Sign Code Amendments: Work study sessions on proposed code amendments.
3. City Center / Airport District Subarea Plan and Development Code Project: Project Briefings
4. SeaTac 2044: Major Comprehensive Plan & Transportation Master Plan (TMP): Project Briefings

July 2023 – June 2024 Planning Commission Work Plan

WORK ITEM	3rd Quarter (Jul-Sep)	4th Quarter (Oct-Dec)	1st Quarter (Jan-Mar)	2nd Quarter (Apr-Jun)
Sign Code Update Required to be compliant with US Supreme Court Decision	Worksessions	Public hearing and recommendation to Council	NA	NA
City Center / Airport District Subarea Plan and Code Development Project Update to City Center Plan and Code	Worksessions	Public hearing and recommendation to Council	NA	NA
SeaTac 2044 GMA Periodic Comprehensive Plan and Development Regulation Update and Transportation Master Program Update. Including Housing related topics, such as ADUs and HAP strategies. Due 12/2024	Worksessions	Worksessions	Worksessions	Worksessions
MFTE Program Update Required by SMC 3.85	NA	Worksessions	Public hearing and recommendation to Council	NA
Permit Process Code Amendments Updates on permit processes for planning, building, and engineering review. Compliance with RCW 36.70B Local Project Review	NA	NA	Worksessions	Worksessions
Miscellaneous Amendments Staff proposed amendments for clarification and permit efficiency, and to match best practices	NA	NA	Worksessions	Public hearing and recommendation to Council

WORK ITEM	3rd Quarter (Jul-Sep)	4th Quarter (Oct-Dec)	1st Quarter (Jan-Mar)	2nd Quarter (Apr-Jun)
Current Project Briefings	Ongoing	Ongoing	Ongoing	Ongoing