



# Administration and Finance Committee Minutes

May 4, 2023

4:00 PM

\*Hybrid meeting\*

Virtual/Council Chambers

Commence: 4:00 PM

Adjourn: 4:56 PM

Committee Members:	Present	Excused	Unexcused
Deputy Mayor Senayet Negusse, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Takele Gobena,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Iris Guzmán	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Council Member Present: Peter Kwon

Staff Coordinator: Gwen Pilo, Finance & Systems Director

1. Call to Order	<i>Deputy Mayor Senayet Negusse called the meeting to order at 4:00 PM.</i>
2. Public Comment	<i>None.</i>
3. Review of the Minutes	<p><u>  X  </u> Recommended for Approval</p> <p><i>A copy of the 04/13/2023 minutes were provided to the committee for review. The committee approved the minutes as presented.</i></p>
4. Council/City Manager Travel Approval	<p><u>  X  </u> Recommended for Approval</p> <p><i>Lesla Ellis, Executive Assistant, presented the following items for approval:</i></p> <ol style="list-style-type: none"> <li><i>1. Approval for Councilmember Kwon AWC Annual Conference Lodging: \$536.63 Meals: \$104.00 Transportation: \$300.00 Registration: \$475.00 Total: \$1415.63</i></li> </ol> <p><i>The committee voted to approve.</i></p> <ol style="list-style-type: none"> <li><i>2. Expenses for Councilmember Kwon AWC Annual Conference Registration: \$475.00</i></li> </ol>

	<p><i>Total: \$475.00</i></p> <p><i>The committee voted to approve.</i></p> <p>3. <i>Approval for Councilmember Guzmán</i>  <i>AWC Annual Conference</i>  <i>Lodging: \$357.75</i>  <i>Meals: \$52.00</i>  <i>Transportation: \$300.00</i>  <i>Registration: \$475.00</i>  <i>Total: \$1184.75</i></p> <p><i>The committee voted to approve.</i></p> <p>4. <i>Expenses for Councilmember Guzmán</i>  <i>AWC Annual Conference</i>  <i>Transportation: \$212.80</i>  <i>Registration: \$475.00</i>  <i>Total: \$687.80</i></p> <p><i>The committee voted to approve.</i></p> <p>5. <i>Expenses for Councilmember Egal</i>  <i>Port of Seattle and Airport Cities</i>  <i>Lodging: \$917.70</i>  <i>Meals: \$47.00</i>  <i>Transportation: \$32.25</i>  <i>Total: \$996.95</i></p> <p><i>The committee voted to approve.</i></p> <p><i>Ms. Ellis informed the committee Councilmember Kwon will submit START Fly-in to DC (April 25-27) reimbursements for the next A&amp;F Meeting and will submit the trip report within the 15-day deadline and</i></p> <p><i>Councilmember Egal submitted the NLC Conference trip report on 4/16/23, posted with the handouts for the 4/13/23 A&amp;F Meeting.</i></p>
<p>5. April Investment Report</p>	<p><u>X</u> Informational Update</p> <p>Finance &amp; Systems Director Gwen Pilo presented the April 2023 Portfolio Analysis Report.</p>

<p>6. Salary  Reclassification  of Public Works  Inspector  Supervisor  position</p>	<p><u> X </u> Approved by Committee</p> <p>Public Works City Engineer Florendo Cabudol presented a proposal to approve and implement the Human Resources Findings and Recommendations on a job audit reclassification for the Public Works Inspector Supervisor.</p> <p>A&amp;F ratified the reclassification of the Public Works Inspector Supervisor salary from a pay range 57 to range 62.</p>
<p>7. Amended 2023  SSRTA Budget  Approval</p>	<p><u> X </u> Recommendation to Consent Agenda</p> <p>Economic Development Manager Aleksandr Yeremeyev along with Southside Regional Tourism Authority (SSRTA) President Mark Everton presented a proposal revising the Seattle Southside RTA 2023 Budget. As the legislative authority supporting the SSRTA, the City Council reviews and approves budget amendments following the board’s adoption.</p> <p>The committee recommended this item for approval, and it will be presented on the Consent Agenda on May 23, 2023, Regular Council Meeting.</p>
<p>8. ANEW  Apprenticeship  Stipends</p>	<p><u> X </u> Recommended for Consent Agenda</p> <p>Kyle Moore, Government Relations &amp; Communications Manager, presented to the committee a proposal to amend the ANEW Apprenticeship Program Human Services Contract to add stipends to pay students and provide safety supplies while in training. The A&amp;F Committee recommended Stipend Option 4, Transportation Option 1B, Meal Option 1A, and Safety Equipment Option 1A.</p> <p>The committee recommended this item for approval, and it will be presented on the Consent Agenda on May 23, 2023, Regular Council Meeting.</p>
<p>9. Adjourn</p>	<p><i>Deputy Mayor Senayet Negusse adjourned the meeting at 4:56 PM.</i></p>