

City of SeaTac

Regular Council Meeting Minutes

March 14, 2023
6:00 PM

City Hall
Council Chambers

CALL TO ORDER: Mayor Jake Simpson called the SeaTac City Council Regular Meeting to order at 6:00 p.m.

COUNCIL PRESENT (in-person): Mayor Jake Simpson, Councilmembers (CMs) Peter Kwon and Mohamed Egal (arrived at 6:03 p.m.); **(remote):** Deputy Mayor (DM) Senayet Negusse, Iris Guzmán and Erin Sitterley. **Unexcused Absent:** CMs Takele Gobena

STAFF PRESENT (in-person): City Manager Carl Cole, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Multimedia Video Specialist David Inman, Finance & Systems Director Gwen Pilo, Administrative Assistant II Renisha Kone; **(remote):** Deputy City Manager (DCM) Gwen Voelpel, Public Works (PW) Director William Appleton, City Engineer Florendo Cabudol, Public Works Programs Coordinator Mason Giem, Community & Economic Development (CED) Director Evan Maxim, Government Relations & Communications Manager Kyle Moore

FLAG SALUTE: Mayor Simpson led the Council, audience, and staff in the Pledge of Allegiance.

AGENDA REVIEW: Hybrid Meeting: Broadcast on SeaTV Government Access Comcast Channel 21, Live-streamed on the City's website <https://www.seatacwa.gov/seatvlive>, in-person and remote options for public participation.

PUBLIC COMMENTS:

- Logan Harvey, Recology King County (KC) Government and Community Relations Manager, spoke regarding Agenda Bill #6174 - contract with Hans Van Dusen for solid waste contract consulting services.
CM Egal arrived at this point in the meeting.
- Earl Gipson – budget to support increased recurring costs
- Justine Donlin – rental protections

PRESENTATIONS:

Introduction of New City Employee: Finance & Systems Administrative Assistant II Renisha Kone
City Manager Cole introduced Ms. Kone.

Key City Issues and Requests for Direction

City Manager Cole commented on the following items:

- Requested the following item be referred to the Administration & Finance (A&F) Committee. Council concurred:
 - Amend a purchase agreement with Trebron Company, adding Network Monitoring and Response functionality
- Grants:
 - Application:
 - KC 2023 Parks Levy Grant - \$338,984
 - KC Priority Hire Grant Program - TBD up to \$500K
- Other items:
 - condemnation ordinance will not be necessary for the River Ridge Sidewalk Project
 - SeaTac Community Center 30th birthday celebration
- Calendar

Council discussion ensued regarding the City's position on legislative items.

MOVED BY KWON, SECONDED BY SIMPSON TO NOT EXCUSE CM GOBENA FROM TONIGHT'S MEETING.*

Council discussion ensued regarding the absence and Council's ability to sanction habitually absent CMs.*

*MOTION CARRIED UNANIMOUSLY.

PRESENTATIONS (continued):

Committee Updates (for items not included on the agenda) and review of proposed Council Requests

CM Kwon: Transportation & Public Works (T&PW) and Hotel/Motel Tax Advisory Committee (HMAC)

CM Guzmán: Parks & Recreation (P&R)

DM Negusse: Administration & Finance (A&F)

Mayor Simpson: Public Safety & Justice (PS&J)

CONSENT AGENDA:

Approval of claims vouchers (check no. 135461 - 135564) in the amount of \$422,441.58 for the period ended March 9, 2023.

Approval of February 2023 EFT's in the amount of \$58,585.75 for the period ended February 27, 2023.

Approval of payroll vouchers (check no. 56236 - 56242) in the amount of \$229,822.06 for the period ended February 28, 2023.

Approval of payroll electronic fund transfer (check no. 111308 through 111475) in the amount of \$509,603.71 for the period ended February 28, 2023.

Approval of payroll wire transfer in the amount of \$173,128.90 for the period ended February 28, 2023.

Approval of Council Meeting Minutes:

Planning & Economic Development Committee meeting held January 26, 2023

Parks & Recreation Committee meeting held February 2, 2023

Transportation & Public Works Committee meeting held February 16, 2023

Regular Council Meeting held February 28, 2023.

The following item was reviewed at the March 2, 2023 Parks & Recreation Committee meeting and recommended for placement on this Consent Agenda:

Agenda Bill #6199; A Motion authorizing the City Manager to execute an amendment to an existing Interlocal Agreement between the City of SeaTac and King County in order to receive a grant from Conservation Futures Tax Levy funds to acquire property for the Bow Lake Springs Wetland park project.

The following item was reviewed at the March 2, 2023 Transportation & Public Works Committee meeting and recommended for placement on this Consent Agenda:

Agenda Bill #6166; A Motion executing an amendment to the professional services contract with KPG-Psomas for the Airport Station Pedestrian Improvements Project (Public Works CIP ST-141).

MOVED BY KWON, SECONDED BY GUZMÁN TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

MOTION CARRIED UNANIMOUSLY.

ACTION ITEMS:

Agenda Bill #6174; An Ordinance #23-1004 authorizing the City Manager to enter into a contract with Hans Van Dusen for solid waste contract consulting services and amending the City's 2023-2024 Biennial Budget.

Summary: SeaTac currently has a solid waste contract with Recology KC that will expire on May 31, 2025. Staff is beginning the process to competitively secure a new comprehensive garbage, recyclables and compostable services contract to begin upon contract expiration.

To help ensure that this process goes smoothly and that the City is successful in obtaining the best residential and commercial rates for the level of service desired, it is recommended that a consultant be hired to assist staff with the development of the Request for Proposals (RFPs), contract, and associated negotiations.

The consultant will assist in three key areas: Development of the RFP for comprehensive garbage, recyclables and compostables services; Responding to industry questions and evaluations of RFPs; and Development of the Solid Waste contract and assistance with negotiations as needed.

The professional services contract will be for an amount not to exceed \$45,000, which allows for a \$5,000 contingency. There is sufficient funding in the Solid Waste Fund (#404) to increase budgeted expenditures for professional services.

ACTION ITEMS (continued):

Agenda Bill #6174; Ordinance #23-1004 (continued):

The T&PW Committee reviewed this item on February 16, 2023 and forwarded it to Council with a recommendation for approval.

PW Programs Coordinator Giem reviewed the agenda bill summary.

MOVED BY KWON, SECONDED BY NEGUSSE TO PASS AGENDA BILL #6174 (ORDINANCE #23-1004).*

Council discussion regarding committee review and public comment regarding sole source negotiation.

*MOTION CARRIED UNANIMOUSLY.

Agenda Bill #6193; An Ordinance #23-1005 amending the 2023-2024 Biennial Budget to allocate funding for the purchase of nine streetlights to be installed along the frontage of the Polaris development.

Summary: The Polaris development is located at the northwest corner of South 154th Street and International Boulevard (IB). At the time the Polaris development was approved for construction, the City had not yet adopted street lighting standards and an associated policy; therefore, the frontage improvements that will be constructed by Polaris do not include upgrading existing lights to our current standard. Rather, the developer will reuse existing streetlight poles and while functional, these poles do not promote the look and feel that the City desires to see in this area. Consequently, prior to the street frontage improvements being completed, staff met with the developer and reached an agreement that if the City procures up to nine new streetlights for the frontage, the developer will construct the foundation systems, wiring and install the new lights at their cost.

The streetlights procured by the City would be City-owned and operated following their installation. The estimated cost for procurement of nine new lights is \$90,000, which was not contemplated in the 2023-2024 Biennial Budget. Therefore, a budget amendment will be required for acquisition of the lights.

The estimated cost for the streetlights is \$90,000. Unallocated funding in the Street Fund (#102) is available. Approval of this request will not impact current or future planned projects/operations.

This item was brought before the T&PW Committee on February 16, 2023, and was recommended to forward for Council review and action. At the time it was reviewed and approved by the Committee, only seven lights had been contemplated at an estimated cost of \$70,000. Since then, two additional lights have been identified for replacement, and the request is now for a total of nine lights at \$90,000.

City Engineer Cabudol reviewed the agenda bill summary.

MOVED BY KWON, SECONDED BY NEGUSSE TO PASS AGENDA BILL #6193 (ORDINANCE #23-1005).*

Council discussion regarding committee review.

*MOTION CARRIED UNANIMOUSLY.

Agenda Bill #6185; A Resolution #23-003 amending the 2023 City of SeaTac Fee Schedule to include fees associated with the Roadside Memorial Sign Policy.

Summary: At the January 24, 2023 Regular Council Meeting (RCM), the City Council approved the Roadside Memorial Sign Program (PW Policy #019). The policy requires that applicants pay for the cost of fabrication and installation of requested roadside memorial signs and in order to do so, the fees associated with the policy must be included in the City's fee schedule.

This Resolution amends the current fee schedule to add the fees required for the new program.

The T&PW Committee reviewed this item on February 2, 2023 and forwarded it to Council with a recommendation to approve.

ACTION ITEMS (continued):

Agenda Bill #6185; Resolution #23-003 (continued):

PW Director Appleton reviewed the agenda bill summary.

MOVED BY KWON, SECONDED BY SIMPSON TO PASS AGENDA BILL #6185 (RESOLUTION #23-003).*

Council discussion ensued regarding committee review.

*MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS: None

COUNCIL COMMENTS: Council commented on the following items:

- CM Egal – hybrid/remote Council meetings
- CM Sitterley - Legislative Agenda
- CM Kwon – Community Center 30th Birthday Party, Landlord and Renter engagement event,
- CM Guzmán – hybrid Council meetings, March 28 – three CMs will be at the National League of Cities (NLC) Conference
- Mayor Simpson – Legislative Agenda


EXECUTIVE SESSION: None

ADJOURNED:

MAYOR SIMPSON ADJOURNED THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 7:13 PM.



Jake Simpson, Mayor



Kristina Gregg, City Clerk