

City of SeaTac

Regular Council Meeting Minutes

January 24, 2023
6:00 PM

City Hall
Council Chambers

CALL TO ORDER: Deputy Mayor (DM) Senayet Negusse called the SeaTac City Council Regular Meeting to order at 6:00 p.m.

COUNCIL PRESENT (in-person): Councilmembers (CMs) Peter Kwon and Mohamed Egal; **(remote):** Mayor Jake Simpson, DM Senayet Negusse, and CM Iris Guzmán. **Excused Absent:** CMs Takele Gobena, and Erin Sitterley.

STAFF PRESENT (in-person): City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Multimedia Video Specialist David Inman; Finance & Systems Director Gwen Pilo; **(remote):** City Manager Carl Cole, Deputy City Manager (DCM) Gwen Voelpel, Senior Management Analyst Brion Humenay, Community & Economic Development (CED) Director Evan Maxim, Associate Planner Maria Langbauer, Police Captain Troy Smithmeyer, Human Resources (HR) Director Mei Barker, Government Relations & Communications Manager Kyle Moore, Public Works (PW) Director Will Appleton

FLAG SALUTE: DM Negusse led the Council, audience, and staff in the Pledge of Allegiance.

AGENDA REVIEW: Hybrid Meeting: Broadcast on SeaTV Government Access Comcast Channel 21, Live-streamed on the City's website <https://www.seatacwa.gov/seatvlive>, in-person and remote options for public participation.

PUBLIC COMMENTS: None

PRESENTATIONS:

Introduction of new City Employee: Associate Planner Maria Langbauer.

City Manager Cole introduced Ms. Langbauer.

4th Quarter Police statistics.

Captain Smithmeyer presented the statistics, stating that most crimes went down in the 4th quarter per the usual trend. He also provided updates on the Community Engagement Officer, Shop with a Cop event, and Human Trafficking events.

Council discussion ensued regarding the statistics, shop with a copy event SeaTac community participation, police response, and response times.

Key City Issues and Requests for Direction

City Manager Cole commented on the following items:

- Requested the following referrals. Council concurred:
 - Referral to Administration & Finance (A&F) Committee:
 - Travel Policy
 - Referral to Transportation & Public Works (T&PW) Committee
 - Assumption of Street and pedestrian Lighting within the city
 - Referral to Planning & Economic Development (PED) Committee
 - CRF2022-15 regarding Food Bank
- Calendar

Council discussion ensued regarding the referrals.

Committee Updates (for items not included on the agenda) and review of proposed Council Requests

DM Negusse: Administration & Finance (A&F) Committee

CM Kwon: 4Culture Board

CONSENT AGENDA:

Approval of claims vouchers (check no. 135068-135202) in the amount of \$1,131,913.44 for the period ended January 19, 2023.

Approval of payroll vouchers (check no. 56219-56223) in the amount of \$7,459.52 for the period ended January 15, 2022.

Approval of payroll electronic fund transfer (check no. 110828-110985) in the amount of \$527,356.51 for the period ended January 15, 2022.

Approval of payroll wire transfer in the amount of \$181,648.83 for the period ended January 15, 2022.

Approval of Council Meeting Minutes:

Administration & Finance Committee meeting held December 8, 2022

Council Study Session held January 10, 2023

Regular Council Meeting held January 10, 2023

The following items were reviewed at the January 12, 2023 Administration & Finance Committee meeting and recommended for placement on this Consent Agenda:

Agenda Bill #6132; A Motion authorizing the City Manager to enter into a lease agreement between Sunset Management LLC and the City of SeaTac for the Police Substation.

Agenda Bill #6145; A Motion authorizing the City Manager to execute contracts with Gordon Thomas Honeywell for Lobbyist services in 2023-24.

Agenda Bill #6130; An Ordinance #23-1001 amending SeaTac Municipal Code 2.15 related to Citizen Advisory Committee, Commissions, and Boards and sunseting the Sidewalk Advisory Committee (SAC).

Agenda Bill #6128; A Motion authorizing the City Manager to execute a contract with Top to Bottom for custodial work at City facilities.

MOVED BY GUZMÁN, SECONDED BY KWON TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

MOTION CARRIED UNANIMOUSLY.

ACTION ITEMS:

Agenda Bill #6147; A Motion authorizing the City Manager to enter into an Interlocal Agreement (ILA) between SeaTac and Normandy Park related to electrical permit services.

Summary: Burien has historically provided construction permitting services, including for electrical permits and inspections, to the City of Normandy Park. In the Fall of 2022, Burien indicated it could no longer provide electrical permitting services to Normandy Park. Normandy Park staff approached SeaTac staff to discuss a possible ILA for electrical permitting services in late 2022.

Electrical permits and inspections are heavily regulated by the State of Washington Department of Labor and Industries (L&I) and may only be performed by plans examiners and inspectors who are licensed journeyman electricians or possess state-mandated qualifications. If Normandy Park is unable to enter into an ILA with SeaTac for electrical permitting services, it is likely that all electrical permits and inspections in Normandy Park will be processed by L&I, which will result in significant delays.

SeaTac currently employs three combination plans examiners / inspectors, two of which are licensed under State law to provide electrical permit services. The volume of electrical permits and inspections in Normandy Park does not appear to represent a significant increase in workload for SeaTac. SeaTac will confirm that this assumption is accurate during the 6-month trial period. Presuming it makes sense for the cities to continue the partnership, staff will request City Council approval of a longer ILA at the end of the 6-month temporary ILA.

Normandy Park will collect permit fees for all electrical permitting services and shall pay SeaTac at the rate established by the SeaTac City Council in its fee schedule.

The A&F committee reviewed this item on January 12, 2023 and recommended that the City Council pass a motion authorizing the City Manager to enter into the ILA.

ACTION ITEMS (continued):

Agenda Bill #6147 (continued):

CED Director Maxim reviewed the agenda bill summary.

MOVED BY GUZMÁN, SECONDED BY EGAL TO PASS AGENDA BILL #6147.

MOTION CARRIED UNANIMOUSLY.

Agenda Bill #6144; A Resolution #23-001 adopting a Roadside Memorial Sign Policy for the City of SeaTac.

Summary: The community of SeaTac has expressed an interest in roadside memorials for those who have lost their lives in the right-of-way (ROW) due to accidents caused by distracted driving, driving under the influence, or other causes. The Roadside Memorial Sign Policy allows for signs to be installed and maintained for a period of five years in memory of an individual victim to a fatality accident. Signs will include an important safety message and a plaque with the deceased individual's name or the name of the sponsoring family.

The Roadside Memorial Sign Policy allows for appropriate messaging in the ROW while ensuring that safety and maintenance concerns are addressed.

Elements integrated into the Policy include:

- A cost of entry/fee for a memorial.
- A time limit for the memorial.
- Allowance for the memorial element to be returned to the family or family's representative.
- Procedures to minimize clutter and use existing infrastructure.
- Opportunity to use the same memorial more than once.
- Limit to the number of memorials in the ROW.

No impacts to budget are expected. Costs associated with the installation and maintenance of signs are borne by the applicant. The cost for a memorial sign and plaque will be \$500 and the cost for a plaque attached to an existing sign will be \$200.

This item was brought to the July 21 and December 1, 2022, T&PW Committee meetings. The Committee recommended forwarding to the full Council as an action item.

PW Director Appleton reviewed the agenda bill summary.

MOVED BY KWON, SECONDED BY SIMPSON TO PASS AGENDA BILL #6144 (RESOLUTION #23-001).*

Council discussion ensued regarding the costs and committee review.

*MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS: None

COUNCIL COMMENTS:

CM Guzmán stated her appreciation of City staff.

CM Kwon commented on the February 10 – Lovely Jazz Night and the January 13 Korean American Day.

CM Egal commented on the police substation.

Mayor Simpson stated SeaTac is a great City.

EXECUTIVE SESSION: None

ADJOURNED:

DM NEGUSSE ADJOURNED THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 7:00 P.M.



Senayet Negusse, Deputy Mayor



Kristina Gregg, City Clerk