



Transportation & Public Works Committee Meeting Minutes

February 2, 2023
5:30 PM – 6:30 PM
** Hybrid Meeting **

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| Members: | Present: | Absent: | Commence: 5:30 PM Adjourn: 6:21 PM |
| Peter Kwon, Chair | X | | |
| Jake Simpson | | A | |
| Takele Gobena | X | | |

Other Councilmembers participating:

Staff Coordinators: Will Appleton, Public Works Director; Florendo Cabudol, City Engineer

Other Staff Participating: Gwen Voelpel, Deputy City Manager; Zach Shields, Senior Planner;

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| Public Comment | No public comment was given |
| 1. Approve Prior Meeting's Minutes | December 1 Minutes were approved |
| 2. City Assumption of Streetlighting | <p>Discussion/Action</p> <p>Florendo Cabudol, City Engineer, presented the Assumption of responsibility for Street and Pedestrian lighting within SeaTac.</p> <p>Importance of this matter involves the following considerations:</p> <ol style="list-style-type: none"> 1. Requests to install new and/or service existing Street/Pedestrian lighting are a frequent community request to Public Works. 2. The majority of street/pedestrian lighting are owned/operated/maintained by electric utilities (PSE and SCL). Service responses to these facilities are at the discretion of the utilities and may not be timely. 3. City owned street/pedestrian lighting assets is growing as they are installed through Public Works |

capital improvement projects. This aligns with the strategic plan to improve travel safety by provide consistent lighting in ROW.

4. Feasibility study by Tanko Lighting will map out benefits/cons in pursuing assuming responsibility for all street/pedestrian lighting.

The vendor that Public Works is considering partnering on this matter is Tanko Lighting (Tanko). Tanko's focus is on municipal streetlighting with 510,000 + streetlights converted to LED, aiding in 192,000 + streetlight acquisitions on behalf of the agency, contracting to maintain 45,000 + lighting fixtures, and 150+ projects nationwide.

Benefits of SeaTac owning and the street/pedestrian lighting system is that by leveraging the entire inventory of street lights it may reduce per unit costs, improves service response times, revenue generation (save on base fee charged by utilities and having the autonomy to lease space on the poles).

The purpose of the feasibility study is to determine the cost effectiveness of:

- Seeking Ownership of streetlight system from the utilities
- Converting any remaining streetlight fixtures to LED
- Maintaining streetlighting systems over time

The options before the Committee now are to proceed with the feasibility analysis or to not move forward with feasibility level analysis and keep current Operations & Maintenance approach and processes.

Staff is asking the committee to proceed with a feasibility analysis and update the committee with findings.

Committee raised a question of how is it possible a third party can do it cheaper than the power companies?

Currently we pay the electricity and maintenance on a quarterly basis. If we move forward with this study the question can be answered in more detail. Better program for financial and resource impact when the streetlights need maintenance.

Committee raised a requested about streetlight requests that are for private roads, and which are generally paid for by neighborhoods. What happens to those who want a streetlight? How does that process get handled?

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| | <p>Staff answered that if we control the process and have better response to citizens on local roads the City can analyze savings, and expand services to local roads that aren't a part of capital improvement projects.</p> <p>Committee agreed for staff to move forward with the feasibility analysis and update the committee with findings once completed.</p> |
| <p>3. SR 509 Phase 2 Interlocal Agreement</p> | <p>Informational</p> <p>Florendo Cabudol, City Engineer, presented an informational update regarding the SR 509 Phase 2 Interlocal Agreement.</p> <p>A Design-Build contract for Phase 2 of the SR509 Completion Project will be awarded by WSDOT in 2023 for construction in 2024. In advance of WSDOT proceeding with requests for proposals from firms, it is appropriate for the Parties to develop and enter into an agreement that documents understandings around project development and coordination including environmental approaches, construction approaches, property rights and permitting, payments and costs, and dispute resolution. The agreement included in the packet has been through several iterations, has addressed concerns voiced by both parties and is now in a final draft form. No substantial changes are expected prior to finalizing the agreement. As similar agreement was entered into for Phase 1 of the SR509 Completion Project.</p> <p>Staff recommended Committee refer to the WSDOT website that is available for further questions regarding the spring 2022 outreach: https://engage.wsdot.wa.gov/sr509-spring2022openhouse</p> <p>Staff is asking for the Committee to move the agreement forward to a future Council Meeting with a recommendation to approve.</p> <p>The Committee approved as above.</p> |
| <p>4. Approve Resolution to Amend the City's Fee Schedule for Roadside Memorial Signs</p> | <p>Discussion/Action</p> <p>Will Appleton, Public Works Director, presented the 2023 fee schedule amendment for Roadside Memorial Signs.</p> <p>Resolution to amend the City's 2023 Fee Schedule to include the fees associated with the recently adopted Roadside Memorial Sign Program.</p> <p>At the January 24th, 2023 RCM, the SeaTac City Council approved by Resolution the attached Roadside Memorial Sign Program (Public Works Policy #019). The policy</p> |

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| | <p>requires that applicants pay for the cost of fabrication and installation of the signs and in order to do so, the fees associated with the policy must be included in the city's fee schedule.</p> <p>Adoption of the amendment to the Resolution adopting the current fee schedule will add the fees required for the new program.</p> <p>Staff are requesting a recommendation from committee to approve amending the 2023 Fee Schedule to include the fees associated with the Roadside Memorial Sign Policy.</p> <p>A memorial Sign and Plaque are \$500 and a Placard with name only is \$200.</p> <p>Staff asked committee to approve the resolution move forward to council to include fee structures as the city cannot charge the fees without this amendment to the Fee Schedule.</p> <p>The Committee agreed to move this forward to a future council meeting with recommendation to approve.</p> |
| 5. Department Updates | <p>Will Appleton, Public Works Director presented update items for the Committee.</p> <ul style="list-style-type: none"> - 34th Ave S. Pedestrian Project S. 160th, to S. 166th is at 85% to 90% complete. We are waiting on the weather to do the final paving for spring completion. - S 204th Street, 32nd Ave S to 34th Ave S, will be a complete streets project near Madrona Elementary. - Phase 2 of 34th Ave S, S 166th to S 176th Streets We have grant funding for this work. - Miller Creek Daylighting project with City of Burien, is finally being advertised to bid so construction can start this spring. - River Ridge Elementary Sidewalk project to start construction June of this year. |
| 6. Adjourn | Meeting adjourned at 6:21 PM. |