

REIMBURSEMENT REQUESTS

Agency and Program Name **Apprenticeship and Nontraditional Employment for Women**
 Address 18338 Andover Park W
 City & ZIP Tuwila, WA 98188
 Program Contact Name Kerstin Torrescano Phone 206-710-1003
 Email kerstin@anewaop.org Invoice Date 10/14/22
 Costs below incurred from **7/1/22** to **9/30/22**
 Signature of Authorized Signer Printed Name Kerstin Torrescano

	Contract ID#	Annual Award Amt	1st Qtr	Reimbursement Requests			Balance Remaining
				2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	CON-21-034	\$6,000.00	\$1,500.00	\$1,500.00	\$1,500.00		\$1,500.00
Covington							\$0.00
Des Moines		\$3,000.00	\$750.00	\$750.00	\$750.00		\$750.00
Federal Way		\$9,000.00	\$0.00	\$0.00	\$6,750.00		\$2,250.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	0	\$2,500.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: Individual

Description: One 11 week training under the Trades Rotation Program (TRP) or the Apprenticeship Opportunity Program (AOP)
 Training is an 11 week hands-on construction and soft skills instruction - for a total of 300 hours of training time.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	2	0	1	0		1	50%
Covington						0	#DIV/0!
Des Moines	2	0	1	4		5	250%
Federal Way	2	0	2	13		15	750%
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent	4	4	2	4		10	250%
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	4	0	0	1		1	25%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	14	4	6	22	0	32	

SERVICE UNIT 2

Service Unit 1: Employment Services

Measurement: Individual

Description: Individual assistance with applications, resumes, and interviewing.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	2	0	3	1		4	200%
Covington						0	#DIV/0!
Des Moines	2	1	1	0		2	100%
Federal Way	3	1	5	2		8	267%
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent	4	2	4	4		10	250%
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	4	0	0	2		2	50%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	15	4	13	9	0	26	

NARRATIVE

Q3 2022 Narrative

Burien – ANEW served 1 client in Burien this quarter. This client received support services to help get them to work and start their apprenticeship. They were accepted into the Carpenters Apprenticeship and are currently working for RDF Builders making \$27.00

Des Moines – ANEW served 4 clients in Des Moines this quarter. All four clients were enrolled into pre-apprenticeship training. All four clients received three industry certification and support services to assist in their training success. All four students graduated in late August.

Federal Way – ANEW served 15 clients living in Federal Way this quarter. Two clients were enrolled in ARC. The support services they received helped them get out to work and remain in the field so they could make a living. Thirteen clients were enrolled in pre-apprenticeship training. All students received PPE and transportation assistance to aid in their ability to participate in pre-apprenticeship training. Ten of the thirteen clients graduated pre-apprenticeship.

Kent – ANEW served 8 clients in Kent this quarter. Four clients were enrolled in ARC and received support services to assist them in continuing to work in the construction industry. All four clients are actively working. The other four clients were enrolled in pre-apprenticeship training. These students received PPE and transportation assistance to aid in their ability to participate in pre-apprenticeship training. Two of the four clients completed pre-apprenticeship and are waiting for next steps with the apprenticeships they applied to.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	4	0	3	0		3
Covington						0
Des Moines	4	1	2	3		6
Federal Way	5	1	6	13		20
Issaquah						0
Kenmore						0
Kent	8	4	5	8		17
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	8	0	0	3		3
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	29	6	16	27	0	49

REIMBURSEMENT REQUESTS

Agency and Program Name Asian Counseling and Referral Service Whole Health Oriented Mental Health

Address 3639 Martin Luther King Jr. Way S

City & ZIP Seattle, WA 98144

Program Contact Name Yoon Joo Han Phone 206/695-7591

Email yoonyooh@acrs.org Invoice Date 1/5/23

Costs below incurred from 10/1/22 to 12/31/22

Signature of Authorized Signer  Printed Name Yoon Joo Han

Contract ID#	Annual Award Amt	Reimbursement Requests					Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Bellevue	\$63,248.00	\$10,622.77	\$20,935.57	\$21,661.41	\$10,028.25		\$0.00
Bothell							\$0.00
Burien	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00		\$0.00
Covington							\$0.00
Des Moines	\$2,500.00	\$625.00	\$625.00	\$625.00	\$625.00		\$0.00
Federal Way	\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00		\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00		\$0.00
Kirkland	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00		\$0.00
Mercer Island							\$0.00
Redmond	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00		\$0.00
Renton	\$20,300.00	\$1,875.00	\$6,141.00	\$6,142.00	\$6,142.00		\$0.00
Sammamish							\$0.00
SeaTac	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only


Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

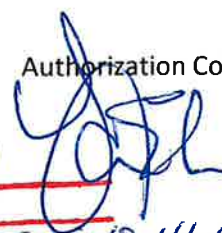
Date

Approved For Payment

By: 

Date: 1/4/23

Bars #: 001.000.10.505.10.41.012

 1/5/23

Vendor# 18499

SERVICE UNIT 1

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source					YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr			
Auburn	41	405	549	458	616	2,028	4946%	
Bellevue	508	642	758	683	654	2,736	539%	
Bothell						0		
Burien	41	434	572	482	388	1,875	4573%	
Covington						0		
Des Moines	20	195	192	158	219	764	3820%	
Federal Way	76	365	335	334	547	1,582	2081%	
Issaquah						0		
Kenmore						0		
Kent	84	1,810	2,398	1,953	1,990	8,150	9703%	
Kirkland	62	320	479	403	351	1,553	2504%	
Mercer Island						0		
Redmond	41	170	257	403	265	1,094	2668%	
Renton	63	699	847	802	708	3,056	4851%	
Sammamish						0		
SeaTac	50	192	250	232	229	902	1804%	
Shoreline						0		
Tukwila						0		
Seattle						0		
Other KC						0		
Outside KC						0		
Unknown						0		
TOTAL	986	5,230	6,637	5,906	5,967	23,740		

NARRATIVE

During the reporting period from October to December and throughout the year, our whole health oriented mental health program has served close to 2,000 individuals, mostly Asian Pacific Islander immigrants and refugees with limited English proficiency, living with a chronic mental illness residing in various cities in King County thanks to the support from many cities. We have continued to work through the COVID pandemic, to ensure that our clients access culturally competent whole health oriented mental health service to lead the most productive life as possible despite of many challenges.

Some of the highlights and achievements are:

(1) We have increased access capacity for clients with limited English proficiency in-person and/or through various HIPPA compliant video and audio platform that are convenient for clients based on their preference, transportation needs, and level of digital literacy and access to telehealth. Due to the digital divide and lack of access to internet, computer, and smart phone, much of our services have been provided through telephone while we continue to support and coach our clients to learn to use the video platform and join the service through video and in person. However, our staff have worked hard to provide various services including individual counseling and case management, medication management, and group support via whatever means that are convenient for our clients. Our staff have been providing over 20 groups per week to clients to address their mental and physical health needs, promote social connectedness, basic lifesaving case management and education, support to overcome challenges from COVID and anti-Asian hatred sentiment in the community. Many of these groups are still via audio only platform, but it was very heartwarming to see there have been many more in person groups especially during the holiday seasons

See attached

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	10	57	7	8	3	75
Bellevue	127	127	25	19	14	185
Bothell						0
Burien	10	48	7	1	3	59
Covington						0
Des Moines	5	26	3	4	2	35
Federal Way	18	66	2	5	11	84
Issaquah						0
Kenmore						0
Kent	20	215	29	16	12	272
Kirkland	15	41	14	3	3	61
Mercer Island						0
Redmond	10	31	5	2	7	45
Renton	16	108	21	9	11	149
Sammamish						0
SeaTac	12	28	4	2	0	34
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	243	747	117	69	66	999

During the reporting period from October to December and throughout the year, our whole health oriented mental health program has served close to 2,000 individuals, mostly Asian Pacific Islander immigrants and refugees with limited English proficiency, living with a chronic mental illness residing in various cities in King County thanks to the support from many cities. We have continued to work through the COVID pandemic, to ensure that our clients access culturally competent whole health oriented mental health service to lead the most productive life as possible despite of many challenges.

Some of the highlights and achievements are:

(1) We have increased access capacity for clients with limited English proficiency in-person and/or through various HIPPA compliant video and audio platform that are convenient for clients based on their preference, transportation needs, and level of digital literacy and access to telehealth. Due to the digital divide and lack of access to internet, computer, and smart phone, much of our services have been provided through telephone while we continue to support and coach our clients to learn to use the video platform and join the service through video and in person. However, our staff have worked hard to provide various services including individual counseling and case management, medication management, and group support via whatever means that are convenient for our clients. Our staff have been providing over 20 groups per week to clients to address their mental and physical health needs, promote social connectedness, basic lifesaving case management and education, support to overcome challenges from COVID and anti-Asian hatred sentiment in the community. Many of these groups are still via audio only platform, but it was very heartwarming to see there have been many more in person groups especially during the holiday seasons where our clients and staff got to celebrate their resilience, hard work and support network.

(2) To better address increased mental health service needs of Asian Pacific Islander immigrants and refugees with a chronic mental illness and complicated physical health condition, affected by the prolonged pandemic and impacted by rise in anti-API violence, throughout the year, we have increased staff language capacities in Vietnamese, Mandarin, Cantonese, Korean, and Khmer/Cambodian. Our services are individually tailored to meet the unique needs of our clients with language and cultural barriers. Our staff speak multiple languages, and act as cultural brokers and care managers to coordinate services with other social and health service providers to meet their needs and treatment goals. They also have been focusing on providing health education, wellness activities and lifestyle coaching to improve both physical and mental health.

(3) As we believe that we need to promote whole health, our program has been providing primary care services, acupuncture services, and pharmacy service on site to an increased number of our clients. We also have a Wellness nurse who tracks and works closely with clients with complicated health conditions, and/or with multiple visits to Emergency Department. She regularly visits wellness groups, or support groups to provide health education, and address their physical health needs. Over the year, we have seen about 10% decrease in the number of ED visits.

(4) We have been working on improving clients' outcomes in many ways, including culturally competent service delivery and trainings to improve clinical skills and knowledge on both mental and physical health areas and understanding of various evidence-based practice models. The program has supported our staff with trainings and professional development. Our staff develop individualized culturally competent treatment plan and provide clinically proven services utilizing new knowledge and skills that they have learned from various trainings. Throughout the year, over 1,200 clients in the program have received one or more evidence based mental health or integrated care services. We have been measuring mental health status through PHQ 9, an evidenced based survey tool to measure the level of mental health status, especially depression. PHQ 9 is conducted as frequently as clinically needed to measure progress in their mental health status. Out of 911 clients with more than 2 entries of PHQ 9, 722 or 79.25% of clients shows improvement/maintenance of their improve mental health status over the course of the years. We believe that our continuous effort to improve our clinical skills, and to design whole health oriented culturally competent mental health service contributes to the positive outcomes. Although it is slightly lower than our outcome target of 80%, given the added challenges and stressors that our clients have experienced, we are proud of the result. We will continue to analyze and develop action plans to improve our services.

(5) We have been focusing on our staff' wellbeing as well which is critical. We have offered agency-wide training and workshops to address staff's wellbeing. We have offered various trainings on the topic of self-care including Burn outs prevention, facilitating difficult conversation, and offered Group support using an outside therapist. We continue to work on the behavioral health workers wage and benefits and workload to recruit and retain quality staff in the field.

Some of the challenges we have faced this last quarter:

(1) Many of our clients, especially older adults do not have a smart phone, computer, internet access, and/or digital literacy to use emails or communication apps. Despite many individualized training and coaching sessions, some are not able to join video conferencing on their own. We have been working on integrating Microsoft Teams into our EHR, which will allow us to send a text with a link for clients to simply click and join the video conferencing. As this does not require going through email, which is challenging to many clients, this will allow many clients to join video conferencing. We are still enabling this functionality with OCHIN, our EPIC vendor.


(2) There have been instances where technology for telehealth service does not work the way it was intended. We have experienced some interruption with our telehealth platform, digital communication tools, and electronic health record system. Even though our IT staff have worked very hard to support all of us, at times, technology fails, and it does affect our ability to serve our clients.

(3) Staff recruitment and hiring continues to be challenging with the workforce shortage, especially for specific language groups such as Laotian, Mien, and Cambodian. We have had an opening for both a Laotian and Cambodian case manager position for close to a year without any qualified applicants. Although it is best to provide services to clients in their primary language, we are now serving clients through an interpreter. We are ensuring the quality of interpreters and accessibility to a steady pool of trained interpreters.

(4) The agency has been taking a thoughtful course to safely open the building and to provide in-person services throughout the year, to ensure the safety of our clients and staff. There is still fear and anxiety in both clients and staff for in-person contact as the agency is juggling client service, the agency mission and the staff's wellbeing. Our hybrid work schedule is still evolving to ensure best quality service along with staff's wellbeing.

(5) With continued hybrid model of work schedule, there is a need to promote connection, mutual support and belonging with all staff, especially newer staff hired during the past two years during the COVID lock-down period. We have held in person small team meetings, retreat, the department retreat, all agency picnic, agency wide supervisors and managers retreat to promote connection, morale and teamwork and we will continue to promote connection under the hybrid work schedule.


REIMBURSEMENT REQUESTS

Agency and Program Name **Catholic Community Services Emergency Assistance Program**
 Address 100 23rd Ave S
 City & ZIP Seattle, Wa 98144
 Program Contact Name Kelsi Williamson Phone 425-331-0668
 Email KelsiT@ccsww.org Invoice Date 1/4/22
 Costs below incurred from 10/1/22 to 12/31/22
 Signature of Authorized Signer  Printed Name Kelsi Williamson

Contract ID#	Annual Award Amt	Reimbursement Requests				4th Qtr	Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr			
Auburn	\$10,000.00	\$2,450.00	\$2,450.01	\$2,390.69	\$2,709.30	\$0.00	
Bellevue	\$27,667.00	\$5,433.46	\$7,533.36	\$9,289.14	\$5,411.04	\$0.00	
Bothell						\$0.00	
Burien	\$13,500.00	\$4,269.46	\$3,157.51	\$3,240.76	\$2,832.27	\$0.00	
Covington	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	
Des Moines						\$0.00	
Federal Way	\$8,000.00	\$2,200.02	\$1,599.98	\$2,040.52	\$2,128.65	\$30.83	
Issaquah						\$0.00	
Kenmore						\$0.00	
Kent	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	
Kirkland						\$0.00	
Mercer Island						\$0.00	
Redmond	\$12,000.00	\$2,999.98	\$3,108.05	\$2,932.91	\$2,959.06	\$0.00	
Renton						\$0.00	
Sammamish						\$0.00	
SeaTac	\$15,000.00	\$3,974.98	\$3,554.05	\$3,069.98	\$4,400.99	\$0.00	
Shoreline						\$0.00	
Tukwila	\$25,000.00	\$5,124.99	\$5,585.24	\$7,228.70	\$6,897.96	\$163.11	

Admin use only * MOW *

Authorized Payment Amt: _____ Authorization Code / Acct # _____

Authorized Signature / City  Date 1.9.23

Approved For Payment
 By: Kim Cooper
 Date: 1/6/23
 Bars #: 001.000 10.5705.10 41.012

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Household

Description: The number of households assisted, without regard to funding source, with rental assistance, utility assistance motel vouchers, bus tickets, gift cards, and emergency food bags.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	4	4	3	5	16	160%
Bellevue	35	20	22	20	6	68	194%
Bothell						0	
Burien	14	12	6	5	4	27	193%
Covington	17	4	4	4	5	17	100%
Des Moines		7			17	24	
Federal Way	13	4	3	4	3	14	108%
Issaquah						0	
Kenmore						0	
Kent	16	5	6	3	7	21	131%
Kirkland						0	
Mercer Island						0	
Redmond	16	4	5	4	4	17	106%
Renton						0	
Sammamish						0	
SeaTac	25	7	6	4	8	25	100%
Shoreline						0	
Tukwila	10	3	5	6	5	19	190%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	156	70	61	53	64	248	

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	35	12	11	4	9	36
Bellevue	75	37	48	42	12	139
Bothell						0
Burien	40	22	12	11	11	56
Covington	50	12	11	11	16	50
Des Moines		21			46	67
Federal Way	52	13	8	9	10	40
Issaquah						0
Kenmore						0
Kent	83	8	13	6	17	44
Kirkland						0
Mercer Island						0
Redmond	30	10	11	8	6	35
Renton						0
Sammamish						0
SeaTac	50	17	13	9	10	49
Shoreline						0
Tukwila	12	9	8	8	13	38
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	427	161	135	108	150	554

NARRATIVE

Fourth Quarter 2022

MOU South Cities Narratives:

4th Quarter Narratives 2022

Auburn

During the fourth quarter, there were no specific problems that hindered the delivery of client services. The EA program assisted 5 households with a total of \$1650 using Auburn Funding to prevent four evictions and the shut off of one household's utilities.

The EA program was able to assist a family of 3, Single parent with two children with \$330 in rental assistance. Parent is out of work and diligently seeking new employment. With no income Rent Burden is undetermined and AMI is 0%

Client was given other resources for financial assistance.

Burien

During the fourth quarter, there were no specific problems that hindered the delivery of client services. The EA program assisted 4 households with a total of \$1278 using Burien Funding to prevent two evictions and the shut off of two household's utilities.

The EA program was able to assist a single parent household with \$330 in rental assistance. The parent is an undocumented immigrant and as such is having trouble finding work.

AMI 0% Rent Burden Undetermined

Client was given other resources for financial assistance.

Covington

See attached

Fourth Quarter 2022

MOU South Cities Narratives:

4th Quarter Narratives 2022

Auburn

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 5 households with a total of \$1650 using Auburn Funding to prevent four evictions and the shut off of one household's utilities.

The EA program was able to assist a family of 3, Single parent with two children with \$330 in rental assistance. Parent is out of work and diligently seeking new employment. With no income Rent Burden is undetermined and AMI is 0%

Client was given other resources for financial assistance.

Burien

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 4 households with a total of \$1278 using Burien Funding to prevent two evictions and the shut off of two household's utilities.

The EA program was able to assist a single parent household with \$330 in rental assistance. The parent is an undocumented immigrant and as such is having trouble finding work.

AMI 0% Rent Burden Undetermined

Client was given other resources for financial assistance.

Covington

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 5 households with a total of \$1586.44 using Covington Funding to prevent four evictions and to move one family into permanent housing.

The EA program was able to assist a single parent with a portion of their rent to prevent eviction. They were working but their hours had been cut and they were struggling to get by.

AMI 20% Rent Burden 71%

Client was given other resources for financial assistance.

Kent

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 7 households with a total of \$2139.72 to prevent 5 evictions and the shut off of two household's utilities.

The EA program was able to assist an elderly couple with \$250 towards their rent. The husband is in very poor health and as such, wife has to stay home to care for him full time, leaving her unable to work and contribute financially.

The were very grateful for the assistance and the other resources given to them for further assistance.

AMI 28% Rent Burden 67%

Federal Way

During the fourth quarter there were no specific problems that hindered the delivery of client services.

The EA program assisted three households, two to prevent eviction and one utility shut off EA used 1175.39 funding from Federal Way funding and \$400 in other funding.

The EA program was able to assist a single, disabled mother of one to prevent eviction, using \$400 from Federal Way Funding and \$400 additional funding. She was very distraught and afraid of eviction. She was extremely grateful for this assistance.

AMI 15% Rent Burden 30%

SeaTac

During the fourth quarter there were no specific problems that hindered the delivery of client services.

The EA program was able to assist 8 households with a total of \$4761.00 to prevent 7 evictions and the shut off of ne households' utilities.

The EA program was able to assist a single adult with \$321 to prevent eviction. Client was out of work for a while but is back to work now and just needed this small amount to remain housed. Working full time again, he should be able to keep up with rent from here on out.

AMI 46% Rent Burden 19%

Bellevue

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 6 households with a total of \$2279.56 using Bellevue Funding to prevent six evictions.

The EA program was able to assist a young couple with \$341.56, the balance due to prevent eviction. Both of the household members are working. When their hours were cut at work, they got behind and were at risk for eviction. They were grateful for the help and hopeful for more hours at work in order to remain on top of their rent.

AMI 36% Rent Burden 45%

Clients were given other resources for financial assistance.

Redmond

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted four households to prevent three evictions and to restore water service to one household. We used \$1411.94 in Bellevue Funds to accomplish this.

EA was contacted by a single parent with 4 children after her water was shut off. She had no income; her rent was covered by a subsidy but she had no way to pay the utility bill. EA was able to pay enough to restore service, for this the family was so grateful.

Without current income, AMI 0% Rent Burden 0%

Tukwila

During the fourth quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 4 households with a total of \$3,332.80 using Tukwila Funding to prevent four evictions.

The EA program was able to assist a family of 7 (a new baby due at any time) with \$1200 in rental assistance. The father had a very serious health issue earlier this year and was on medical leave for almost 5 months with some of that as unpaid time and he's gotten behind. He's back at work but only working about 32 hours because he is still in recovery. The family was so kind and grateful for the assistance.

AMI 25% Rent Burden 38%

Client was given other resources for financial assistance.

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$13,833.50	\$3,458.46	\$3,458.36	\$4,180.20	\$2,736.48	\$13,833.50	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc	\$13,833.50	\$1,975.00	\$4,075.00	\$5,108.94	\$2,674.56	\$13,833.50	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$27,667.00	\$5,433.46	\$7,533.36	\$9,289.14	\$5,411.04	\$27,667.00	\$0.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$4,000.00	\$1,000.02	\$999.98	\$995.19	\$724.86	\$3,720.05	\$279.95
Office/Ops				\$51.55	\$228.40	\$279.95	-\$279.95
Purchased Svc	\$4,000.00	\$1,200.00	\$600.00	\$993.78	\$1,175.39	\$3,969.17	\$30.83
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$8,000.00	\$2,200.02	\$1,599.98	\$2,040.52	\$2,128.65	\$7,969.17	\$30.83

REIMBURSEMENT REQUESTS

Agency and Program Name **Catholic Community Services - Volunteer Services**

Address 100 23rd Ave S

City & ZIP Seattle, WA 98144

Program Contact Name Jonathan Prociv Phone 206-328-6853

Email JProciv@ccsww.org Invoice Date 1/5/23

Costs below incurred from 10/1/22 to 12/31/22

Signature of Authorized Signer  Printed Name Jonathan Prociv

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	GF-21/2209	\$7,500.00	\$1,875.00	\$1,875.00	\$0.00	\$3,750.00	\$0.00
Bellevue	GF-229	\$17,152.00	\$4,288.00	\$4,288.00	\$4,288.00	\$4,288.00	\$0.00
Bothell	#2458	\$6,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
Burien							\$0.00
Covington		\$5,000.00			\$2,500.00	\$2,500.00	\$0.00
Des Moines							\$0.00
Federal Way		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Kirkland	GF-229	\$6,250.00	\$1,562.50	\$1,562.50	\$1,562.50	\$1,562.50	\$0.00
Mercer Island							\$0.00
Redmond	GF-229	\$8,744.00	\$2,186.00	\$2,186.00	\$1,049.28	\$3,322.72	\$0.00
Renton	CAG-21-112	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Sammamish							\$0.00
SeaTac		\$6,500.00	\$1,625.00	\$1,625.00	\$1,625.00	\$1,625.00	\$0.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Vendor #

Authorized Signature / City

Date

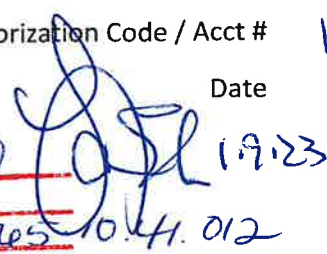
00683

Approved For Payment

By: Bum Cooper

Date: 1/10/23

Bars #: 001.000.10.565 10.4.012



SERVICE UNIT 1

Service Unit 1: Chore Services/In-Home Care

Measurement: 60 minutes

Description: Chore Services include transportation for older adults and persons with disabilities to access basic needs, assistance with household chores, yard work, and minor home repair to help those individuals remain in their homes for as long as safely possible.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	516	43	88	38	562	731	142%
Bellevue	1,141	265	336	332	306	1,239	109%
Bothell	413	95	40	7	377	519	126%
Burien	0	151	102	69	42	364	
Covington	0	93	72	43	95	303	
Des Moines	0	9	28	34	0	71	
Federal Way	688	113	61	64	1,090	1,328	193%
Issaquah	0	1,255	1,355	945	684	4,238	
Kenmore	0	36	28	27	39	130	
Kent	688	143	202	323	151	819	119%
Kirkland	430	35	73	54	329	491	114%
Mercer Island	0	24	37	31	16	108	
Redmond	599	179	103	88	489	859	143%
Renton	688	82	68	389	414	953	139%
Sammamish	0	0	0	0	4	4	
SeaTac	447	44	70	163	227	504	113%
Shoreline	0	46	51	315	89	501	
Tukwila	0	57	1	0	10	68	
Seattle		672	894	1,121	591	3,278	
Other KC		97	166	92	54	409	
Outside KC						0	
Unknown		262			316	577	
TOTAL	5,610	3,699	3,775	4,135	5,883	17,492	

NARRATIVE

SEATAC

A retired volunteer helped with a small leak at an elderly gentleman's home. His home is in a terrible state – far more than what VS can provide, but this volunteer checks in on him and fixes his small emergencies with his home keeping him safe this season from the elements.

Fifty-three Seatac clients and residents received a Shoebox of Joy this year, a wrapped box full of gifts and goodies for seniors. Individual volunteers took lists to homes and mobile home units this December to spread the holiday spirit. Some called in to thank VS staff for the shoebox, "I wasn't expecting anything for Christmas, but I received this and was so touched!"

FEDERAL WAY

A Samoan American active volunteer reached out to deliver 15 Shoeboxes of Joy in Federal Way. A total of 151 boxes were delivered to Federal Way residents at individual homes and fixed income apartment complexes. "This was my only gift this Christmas, and I wasn't expecting to get anything. Bless you," a client left on VS staff voicemail.

A 70-year-old volunteer has helped a man in low income housing in Federal Way for many years. She vacuums, mops, and tidies up his kitchen so that it's safe and clean for him. During the 2 years of peak COVID19 virus, the volunteer decided to take a break from housework and call him every week to check in. She's been keeping up her phone calls staying in touch with the client and making sure he's not too lonely and has what he needs. This fall she returned to cleaning inside his apartment and were able to see each other for the first time in 2 years.

RENTON

A 60 year old senior who is legally blind was recently matched this quarter to a retired gentleman who has taken great care of her within VS boundaries. One way he supports her is by listening to her when they have phone conversations. The client talks a great deal on the phone but he is okay with it because his Aunt and mother were very isolated. Her home is dirty with toilet paper pieces, as she writes notes on TP. She is legally blind. The volunteer has gone grocery shopping for her with her EBT card for food items and also she has given him cash for nonfood items. It's been very helpful to the client to get this kind of regular assistance so she can do more for herself.

A Renton senior who gets dizzy and has balance issues has called in to VS for services like yard work and minor home repair in the past. She has an ongoing volunteer roughly her same age that checks in on her monthly and sees if there is mail to attend to, paperwork laying around to read, etc and help with organizing it. This quarter the volunteer researched, printed, and mailed info to Sound Generations Minor Home Repair with the client in hopes of accessing a community resource for further home repair.

REDMOND

Freshmen from a local school scheduled a half-day service and helped with yard work and socialization for about 15 residents at Friendly Village Mobile Home Park. The October project went so well that in November, when the entire school had a day of service, the freshmen requested to return to Friendly Village. They had an opportunity to help about 20 different residents in the mobile home park and an opportunity to visit with the residents they helped previously.

A 68-year-old client who lives with her developmentally disabled son requested services as she was having

See attached

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	9	5	5	0	12	22
Bellevue	20	15	6	1	0	22
Bothell	7	4	1	1	10	16
Burien	0	9	11	0	1	21
Covington	0	5	1	0	6	12
Des Moines	0	1	0	0	0	1
Federal Way	12	11	1	5	13	30
Issaquah	0	7	0	3	0	10
Kenmore	0	2	0	0	3	5
Kent	12	8	4	2	1	15
Kirkland	8	4	1	1	16	22
Mercer Island	0	1	0	1	0	2
Redmond	10	10	0	0	7	17
Renton	12	9	0	6	8	23
Sammamish	0	0	0	0	1	1
SeaTac	8	11	2	1	10	24
Shoreline	0	3	0	3	0	6
Tukwila	0	0	1	0	1	2
Seattle		65	16	7	3	91
Other KC		8	1	1	2	12
Outside KC		0				0
Unknown		1				1
TOTAL	98	179	50	32	94	355

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A 68-year-old client who lives with her developmentally disabled son requested services as she was having hand surgery and it was going to be difficult to take care of the day to day chores. After the surgery she said she was doing OK physically but that she had anxiety and some depression. A volunteer was matched with her to help do the grocery shopping on a weekly basis so that she could take care of some of the other things that needed to be done. The match, going for several months, has provided her some much needed support.

BOTHELL

Each December VS volunteers deliver Shoeboxes of Joy to our clients. For many of our clients, it is the only gift that they may receive. The Inglemoor High School Key Club got together and delivered SOJs to clients at the River Shores Mobile Home Park and then to several other clients in Bothell. It was an opportunity to not just deliver gifts but to also share some time.

Ms. JW is 92 and lives in a mobile home in Bothell. She receives monthly help from a volunteer for yard work. During December, she let her volunteer know that she had some light house repair she needed done around the outside of the home. Having experience fixing things around his home, the volunteer was more than happy to help with the items that needed to be completed.

BELLEVUE

Ms. BW was a client of VS until she moved into assisted living recently. Her last match with a volunteer lasted eight years! Here's about the match in the volunteer's words; "I wanted to share that BW became one of my closest friends - something I didn't expect with an age gap of over 6 decades! She came to my wedding in 2017, and I can't wait until this cold/flu season calms down so I can finally introduce my newborn to BW in person! Even though she moved farther away and is in assisted living, BW and I still keep in touch with regular chats on the phone - we are both incredibly grateful for VS bringing us together."

Mr. BS received help from a group of kids for yard work. With rain and cold though, not all of the yard work could be completed. A VS volunteer was a group leader that day. Seeing that some mowing and trimming remained, he spoke with the client and let him know that when the weather improved he would come by and finish up. Less than a week later, the volunteer was there and finished mowing the back yard and trimming along the entire fence line.

KIRKLAND

A local family has been involved in delivery Shoeboxes of Joy for more than 5 years. Their daughter is now in girl scouts and she mentioned about SOJs and delivering the gift boxes. The troop got involved with four families and six girl scouts delivering in Kirkland. More than 25 clients of VS received the gifts and a moment of the girls' time with chatting.

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$17,152.00	\$4,288.00	\$4,288.00	\$4,288.00	\$4,288.00	\$17,152.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$17,152.00	\$4,288.00	\$4,288.00	\$4,288.00	\$4,288.00	\$17,152.00	\$0.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$10,000.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$10,000.00	\$0.00

REIMBURSEMENT REQUESTS

Agency and Program Name **Child Care Resources Information & Referral, Technical Assistance, & Training**

Address 1225 S Weller Street, Suite 300

City & ZIP Seattle 98144

Program Contact Name Courtney Nolen-Viducich Phone 206-329-1011 x229

Email viducich@childcare.org Invoice Date 1/6/23

Costs below incurred from 10/1/22 to 12/31/22

Signature of Authorized Signer  Printed Name Courtney Nolen-Viducich

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue	GF181	\$36,700.00	\$9,175.00	\$9,175.00	\$9,175.00	\$9,175.00	\$0.00
Bothell							\$0.00
Burien	CON-21-036	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
Covington	024-2021	\$3,543.00	\$885.75	\$885.75	\$885.75	\$885.75	\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore	21-C2682	\$1,500.00	\$375.00	\$375.00	\$375.00	\$375.00	\$0.00
Kent							\$0.00
Kirkland	32100182	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	CON-21-036	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Shoreline	9906	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Tukwila	CON-21-036	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00

Admin use only *** MOU ***

Authorized Payment Amt: **MOU** Authorization Code / Acct #

Authorized Signature / City

Approved For Payment
 By: Jim Cooper Date: 1/9/23
 Date: 1/6/23
 Bars #: 001.000.10.565.40.41.012

SERVICE UNIT 1

Service Unit 1: Information and Referral

Measurement: Contact

Description: The number of contacts by unique clients to access information, referrals, and consumer education by telephone or internet.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		61	56	58	35	210	
Bellevue	220	70	69	72	53	264	120%
Bothell		35	44	44	25	148	
Burien	18	25	19	14	19	77	428%
Covington	20	11	13	8	7	39	195%
Des Moines		12	16	20	12	60	
Federal Way		57	58	49	54	218	
Issaquah		42	35	27	26	130	
Kenmore	10	11	5	10	6	32	320%
Kent		79	59	96	57	291	
Kirkland	45	42	40	39	22	143	318%
Mercer Island		4	2	2	4	12	
Redmond		32	45	41	22	140	
Renton		89	74	64	48	275	
Sammamish		15	10	16	6	47	
SeaTac	25	18	8	14	16	56	224%
Shoreline	31	44	20	39	28	131	423%
Tukwila	18	21	10	9	12	52	289%
Seattle		470	493	435	325	1,723	
Other KC		67	47	51	45	210	
Outside KC		2,793	2,713	2,538	1,754	9,798	
Unknown		1	0	1	0	2	
TOTAL	387	3,999	3,836	3,647	2,576	14,058	

SERVICE UNIT 2

Service Unit 1: Technical Assistance

Measurement: 60 minutes

Description: The number of hours of technical assistance provided via phone or in-person to child care providers or community members.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		2	2	2	1	6	
Bellevue	60	9	11	20	23	62	104%
Bothell		0	0	0	0	1	
Burien	13	4	5	2	5	15	117%
Covington	8	3	2	4	3	12	144%
Des Moines		1	0	0	0	1	
Federal Way		4	2	2	1	8	
Issaquah		0	0	0	0	1	
Kenmore	4	2	1	1	0	4	88%
Kent		4	3	4	3	12	
Kirkland	7	2	2	3	1	8	113%
Mercer Island		0	0	0	0	0	
Redmond		1	0	1	0	2	
Renton		9	20	2	4	34	
Sammamish		0	0	0	0	0	
SeaTac	13	5	8	3	2	18	141%
Shoreline	8	10	0	1	0	10	130%
Tukwila	13	4	3	3	4	14	110%
Seattle		9	5	9	5	27	
Other KC		1	1	1	1	2	
Outside KC		31	23	39	18	110	
Unknown		0	0		0	0	
TOTAL	126	99	86	95	69	349	

SERVICE UNIT 3

Service Unit 1: Training/Workshops/Classes

Measurement: 60 minutes

Description: The number of hours of training offered by CCR to child care providers.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		15	3	0	22	40	
Bellevue	125	23	10	55	10	98	78%
Bothell		8	8	4	12	32	
Burien	16	16	3	0	20	39	244%
Covington	11	1	0	0	76	77	700%
Des Moines		13	8	0	8	29	
Federal Way		20	27	6	24	77	
Issaquah		17	3	155	8	183	
Kenmore	10	10	6	0	0	16	155%
Kent		45	20	6	8	79	
Kirkland	52	19	3	4	38	64	122%
Mercer Island		5	0	30	10	45	
Redmond		19	0	24	2	45	
Renton		37	0	14	12	63	
Sammamish		5	2	2	16	25	
SeaTac	20	0	6	4	6	16	80%
Shoreline	0	33	5	0	4	42	
Tukwila	16	13	2	0	4	19	119%
Seattle		329	296	36	44	705	
Other KC		35	3	16	18	72	
Outside KC		89	146	42	92	368	
Unknown		0	0	0		0	
TOTAL	250	749	551	398	434	2,132	

NARRATIVE

IR: During the 4th quarter, Child Care Aware of Washington's Family Center had the privilege to connect with families in need of child care and child care subsidy assistance. Our navigation representatives supported families with applying for Working Connection and the Homeless Grace period. The Family Center focused on connecting families to high quality early learning opportunities, while providing case management-like services to families needing assistance locating basic needs resources. The 4th quarter is typically a slower time in terms of call volume, so staff had the capacity to offer more intensive support and engage in outreach. Common themes by callers were subsidy support, child care for children with complex needs, nonstandard hour care, and support for families experiencing homelessness. The Family Centers focus for Q1 2023, will be to continue to strengthen supports for families in the suburban cities by attending community events, networking with other service providers, and elevating family voice during the upcoming legislative session.

TA: This year has had its ups and downs for providers. We have had a lot of successes and challenges throughout the year. Something that was very successful was helping providers with getting numerous grants. We walked them through the process of some of the grants and notified them when we heard of grants that they were eligible for. We chatted with several providers about how they used or will use the funds from the grants. It was good to hear that a lot of providers said they would use the grant funds to retain staff.

One of the challenges providers have been facing throughout the year is staff retention. Across King County providers are having a hard time keeping staff. This has been affecting Family Child Cares as well as Small and Large Centers. Some of the staff found other work or had to be laid off due to lack of funds and low enrollment in programs. Low enrollment in programs is another challenge throughout King County. Some programs have had to close due to low enrollment others have had to close classrooms due to lack of staff due to low enrollment. We have been doing a lot of marketing with numerous programs in hopes of getting more children enrolled. We have held GLE's (Group Learning Experiences) and individual meetings in person and over zoom to help with marketing strategies. Some of the providers have had success and some have had little to no success getting children enrolled. A lot of the challenge is families can't afford childcare, so they are working from home and keeping their children at home with them. Another challenge is some of the areas are highly saturated with childcare programs.

On the other hand, we have had a lot of success with new programs getting licensed. We have supported numerous potential providers through the licensing process, and they are now childcare providers. We supported them with marketing strategies right after they received their license in hopes of getting children enrolled.

We have also been supporting providers with keeping in compliance with licensing now that licensors are back in the field doing in-person visits.

We will continue to support all providers anyway we can and keep them updated on any new information. We will also work with providers on their time by continuing to offer in-person meetings, zoom meetings, emails, and phone calls.

TR: Successes - Our biggest success of the 4th Quarter was meeting our goals for each city, except Bellevue and Tukwila, we were very close.

We offered a training series (Caring for Children with Autism Spectrum Disorder) to providers who reside in suburban cities, this was a highly requested training that we were able to provide at no cost.

During the 4th quarter, we offered child care centers the opportunity to receive low-cost customized

NARRATIVE

During the 4th quarter, we offered child care centers the opportunity to receive low cost customized trainings for their staff. One child care center located in Covington took advantage of this opportunity, we were able to facilitate four 2-hour training courses for their staff.

We continued to offer quarterly trainings at various times throughout the day and weekends to increase opportunities for providers to access our trainings, in addition we allocated slots in our quarterly trainings for providers who reside in suburban cities to access the training at no cost.

Challenges -A continued challenge was to meet our goals for Bellevue & Tukwila. Our strategy continued to be in providing scholarships for participants who specifically reside in those cities to encourage attendance, sending targeted outreach to providers who live in those cities, and we continue to partner with our Early Learning Coaches to provide customized training to sites that are in those specific cities at a discounted rate. One of the reasons for not meeting our goals is, when we facilitate customized trainings in centers that are in suburban cities, not all their staff resides in that specific city, but the services provided impacts the younger residents of those cities.

Quotes – asking participants highlight for the training they took?

“Concrete documents to use with my class. Lots of ideas to enhance my teaching.”

“Interactions and conversations amongst our peers/group activities”

“Everything, I enjoyed learning about the difference between equality and equity”

“I’m excited to really work on engaging transitions”

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn		61	56	58	35	210
Bellevue	220	70	69	72	53	264
Bothell		35	44	44	25	148
Burien	18	25	19	14	19	77
Covington	20	11	13	8	7	39
Des Moines		12	16	20	12	60
Federal Way		57	58	49	54	218
Issaquah		42	35	27	26	130
Kenmore	10	11	5	10	6	32
Kent		79	59	96	57	291
Kirkland	45	42	40	39	22	143
Mercer Island		4	2	2	4	12
Redmond		32	45	41	22	140
Renton		89	74	64	48	275
Sammamish		15	10	16	6	47
SeaTac	25	18	8	14	16	56
Shoreline	31	44	20	39	28	131
Tukwila	18	21	10	9	12	52
Seattle		470	493	435	325	1723
Other KC		67	47	51	45	210
Outside KC		2,793	2713	2,538	1,754	9798
Unknown		1	0	1	0	2
TOTAL	387	3999	3836	3647	2576	14058

REIMBURSEMENT REQUESTS

ACCOUNTS PAYABLE

Agency and Program Name **Congolese Integration Network (CIN)**
 Address 19550 International Blvrd Ste #103
 City & ZIP Seatac / WA 98188
 Program Contact Name Congolese Integration Network Health E Phone 206-593-7729
 Email rose@cinseattle.org Invoice Date 1/5/23
 Costs below incurred from **10/1/22** to **12/31/22**
 Signature of Authorized Signer Rose Atumba Printed Name Rose Atumba

JAN 11 2023
 RECEIVED

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington	029-2021	\$2,500.00	\$625.00	\$625.00	\$625.00	\$625.00	\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$0.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: _____ Authorization Code / Acct # _____

Authorized Signature / City Approved For Payment _____ Date _____

By: Jim Cooper Bonhoeffer (Acting)
 Date: 1/10/23
 Bars #: 001.000.10.565.10.41.012

Vendor #
 19064

SERVICE UNIT 1

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: 60 minutes

Description: Mental health counseling, domestic and sexual violence, domestic violence protection, and hate crimes and reporting were provided to 18, 22, 15, and 25 clients in 4 different meetings, and 1 client from Covington.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	4	15	5	4	1	25	625%
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	105	45	45	25	80	195	186%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	109	60	50	29	81	220	

SERVICE UNIT 2

Service Unit 1: Financial Aid

Measurement: Bundle of items

Description: 35 clients in SeaTac received the amount of \$100 each and other fresh raw food goods; 0 clients from Covington.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	10	15	5	4	0	24	240%
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	299	45	45	25	35	150	50%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	309	60	50	29	35	174	

SERVICE UNIT 3

Service Unit 1: Support Group

Measurement: 60 minutes

Description: 4 support group sessions organized for clients in SeaTac, and 0 individuals sessions organized for clients in Covington, but continued with case management.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	10	15	5	4	0	24	240%
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	4	1	2	2	4	9	225%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	14	16	7	6	4	33	

NARRATIVE

The Congolese Integration Network (CIN) carried out 4 mental health counseling, including domestic and sexual violence, domestic violence protection, and hate crimes and reporting were provided to 18, 22, 15, and 25 clients in 4 different meetings, and 1 clients from Covington. These activities allowed CIN to financially assist 35 clients in SeaTac receiving each the amount of \$100 and other fresh raw food goods; 0 clients from Covington. Our activities are primarily aimed at increasing psycho-social well-being, the state of hope as our clients perceive life in general. Second, our activities allow our clients to assess their lives, improve their understanding of their ways of thinking, plan and improve their literacy around the advocacy of housing security and other life matters. Though they still dealing with impact of the pandemic stress and the cost of living. The income still lagging behind the inflation, which makes life unsustainable and unable to support all of their monthly living expenses. We continue to add other services as possible as we can. We continued with diapers distribution activities to all our clients to alleviate a little bit that expenses. CIN will continue to support our clients as long as the cities implement resources for our communities.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD	
			2nd Qtr	3rd Qtr				
Auburn							0	
Bellevue							0	
Bothell							0	
Burien							25	
Covington	4	15	5	4	1		0	
Des Moines							0	
Federal Way							0	
Issaquah							0	
Kenmore							0	
Kent							0	
Kirkland							0	
Mercer Island							0	
Redmond							0	
Renton							0	
Sammamish							195	65%
SeaTac	299	45	45	25	80		0	
Shoreline							0	
Tukwila							0	
Seattle							0	
Other KC							0	
Outside KC							0	
Unknown							220	
TOTAL	303	60	50	29	81		220	

REIMBURSEMENT REQUESTS

Agency and Program Name **Consejo Counseling and Referral Service**
 Address 723 SW 10th Street
 City & ZIP Renton, WA 98057-5223
 Program Contact Name Norma Guzman Phone 206-461-4880
 Email nguzman@consejocounseling.org Invoice Date 1/3/23
 Costs below incurred from **10/1/22** to **12/31/22**
 Signature of Authorized Signer Printed Name Mario E. Paredes

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn	GF-21/2212	\$6,500.00	\$1,625.00	\$1,625.00	\$1,625.00	\$1,625.00	\$0.00
Bellevue	GF250	\$16,080.00	\$4,020.00	\$4,020.00	\$4,020.00	\$4,020.00	\$0.00
Bothell	1673	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way		\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00	\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Kirkland		\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$0.00
Mercer Island							\$0.00
Redmond	9641	\$4,286.00	\$1,071.50	\$1,071.50	\$1,071.50	\$1,071.50	\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Shoreline							\$0.00
Tukwila							\$0.00

Approved For Payment

By: [Signature]

Date: 1/4/23

Bars #: 001.000.10.565.10.41.012

[Signature] 1-9-23

1,250.00

Vendor #
19064

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: 60 minutes

Description:

	Actual Units, regardless of funding source					
	Annual Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD
Auburn	26	23	60.5	52	32	167.5
Bellevue	90	151	187.5	182	35	555.5
Bothell	72	31	29	24	16	100
Burien		22	22	10	15	69
Covington						0
Des Moines		40	16.5	26	4	86.5
Federal Way	24	22	94	75	47	238
Issaquah			25	15	4	44
Kenmore						0
Kent	6	36	38	22	51	147
Kirkland		127	119.5	116	26	388.5
Mercer Island						0
Redmond	48	88	89.5	89	15	281.5
Renton		30	31.5	78	43	182.5
Sammamish						0
SeaTac	6	3.5	12.5	10	16	42
Shoreline		2	2.5			4.5
Tukwila		5	8.5	6	2	21.5
Seattle		89	148	189	201	627
Other KC		2	4.5		8	14.5
Outside KC						0
Unknown						0
TOTAL	272	671.5	889	894	515	2969.5

SERVICE UNIT 2

Service Unit 2: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	20	23.5	21.5	36	16	97
Bellevue	60	151	27.5	89	35	302.5
Bothell	39	24	3	14	7	48
Burien		17	8.5	8	14	47.5
Covington						0
Des Moines		24.5	3	12	3	42.5
Federal Way	33	13	12.5	32	42	99.5
Issaquah			4	9		13
Kenmore						0
Kent	15	26	6.5	14	27	73.5
Kirkland		43.5	19.5	49	22	134
Mercer Island						0
Redmond	30	40	12.5	33	15	100.5
Renton		12	19.5	44	45	120.5
Sammamish						0
SeaTac	5	3	6.5	9	13	31.5
Shoreline		1.5	2			3.5
Tukwila		5	6.5	3	2	16.5
Seattle		56	89.5	68	190	403.5
Other KC		1.5	1.5		8	11
Outside KC						0
Unknown						0
TOTAL	202	441.5	244	420	439	1544.5

SERVICE UNIT 3

Service Unit 3: Support Group

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	3	10	11	6	1.5	28.5
Bellevue	60	39	58	27.5	6	130.5
Bothell	34	5	14.5	8.5	5	33
Burien		16	17	8	2	43
Covington						0
Des Moines		11.5	13.5			25
Federal Way	30		19.5	24	3	46.5
Issaquah			2.5	4.5	2	9
Kenmore						0
Kent	20	23.5	30	14	2	69.5
Kirkland		17.5	45	6	1	69.5
Mercer Island						0
Redmond	12	17.5	20	13	3	53.5
Renton			2		2	4
Sammamish						0
SeaTac	4	18	31.5	12	1	62.5
Shoreline						0
Tukwila						0
Seattle		68.5	121	58.8	28	276.3
Other KC			2.5	14	3	19.5
Outside KC						0
Unknown						0
TOTAL	163	226.5	388	196.3	59.5	870.3

NARRATIVE

The Q4 shows the diligent job that Consejo's DV program has done addressing and supporting the needs of a DV survivor in transition. This year we saw an increase of Central America groups moving into the area. The Community Advocacy Program has been key on reaching out to these communities and serve as a liaison to the resources available for them. Never the less, a survivor resilience, with the necessary assistance keeps on thriving. Next, is an example of a DV survivor experience: LCT began receiving Domestic Violence Services with Consejo Counseling & Referral Services on September 2022. LCT suffered physical and sexual abuse with the father of her 3 sons. In order for her to get away from her abuser she fled California; came to Washington State and became homeless. During this period LCT and her children were staying ay a shelter. Consejo assisted in placing LCT and her children in a Temporary Housing Program. In addition, she was assisted with Community Resources, Mental Health Therapy and Support Groups. LCT is in regular contact with Consejo.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	7	2	9	8	2	21
Bellevue		18	20	22	3	63
Bothell		2	2	2	1	7
Burien		5	7	4	2	18
Covington						0
Des Moines		3	4	4		11
Federal Way	9	6	10	18	4	38
Issaquah			2	2		4
Kenmore				1		1
Kent	10	6	10	5	4	25
Kirkland		8	12	14	4	38
Mercer Island						0
Redmond	6	7	9	8		24
Renton		9	14	9	4	36
Sammamish						0
SeaTac	6	3	4	4	3	14
Shoreline		1	2			3
Tukwila		1	3	2		6
Seattle		33	57	38	14	142
Other KC		2	2	3		7
Outside KC						0
Unknown						0
TOTAL	38	106	167	144	41	458

REIMBURSEMENT REQUESTS

Agency and Program Name **Des Moines Area Food Bank**

Address 22225 9th Ave S (Mailing: PO Box 98788)

City & ZIP Des Moines, WA 98198

Program Contact Name Barb Houston-Shimizu Phone (206) 898-7182

Email dmafb@hotmail.com Invoice Date 1/12/23

Costs below incurred from 10/1/22 to 12/31/22

Signature of Authorized Signer *Barb Houston Shimizu* Printed Name Barb Houston-Shimizu

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Belleveue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines	\$50,000.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$40,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Food is measured in terms of the number of pounds served. (Since meals are estimated to be 1.2 lbs per meal, the equivalent number of meals can also be estimated from this number.)

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		7,632	6,445	5,949	4,424	24,450	
Bellevue						0	
Bothell						0	
Burien		14,884	15,175	13,804	8,362	52,225	
Covington						0	
Des Moines	172,781	128,259	136,547	137,736	151,458	554,000	321%
Federal Way		2,488	3,754	6,918	11,366	24,526	
Issaquah						0	
Kenmore						0	
Kent		43,980	42,711	40,226	38,631	165,548	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		6,829	5,711	7,947	5,451	25,938	
Sammamish						0	
SeaTac	138,225	99,769	102,667	102,116	84,074	388,626	281%
Shoreline						0	
Tukwila		447	961	1,834	4,683	7,925	
Seattle		20,799	24,443	22,006	16,629	83,877	
Other KC		2,678	1,218	1,163	915	5,974	
Outside KC		1,076	976	775	1,047	3,874	
Unknown						0	
TOTAL	311,006	328,841	340,608	340,474	327,040	1,336,963	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: The second service unit is the number of total individuals served. This figure includes all visits for regular food bank service, as well as extra services such as weekend backpacks, cooking class (participants receive a second food bank visit), emergency visits, etc.

	Annual Goal	Actual Units, regardless of funding source:				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		513	439	399	316	1,667	
Bellevue						0	
Bothell						0	
Burien		1,105	1,095	879	625	3,704	
Covington						0	
Des Moines	4,418	9,257	9,632	9,030	11,135	39,054	884%
Federal Way		176	263	464	788	1,691	
Issaquah						0	
Kenmore						0	
Kent		2,959	2,921	2,698	2,678	11,256	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		459	389	533	378	1,759	
Sammamish						0	
SeaTac	3,534	6,850	6,937	6,456	5,877	26,120	739%
Shoreline						0	
Tukwila		52	80	123	324	579	
Seattle		1,398	1,665	1,449	1,152	5,664	
Other KC		180	83	78	71	412	
Outside KC		103	81	52	85	321	
Unknown						0	
TOTAL	7,952	23,052	23,585	22,161	23,429	92,227	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Bundle of items

Description: The final service unit is the number of weekend backpacks served. Backpacks providing two days worth of kid-friendly foods are distributed weekly through nine local schools.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn					15	15	
Bellevue						0	
Bothell						0	
Burien		143	110		69	322	
Covington						0	
Des Moines	1,232	870	576		972	2,418	196%
Federal Way		12	10			22	
Issaquah						0	
Kenmore						0	
Kent		4	16		2	22	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	296	197	149		79	425	144%
Shoreline						0	
Tukwila		30	20			50	
Seattle						0	
Other KC					12	12	
Outside KC		42	20		18	80	
Unknown						0	
TOTAL	1,528	1,298	901	0	1,167	3,366	

NARRATIVE

Not only is there rising demand for in-person service after COVID, but rising food and gas costs are hitting low-income families hard, leading more people to seek assistance. We have seen a 21.7% increase in the number of unduplicated individuals and an 11.7% increase in return visits over 2021.

United Way culled its Door Dash delivery list in October (removing families that no longer needed service or had moved), so 4th quarter deliveries were down, but this has opened up space for people on their waiting list and we are already seeing those numbers creep up again.

Highline College Pantry has now reopened for in-person service after the COVID break, serving a total of 12,274 in the 2021-2022 period. We are pleased to support their work with weekly food deliveries—providing bread, fresh fruits and vegetables for their pantry service and Door Dash delivery, along with salads, sandwiches, and drinks so that students can have a meal on campus.

We have just received confirmation of new funding specifically for culturally appropriate food for 2023-2024, so we are pleased to continue supporting local farmers/vendors while providing fresh, healthful foods. Time and again, we hear from customers how much they appreciate having regular access to all the great produce. Moms feel better when they are eating better and when they are able to feed their kids healthier snacks like fruits and vegetables instead of chips and cookies.

Your help has made a huge difference for almost 2,500 different families this year...thank you!

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		56	20	45	41	162
Bellevue						0
Bothell						0
Burien		148	43	43	59	293
Covington						0
Des Moines	2,230	1989	635	597	640	3861
Federal Way		91	119	125	202	537
Issaquah						0
Kenmore						0
Kent		569	220	243	256	1288
Kirkland						0
Mercer Island						0
Redmond						0
Renton		51	19	38	36	144
Sammamish						0
SeaTac	1,619	992	229	246	268	1735
Shoreline						0
Tukwila		9	20	22	15	66
Seattle		134	83	53	100	370
Other KC		33	8	6	8	55
Outside KC		17	19	16	6	58
Unknown						0
TOTAL	3849	4089	1415	1434	1631	8569

2022 Hybrid Services

Providing Choice for Those Who Can Access the Food Bank & Delivery for Those Who Cannot



New reach-in refrigerators allow for more choice and a more store-like setting



Fresh foods purchased from local farmers reflect diverse cultures while preserving a strong local food economy



Door Dash Delivery Box



Door Dash Driver & Food Bank Worker Load for Delivery

Des Moines Area Food Bank
Total Year, 2022 vs Past Year

New vs Return: 2021	# Fam	Age 0-2	Age 3-18	Age 19-54	Age 55+	Indiv
New	2071	320	2251	3322	1144	7037
Returning	19916	3179	23701	35080	12954	74914
Total	21987	3499	25952	38402	14098	81951

New vs Return: 2022	# Fam	Age 0-2	Age 3-18	Age 19-54	Age 55+	Indiv
New	2455	435	2874	4002	1258	8569
Returning	23118	4005	27043	36830	15780	83658
Total	25573	4440	29917	40832	17038	92227

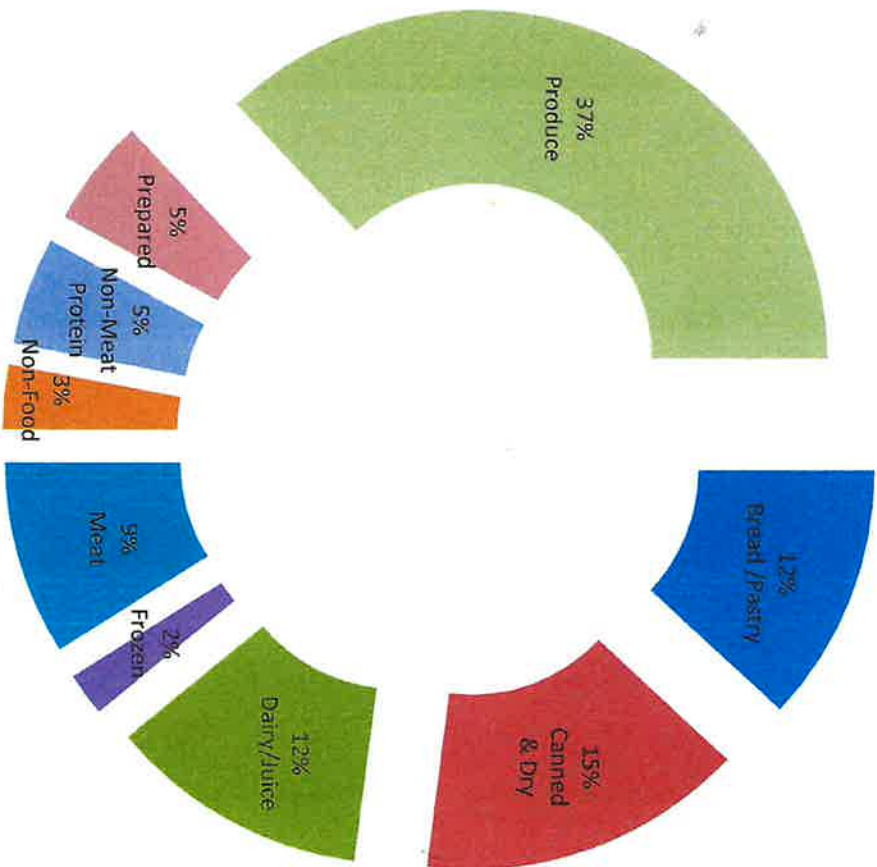
Type of Service: 2021	# Fam	Age 0-2	Age 3-18	Age 19-54	Age 55+	Indiv
Regular Service	4514	583	4293	7071	3458	15405
Christmas	748	103	744	1234	591	2672
Bread & Produce	3000	363	2507	4158	2636	9664
Emergency	373	41	375	662	338	1416
Door Dash	12933	2409	17251	25277	7075	52012
Backpack	419	0	782	0	0	782
Cooking Class	0	0	0	0	0	0
Total Served	21987	3499	25952	38402	14098	81951

Type of Service: 2022	# Fam	Age 0-2	Age 3-18	Age 19-54	Age 55+	Indiv
Regular Service	5711	939	6346	10086	4089	21460
Christmas	917	141	1079	1696	579	3495
Bread & Produce	4168	626	4079	6551	3750	15006
Emergency	359	62	504	723	299	1588
Door Dash	12523	2672	14543	21776	8321	47312
Backpack	1895	0	3366	0	0	3366
Cooking Class	0	0	0	0	0	0
Total Served	25573	4440	29917	40832	17038	92227


Kids Meals Program: 2021-COVID	# Sites	Breakfast	Lunch	Snack	Supper	Total Meals
		ast				
After-School Mls	0	0	0	0	0	0
Summer Meals	12	19728	20112	131	0	39971
Total	12	19728	20112	131	0	39971

Kids Meals Program: 2022	# Sites	Breakfast	Lunch	Snack	Supper	Total Meals
		fast				
After-School Mls	0	0	0	0	0	0
Summer Meals	12	0	9079	7100	0	16179
Total	12	0	9079	7100	0	16179

**Des Moines Area Food Bank 2022
Food Distribution by Type
1,336,963 lbs Distributed**



REIMBURSEMENT REQUESTS

Agency and Program Name **Domestic Abuse Women's Network - CAP**
 Address 221 W Gowe St
 City & ZIP Kent, WA 98032
 Program Contact Name Angela Dannenbring Phone 253-893-1605
 Email angelad@dawnrising.org Invoice Date 1/4/23
 Costs below incurred from **10/1/22** to **12/31/22**
 Signature of Authorized Signer  Printed Name Zinka Galusic

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien		\$3,500.00	\$875.00	\$875.00	\$875.00	\$875.00	\$0.00
Covington	024-2021	\$3,000.00	\$750.00	\$750.00			\$1,500.00
Des Moines		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Federal Way		\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00	\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	CAG2021-126	\$33,000.00	\$8,250.00	\$8,250.00	\$8,250.00	\$8,250.00	\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	21-070	\$20,300.00	\$1,875.00	\$6,141.00	\$6,142.00	\$6,142.00	\$0.00
Sammamish							\$0.00
SeaTac		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Shoreline							\$0.00
Tukwila		\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

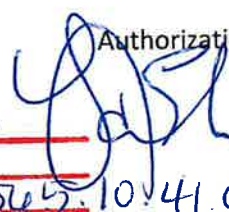
Authorized Signature

Approved For Payment

By: Kim Cooper

Date: 11/21/23

Bar #: 001.000.10.565.10.41.012



Date

1-9-23

Vendor # 01057

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description: DAWN's highly trained advocates provide domestic violence focused advocacy following the mobile advocacy model. This means our advocates meet survivors where they are most comfortable and safe in the community. We provide survivor centers, trauma informed support.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	136	260	181	252	363	1,056	776%
Bellevue		1	9	3	1	14	#DIV/0!
Bothell		0	0	0	0	0	#DIV/0!
Burien	25	90	58	53	22	223	892%
Covington	158	10	4	0	1	15	9%
Des Moines	20	45	62	24	25	156	780%
Federal Way	124	356	205	315	345	1,221	985%
Issaquah		17	9	1	13	40	#DIV/0!
Kenmore		0	0	0	0	0	#DIV/0!
Kent	450	440	306	398	423	1,567	348%
Kirkland		6	1	1	2	10	#DIV/0!
Mercer Island		0	0	0	0	0	#DIV/0!
Redmond		0	1	0	0	1	#DIV/0!
Renton	180	590	416	370	378	1,754	974%
Sammamish		0	0	0	0	0	#DIV/0!
SeaTac	69	22	68	30	37	157	228%
Shoreline		3	2	0	0	5	#DIV/0!
Tukwila	42	57	16	69	78	220	524%
Seattle		575	483	621	536	2,215	
Other KC		144	60	103	173	480	
Outside KC		254	62	61	37	414	
Unknown		0	0	0	0	0	
TOTAL	1,204	2,870	1,943	2,301	2,434	9,548	

SERVICE UNIT 2

Service Unit 1: Crisis Line

Measurement: Phone call

Description: DAWN provides a 24/7 crisis and advocacy line. This line is staffed by trained domestic violence advocates who are skilled in crisis management, resourcing, and trauma informed supportive listening.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	55	70	74	91	92	327	595%
Bellevue		29	29	21	18	97	#DIV/0!
Bothell		2	5	1	4	12	#DIV/0!
Burien	12	30	41	31	18	120	1000%
Covington	72	11	3	8	6	28	39%
Des Moines	16	12	4	11	15	42	263%
Federal Way	50	85	65	108	84	342	684%
Issaquah		4	5	7	7	23	#DIV/0!
Kenmore		2	0	2	3	7	#DIV/0!
Kent	180	221	185	205	188	799	444%
Kirkland		7	5	1	7	20	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond		6	5	5	5	21	#DIV/0!
Renton		71	91	79	87	328	#DIV/0!
Sammamish		1	0	2	1	4	#DIV/0!
SeaTac	28	17	10	12	15	54	193%
Shoreline		12	4	6	4	26	#DIV/0!
Tukwila		29	23	20	7	79	#DIV/0!
Seattle		302	300	366	233	1,201	
Other KC		57	46	42	53	198	
Outside KC		103	106	117	110	436	
Unknown		115	131	167	154	567	
TOTAL	413	1,186	1,132	1,302	1,111	4,731	

NARRATIVE

For the last quarter of 2022, DAWN has provided support to survivors in hybrid model, with most services provided as usual over the phone and meeting with clients in person in a limited matter to respond to the specific needs of client. Advocates provide services by phone, email, text, videocall or zoom calls when needed by clients, as well as performing community advocacy by coming to the client when they prefer in person services where they might be located. Advocates and clients create plans to meet in public and safe areas that are convenient to the client. Advocates continue to answer our 24-hour Advocacy and Support Line, conduct virtual support groups, and provide phone consultations and virtual intakes for clients to access our services.

Even if the need for advocacy has increased, Community Advocates continue to work to reach out to clients without capping services. The increase we have seen as a team is both in number of people reaching out, and also the complexity of cases that need advocacy. Other complicated situations that call for advocates investing time is working with clients to access resources to pay the rent and other bills or other financial aid. Advocates work in conjunction with other organizations by sending referrals and needed paperwork for clients to maintain stable housing or pay for bills when times have been difficult, and resource have become scarcer in the area.

As DAWN we accessed flexible funding from different organizations and community donors, so advocates were able to process money for requests such as paying utility bills during the cold months, pay for storage units as clients continue looking for stable housing, and funding to help clients flee to another state for safety out of state.

DAWN continued to support clients in South King County as clients who need DSHS services in Seattle. Some of the trends we noticed in a lot of cases was help finding housing, paying for back rent and other utilities at

see attached

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	23	45	49	55	62	211
Bellevue		2	1	1	1	5
Bothell		0	0	0	0	0
Burien	20	14	12	11	7	44
Covington	17	1	2	0	1	4
Des Moines	16	9	14	8	5	36
Federal Way	22	63	59	55	73	250
Issaquah		3	4	1	3	11
Kenmore		0	0	0	0	0
Kent	75	92	76	91	90	349
Kirkland		2	1	1	1	5
Mercer Island		0	0	0	0	0
Redmond		0	1	0	0	1
Renton	5	121	124	108	68	421
Sammamish		0	0	0	0	0
SeaTac	12	10	8	14	6	38
Shoreline		1	1	0	0	2
Tukwila	10	12	3	7	7	29
Seattle		122	116	131	122	491
Other KC		33	28	46	26	133
Outside KC		37	20	28	16	101
Unknown		0	0	0	0	0
TOTAL	200	567	519	557	488	2131

For the last quarter of 2022, DAWN has provided support to survivors in hybrid model, with most services provided as usual over the phone and meeting with clients in person in a limited matter to respond to the specific needs of client. Advocates provide services by phone, email, text, videocall or zoom calls when needed by clients, as well as performing community advocacy by coming to the client when they prefer in person services where they might be located. Advocates and clients create plans to meet in public and safe areas that are convenient to the client. Advocates continue to answer our 24-hour Advocacy and Support Line, conduct virtual support groups, and provide phone consultations and virtual intakes for clients to access our services.

Even if the need for advocacy has increased, Community Advocates continue to work to reach out to clients without capping services. The increase we have seen as a team is both in number of people reaching out, and also the complexity of cases that need advocacy. Other complicated situations that call for advocates investing time is working with clients to access resources to pay the rent and other bills or other financial aid. Advocates work in conjunction with other organizations by sending referrals and needed paperwork for clients to maintain stable housing or pay for bills when times have been difficult, and resource have become scarcer in the area.

As DAWN we accessed flexible funding from different organizations and community donors, so advocates were able to process money for requests such as paying utility bills during the cold months, pay for storage units as clients continue looking for stable housing, and funding to help clients flee to another state for safety out of state.

DAWN continued to support clients in South King County as clients who need DSHS services in Seattle. Some of the trends we noticed in a lot of cases was help finding housing, paying for back rent and other utilities at home. Many clients are facing either eviction, or it has become more challenging to pay due to rent increases in King County. These phenomena make the advocates spend more time with clients locating affordable housing but also locating funds from organizations. Access to these funds also requires proper documentation of the need but also more accompaniment as many clients seem confused about required paperwork and limitations to financial help. DAWN advocates have amazing connections with these organizations and allows for true partnership advancing clients.

Another trend advocates have noted is the need of legal help for divorce, parenting plan and protection orders. Legal aid in itself is also limited. Advocates regularly support the client and explain to them that they may not be represented in court until the end of their legal case. Our legal advocates work arduously to connect with different organization and have resumed our ongoing partnership with ELAP in providing access to legal services for our survivors. Our legal team has also strengthened relationships with Seattle University's legal clinic as well as continued collaboration with Northwest Justice Project and other renowned legal entities. Our partner legal aid organizations receive large numbers of applications from many agencies and have been understaffed in 2022 but do the best to provide consults to client even if in some cases they are not able to provide representation.

DAWN has also placed special efforts to work in partnership with Green River College to have our prevention and youth advocates be present in campus at least once a week. Our prevention advocate is also skilled in dealing with stalking and cyberbullying as well as constantly trains and consults with staff and professors about cases and how to best respond to students who are vulnerable. Our prevention advocate also holds support group for female and male identifying survivors. And provides the same services to students as any other client at DAWN.

We celebrate all success with our clients as that gets them one step closer to safety. Client June is a 30-year-old survivor who wants to provide a safe environment for her 6-year-old son. She has been facing many challenges since we started working with her this year. She had fled a very violent abuser who still looks for her and continues to harass her relatives. The abuser was able to find out where she was living so when he came to look for her, she talked to her advocate, and they started planning to escape again. Advocate provided resources and was able to help June get into a shelter in Seattle. Her advocate also nominated for emergency housing vouchers that KCHA provided to DAWN and other organizations. June continued to work once a week with her advocate to locate a place to rent she could afford. During that time, abuser was able to take the child from her, so she started working on her Parenting Plan with legal advocacy. After a lot of back and forth she got her son back so she could continue to devote herself full time to locating housing. DAWN was able to pay for apartment applications, the cost of storage units and other bills as she continued to struggle to get herself to safety. Finally, June and her advocate revisited the plan on how to locate housing, she was able to finally move in the new apartment for her and her son, the abuser does not know where she is, her advocate will include her in the address confidentiality program for her to feel safer. June is looking forward to a better life and hopeful for the future for her and her son. As challenging as our work can be, we are proud of every client that continues to thrive even when challenges arise.

Q3: In Q3 of 2022 DAWN provides continued support to survivors in hybrid model, with most services provided as usual over the phone and meeting with clients in person in a limited matter to respond to the specific needs of client. Advocates provide services remotely by phone, email, text, videocall or zoom calls when needed by clients. Advocates continue to answer our 24-hour Advocacy and Support Line, conduct virtual support groups, and provide phone consultations and virtual intakes in order to access our services. DAWN is also active in the community by training partners both in person and virtually whenever approached and required by the community.

DAWN has been active in training community partners who reach out to DAWN for talks about the basis of Domestic Violence and how to better respond to clients who report domestic violence to other organizations. The Community Advocates do not place any limits in callers and clients reaching out. Other organizations have reached out to DAWN for advice on best practices and how to respond to the higher needs we are all observing client are experiencing during these post pandemic times. As resources have diminished in King County DAWN continues to support as many survivors as possible in a 24–48-hour response timeframe to connect with clients to provide resources and safety planning. DAWN is aware of increased need of survivors and that access of services has been limited for other factor as many organizations being understaffed and unable to respond. DAWN provides as much accompaniment as possible even when our access to resources is also limited. As DAWN was provided flexible funding from different organizations and community donors, the community advocacy team successfully helped clients with financial request for clients to pay back rent, moving costs, utilities, and even transportation for a few clients to flee out of state.

Starting on July 1st of 2022 DAWN took over 8 CSO offices in region 2 for DSHS becoming the largest provider in King County for DSHS clients who reported a need to connect with a domestic violence advocate. Every month advocates provide over 400 hours of services to DSHS client in Seattle and South King County

We area also ready to launch our second DVI training in September 2022. Once again, all sessions will be via zoom with our last session in person as it is a practical session on how to be an advocate in practice.

This remote alternative provides an open opportunity for any advocate/interested partner who wants to learn how to serve survivors of DV, even if they are not located in Washington State. This course also fulfills the requirements established by law in Washington State with the aim of becoming a DV advocate.

Advocates and management have observed the continued and increased in need from rent assistance and it is key to prevent homelessness and eviction by providing resources and contact. Advocates submitted numerous requests of back rent up to even a few months back and helped multiple clients pay for utility bills and other basic needs. Whenever DAWN is not able to fulfill the request, we connect with our partners to help us support the client. There is also a lot of need for legal resources and our legal advocates work arduously to connect with different organization and have resumed our ongoing partnership with ELAP in providing access to legal services for our survivors. Our legal has also strengthened relationships with Seattle University's legal clinic as well as continued collaboration with Northwest Justice Project and other renowned legal entities.

DAWN values every success of our clients as our own when we learn from them how much they are thriving or learning to advocate for themselves. Anna is one client who came because she had experienced DV with her husband of 15 years. She came to DAWN suspecting abuse to her daughter from her soon-to-be ex-husband. They have been in the middle of a tough divorce. Her husband has an aggressive team of lawyers, and the legal battle has left her struggling economically and emotionally. The only attorney she could afford was not responding to her calls nor letting her know of hearings happening and ruling against our survivor. She worked and came to support groups, worked with her dv advocate for various needs and connected to our mental health director and our legal team. Through accompaniment she was able to advocate for herself and communicate her needs, change representation according to her needs and finally was able to regain custody of her children. Anna has expressed how supported and empowered she feels knowing there are advocates from DAWN who can accompany her through navigating systems.

Q2: As of 2022 DAWN provides continues support to survivors in hybrid model, with most services provided as usual over the phone and meeting with clients in person in a limited matter to respond to the specific needs of client. Advocates provide services remotely by phone, email, text, videocall or zoom calls when needed by clients. Advocates continue to answer our 24-hour Advocacy and Support Line, conduct virtual support groups, and provide phone consultations and virtual intakes in order to access our services. DAWN is also active in the community by training partners both in person and virtually whenever approached and required by the community.

DAWN has conducted internal audits of files in order to assure quality of services. DAWN has trained at least 20 interns and advocates in providing services to survivors by helping in crisis line and virtual support groups for clients who express interest. We also successfully conducted our DVI training in May 2022 for participants from different organizations. We are also ready to launch our second DVI training in September 2022. Once again, all sessions will be via zoom with our last session in person as it is a practical session on how to be an advocate in practice. This remote alternative provides an open opportunity for any advocate/interested partner who wants to learn how to serve survivors of DV, even if they are not located in Washington State. This course also fulfills the requirements established by law in Washington State with the aim of becoming a DV advocate.

As resources have diminished in King County DAWN continues to support as many survivors as possible in a 24–48-hour response timeframe to connect with clients to provide resources and safety planning. DAWN is aware of increased need of survivors and that access of services has been limited for other factor as many organizations being understaffed and unable to respond. DAWN provides as much accompaniment as possible even when our access to resources is also limited. As DAWN was provided flexible funding from different organizations and community donors, the community advocacy team successfully helped clients with financial request for clients to pay back rent, moving costs, utilities, and even transportation for a few clients to flee out of state.

Q1: As we continue to work for a thrid consecutive year in the COVID-19 pandemic, DAWN continues to provide support and services in a hybrid model of remote and in person support based on the needs of our clients. Advocates provide services remotely by phone, email, text, videocall or zoom calls when needed by clients. Advocacy continue to answer our Support Line, virtual support groups, phone and virtual intakes and consult (via MS teams and/or zoom) as well as outreach and education whenever required by the community.

We work toward an enhanced internal quality assurance process to continually review city referrals, partner agency referrals, our service hours, prevention, and community support. As implemented during the pandemic DAWN is preparing training through the Domestic Violence Institute (DVI) for spring 2022. All sessions will be via zoom for access to learners not only in King County but also from any other part of the U.S. This remote alternative provides an open opportunity for any advocate/interested partner who wants to learn how to serve survivors of DV, even if they are not located in Washington State.

Support group attendance increased as the year continued, advocates and clients were able to improve remote connection and explained our clients how to access it. Advocates and interns provided support groups in variety of topics such as Mindfulness, Narcissistic Abuse, Self-care, DV 101, etc.

DAWN's Community advocates have observed as the pandemic unfolds how it was challenging to connect with clients remotely or the challenges that clients face when accessing technologies. An example of it is the accompaniment of clients who need to file remotely to Superior Court or clients having to scan or use different technologies to access systems. Advocate increased the level of support provided as clients were facing new realities as well as helped clients filed Protection Orders with the Protection Order Advocacy Program (POAP) by helping clients draft their declarations in order to submit paperwork for a Protection Order.

As resources have diminished in King County DAWN continues to support as many survivors as possible in a 24–48-hour response timeframe to connect with clients to provide resources and safety planning.

As DAWN was provided flexible funding from different organizations and community donors, the community advocacy team successfully helped clients with financial request for clients to pay back rent, moving costs, utilities, and even transportation for a few clients to flee out of state.

Our client "Mina" is an immigrant from Kenya, she was brought to the US by her husband. After facing abuse for a while, she connected with us shortly after fleeing. DAWN connected her with attorneys to start process of Divorce as well as parenting plan and a Protection order. DAWN has also supported her by paying utility bills which ensures some stability for the client to be able to continue her journey into safety.

Rent assistance is another area that advocates have observed as key to prevent homelessness and eviction. Advocates submitted numerous requests of back rent up to even a few months back and helped multiple clients pay for utility bills and other basic needs. Whenever DAWN is not able to fulfill the request, we connect with our partners to help us support the client.

REIMBURSEMENT REQUESTS

Agency and Program Name: **HealthPoint - Dental Care**
 Address: 955 Powell Ave SW
 City & ZIP: Renton, WA 98057
 Program Contact Name: Susan Amberson Phone: 360-584-3908
 Email: samberson@healthpointchc.org Invoice Date: 1/5/23
 Costs below incurred from: **10/1/22** to **12/31/22**
 Signature of Authorized Signer: *Susan E Amberson* Printed Name: Susan Amberson

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	037-2021	\$20,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
Bellevue	GF184	\$38,274.00	\$9,568.50	\$9,568.50	\$9,568.50	\$9,568.50	\$0.00
Bothell							\$0.00
Burien	037-2021	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Covington	037-2021	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Des Moines	037-2021	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Federal Way	037-2021	\$22,000.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$0.00
Issaquah	GF184	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Kenmore	GF184	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Kent		\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$0.00
Kirkland	GF184	\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
Mercer Island							\$0.00
Redmond	GF184	\$25,000.00	\$6,250.00	\$6,250.00	\$6,250.00	\$6,250.00	\$0.00
Renton							\$0.00
Sammamish	GF184	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
SeaTac	037-2021	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Shoreline							\$0.00
Tukwila	037-2021	\$6,288.00	\$1,572.00	\$1,572.00	\$1,572.00	\$1,572.00	\$0.00

Admin use only: *** MOU ***
 Authorized Payment Amt: _____ Authorization Code / Acct #: _____
 Authorized Signature / City: *[Signature]* Date: *1-9-23*
Approved For Payment
 By: *[Signature]*
 Date: *1/6/23*
 Bar #: *001.000 10.505.10 4 N 012*

SERVICE UNIT 1

Service Unit 1: Dental Care

Measurement: Appointment

Description: To provide comprehensive oral health services for individuals of all ages.

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	96	2,655	2,723	2,539	2,558	10,475
Bellevue	163	217	214	195	228	854
Bothell						0
Burien	22	147	137	152	151	587
Covington	44	57	57	57	69	240
Des Moines	44	526	522	537	507	2,092
Federal Way	97	1,977	2,117	1,919	2,148	8,161
Issaquah	22	32	29	38	50	149
Kenmore	22	200	214	169	199	782
Kent	66	3,540	3,403	3,331	3,295	13,569
Kirkland	71	590	565	583	623	2,361
Mercer Island						0
Redmond	111	589	577	542	547	2,255
Renton						0
Sammamish	18	45	63	79	62	249
SeaTac	22	496	503	404	495	1,898
Shoreline						0
Tukwila	28	256	287	289	412	1,244
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	826	11,327	11,411	10,834	11,344	44,916

SERVICE UNIT 1

10911%

524%

2668%

545%

4755%

8413%

677%

3555%

20559%

3325%

2032%

1383%

8627%

4443%

NARRATIVE

During the 4th quarter of 2022, HealthPoint continues to provide quality dental care to the residents of suburban King County through our network of dental clinics located in Auburn, Bothell, Federal Way, Kent, Des Moines, Redmond, and Tukwila. HealthPoint considers dental care part of any patient's overall health, and our medical teams routinely refer patients needing dental care as part of each patient's overall health care plan. Many patients deferred care during the height of the pandemic, and we continue to work on ensuring that oral health is being addressed and dental treatment plans completed. We continue to focus on call backs to patients who have not accessed dental care on a regular basis. Our best practices include offering alternate hours on Saturdays to allow for appointments for those who cannot take time off from work during the week, referrals from our medical care teams, and community events where we share information about HealthPoint and the services we offer. Same-day access is available for those with dental emergencies, an important part of reducing the burden on hospital emergency rooms for dental-related concerns. Our dental program measures its success through quality metrics related to treatment plan completion, referrals from our medical teams, and the rate of fluoride varnish application for pediatric patients.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	35	1382	1486	1334	1303	5505
Bellevue	63	102	101	118	129	450
Bothell						0
Burien	8	74	71	83	74	302
Covington	17	29	30	38	36	133
Des Moines	17	253	289	281	290	1113
Federal Way	38	1089	1155	1055	1089	4388
Issaquah	9	17	15	21	22	75
Kenmore	9	117	118	103	118	456
Kent	25	1907	1893	1883	1826	7509
Kirkland	27	338	388	339	365	1430
Mercer Island						0
Redmond	43	375	327	319	289	1310
Renton						0
Sammamish	7	25	30	39	32	126
SeaTac	8	235	262	239	265	1001
Shoreline						0
Tukwila	11	121	134	140	178	573
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	317	6064	6299	5992	6016	24371

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$38,274.00	\$9,568.50	\$9,568.50	\$9,568.50	\$9,568.50	\$38,274.00	\$0.00
TOTAL	\$38,274.00	\$9,568.50	\$9,568.50	\$9,568.50	\$9,568.50	\$38,274.00	\$0.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$22,000.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$22,000.00	\$0.00
TOTAL	\$22,000.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$22,000.00	\$0.00

REIMBURSEMENT REQUESTS

Agency and Program Name: **HealthPoint - Medical Care**
 Address: 955 Powell Ave SW
 City & ZIP: Renton, WA 98057
 Program Contact Name: Susan Amberson Phone: 360-584-3908
 Email: samberson@healthpointchc.org Invoice Date: 1/5/23
 Costs below incurred from: **10/1/22** to **12/31/22**
 Signature of Authorized Signer: *Susan E Amberson* Printed Name: Susan Amberson

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue	GF186	\$41,378.00	\$10,344.50	\$10,344.50	\$10,344.50	\$10,344.50	\$0.00
Bothell							\$0.00
Burien	036-2021	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Covington	036-2021	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Des Moines	036-2021	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Federal Way	036-2021	\$13,000.00	\$3,250.00	\$3,250.00	\$3,250.00	\$3,250.00	\$0.00
Issaquah	GF186	\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00
Kenmore	GF186	\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00
Kent		\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$0.00
Kirkland	GF186	\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
Mercer Island							\$0.00
Redmond	GF186	\$29,000.00	\$7,250.00	\$7,250.00	\$7,250.00	\$7,250.00	\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	036-2021	\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00
Shoreline							\$0.00
Tukwila	036-2021	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00

*** MOU ***

Admin use only
 Authorized Payment Amt: _____ Authorization Code / Acct # _____

Authorized Signature / City _____ Date _____

Approved For Payment
 By: *S.M. Cooper*
 Date: 1/11/23
 Bars #: 001 000 10 905 10 41 012

SERVICE UNIT 1

Service Unit 1: Medical Care

Measurement: Appointment

Description: To provide medical care for preventive, urgent, acute and chronic health conditions.

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	128	644	619	486	441	2,190
Bothell						0
Burien	16	496	510	414	405	1,825
Covington	32	224	215	143	167	749
Des Moines	32	1,122	1,264	1,155	1,084	4,625
Federal Way	42	6,769	6,448	5,426	5,655	24,298
Issaquah	22	101	146	121	88	456
Kenmore	22	440	376	370	266	1,452
Kent	64	10,726	11,108	9,100	9,040	39,974
Kirkland	51	1,220	1,084	925	829	4,058
Mercer Island						0
Redmond	93	1,247	1,285	997	902	4,431
Renton						0
Sammamish						0
SeaTac	22	1,192	1,186	1,147	1,134	4,659
Shoreline						0
Tukwila	16	830	804	795	828	3,257
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	540	25,011	25,045	21,079	20,839	91,974

SERVICE UNIT 1

1711%

11406%

2341%

14453%

57852%

2073%

6600%

62459%

7957%

4765%

21177%

20356%

NARRATIVE

As 2022 comes to an end, HealthPoint continues to serve the populations of suburban King County through our network of medical clinics that incorporate acute care, chronic disease management, well child and senior care, insurance enrollment, care support, and behavioral health and lab/pharmacy. Each patient that accesses care through our medical program is given a healthcare home and has an assigned care team, designed to encompass all primary care needs. We rely also on a comprehensive specialty referral network and access to area hospitals. We continue to offer telehealth visits for patients who prefer this modality of care, one of the options that HealthPoint made possible for patients during the early days of the pandemic. Currently, we are averaging 15% of our visits through telehealth. Each of our medical clinics maintains quality improvement activities that track numerous measures related to access to preventive screenings and chronic disease management. This data is trended at the clinic and provider panel level, ensuring that we can provide additional support to patient populations that experience health disparities. For example, Individual clinic sites participated in health equity initiatives that focused on reaching diabetic patients within the Latino community. Groups of patients acted as support for each other while learning ways to improve their health through dietary changes, learning new, healthier ways to cook traditional foods. HealthPoint will continue to focus on learning what our patients need on their individual journey to health and find innovative ways to address their concerns.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	48	322	350	287	307	1266
Bothell						0
Burien	6	246	255	238	243	982
Covington	12	111	124	94	113	442
Des Moines	12	606	703	721	713	2743
Federal Way	16	3728	3809	3574	3649	14760
Issaquah	8	61	74	73	60	268
Kenmore	8	247	231	214	181	873
Kent	18	6270	6708	5883	6004	24865
Kirkland	20	697	652	628	611	2588
Mercer Island						0
Redmond	60	666	733	653	631	2683
Renton						0
Sammamish						0
SeaTac	8	638	654	674	667	2633
Shoreline						0
Tukwila	6	459	456	480	504	1899
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	222	14051	14749	13519	13683	56002

CITY LINE ITEM TABLES

BELLEVUE Line Item Table	*Back-up documentation required for line item expenses						
	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$41,378.00	\$10,344.50	\$10,344.50	\$10,344.50	\$10,344.50	\$41,378.00	\$0.00
TOTAL	\$41,378.00	\$10,344.50	\$10,344.50	\$10,344.50	\$10,344.50	\$41,378.00	\$0.00

FEDERAL WAY Line Item Table	*Back-up documentation required for line item expenses						
	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$13,000.00	\$3,250.00	\$3,250.00	\$3,250.00	\$3,250.00	\$13,000.00	\$0.00
TOTAL	\$13,000.00	\$3,250.00	\$3,250.00	\$3,250.00	\$3,250.00	\$13,000.00	\$0.00

REIMBURSEMENT REQUESTS

Agency and Program Name **Highline Area Food Bank**

Address 18300 4th ave. So. Mail: PO Box 66427 Burien Wa. 98166

City & ZIP Burien Wa. 98148

Program Contact Name Mike Werle Phone 206-433-9900

Email thefbman@aol.com Invoice Date 1/4/2022

Costs below incurred from **10/1/2022** to **12/31/2022**

Signature of Authorized Signer *Mike Werle* Printed Name Mike Werle

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	3190106	\$18,000.00	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	167	\$12,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Approved For Payment

By: *Kim Cooper*

Date: *11/12/23*

Date #: *001.000.10.505.10.41.012*

[Handwritten Signature]

Date: *1/4/23*
vendor
01667

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Total pounds of food distributed to all clients

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	77,00	133,706	127,560	129,867	149,218	540,351	#####
Covington						0	
Des Moines		9,146	6,865	8,616	8,597	33,224	
Federal Way		2,338	1,453	2,090	2,355	8,236	
Issaquah						0	
Kenmore						0	
Kent		966	1,014	2,006	1,899	5,885	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		506	726	1,838	1,653	4,723	
Sammamish						0	
SeaTac	180,000	42,396	40,850	45,746	51,562	180,554	100%
Shoreline						0	
Tukwila		6,294	3,662	5,912	6,286	22,154	
Seattle						0	
Other KC		19,451	13,284	19,614	22,694	75,043	
Outside KC				1,223	982	2,205	
Unknown						0	
TOTAL	180,000	214,803	195,414	216,912	245,246	872,375	

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SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: These are unduplicated individuals served

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	300	1,048	369	232	1,259	2,908	969%
Covington						0	
Des Moines		82	36	51	77	246	
Federal Way		32	29	19	59	139	
Issaquah						0	
Kenmore						0	
Kent		23	35	12	49	119	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		18	39	13	56	126	
Sammamish						0	
SeaTac	900	453	177	102	592	1,324	147%
Shoreline						0	
Tukwila		65	26	18	35	144	
Seattle						0	
Other KC		156	95	24	158	433	
Outside KC				9	47	56	
Unknown						0	
TOTAL	1,200	1,877	806	480	2,332	5,495	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Individual

Description: Number of duplicated individuals receiving food

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	2,500	2,911	2,992	3,043	3,457	12,403	496%
Covington						0	
Des Moines		201	98	198	197	694	
Federal Way		53	39		52	144	
Issaquah						0	
Kenmore						0	
Kent		21	37	43	41	142	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		11	34	39	37	121	
Sammamish						0	
SeaTac	4,000	926	1,021	1,063	1,190	4,200	105%
Shoreline						0	
Tukwila		139	124	136	142	541	
Seattle						0	
Other KC		428	537	467	538	1,970	
Outside KC				27	22	49	
Unknown						0	
TOTAL	6,500	4,690	4,882	5,016	5,676	20,264	

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	300	1,048	369	232	1,259	2908
Covington						0
Des Moines		82	36	51	77	246
Federal Way		32	29	19	59	139
Issaquah						0
Kenmore						0
Kent		23	35	12	49	119
Kirkland						0
Mercer Island						0
Redmond						0
Renton		18	39	13	56	126
Sammamish						0
SeaTac	900	453	177	102	592	1324
Shoreline						0
Tukwila		65	26	18	35	144
Seattle						0
Other KC		156	95	24	158	433
Outside KC				9	47	56
Unknown						0
TOTAL	1200	1877	806	480	2332	5495

NARRATIVE

Another year in the books and it feels like we are getting back to normal in some ways. Our numbers for the year have been trending up and have continued too during the 4th Qtr. Food supply has continued to be down and this is one of the worst holiday seasons from the general public as far as food drives taking place. This year we only had about 7 local food drives bringing in food during the holidays where as years past we had 15 to 20. Hence we didn't build up our food supply to sustain us thru the lean months (Jan. - Mar.). Once again we were able to provide Turkeys or 3 or 4 whole chickens (clients choice) per family for Thanksgiving and Christmas. We had \$25.00 gift cards on hand also (provided by John Knox Pres. Church) to provide for family's who requested another culturally appropriate protein item instead. We used 117 gift cards and still have some left over. We will use those during Jan. as we start distributing our \$50.00 Safeway gift cards (thru NWH) to families and use the \$25.00 for families of 1 - 2 individuals in them. If like in past years we should be able to distribute cards thru Feb. as long as NWH keeps providing them. We still continue to do the doordash home delivery program sponsored by UWKC. We were down to around 8 - 9 per week in Nov. and Dec. but this week climbed back to 15. We are still struggling to find volunteers for the food bank. After having signs up since Oct. we have only gained about 3 people who come in and help. My assistant Selena went out on Dec. 11th for rotator cuff surgery and is gone for at least 6 - 8 weeks. So I've been working every day since then except Dec 23rd and 25th. Starting to wear down myself. The reports are looking normal for the year. Numbers have started to bounce back to pre - pandemic levels but we are nowhere near the levels of 10 years ago. I think the neighborhoods around us have gentrified in the last few years and for the most part new families moving in have to be able to afford living here which means that they wouldn't need to come to a food bank. Our Hispanic population continues to grow as we are up to about 28% of our clients. We have started to see more of the senior population come back as of late also as

See attached.

Another year in the books and it feels like we are getting back to normal in some ways. Our numbers for the year have been trending up and have continued too during the 4th Qtr. Food supply has continued to be down and this is one of the worst holiday seasons from the general public as far as food drives taking place. This year we only had about 7 local food drives bringing in food during the holidays where as years past we had 15 to 20. Hence we didn't build up our food supply to sustain us thru the lean months (Jan. - Mar.). Once again we were able to provide Turkeys or 3 or 4 whole chickens (clients choice) per family for Thanksgiving and Christmas. We had \$25.00 gift cards on hand also (provided by John Knox Pres. Church) to provide for family's who requested another culturally appropriate protein item instead. We used 117 gift cards and still have some left over. We will use those during Jan. as we start distributing our \$50.00 Safeway gift cards (thru NWH) to families and use the \$25.00 for families of 1 - 2 individuals in them. If like in past years we should be able to distribute cards thru Feb. as long as NWH keeps providing them. We still continue to do the doordash home delivery program sponsored by UWKC. We were down to around 8 - 9 per week in Nov. and Dec. but this week climbed back to 15. We are still struggling to find volunteers for the food bank. After having signs up since Oct. we have only gained about 3 people who come in and help. My assistant Selena went out on Dec. 11th for rotator cuff surgery and is gone for at least 6 - 8 weeks. So I've been working every day since then except Dec 23rd and 25th. Starting to wear down myself. The reports are looking normal for the year. Numbers have started to bounce back to pre - pandemic levels but we are no where near the levels of 10 years ago. I think the neighborhoods around us have gentrified in the last few years and for the most part new families moving in have to be able to afford living here which means that they wouldn't need to come to a food bank. Our Hispanic population continues to grow as we are up to about 28% of our clients. We have started to see more of the senior population come back as of late also as they feel more safe to come out. We still are offering masks to folks if they want it but do not require them and still require they wash their hands or wear gloves when they come in and pick up their food. As usual people are so grateful for what they receive and thank us all the time. And as always we are so grateful for the cities continued support of our operations and the ability to serve the folks of our wonderful community. Happy New Year!

REIMBURSEMENT REQUESTS

Agency and Program Name **Hospitality House**
 Address 1419 SW 150th ST
 City & ZIP Burien, WA 98166
 Program Contact Name Sheenah Randolph Phone 206-242-1860
 Email sheenahr.hospitalityhouse@gmail.com Invoice Date **1/6/2023**
 Costs below incurred from **10/1/2022** to **12/31/2022**
 Signature of Authorized Signer *Sheenah Randolph* Printed Name Sheenah Randolph

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	21-040	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$0.00
Covington							\$0.00
Des Moines	19-004	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	CAG2021-128	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Shoreline							\$0.00
Tukwila	21-037	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Approved For Payment

By: *Jim Cooper*

Date: 1/9/23

Bars #: 001.000.10.505.10.H.012

Date

1-9-23

Vendor #

12794

SERVICE UNIT 1

Service Unit 1: Shelter

Measurement: Bed night

Description: One night of shelter

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		15	4	22	0	41	
Bellevue		53	91	0	0	144	
Bothell		0	0	0	0	0	
Burien		0	0	136	184	320	
Covington		0	0	0	0	0	
Des Moines		0	18	0	0	18	
Federal Way		74	20	0	0	94	
Issaquah		0	0	0	0	0	
Kenmore		0	26	17	0	43	
Kent	248	66	99	65	0	230	93%
Kirkland		0	3	10	92	105	
Mercer Island		0	0	0	0	0	
Redmond		30	0	0	0	30	
Renton		0	0	4	34	38	
Sammamish		0	0	0	0	0	
SeaTac	125	115	184	92	0	391	313%
Shoreline		2	1	14	0	17	
Tukwila		21	0	63	0	84	
Seattle		248	33	143	236	660	
Other KC		0	0	25	92	117	
Outside KC		80	246	143	149	618	
Unknown		0	0	0	0	0	
TOTAL	373	704	725	734	787	2,950	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 90 minutes

Description: Individualized client case planning - housing & barrier focused

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		3	1	3	0	7	
Bellevue		8	13	0	0	21	
Bothell		0	0	0	0	0	
Burien		0	0	19	26	45	
Covington		0	0	0	0	0	
Des Moines		0	3	0	0	3	
Federal Way		12	3	0	0	15	
Issaquah		0	0	0	0	0	
Kenmore		0	4	2	0	6	
Kent	17	11	14	9	0	34	200%
Kirkland		0	1	1	13	15	
Mercer Island		0	0	0	0	0	
Redmond		5	0	0	0	5	
Renton		0	0	1	5	6	
Sammamish		0	0	0	0	0	
SeaTac	5	18	27	13	0	58	1160%
Shoreline		1	1	2	0	4	
Tukwila		3	0	9	0	12	
Seattle		42	5	20	34	101	
Other KC		0	0	4	13	17	
Outside KC		13	35	20	21	89	
Unknown		0	0	0	0	0	
TOTAL	22	116	107	103	112	438	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Meal

Description: Meal = Clients are provided the means to eat 3 meals a day. This count reflects the average, assuming residents eat 2 meals a day. Meal = 2 meals a day.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		30	8	44	0	82	
Bellevue		106	182	0	0	288	
Bothell		0	0	0	0	0	
Burien		0	0	272	368	640	
Covington		0	0	0	0	0	
Des Moines		0	36	0	0	36	
Federal Way		148	40	0	0	188	
Issaquah		0	0	0	0	0	
Kenmore		0	52	34	0	86	
Kent	124	132	198	130	0	460	371%
Kirkland		0	6	20	184	210	
Mercer Island		0	0	0	0	0	
Redmond		60	0	0	0	60	
Renton		0	0	8	68	76	
Sammamish		0	0	0	0	0	
SeaTac	17	230	368	184	0	782	4600%
Shoreline		4	2	28	0	34	
Tukwila		42	0	126	0	168	
Seattle		496	66	286	472	1,320	
Other KC		0	0	50	184	234	
Outside KC		160	492	286	298	1,236	
Unknown		0	0	0	0	0	
TOTAL	141	1,408	1,450	1,468	1,574	5,900	

After a very long year of setbacks and understaffing, Hospitality House is leaving the fourth quarter feeling invigorated and grateful.

We were finally able to hire a designated full-time case manager. For the thirteen months prior, the case management role was being shared between all staff including the Executive Director. We are excited to see what our resilient team can do now that we are fully staffed and able to focus on our typical roles and responsibilities.

No matter our obstacles, gratitude has been at the forefront of our minds. We have felt well-loved by the South King County community. Whether it be Dr. Collins visiting monthly to provide free chiropractic services, a home-cooked meal being delivered every night, Earth Breeze providing us with free laundry detergent as well as to residents upon move-out, Ola Salon & Spa for treating our residents to free haircuts and trims, or a local “hero” of a community member, Ian Spires. Ian created a partnership with Costco to pick usable returned items and distribute them to local non-profits. He has provided us with everything from breakfast supplies and fruit to a new couch and mattresses. We hope the abundance of love and support we received in 2022 will continue in 2023.

Beyond our community support, we are proud with the work we have done with our clients. Here’s Marianne’s story:

Marianne arrived at Hospitality House having never experienced homelessness before. A loving grandmother, she was staying with her daughter and a grandchild for several months at a discounted rental rate for providing childcare. All was well until her daughter’s partner moved in and the situation turned toxic. Due to her living situation becoming increasingly volatile, Marianne called Hospitality House to seek shelter.

Marianne was a self-described people pleaser, though, and with a little convincing from her daughter, Marianne decided to turn down a bed with Hospitality House when it was offered.

Months later, Marianne called again. She knew that enough was enough and that she needed to stand up for herself and do what would move her forward. She moved into Hospitality House ready to receive the help she deserved. During her time here, Marianne met with a Case Manager to determine goals, receive advice, and discuss next steps. She had been on several housing lists for a few years, but nothing had come up quite yet. With Connie’s case management assistance, Marianne was able to get her Social Security benefits increased and develop a better sense of what type of housing was available to her.

Her dream home is in West Seattle, within walking distance to a few grocery stores, and near the schools her grandchildren attend. She would love to be close enough for them to visit for lunch! While the perfect housing opportunity did not come up during her stay at Hospitality House, another one did. A former contact offered her free rent for an apartment in Seattle through January in exchange for performing cleaning services. With a Seattle address, Marianne’s housing prospects grew. A requirement of Seattle Senior Housing is that the potential resident must currently reside in Seattle. Prematurely exiting from Hospitality House wasn’t an easy choice but Marianne knew it was a step in the right direction for longer term housing options, and a bright future.

NARRATIVE

After a very long year of setbacks and understaffing, Hospitality House is leaving the fourth quarter feeling invigorated and grateful.

We were finally able to hire a designated full-time case manager. For the thirteen months prior, the case management role was being shared between all staff including the Executive Director. We are excited to see what our resilient team can do now that we are fully staffed and able to focus on our typical roles and responsibilities.

No matter our obstacles, gratitude has been at the forefront of our minds. We have felt well-loved by the South King County community. Whether it be Dr. Collins visiting monthly to provide free chiropractic services, a home-cooked meal being delivered every night, Earth Breeze providing us with free laundry detergent as well as to residents upon move-out, Ola Salon & Spa for treating our residents to free haircuts and trims, or a local "hero" of a community member, Ian Spires. Ian created a partnership with Costco to pick usable returned items and distribute them to local non-profits. He has provided us with everything from breakfast supplies and fruit to a new couch and mattresses. We hope the abundance of love and support we received in 2022 will continue in 2023.

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See attached

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		1	1	1	0	3
Bellevue		1	1	0	0	2
Bothell		0	0	0	0	0
Burien		0	0	2	2	4
Covington		0	0	0	0	0
Des Moines		0	1	0	0	1
Federal Way		2	1	0	0	3
Issaquah		0	0	0	0	0
Kenmore		0	1	1	0	2
Kent		1	3	3	0	7
Kirkland		0	1	1	1	3
Mercer Island		0	0	0	0	0
Redmond		1	0	0	0	1
Renton		0	0	1	1	2
Sammamish		0	0	0	0	0
SeaTac		2	3	1	0	6
Shoreline		1	1	1	0	3
Tukwila		1	0	2	0	3
Seattle		4	2	4	5	15
Other KC		0	0	1	1	2
Outside KC		4	5	5	3	17
Unknown		0	0	0	0	0
TOTAL	0	18	20	23	13	74

REIMBURSEMENT REQUESTS

Agency and Program Name **KC Sexual Assault Resource Ctr, Comprehensive Sexual Assault Advocacy Svcs**
 Address 707 S. Grady Way, Ste 300
 City & ZIP Renton, WA 98057
 Program Contact Name Comprehensive Sexual Assault Services Phone 425-282-0358
 Email finance@kcsarc.org Invoice Date 1/13/23
 Costs below incurred from 10/1/22 to 12/31/22
 Signature of Authorized Signer See "Reimbursmt SIGNED" 2nd purple tab on this Excel file Printed Name Anne Mace-Deines

City	Contract ID#	Annual Reimbursement Requests					Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue		\$80,863.00	\$17,938.77	\$34,200.21	\$17,605.21	\$11,118.81	\$0.00
Bothell		\$0.00				\$0.00	\$0.00
Burien		\$8,000.00	\$2,186.76	\$2,180.00	\$2,180.00	\$1,453.24	\$0.00
Covington		\$3,000.00	\$820.04	\$820.00	\$820.00	\$539.96	\$0.00
Des Moines		\$4,480.00	\$1,224.59	\$1,200.00	\$1,200.00	\$855.41	\$0.00
Federal Way		\$19,000.00	\$5,193.57	\$5,150.00	\$5,150.00	\$3,506.43	\$0.00
Issaquah		\$9,100.00	\$2,275.00	\$2,275.00	\$2,275.00	\$2,275.00	\$0.00
Kenmore		\$3,500.00	\$875.00	\$875.00	\$875.00	\$875.00	\$0.00
Kent		\$25,000.00	\$6,250.00	\$6,250.00	\$6,250.00	\$6,250.00	\$0.00
Kirkland		\$20,560.00	\$5,140.00	\$5,140.00	\$5,140.00	\$5,140.00	\$0.00
Mercer Island		\$2,500.00	\$625.00	\$625.00	\$625.00	\$625.00	\$0.00
Redmond		\$16,919.00	\$4,229.75	\$4,229.75	\$4,229.75	\$4,229.75	\$0.00
Renton		\$44,800.00	\$8,747.06	\$13,492.30	\$13,047.49	\$9,513.15	\$0.00
Sammamish		\$2,500.00	\$625.00	\$625.00	\$625.00	\$625.00	\$0.00
SeaTac		\$5,000.00	\$1,366.73	\$1,360.00	\$1,360.00	\$913.27	\$0.00
Shoreline		\$8,320.00	\$2,080.00	\$2,080.00	\$2,080.00	\$2,080.00	\$0.00
Tukwila		\$8,632.00	\$2,359.51	\$2,350.00	\$2,350.00	\$1,572.49	\$0.00

Admin use only
 Authorized Payment Amt *** MOU ***
 By: [Signature] Authorization Code / Acct # Vendor #
 Authorized Signature of City [Signature] Date
 Bars #: 001.000.10.505.10.41.012

Calculated Total	\$262,174.00	\$61,936.78	\$82,852.26	\$65,812.45	\$51,572.51	\$0.00
Renton - Lead	92,912	\$21,898.26	\$26,552.30	\$26,107.49	\$18,353.95	\$0.00
Kent	25,000	\$6,250.00	\$6,250.00	\$6,250.00	\$6,250.00	\$0.00
Bellevue - Lead	144,262	\$33,788.52	\$50,049.96	\$33,454.96	\$26,968.56	\$0.00
Total	262,174	\$61,936.78	\$82,852.26	\$65,812.45	\$51,572.51	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: 60 minutes

Description: Legal & General Advocacy Services provided in English & Spanish for child, youth & adult victims of sexual violence & their families. Services help victims navigate the criminal justice system, access needed services, gain skills to support their loved ones who have been victimized.

Service Hours	Annual Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	% Achieved
Auburn		461	389	412	392	1,654	
Bellevue	675	195	207	267	182	852	126%
Bothell		30	47	18	18	113	
Burien	70	89	130	97	95	411	587%
Covington	25	30	30	20	39	119	474%
Des Moines	39	68	45	72	31	216	553%
Federal Way	164	431	386	289	314	1,420	866%
Issaquah	78	78	112	58	124	372	476%
Kenmore	30	18	13	23	5	58	194%
Kent	216	486	335	429	365	1,615	748%
Kirkland	178	130	109	133	132	503	283%
Mercer Island	22	24	32	15	9	80	363%
Redmond	146	93	172	88	223	576	394%
Renton	381	484	563	623	489	2,158	566%
Sammamish	22	24	10	25	45	104	470%
SeaTac	43	23	25	81	27	156	364%
Shoreline	72	36	40	64	60	199	277%
Tukwila	74	34	16	5	9	64	87%
Seattle		918	840	979	868	3,604	
Other KC		422	462	432	444	1,760	
Outside KC		630	590	770	640	2,630	
Unknown		523	494	583	443	2,043	
TOTAL	2,235	5,227	5,047	5,481	4,951	20,706	

NARRATIVE

CLIENTS SERVED: KCSARC has achieved at least 75% of the annual client goals for all of the cities with goals, except for Tukwila at 74%.

ADVOCACY SERVICE HOURS: KCSARC has achieved at least 75% of the annual service hour goals for all of cities with goals.

Bellevue/North & East Cities Contract: Service detail & expense reports are included in the Bellevue docs section.

Renton/South Cities Contract: Service detail reports & South Cities Narrative are included in the Federal Way docs section.

Kent: Service detail report is included in the Other Misc Documentation section.

Narrative:

This past quarter our resource line advocates have responded to a record number of calls from survivors, their families and community members seeking information about resources and services. In addition to survivors calling our resource line, individuals seeking assistance with general behavioral health and case management needs are also calling stating they are having difficulty accessing services and supports elsewhere. Our client care specialists are listening, providing supports and information and referral to help connect them to the resources they seek. We have also experienced an increase in referrals from school staff and law enforcement as students disclose upon returning to the physical school buildings post-pandemic. Sexual abuse occurs in isolation, which the pandemic exacerbated. We anticipate an increase in disclosures as students gain access to trusted adults. Our legal advocates are quickly connected to these students and their families, answering their questions and explaining the legal process. More and more clients are also returning to our physical office space, requesting in-person therapy and family services.

Many survivors delay disclosure, some for decades, due to stigma surrounding sexual assault. But when they do speak out, they often say it's because they want to protect others from harm or to let others know they are not alone. This summer, we revamped our Speakers Bureau program and renamed it Empowered Voices to better reflect what it means to participants. Open to former KCSARC clients who wish to speak publicly about sexual assault, Empowered Voices offers opportunities to do so, along with support and training. In August and September, we held trainings for a new group of survivors to build their skills and confidence in delivering their message. Two examples: Jessica

RESIDENTS

	Annual Goal	Actual # of Residents				YTD	% Achieved
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		143	41	32	34	250	
Bellevue	121	86	47	29	21	183	151%
Bothell		23	8	4	6	41	
Burien	36	35	8	12	9	64	178%
Covington	8	10	5	7	3	25	313%
Des Moines	22	28	4	5	6	43	195%
Federal Way	50	160	44	26	22	252	504%
Issaquah	22	41	9	10	14	74	336%
Kenmore	8	7	2	5	2	16	200%
Kent	68	157	48	65	41	311	457%
Kirkland	41	50	16	20	18	104	254%
Mercer Island	5	15	8	4	1	28	560%
Redmond	34	42	21	9	13	85	250%
Renton	111	184	54	48	50	336	303%
Sammamish	5	12	2	5	5	24	480%
SeaTac	13	21	8	7	1	37	285%
Shoreline	17	20	6	6	6	38	224%
Tukwila	23	16	-	1	-	17	74%
Seattle		538	268	230	195	1,231	
Other KC		178	45	43	35	301	
Outside KC		341	118	125	83	667	
Unknown		346	176	195	149	866	
TOTAL	584	2,453	938	888	714	4,993	

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Bal* see budget change request below
Personnel	\$109,624.00	\$25,232.95	\$37,271.30	\$24,842.57	\$19,953.34	\$107,300.16	\$2,323.84
Office/Ops	\$2,200.00	\$492.27	\$693.23	\$516.67	\$458.14	\$2,160.31	\$39.69
Purchased Svc						\$0.00	\$0.00
Communication	\$1,750.00	\$55.35	\$175.24	\$82.76	\$45.60	\$358.95	\$1,391.05
Travel/Training	\$1,000.00	\$51.63	\$124.73	\$135.18	\$161.09	\$472.63	\$527.37
Other-Indirect Cost	\$29,688.00	\$7,956.32	\$11,785.46	\$7,877.78	\$6,350.39	\$33,969.95	-\$4,281.95
TOTAL	\$144,262.00	\$33,788.52	\$50,049.96	\$33,454.96	\$26,968.56	\$144,262.00	\$0.00

Bellevue Budget Change Request: We would like to request a 2022 budget change to reclass some unspent goods & services and personnel exps to the indirect cost budget category. The budget was based on a 26% indirect cost rate and our 2022 indirect cost rate is higher at 30.8%, so we would like to increase that indirect cost budget category.

REIMBURSEMENT REQUESTS

Agency and Program Name **KCBA Pro Bono Services - HJP and NLC**

Address 1200 5th Ave, Suite #700

City & ZIP Seattle, 98101

Program Contact Name Judy Lin Phone 2062677023

Email judylin@kcba.org Invoice Date 1/5/23

Costs below incurred from 10/1/22 to 12/31/22

Signature of Authorized Signer */s/ Judy Lin* Printed Name Judy Lin

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bellevue	GF295	\$9,780.00	\$2,445.00	\$2,445.00	\$2,445.00	\$2,445.00	\$0.00
Bothell	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Burien	038-2021	\$2,500.00	\$625.00	\$625.00	\$625.00	\$625.00	\$0.00
Covington	038-2021	\$2,000.00	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00
Des Moines	038-2021	\$2,500.00	\$625.00	\$625.00	\$625.00	\$625.00	\$0.00
Federal Way	038-2021	\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00	\$0.00
Issaquah	32100196	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
Kenmore	21-C2685	\$1,000.00	\$250.00	\$250.00	\$250.00	\$250.00	\$0.00
Kent	200821	\$12,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
Kirkland		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Mercer Island	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Redmond	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Renton	038-2021	\$10,500.00	\$2,625.00	\$2,625.00	\$2,625.00	\$2,625.00	\$0.00
Sammamish		\$1,200.00	\$300.00	\$300.00	\$300.00	\$300.00	\$0.00
SeaTac	038-2021	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Shoreline	N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tukwila	038-2021	\$5,500.00	\$1,375.00	\$1,375.00	\$1,375.00	\$1,375.00	\$0.00

Admin use only

** MOU **

Authorized Payment Amt: _____ Authorization Code / Acct # _____

Authorized Signature / City _____

Approved For Payment
 By: *[Signature]* Date: *1/5/23*
 Date: *1/11/23*
 Date #: *001.000.10.505.10.41.012*

SERVICE UNIT 1

Service Unit 1: Legal Services

Measurement: Household

Description: Number of households served represents the number of households that received legal help from PBS's Housing Justice Project and Neighborhood Legal Clinics

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	N/A	64	77	67	53	261	#####
Bellevue	44	36	33	51	34	154	350%
Bothell	N/A	15	10	15	2	42	#####
Burien	12	28	44	25	14	111	925%
Covington	5	1	1	5	2	9	180%
Des Moines	11	6	4	5	7	22	200%
Federal Way	41	57	60	62	60	239	583%
Issaquah	18	8	13	8	9	38	211%
Kenmore	5	4	1	6	2	13	260%
Kent	54	74	91	89	68	322	596%
Kirkland	23	23	28	28	27	106	461%
Mercer Island	N/A	3	3	1	6	13	#####
Redmond	N/A	23	25	28	22	98	#####
Renton	48	63	74	80	55	272	567%
Sammamish	6	6	3	4	3	16	267%
SeaTac	23	22	21	16	11	70	304%
Shoreline	N/A	2	2	1	11	16	#####
Tukwila	45	13	20	18	13	64	142%
Seattle		295	430	431	362	1,518	
Other KC		42	41	37	28	148	
Outside KC		36	38	45	26	145	
Unknown						0	
TOTAL	335	821	1,019	1,022	815	3,677	

SERVICE UNIT 2

Service Unit 1: Legal Services

Measurement: 60 minutes

Description: Number of Attorney Hours represents the amount of time a volunteer attorney donated on advising or representing individuals and/or families. Clients on average will receive 30 minutes to 5 hours of legal help at no cost. Each hour of legal help is valued at \$250.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	N/A	190	257	98	148	692	#####
Bellevue	44	24	91	61	88	263	599%
Bothell	N/A	7	6	8	1	21	#####
Burien	12	48	70	29	12	158	1313%
Covington	5	1	4	12	4	20	400%
Des Moines	11	21	11	10	21	62	563%
Federal Way	41	82	138	88	290	597	1456%
Issaquah	18	36	61	13	8	118	654%
Kenmore	5	2	1	8	1	12	230%
Kent	54	104	223	116	236	678	1256%
Kirkland	23	13	33	255	135	436	1894%
Mercer Island	N/A	9	27	1	15	52	#####
Redmond	N/A	35	77	27	138	277	#####
Renton	48	147	135	101	250	633	1318%
Sammamish	6	4	39	6	7	56	927%
SeaTac	23	35	96	18	27	176	763%
Shoreline	N/A	2	18	1	53	74	#####
Tukwila	45	7	69	16	41	132	293%
Seattle		426	747	460	1,497	3,130	
Other KC		134	107	53	90	384	
Outside KC		20	32	29	30	110	
Unknown		0				0	
TOTAL	335	1,344	2,238	1,407	3,091	8,079	

NARRATIVE

Our Neighborhood Legal Clinics address the full range of civil legal issues including family safety, housing, employment, consumer, immigration and others. Staff recruit and train volunteer attorneys and interns, screen and schedule clients for clinic appointments, schedule volunteers, and respond to other requests from partner organizations. Our volunteer attorneys provide legal advice, legal resources and paperwork assistance. The main challenge that NLC faces is keeping up with the demand for clinic appointments. With staff serving over 3,000 clients a year, increasing capacity and rethinking efficiencies has been a priority.

Our Housing Justice Project continues to provide tenant advice, negotiation and legal representation related to tenant rights and evictions. Demand and staffing continue to increase. Our program has recently begun consolidating tenant hotline services with other tenant serving organizations in King County to increase efficiencies and better serve tenants. We continue to issue emergency rental assistance to eligible tenants through King County ERAP funds which has significantly impacted the ability for tenants to remain housed. Below are housing case examples:

Bellevue: Tenant living in public housing defaulted for failing to respond to the summons. The client is disabled and legally blind and did not understand what the summons said. HJP was able to reinstate her tenancy with rental assistance provided for past and three months future rent.

Burien: Tenant with long-term health issues and recent surgery and been served improperly with a notice to comply or vacate. A demand letter was written in response to the threatened eviction demanding that the

See attached

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	N/A	177	201	176	125	679
Bellevue	44	89	74	101	66	330
Bothell	N/A	34	20	24	6	84
Burien	12	61	92	66	26	245
Covington	5	2	3	20	8	33
Des Moines	11	15	14	10	17	56
Federal Way	41	163	163	166	152	644
Issaquah	18	11	20	18	23	72
Kenmore	5	5	1	11	6	23
Kent	54	183	249	235	195	862
Kirkland	23	35	46	33.5	61	175.5
Mercer Island	N/A	3	3	3	13	22
Redmond	N/A	53	53	69	37	212
Renton	48	138	205	177	114	634
Sammamish	6	12	13	9	8	42
SeaTac	23	56	59	36	29	180
Shoreline	N/A	4	2	2	29	37
Tukwila	45	23	39	44	27	133
Seattle		524	790	757	616	2687
Other KC		116	121	99	70	406
Outside KC		83	83	124	74	364
Unknown		0	0	0		0
TOTAL	335	1787	2251	2180.5	1702	7920.5

Our Neighborhood Legal Clinics address the full range of civil legal issues including family safety, housing, employment, consumer, immigration and others. Staff recruit and train volunteer attorneys and interns, screen and schedule clients for clinic appointments, schedule volunteers, and respond to other requests from partner organizations. Our volunteer attorneys provide legal advice, legal resources and paperwork assistance. The main challenge that NLC faces is keeping up with the demand for clinic appointments. With staff serving over 3,000 clients a year, increasing capacity and rethinking efficiencies has been a priority.

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Bellevue: Tenant living in public housing defaulted for failing to respond to the summons. The client is disabled and legally blind and did not understand what the summons said. HJP was able to reinstate her tenancy with rental assistance provided for past and three months future rent.

Burien: Tenant with long-term health issues and recent surgery and been served improperly with a notice to comply or vacate. A demand letter was written in response to the threatened eviction demanding that the landlord comply with the Fair Housing Act due to the tenant's disability and also addressing the improper notice. The tenant had already agree to a mutual termination that accommodated his disability.

Covington: Tenant was served 10 day notices to comply or vacate regarding behavior of a visitor. HJP advised the tenant and drafted a letter to the landlord disputing the allegations in the notices.

Des Moines: Tenant resides in low-income housing. She had completed recertification steps but the landlord improperly attempted to evict and served a summons and complaint. HJP contacted the compliance manager to prove that the tenant had complied. The eviction case was dropped.

Federal Way: Tenant is a single mom with 5 kids including a newborn. She was not able to pay rent due to their father abandoning them while she was pregnant. HJP was able to negotiate payment with rental assistance including two months future rent.

Issaquah: Tenant was being evicted for nonpayment of rent. HJP was able to reinstate his tenancy with rental assistance payments and obtained an order for limited dissemination so that future landlords would not be able to use the eviction to deny housing.

Kenmore: Client consulted with a volunteer attorney through the Neighborhood Legal Clinics about a debt lien on his property located at a storage facility. Manager threatened to sell property to satisfy rental payment owed. Attorney advised client about failure of the manager to comply with the law and possible Consumer Protection Act claim. Discussed strategy for negotiating payment of rent and possibly securing financing to pay debt owed.

Kent: Tenant is Arabic speaking mom with three kids who was being evicted while she was in Iraq. HJP was able to negotiate an order to stay the eviction and rental assistance to prevent the eviction.

Kirkland: Tenant was being evicted due to nonpayment of rent. She had disabilities that impacted her ability to move and needed more time to vacate. HJP was able to negotiate two months extension and helped secure rental assistance to pay the back rent. Landlord also agreed to not file the eviction so that it would not show up in tenant screening of court records.

Renton: Tenant was being evicted by landlord using a 60 day no cause eviction notice. The notice was defective as it did not meet the legal requirements for this type of notice. HJP was able to get the judgment vacated after the eviction order had been issued.

Sammamish: Tenant is a single mom with two kids and had defaulted in her eviction case. HJP was able to vacate the order and judgment based on her ability to obtain rental assistance and reinstate her tenancy.

Sea Tac: Tenant got behind on rent and needed more time to move. His son is autistic and his deaf and disabled mother lived with them. HJP negotiated more time to move

Tukwila: Tenant was being evicted due to nonpayment of rent. The client had injured herself so impacted her ability to work regularly. Her landlord began harrasing her and restricting her access to her mail. HJP negotiated time for the client to move and an order of limited dissemination that limits who can see the eviction when she applied for new housing.

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$9,780.00	\$2,445.00	\$2,445.00	\$2,445.00	\$2,445.00	\$9,780.00	\$0.00
Office/Ops	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Purchased Svc	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Communication	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Travel/Training	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
TOTAL	\$9,780.00	\$2,445.00	\$2,445.00	\$2,445.00	\$2,445.00	\$9,780.00	\$0.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00	\$9,000.00	\$0.00
Office/Ops	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Purchased Svc	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Communication	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Travel/Training	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
TOTAL	\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00	\$9,000.00	\$0.00

REIMBURSEMENT REQUESTS

Agency and Program Name **Lighthouse NW Transitional Housing**

Address PO Box 13593

City & ZIP Des Moines, 98198

Program Contact Name Sarah Tuttle Phone 2068248581

Email sarah@lighthousenw.org Invoice Date 1/3/22

Costs below incurred from **10/1/21** to **12/31/21**

Signature of Authorized Signer *Bobbie Jo Shockley* Printed Name Bobbie Jo Shockley

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$18,620	\$4,655.00	\$4,655.00	\$4,655.00	\$4,655.00	\$0.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

Approved For Payment
 By: *Jim Cooper* # 18970
 Date: *1/16/23*
 Bars #: *001.000.10.565.10.41.012*

SERVICE UNIT 1

Service Unit 1: Transitional Housing

Measurement: Bed night

Description: Number of bed nights

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	490	279	288	188	182	937	191%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	490	279	288	188	182	937	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 30 minutes

Description: one on one -30 minute sessions

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	57	32	48	30	27	137	240%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	57	32	48	30	27	137	

NARRATIVE

In 2022, Lighthouse expanded our services and launched our Rise Domestic Abuse Recovery Program for any woman in the community who has experienced domestic abuse, even if she is not utilizing the community living part of our program. The Rise meetings provide support groups, life skill training, book studies, and activities for the women and a program for their children. Two of the women currently participating in this program are from SeaTac. These women are not using bed nights at our community living home, but they are receiving support services, resources, and one on one advocacy to continue healing from abuse and build stable thriving lives. We are surpassing our projected case management numbers because of the women in this program. We have other women and children from Des Moines, Federal Way, Renton, Auburn, and Kent that are participating in our community living program at Sacha's House and/or are participating in our Rise meetings. We are continuing to grow the resources we can offer to any woman or child who has experience abuse. In 2022, we offered support services for 31 individuals. We have more women starting the program this month (January 2023) who are from SeaTac and we are currently taking applications for our community living. We continue to work to ensure that we have the most up to date and accurate resource list for King County, so that if a woman needs a service we do not offer, we can connect her to the best resource as quickly as possible. We also provided advocacy and/or connection to other community resources for 94 individuals. We do not track the city of the individuals we take calls from and help connect to other resources. In the all of calls that we get each year, some of those women are almost certainly residents of Seatac.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	4	2	0	2	0	4
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	4	2	0	2	0	4

REIMBURSEMENT REQUESTS

Agency and Program Name **Lutheran Community Services NW - Refugees NW Community Programs**
 Address 4040 S. 188th St. Suite 100
 City & ZIP SeaTac, 98188
 Program Contact Name Najib Nazhat Phone 206.60:
 Email nnazhat@lcsnw.org Invoice Date 1/6,
 Costs below incurred from **10/1/22** to **12/31/22**
 Signature of Authorized Signer *e-signed: Najib Nazhat* Printed Name Najib Nazhat
District Director | GPS

	Contract ID#	Annual Award Amt	Reimbursement Requests			
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Auburn						
Bellevue						
Bothell						
Burien	CON-21-041	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac	N/A	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00
Shoreline						
Tukwila	21-050	\$8,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

Approved For Payment

By: *[Signature]*

Date: *11/6/23*

Bus #: *001.000.10.565.10.41.012*

[Signature] *1.9.23* *02385*

REIMBURSEMENT REQUESTS

2.1341

/23

Balance
Remaining

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
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\$0.00
\$0.00
\$0.00
\$0.00

SERVICE UNIT 1

Service Unit 1: Outreach

Measurement:

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						
Bellevue						
Bothell						
Burien						
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac	250	795	871	454	422	2,542
Shoreline						
Tukwila						
Seattle						
Other KC						
Outside KC						
Unknown						
TOTAL						

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1017%

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SERVICE UNIT 2

Service Unit 2: Information and Referral

Measurement: One-on-one session

Increased
knowledge

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		62	42	26	29	159
Bellevue		6	9	9	5	29
Bothell		1	2	0	3	6
Burien	88	94	103	51	50	298
Covington		4	4	1	7	16
Des Moines		225	218	145	132	720
Federal Way		165	179	167	121	632
Issaquah		4	0	0	0	4
Kenmore		1	1	2	0	4
Kent		301	353	245	180	1,079
Kirkland		0	2	2	1	5
Mercer Island		0	0	0	0	0
Redmond		10	5	2	0	17
Renton		70	83	44	69	266
Sammamish		0	2	0	0	2
SeaTac	250	795	871	454	422	2,542
Shoreline		1	7	2	1	11
Tukwila	140	168	173	61	73	475
Seattle		79	134	120	105	438
Other KC		28	18	12	4	62
Outside KC		22	30	50	58	160
Unknown		5	2	1	10	18
TOTAL	478	2,041	2,238	1,394	1,270	6,943

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339%

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1017%

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339%

SERVICE UNIT 3

Service Unit 3: Training/Workshops/Classes

Measurement: Individual

Description: Community connection

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						
Bellevue						
Bothell						
Burien						
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac						
Shoreline						
Tukwila						
Seattle						
Other KC						
Outside KC						
Unknown						
TOTAL						

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RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		38	16	12	11	77
Bellevue		4	4	5	2	15
Bothell		1	1	0	3	5
Burien	67	48	25	12	16	101
Covington		2	0	0	4	6
Des Moines		102	66	48	33	249
Federal Way		89	68	56	35	248
Issaquah		1	0	0	0	1
Kenmore		1	1	1	0	3
Kent		177	128	67	43	415
Kirkland		0	1	1	0	2
Mercer Island		0	0	0	0	0
Redmond		3	0	0	0	3
Renton		28	24	9	22	83
Sammamish		0	2	0	0	2
SeaTac	200	347	236	104	94	781
Shoreline		1	1	0	0	2
Tukwila	107	79	41	29	21	170
Seattle		53	60	47	32	192
Other KC		15	3	6	4	28
Outside KC		20	19	41	27	107
Unknown		5	1	1	10	17
TOTAL	374	1014	697	439	357	2507

LCSNW Q4 Report 2022

During Q4, Lutheran Community Services NW continued providing vital support to families and individuals through the Angle Lake Community Resource Center (ALCRC). Our main focus during October and the first half of November was the WA Covid-19 Immigrant Relief Fund effort. We were selected by DSHS to conduct community outreach and application assistance activities to ensure that the impacted community was aware of the opportunity and help them navigate the application process. This cash assistance opportunity was aimed to support the undocumented community with at least \$1,000 for each eligible adult in a household. Overall, the ALCRC staff was able to provide direct application assistance to over 450 people. The vast majority of these people were from the Latino community and received assistance in Spanish. Moreover, more than 500 people were helped via phone calls, email and walk-ins. It is worth noting that we focused our outreach effort directly in the community and distributed over 4,000 flyers translated into different languages at local businesses, ethnic stores, churches, schools, and community events specifically in Burien, SeaTac and Tukwila. The application period closed on November 14th and currently, we are still supporting all applicants in the appealing process in case they received a denial notice for not entering the right information, missing data, etc. Payments in form of checks or prepaid cards will go out by the end of January.

This quarter we also continued our regular community programming. Culturally Appropriate food distribution: Out of the total 1,010 boxes of culturally appropriate food, 40 went to Burien residents, 65 to Tukwila residents and 362 to SeaTac residents; close to 2,000 household members benefited from this program. Additional items were distributed: 49 hygiene/PPE kits (including shampoo, soap, masks, hand sanitizers and Clorox wipes); 187 people received one-month worth of bus tickets booklets, in total in 2022 we distributed \$70,000 worth of bus tickets through the subsidized program with King Metro; 30 diaper bundles from individual diaper donations, 98 Santa for Seniors Program Winter kits. In addition, 93 WestSide Baby orders were processed and over 80 other in-kind items were distributed including winter clothing. 140 children received holiday gifts through the King County Toys for Tots program.

On December 17th, the LCSNW Asylum Assistance Program held a successful event at the ALCRC in benefit of recent Afghan arrivals and 137 individuals received blankets, jackets, other winter clothing and children bicycles.

Close to 30 community members received assistance through the WA State Department of Commerce Outreach and Benefits Navigation program. The goal of this program is to increase access to public benefits such as, TANF, SNAP, WIC, ECEAP, WIOA, etc. to disadvantaged communities.


WA State Department of Commerce Diaper program: 468 diaper bundles for children under 4 yrs. old were distributed. 17 children from Burien, 40 from Tukwila and 154 from SeaTac benefited. Parents have expressed the great positive impact this program has on their monthly expenses. A total of 16,419 diapers and were handed out this quarter.

We also participated in the City of SeaTac Resource Fair where we had the opportunity to have contact with SeaTac residents and meet other agencies to further collaborations in the future.

An import update in terms of LCSNW staffing is that our district has a new Director, Najib Nazhat. He will have responsibility for LCSNW's largest geographic territory, stretching south to Tacoma, west to the Olympic Peninsula, and north to Seattle and Everett. Najib, an immigrant from Afghanistan, started working at LCSNW in 2015 as a part-time case manager and has had a number of different roles until reaching his new position. We are confident that under his leadership the work we do at the Angle Lake CRC will continue to grow and be successful.

We appreciate the support received from the cities of Burien, SeaTac and Tukwila and we look forward to continuing this collaborative work in benefit of our communities.

REIMBURSEMENT REQUESTS

Agency and Program Name **Mary's Place: A Place to Call Home**
 Address PO Box 1711
 City & ZIP Seattle WA 98111
 Program Contact Name Marty Hartman Phone 206-621-8474
 Email grants@marysplaceseattle.org Invoice Date **12/31/22**
 Costs below incurred from **10/1/22 12/31/2022**
 Signature of Authorized Signer  Printed Name Marty Hartman

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF-21/2221	\$50,000.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$0.00
Bellevue		\$0.00					\$0.00
Bothell							\$0.00
Burien		\$11,000.00	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00	\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way		\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
Issaquah							\$0.00
Kenmore	21-C2687	\$25,000.00	\$6,250.00	\$6,250.00	\$6,250.00	\$6,250.00	\$0.00
Kent		\$0.00					\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton		\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	\$0.00
Sammamish							#VALUE!
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Shoreline	9885	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Tukwila		\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00

Admin use only ***MOU***
 Authorized Payment Amt: _____ Authorization Code / Acct # _____
 Authorized Signature / City _____ Date _____

SERVICE UNIT 1

Service Unit 1: Shelter

Measurement: Household

Description: Households served and diverted from homelessness to housing Both Perm and Temp

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	25	11	12	9	9	41	164%
Bellevue						0	
Bothell						0	
Burien	5	1	5	5	1	12	240%
Covington						0	
Des Moines						0	
Federal Way	8	29	27	23	19	98	1225%
Issaquah						0	
Kenmore	15	20	16	18	22	76	507%
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	4	9	10	7	6	32	800%
Sammamish						0	
SeaTac	5	2	2	3	1	8	160%
Shoreline	5	1	0	2	0	3	60%
Tukwila	4	3	4	2	3	12	300%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	71	76	76	69	61	282	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Contact

Description: Case management services provided

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	75	57	18	17	35	127	169%
Bellevue						0	
Bothell						0	
Burien	15	12	22	10	8	52	347%
Covington						0	
Des Moines						0	
Federal Way	24	112	70	79	78	339	1413%
Issaquah						0	
Kenmore		306	356	283	485	1,430	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	12	58	18	39	23	138	1150%
Sammamish						0	
SeaTac	15	9	9	2	0	20	133%
Shoreline		4	0	4	2	10	
Tukwila	12	5	2	2	3	12	100%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	153	563	495	436	634	2,128	

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	75	22	31	32	58	143
Bellevue						0
Bothell						0
Burien	16	5	16	19	9	49
Covington						0
Des Moines						0
Federal Way	24	44	38	96	120	298
Issaquah						0
Kenmore	40	88	29	90	188	395
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	11	20	19	32	67	138
Sammamish						0
SeaTac	15	3	4	10	4	21
Shoreline		3	0	4	2	9
Tukwila	15	12	5	3	10	30
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	196	197	142	286	458	1083

HSFC 2022 Q4 Report - Narrative

The surge of requests for help from families experiencing unsheltered homelessness in King County that began in Q3 continued in Q4. This is unusual because before the pandemic November and December were traditionally our slowest months. As of 12/21/22, the Outreach Request Portal received 430 requests in Q4 for support for unsheltered families from the following cities: Seattle, Federal Way, Kent, Renton, Auburn, Burien, Shoreline, Tukwila, Bellevue, Kirkland, Des Moines, Skyway, Sea-Tac, Redmond, Maple Valley, Woodinville, Kenmore, and Duvall. 96% of these families exited into a safe housing/shelter destination, while enrolled with Mary's Place.

The early and severe adverse weather events in the region during Q4 continued to make outreach efforts difficult. King County is large and geographically diverse. Seeking safety and privacy, families experiencing homelessness typically find places to live unsheltered that are hard to reach and hard to get out of. Snow and freezing temperatures create unsafe situations for the families we serve, and the Mary's Place staff who are trying to reach them with support. Mary's Place Outreach received some funding from the King County Regional Homelessness Authority that allowed us to stock up on additional adverse weather supplies, but those supplies are already dwindling, and we continue to be strained in the resources needed to keep families and staff safe through difficult weather conditions.

The cold and snow in November and December highlighted the challenges of helping unsheltered families and pregnant individuals - the most high-risk group of unsheltered people in our county - get into housing. The Coordinated Entry system is slow and process-heavy, making it so difficult for families to participate that many just give up. Rapid Re-Housing prioritizes "mobility requests" from housed families over those who are currently experiencing unsheltered homelessness. Access to more Emergency Housing Vouchers and prioritizing Rapid Re-Housing slots for unsheltered families and pregnant individuals would help the most vulnerable people move more rapidly from living in dangerous unsheltered public spaces into safe, secure housing.

During Q4, our Popsicle Place program, which serves families with children experiencing chronic illness or disability, concluded our Cedar Crossing partnership with Bellweather Housing, Seattle Children's Hospital, and Mercy Housing. This community partnership team worked together to immediately house families at Seattle Children's Hospital who were about to be discharged into unsheltered homelessness. This partnership ensured that 73 vulnerable families exited into safe permanent housing. 20 of these families secured housing at Cedar Crossing, which includes ongoing case management support to prevent returns to homelessness in the future.

The success of the Cedar Crossing partnership inspired Mary's Place Outreach to develop a similar partnership with Plymouth Housing to support guests at our Women's Day Center, which serves single adults who identify as women and are unsheltered in downtown Seattle. This partnership secured 20

permanent housing units with light touch case management for our Day Center guests. We hope more similar partnership opportunities will come up in the future, especially in other parts of the county.

To help former outreach clients maintain their stability, Mary's Place continued developing our client support group and began work on bylaws and a mission statement for the program. The families who volunteered to help create and participate in this program are focused on building community and peer support for families experiencing unsheltered homelessness. As former clients with lived experience, they are an invaluable resource in helping define our strategies and approach to this work going forward.

In addition to our support group, we began the exit interview process with families who exited from Outreach services in 2022. Mary's Place began this process two years ago and we use the data from these exit interviews to gauge our long-term impact and help determine program success on a qualitative level.

Please Note: Changes to Service Unit 1 Quarterly Numbers – While conducting our year-end data review, we realized we had been reporting housing exits based on a much stricter criteria that did not reflect our total service. The quarterly numbers have been revised to show all exits to housing, including temporary and supportive housing.

Please Note: Outcome 1 – Mary's Place did not meet the Outcome 1 goal of housing 50% of families within 30 days of enrollment. We have seen enrollment times lengthen over the past year as the cost of housing increased by 17% in King County, outpacing the inflation hitting all other costs for families. It is taking longer for families to find affordable housing and move-in costs have significantly increased. Mary's Place has released funds from our reserves to make up the difference and ensure families can secure new homes.

AUBURN - Emiko is a single mother to 4 children, one of whom is a special-needs child with a genetic disorder that leads to frequent hospitalizations. For 10 years Emiko and her children rented their home from a trusted family friend, but the house was not maintained. The family experienced problems with their health due to growing septic and mold issues, but despite these problems they received no warning that the property was sold this spring, and the house condemned. Emiko was told to vacate immediately, so she salvaged what she could and moved her family into a hotel. During this displacement, her son's seizures increased from periodically to weekly. Between frequent absences from work due to her son's health issues and having no time to save, Emiko had no way to pay move-in costs for a new home. This fall Emiko was connected to Mary's Place. Our Outreach Specialists supported Emiko through the process of searching for a new home and, when the time came, we helped her with move-in costs and replacing household items. Thanks to direct client assistance funds, Emiko secured an affordable new home that is safe and healthy for her children. She reports that her family

loves their new place, and she has just started a new job. Emiko said, "Thank you for being so patient with me and always being the listening ear I need."

BURIEN - When Althea's husband turned violent, she fled Nicaragua with her young son and her brother. They came to this area because they had family here to help them get established. Though Althea found work as a housekeeper and can pay for her expenses she is undocumented which has made it difficult for her to get housing. Because they couldn't find a place to live, Althea, her son, and her brother were sleeping in their car outside her uncle's apartment. They finally found an apartment that would work with them if they paid first and last month's rent and a deposit. Mary's Place was able to help Althea cover these move-in costs and now the family is out of their car and safely in a new apartment. They are excited to settle in and truly start their new lives in America.

FEDERAL WAY - Lakeisha moved her son, daughter, and grandson to Seattle from Omaha in 2020 to escape gang violence. Finding housing should have been easy since the family was already approved for a Section 8 housing voucher in Nebraska that could be ported to Seattle, but Lakeisha's search for a home was plagued by bureaucracy and miscommunication which left the family living in their car for over a year. First Lakeisha almost lost her voucher because Omaha took so long porting it over and then King County didn't extend the new one until two days before it expired. Since Lakeisha had been working diligently on her housing search, she found a place immediately and was approved, but then the property misplaced her paperwork and rented the unit to someone else. The property manager for the second unit she found took her holding and application fee, approved her, and then kept her on the hook for months telling her she'd applied for a 3-bedroom unit that the voucher would not cover. Mary's Place helped Lakeisha try to navigate between the property owner and King County but with no resolution, so she finally walked away and lost what was to her a substantial amount of money. Lakeisha tried for a third apartment, only to be quoted a different, much higher price than was listed on-line. Lakeisha learned that the Property Manager of one of the prior units she applied for had passed on incorrect information to KCHA without her permission about the number of people who would be living with her, causing them to reduce the amount of rent her voucher would cover. Mary's Place helped Lakeisha resolve the situation and covered her move-in costs when she finally secured the unit. The whole time Lakeisha was fighting to find housing, she had to cope with mother dying, her son running away and, just weeks before moving into her new place, the storage facility she was using illegally auctioned off all her family's possessions – all while going to cosmetology school to try and increase her financial stability. Mary's Place gave Lakeisha a gift certificate so the family could replace some of their lost possessions and set up house and now this hard-working woman and her family are finally out of their car and safely in their own home.

KENMORE - Clients like Crystal illustrate the enormous obstacles some families face in securing housing, and why Mary's Place never gives up on helping people overcome their barriers. Crystal had a 5-year history of homelessness when she entered shelter in 2019 with her sons. Facing some outstanding warrants, Crystal exited shelter under police custody and lost her children in the process. Two years later, in spring 2022, Crystal returned to shelter along with her new partner, determined to

create a better future for herself and her family. Pregnant with her third child, Crystal wanted to reunite her family and regain custody of her two sons, but she still faced several warrants and needed to deal with a large amount of housing debt. While in shelter Crystal gave birth to her third child, went to court and managed to get one of her warrants dismissed, and she and her partner both started new jobs. Having worked so hard to increase their stability, all that remained was the housing debt. Crystal called many agencies but, despite her 7-year history of homelessness, none were able to help. Mary's Place used direct client assistance funds to help Crystal pay off her housing debt, making the family eligible to move into transitional housing. After all her hard work and over 200 days in shelter, Crystal's family is reunited and living safely together in their new home.

RENTON - After two years of couch surfing and living in their car, Darius and his young son Marcus were desperate to find a home but paying off a little over \$3,000 in housing debt was an insurmountable barrier for this family. Darius has steady work, but his warehouse job wasn't enough to pay off his past debt and save for the move-in costs to secure a new apartment. Darius reached out to Mary's Place and started working with an Outreach Specialist who contacted the creditors and helped Darius negotiate his debt down to \$2,000. With Direct Client Assistance funds, Mary's Place paid off this debt and, when Darius found and was approved for an apartment, we helped with move-in costs so the family could start their new life a little bit ahead. Darius is confident he'll be able to manage his rent moving forward and he and Marcus enjoying their new home and working on rebuilding their stability.

SEATAC - Nikki and her two young boys have been homeless since 2019 and have survived by living in their car along with the occasional motel stay. Despite having a steady job, Nikki was struggling to find a place for her and her boys to live because she had a prior eviction on her record. Her case manager at Community Passageways referred Nikki to Mary's Place, and we helped connect her to housing options where her eviction would not be a barrier. Nikki found the perfect 2-bedroom apartment in SeaTac and was approved. Mary's Place helped with move-in costs, so Nikki and the boys had some cushion to get back on their feet. It took two months before the unit was ready, but it was worth the long wait and the family was finally able to move in. Nikki is grateful for the support she received from Mary's Place in finding her new home: "Thank you so much!! Other housing agencies that were helping me gave up."

SHORELINE

Note regarding Service Unit 1 final total: The CY22 number reflects the Shoreline families served only through our Outreach program. Mary's Place served an additional 10 Shoreline families through shelter. Of these 13 total families, 10 have exited from either shelter or outreach and 9 of those found either temporary or permanent housing. Identifying a city of residency for homeless families can be very complex because they often move around the county seeking safer shelter and services. To better serve Shoreline families in 2023/2024, our Outreach and Diversion Director would like to set up time to meet with Shoreline's Human Services team and strategize how to make a bigger impact.

Shoreline Story: Bisrat and her husband immigrated from Eritrea along with their 5 children, one of whom has down syndrome. They became homeless at the start of the pandemic when Bisrat's husband, Ajani, lost his job. They sought shelter at Mary's Place and, after a long wait, secured an apartment through Vision House in Shoreline. They spent two years at Vision House and are now ready for permanent housing. They found an affordable unit and requested help from Mary's Place with the move in costs and a little extra rent to get them started. Thanks to Mary's Place and direct client assistance funds, Bisrat, Ajani and their children are now safe in their own stable, permanent housing.

TUKWILA

Note regarding changes to Service Unit 2 Q2 and Q3 totals: While conducting our year-end data review, we realized some case management services for families enrolled in Outreach who then entered Mary's Place shelter had not rolled up with the rest of our reporting.

Tukwila Story: Whitney is a strong mother of two young boys who contacted Mary's Place Outreach Services desperate for help in finding a new place to live. For 3 years Whitney and her boys lived in a mold infested apartment. The children were getting sick, and their belongings were being ruined. Whitney repeatedly complained to the landlord, but he just kept repainting the unit, only for the mold to return a couple of weeks later. One morning Whitney found an eviction notice on her door. The landlord blamed her for the mold, refused to renew the lease, and gave her 30 days to move out. Whitney didn't want an eviction on her record and knew the place was uninhabitable, so the family moved into their car after having to throw out most of their possessions. Mary's Place helped Whitney search for a new apartment, but because of the unlawful eviction she was only accepted by a private landlord whose move in costs are quite high. Whitney's mom stepped in to pay for the security deposit, and Whitney hopes to get some rent refunded from her old, uninhabitable apartment with the help of NW Justice Project, but she needed immediate financial help to secure the unit. Mary's Place was able to pay the rest of the move in costs and a little extra rent so Whitney can continue to save money to replace the family's belongings. Thanks to her mom and Mary's Place, Whitney and her boys are living in a safe, clean, and healthy apartment. And their new landlord has turned out to be a huge supporter who got the family a washer and dryer (which doesn't normally come with the unit) and bought the family some clothes, toys and household goods to make up for the ones they had to leave behind.

REIMBURSEMENT REQUESTS

Agency and Program Name **Multi-Service Center EARNs Emergency Assistance & Resource Navigation Services**
 Address P.O. Box 23699
 City & ZIP Federal Way WA 98093
 Program Contact Name Maju Qureshi Phone 253-838-6810
 Email majuq@mschelps.org Invoice Date 1/3/23
 Costs below incurred from 10/1/22 to 12/31/22
 Signature of Authorized Signer *E Lancaster* Printed Name Elizabeth Lancaster

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$30,000.00	\$7,500.00	\$7,500.00	\$2,692.94	\$12,307.06	\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	\$15,000.00	\$9,040.25	\$0.00	\$0.00	\$5,959.75	\$0.00
Covington						\$0.00
Des Moines	\$10,000.00	\$4,787.00	\$2,002.62	\$0.00	\$3,210.38	\$0.00
Federal Way	\$31,000.00	\$19,734.34	\$7,525.80	\$1,167.45	\$2,572.41	\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent		Invoiced Separately				\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton	\$11,907.00	\$9,317.54	\$2,589.46	\$0.00	\$0.00	\$0.00
Sammamish						\$0.00
SeaTac	\$28,000.00	\$7,754.57	\$8,588.01	\$6,931.17	\$4,726.25	\$0.00
Shoreline						\$0.00
Tukwila		Invoiced Separately				\$0.00

Admin use only

** MOU **

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

Approved For Payment

By: *Elizabeth Lancaster*

Date: *1/6/23*

Doc #: *001.000.10.525.10.41.012*

1.9.23

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Voucher

Description: Rent assistance which may include move-in assistance, late fees, and rent as allowed by funder

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	7	6	0	6	19	190%
Bellevue						0	
Bothell						0	
Burien	5	6	0	0	4	10	200%
Covington						0	
Des Moines	5	2	1	0	3	6	120%
Federal Way	25	16	5	0	5	26	104%
Issaquah						0	
Kenmore						0	
Kent	40	16	21	9	18	64	160%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	4	6	3	0	0	9	225%
Sammamish						0	
SeaTac	10	3	5	7	0	15	150%
Shoreline						0	
Tukwila	24	6	4	6	12	28	117%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	123	62	45	22	48	177	

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SERVICE UNIT 2

Service Unit 2: Financial Aid

Measurement: Voucher

Description: Emergency Assistance which could include utilities, motel, transportation, etc.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	1	0	0	0	1	10%
Bellevue						0	
Bothell						0	
Burien	5	0	0	0	0	0	0%
Covington						0	
Des Moines	5	0	1	0	0	1	20%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent	100	1	0	1	1	3	3%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	4	0	0	0	0	0	0%
Sammamish						0	
SeaTac	8	0	0	0	5	5	63%
Shoreline						0	
Tukwila	24	2	4	0	0	6	25%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	156	4	5	1	6	16	

SERVICE UNIT 3

Service Unit 3: Case Management

Measurement: Contact

Description: Light touch case management contacts to help maintain housing security including in-person, phone and e-mail contact.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	45	16	12	0	12	40	89%
Bellevue						0	
Bothell						0	
Burien	23	12	0	0	8	20	87%
Covington						0	
Des Moines	23	4	4	0	6	14	61%
Federal Way	48	32	10	0	10	52	108%
Issaquah						0	
Kenmore						0	
Kent	315	34	84	20	38	176	56%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	16	12	6	0	0	18	113%
Sammamish						0	
SeaTac	40	6	20	14	10	50	125%
Shoreline						0	
Tukwila	108	16	16	12	24	68	63%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	618	132	152	46	108	438	

NARRATIVE

Cheyenne, a single Caucasian female from Auburn was in a very severe car accident in 2022. Her health was in critical condition and the road to recovery felt arduous. Eventually, she fell behind on rent due to job loss which led to loss of income. Cheyenne's landlord contacted MSC directly for rental assistance. MSC staff worked closely with the property manager and Cheyenne's family to get her caught up on her rent. Cheyenne's family is actively involved in her rehabilitation, and MSC staff shared some caretaker resources with them to assist with her recovery process. 2022 has been a challenging year, but also one where MSC staff have tapped into their own reserves of resilience to continue to serve community members with compassion and authenticity. Some challenges that MSC staff have faced during Q4 include: staffing capacity, lack of sufficient crisis resolution due to complexity of barriers, receiving high volumes of rent assistance requests and landlords refusing to accept payment due to high balance owed by customers. MSC anticipates that emergency services needs will continue to see a rise in requests for assistance, especially in south King County. MSC has attempted to be responsive to needs of community members during the pandemic and has leveraged some donated funds to off set some of the expenses associated with the project. MSC's addition of the Community Access Coordinator position has been incredible for our community members and staff at MSC and beyond. MSC is continuing to seek ways to expand the emergency services projects so we can intentionally connect with community members and help them thrive in their communities.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	30	24	13	0	15	52
Bellevue						0
Bothell						0
Burien	15	12	0	0	10	22
Covington						0
Des Moines	15	6	3	0	6	15
Federal Way	40	49	17	0	12	78
Issaquah						0
Kenmore						0
Kent	180	51	56	33	50	190
Kirkland						0
Mercer Island						0
Redmond						0
Renton	11	17	4	0	0	21
Sammamish						0
SeaTac	24	9	11	18	13	51
Shoreline						0
Tukwila	72	11	9	7	29	56
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	387	179	113	58	135	485

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel/admin	\$9,300.00	\$3,260.25	\$2,633.30	\$1,167.45	\$2,239.00	\$9,300.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other Direct Asst	\$21,700.00	\$16,474.09	\$4,892.50	\$0.00	\$333.41	\$21,700.00	\$0.00
TOTAL	\$31,000.00	\$19,734.34	\$7,525.80	\$1,167.45	\$2,572.41	\$31,000.00	\$0.00

REIMBURSEMENT REQUESTS

Agency and Program Name **Multi-Service Center Shelter and Supportive Housing**
 Address 1200 S 336th Street
 City & ZIP Federal Way WA 98003
 Program Contact Name Maju Qureshi Phone 253-838-6810
 Email majuq@mschelps.org Invoice Date 1/3/23
 Costs below incurred from **10/1/22** to **12/31/22**
 Signature of Authorized Signer *E Lancaster* Printed Name Elizabeth Lancaster

Contract ID#	Annual Award Amt	Reimbursement Requests				4th Qtr	Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr			
Auburn	\$8,500.00	\$2,125.00	\$2,125.00	\$2,125.00	\$2,125.00	\$0.00	
Bellevue						\$0.00	
Bothell						\$0.00	
Burien	\$4,500.00	\$1,125.00	\$1,125.00	\$1,125.00	\$0.00	\$1,125.00	
Covington						\$0.00	
Des Moines						\$0.00	
Federal Way	\$28,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	
Issaquah						\$0.00	
Kenmore						\$0.00	
Kent				Invoiced Separately		\$0.00	
Kirkland						\$0.00	
Mercer Island						\$0.00	
Redmond						\$0.00	
Renton						\$0.00	
Sammamish						\$0.00	
SeaTac	\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00	
Shoreline						\$0.00	
Tukwila	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	

Admin use only

*** MOU ***

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

Approved For Payment

By: *Elizabeth Lancaster*

Date: 1/1/23

Doc #: 001.000.10.525.10.41.012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Contact

Description: Case Management contacts with household members in-person, via phone and email.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	30	36	40	40	40	156	520%
Bellevue						0	
Bothell						0	
Burien	15	0	0	0	0	0	0%
Covington						0	
Des Moines		12	4	0	0	16	
Federal Way	92	36	52	72	100	260	283%
Issaquah						0	
Kenmore						0	
Kent	55	116	80	80	80	356	647%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		24	24	24	28	100	
Sammamish						0	
SeaTac	19	28	0	0	0	28	147%
Shoreline						0	
Tukwila	10	20	20	20	32	92	920%
Seattle		20	20	20	32	92	
Other KC						0	
Outside KC		12	12	12	12	48	
Unknown						0	
TOTAL	221	304	252	268	324	1,148	

SERVICE UNIT 3

Service Unit 3: Transitional Housing

Measurement: Bed night

Description: Number of individual bed night stays in supportive housing

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent	1,050	1,220	1,195	1,196	1,134	4,745	452%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac						0	
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	1,050	1,220	1,195	1,196	1,134	4,745	

SERVICE UNIT 2

Service Unit 2: Shelter

Measurement: Bed night

Description: Number of individual bed night stays at the MSC shelter

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	490	810	871	920	920	3,521	719%
Bellevue						0	
Bothell						0	
Burien	250	0	0	0	0	0	0%
Covington						0	
Des Moines		158	19	0	0	177	
Federal Way	863	569	229	1,552	1,847	4,197	486%
Issaquah						0	
Kenmore						0	
Kent	1,540	800	384	569	511	2,264	147%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		540	546	552	503	2,141	
Sammamish						0	
SeaTac	370	306	0	0	0	306	83%
Shoreline						0	
Tukwila	245	450	455	460	721	2,086	851%
Seattle		450	455	460	466	1,831	
Other KC						0	
Outside KC		270	273	276	276	1,095	
Unknown						0	
TOTAL	3,758	4,353	3,232	4,789	5,244	17,618	

NARRATIVE

The Smiths, an unhoused African American family of five from Auburn entered the shelter program needing support with getting back on their feet. The family signed up for Section 8 through Renton Housing Authority back in 2014, and had been waiting for years to be selected. The father is employed full-time while mom stays home with the children. As a result of the family entering the shelter program, we have been able to support the family in removing barriers of financial debt by working with the family and the collections agent on a more manageable payment schedule. Within a few months, and some financial support from MSC, the family was able to clear their debt. Since then, the family was able to receive an EHV through MSC, get approved for a new place with that voucher, and currently in process of completing paperwork for permanent housing. The family is looking to be in their home by end of January 2023 if not sooner, and are really excited about their fresh start. Some of the recent challenges with MSC's shelter site has been severe damage to vacant units by squatters or unauthorized guests on the property after business hours. Currently, MSC has 1.5 staff at the shelter site 55 hours a week, to assist 15 households. The mixed-use site not only provides shelter, but transitional and permanent supportive housing to customers enrolled in other CBO programs (St Stephens and Navos). MSC is in early discussions with KCHA (owner of the property) about future land use to encourage more sustainable programming to provide relevant and meaningful service at this site. The addition of the 0.5 FTE staff has led to decreased criminal activity, and fewer unauthorized occupants attempting to gain entry into the units. MSC is engaging with other shelter providers to learn best practices and will be working on some strategies to improve the experience at the shelter for customers and staff alike.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	4	9	1	0	0	10
Bellevue						0
Bothell						0
Burien	7	0	0	0	0	0
Covington						0
Des Moines		3	0	0	0	3
Federal Way	40	9	13	5	7	34
Issaquah						0
Kenmore						0
Kent	15	29	1	3	0	33
Kirkland						0
Mercer Island						0
Redmond						0
Renton		6	0	0	1	7
Sammamish						0
SeaTac	7	7	0	0	0	7
Shoreline						0
Tukwila	2	5	0	0	3	8
Seattle		5	0	0	3	8
Other KC						0
Outside KC		3	0	0	0	3
Unknown						0
TOTAL	75	76	15	8	14	113

REIMBURSEMENT REQUESTS

Agency and Program Name **PARTNER IN EMPLOYMENT**
 Address 21400 INTERNATIONAL BLVD, SUITE 302
 City & ZIP SEATAC, WA 98198
 Program Contact Name Hien Kieu Phone 206-429-3824
 Email hien@partnerinemployment.org Invoice Date 1/6/2023
 Costs below incurred from 10/1/2022 to 12/31/2022
 Signature of Authorized Signer Printed Name Hien Kieu

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						\$0.00	
Bellevue						\$0.00	
Bothell						\$0.00	
Burien	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	
Covington						\$0.00	
Des Moines						\$0.00	
Federal Way						\$0.00	
Issaquah						\$0.00	
Kenmore						\$0.00	
Kent						\$0.00	
Kirkland						\$0.00	
Mercer Island						\$0.00	
Redmond						\$0.00	
Renton	CAG-21-098	\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00	\$0.00
Sammamish							\$0.00
SeaTac	#####	\$27,500.00	\$27,500.00	\$27,500.00	\$27,500.00	\$27,500.00	\$0.00
Shoreline							\$0.00
Tukwila		\$13,500.00	\$3,375.00	\$3,375.00	\$3,375.00	\$3,375.00	\$0.00

Admin use only

*** MOU ***

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City Sum Cooper

[Handwritten Signature]
Date 1/9/23

Date: 1/4/23
 Bars #: 001.000.10.505-10.4X012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Individual

Description: Employment Case Management Services includes: Intake, needs/barrier assessment, resource connections, ESL classes, job readiness, job search, placement, retention and on-going case management. (Residents may request employment services but not require case management)

	Actual Units, regardless of funding source					YTD	
	Annual Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	5	2	3	6	8	19	380%
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton	4	1	1	2	1	5	125%
Sammamish						0	#DIV/0!
SeaTac	50	14	13	13	13	53	106%
Shoreline						0	#DIV/0!
Tukwila	9	12	16	13	3	44	489%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	68	29	33	34	25	121	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Individual

Description: The number of unduplicated residents served with rental financial assistance

	Actual Units, regardless of funding source					YTD	
	Annual Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien						0	#DIV/0!
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	13	3	8	6	6	23	177%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	13	3	8	6	6	23	

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NARRATIVE

In Quarter 4 – we continue to serve the immigrant and refugee community with job search and job application as well as provide wrap around services in rental assistance, transportation assistance as well as provided soft skills trainings to ensure they are prepared for the interview and hiring process.

We hosted a virtual job fair in partnership with the Martin Luther King labor Council on December 14, we had 10 employers from different job sectors show up and 30 attendees. The event was successful in connecting job seekers directly with employers and ask questions in real time as well as get directly connected to jobs after the job fair. We have also attended job fairs at the SeaTac Airport to support the community in getting jobs at the airport.

We finished off all three of our immigrant and refugee youth training programs in December, the youths came from city of Burien, Tukwila and SeaTac they include:

The Youth Restoration program: We had 10 youth participate and graduate, some went on to explore our other programs, apply for jobs in the green sector and have a higher interest in environmental work as they pursue college. In our program, they restored parks in South King county, learn about career opportunities in green job through speakers who came out on the site and had leadership trainings from a partner nonprofit as well as build art facilitated by another nonprofit partner.

Our Barista training program: Located at the Tukwila village, we had 8 youths graduate. They built their resume and cover letter on their last week, some were ready to apply for barista jobs and others wanted to concentrate on school after, as they are mostly in college.

see attached

In Quarter 4 – we continue to serve the immigrant and refugee community with job search and job application as well as provide wrap around services in rental assistance, transportation assistance as well as provided soft skills trainings to ensure they are prepared for the interview and hiring process.

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Our Barista training program: Located at the Tukwila village, we had 8 youths graduate. They built their resume and cover letter on their last week, some were ready to apply for barista jobs and others wanted to concentrate on school after, as they are mostly in college.

Manufacturing youth Program: We partnered with the MI to host 10 youths in the 4th quarter, all graduated and got connected to job opportunities.

In addition to our continuous work in employment and rental assistance, we are planning the strategy and recruitment efforts for our youth programs, which will launch again late January.

Thank you for all your support in ending this year strong with vital services for our communities.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	5	2	3	6	8	19
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	4	1	1	2	1	5
Sammamish						0
SeaTac	50	14	20	19	19	72
Shoreline						0
Tukwila	9	12	16	13	3	44
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	68	29	40	40	31	140

REIMBURSEMENT REQUESTS

Agency and Program Name **REACH - Center of Hope**
 Address 3604 NE 10th Court
 City & ZIP Renton, 98056
 Program Contact Name Fenice Fregoso Phone 509-902-9937
 Email Fenice@reachrenton.org Invoice Date 1/4/22
 Costs below incurred from **10/1/22** to **12/31/22**

Signature of Authorized Signer  Printed Name Fenice Fregoso

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	GF-21/2225	\$3,000.00	\$750.00	\$750.00	\$750.00	\$750.00	\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	21-046	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	\$0.00
Sammamish							\$0.00
SeaTac	21-A054	\$3,861.00	\$965.25	\$965.25	\$965.25	\$965.25	\$0.00
Shoreline							\$0.00
Tukwila	21-056	\$6,311.00	\$1,577.75	\$1,577.75	\$1,577.75	\$1,577.75	\$0.00

Admin use only

Authorized Payment Amt: _____ Authorization Code / Acct # _____

Authorized Signature / City _____

Approved For Payment

By: Jim Cooper

Date: 1/16/23

Bar #: 001.000.10.565.10.41.012

Date

1.9.23

Vendor

19067

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	26	21	12	13	12	58	223%
Bellevue				21	4	25	
Bothell						0	
Burien		47	35	30		112	
Covington						0	
Des Moines				3		3	
Federal Way		36	25	5		66	
Issaquah						0	
Kenmore		3				3	
Kent				10		10	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	48	31	31	17	19	98	205%
Sammamish						0	
SeaTac	4	4	8	65		77	2200%
Shoreline			11	6		17	
Tukwila		37	8		10	55	
Seattle		58	31	39	37	165	
Other KC						0	
Outside KC		34	31	53		118	
Unknown				19		19	
TOTAL	77	271	192	281	82	826	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 15 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	104	82	46	52	60	240	231%
Bellevue				84	30	114	
Bothell						0	
Burien		186	14	120		320	
Covington						0	
Des Moines				12		12	
Federal Way		142	100	20		262	
Issaquah						0	
Kenmore		10				10	
Kent				40		40	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	191	122	122	68	86	398	208%
Sammamish						0	
SeaTac	14	0	32	260		292	2086%
Shoreline				24		24	
Tukwila		148	30		120	298	
Seattle		232	124	156	245	757	
Other KC					170	170	
Outside KC		134	124	212		470	
Unknown				76		76	
TOTAL	309	1,056	592	1,124	711	3,483	

SERVICE UNIT 3

Service Unit 1: Shelter

Measurement: Bed night

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	422	340	364	341	82	1,127	267%
Bellevue				93	6	99	
Bothell						0	
Burien		178	182	150		510	
Covington						0	
Des Moines				12		12	
Federal Way		445	486	54		985	
Issaquah						0	
Kenmore		33				33	
Kent				69		69	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	1,145	294	294	188	93	869	76%
Sammamish						0	
SeaTac	750		84	593	42	719	96%
Shoreline				72		72	
Tukwila	630	237	56		104	397	63%
Seattle		370	505	464	622	1,961	
Other KC					211	211	
Outside KC		462	480	312		1,254	
Unknown				152		152	
TOTAL	2,947	2,359	2,451	2,500	1,160	8,470	

NARRATIVE

Case management:


We had staff training for case management and intake services in the recent quarter. This period allowed us to not only place someone in this position to take over, but also to look at the big picture and re-invent the idea of having more than one staff member working together for shelter intakes for our families. More will be added in 2023.

We frequently notice through the circle of care that medical concerns, unsolved debt troubles, and financial instability are just a few of the challenges that our families face during case management. During the fourth quarter, case management encountered a few issues while searching for homes, including rents that were more than what a Housing Choice Voucher would allow and a lack of three and four-bedroom apartments. We have also witnessed an increase in the number of families needing shelter due to domestic violence, not only from Washington state residents but also from out of state. We were able to serve three meals and snacks per day. Children's activities to help them cope with the difficulties in their lives.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	22	4		5	6	15
Bellevue				6	2	8
Bothell						0
Burien		2				2
Covington						0
Des Moines				3		3
Federal Way		5	3	3		11
Issaquah						0
Kenmore		3				3
Kent				19		19
Kirkland						0
Mercer Island						0
Redmond						0
Renton	25	4	9	2	14	29
Sammamish						0
SeaTac	14		4	10		14
Shoreline						0
Tukwila	15	3	4		3	10
Seattle		31	12	7	11	61
Other KC					19	19
Outside KC		6	9	2	4	21
Unknown				4		4
TOTAL	76	58	41	61	59	219

REIMBURSEMENT REQUESTS

Agency and Program Name **SafeFutures Youth Center - Case Management**
 Address 6337 35th Avenue SW
 City & ZIP Seattle 98126
 Program Contact Name Sorya Svy Phone 206-938-9606x106
 Email sorya@sfyc.net Invoice Date 1/5/23
 Costs below incurred from **10/1/22** to **12/31/22**
 Signature of Authorized Signer  Printed Name Sorya Svy

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	CON-21-045	\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	15641	\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Approved For Payment

By: Kim Cooper

Date: 1/11/23

Barcode #: 001.000.10.505.10.41.012

Date

vendo #
1564

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description: Number of hours proven to be effective in providing a support system for a moderate to high-risk youth at risk of academic failure and involved with gangs and/or juvenile justice system. Each youth receives weekly sessions.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	365	0	100	81	90	271	74%
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	500	120	125	120	133	498	100%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	865	120	225	201	223	769	

NARRATIVE

2022 Q4 Narrative Report | SafeFutures Youth Center

Case Management for the City of SeaTac

During the months of October, November, and December, Current Case Manager, Marc

Bautista is currently working with 8 youth. 6 male and 2 female. He is working with youth who are between the ages of 16-20.

An 19-year-old male who was enrolled in Marc's caseload due to negative behavior, attitude, and negative influences. In the last three months Marc wanted to focus his time energy with the mother of his child who is also in Marc's caseload. This quarter, Marc wanted to focus his energy towards their unhealthy relationship. He already has a criminal record towards his family so any way to minimize these actions will not just support him but also his family. Throughout the three months, Marc would provide transportation anytime his youth girlfriend and daughter need to go somewhere. Marc tries to speak to him and steer his negative thoughts to positive. Everytime Marc visits, it is usually a hectic scene of non-stop arguments. Marc offered him information about counseling but is still in denial about receiving help. Marc will continue to do home-visits and intervene any moment he can to keep both of his youth safe.

an 18-year-old female who is the mother of his (youth) child was enrolled into the program when also needing guidance with their relationship, academics, and financial support. Last three months have been a rollercoaster with these two youths. She is still dealing with major challenges including relationships and employment. With their relationship, Marc has been answering her phone calls and each phone call, she is needing to decompress because a negative situation has happened and needs support on what to do in the situation. Marc has recently found out she is having a second baby and that has put more stress on her and family. This has caused numerous issues within the family and Marc had to do multiple home visits to de-escalate an issue. On a positive note, Marc has also provided 1:1 google meet on finding employment. Marc was able to guide her in multiple positions. SafeFutures was also to provide funding for interview clothes, she has mentioned to Marc that this will definitely support her confidence when interviewing especially now that she has a professional appearance. She has applied to many jobs but a huge challenge that's preventing her is not having her diploma. Marc has advised her multiple times in enrolling into the GED program but with all of the obstacles and challenges she is currently facing, Marc is focusing on their families safety and health instead of them possibly ending up in the criminal justice system. Marc will continue to monitor both of his youth and support in any way to keep his youths successful.

2022 Q4 Narrative Report | SafeFutures Youth Center | City of Burien

Case Management

During the months of October, November, and December, Current Case Manager, Marc

Bautista is currently working with 3 youth. 2 male and 1 female. He is working with youth who are between the ages of 15-18. Target enrollment: 9

This quarter, one of Marc's challenges is being able to connect with students at Highline High School. Marc has met with Roderick Branca, Community Partnership Specialist to finalize the MOU agreement and will allow Marc to conduct meetings with youth after school hours. This has been a time consuming process and I'm thankful this will be completed soon.

A 18 year old female, was needing guidance in the beginning of winter quarter to enroll her into Highline College. Last three months Marc's youth wanted to focus on employment and her family. She was struggling on raising her child and feels like this is the best time currently to focus her energy. Marc has conducted multiple home visits and checked in with his youth to make sure she is still interested in going to school. Marc has passed her many beauty schools and research scholarships in case she is ready to start going back to school. SafeFutures was able to provide toys for the holidays from a recent donation and she is more than appreciative of the toys for her son.

A 14 year old male, was transferred from Cascade Middle School EBC program to Highline EBC. Last three months, Marc has provided weekly meetings to keep up to date on his grade, attendance, and behavior. His youth has been staying away from negative influences throughout the school year so far and has been on track successfully. SafeFutures was able to provide him with a new bedroom set because his mother has been wanting to get him one. His mom has been in consistent contact with Marc and have been contacting him for any questions or concerns. Marc will continue to provide one on one meetings and make sure he steers in the right direction.


A 18 year old male, was enrolled due to needing a male mentor. His goal in life is to support his mother and start getting into music to see if this his passion to be in. Last three months, after many weeks with Marc and his youth applying for jobs, he got a position at L&L hawaiian food. He mentions he wants to get the hang of working a job and hopefully soon he can start enrolling into education again. Overall, he has been staying away from negative influences and been focusing a lot on himself. Marc will continue his support and meetings with his youth.

A 15 year old male also in the EBC program at Highline will soon be referred to Marc's caseload. He has a history of the criminal justice system and behavior outburst. His mom has been in contact with Marc and has asked for his support. Her biggest worry is him ending up in prison and really needs Marc to be his main mentor to guide him through the negative moments in life.

RESIDENTS

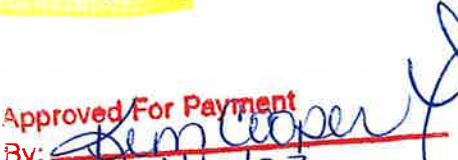
	Annual Goal	Actual # of New Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	9	4	0	2	0	6
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	10	10	0	0	0	10
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	19					16

REIMBURSEMENT REQUESTS

Agency and Program Name **Sound Generations Meals on Wheels**
 Address 2208 2nd Ave Ste 100
 City & ZIP Seattle 98121
 Program Contact Name Adam Porter Phone (206) 727-6242
 Email adamp@soundgenerations.org Invoice Date 1/5/23
 Costs below incurred from **10/1/22** to **12/31/22**
 Signature of Authorized Signer  Printed Name Joanne Donahue

Contract ID#	Annual Award Amt	Reimbursement Requests					Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	\$12,500.00	\$3,125.00	\$3,125.00	\$3,125.00	\$3,125.00	\$3,125.00	\$0.00
Bellevue	\$16,600.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$0.00
Bothell							\$0.00
Burien	\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00
Covington	\$3,234.00	\$808.50	\$808.50	\$808.50	\$808.50	\$808.50	\$0.00
Des Moines	\$3,875.00	\$968.75	\$968.75	\$968.75	\$968.75	\$968.75	\$0.00
Federal Way	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$0.00
Issaquah	\$6,720.00	\$1,680.00	\$1,680.00	\$1,680.00	\$1,680.00	\$1,680.00	\$0.00
Kenmore	\$600.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$0.00
Kent	\$0.00						\$0.00
Kirkland	\$11,976.00	\$2,994.00	\$2,994.00	\$2,994.00	\$2,994.00	\$2,994.00	\$0.00
Mercer Island	\$0.00						\$0.00
Redmond	\$4,019.00	\$1,004.75	\$1,004.75	\$1,004.75	\$1,004.75	\$1,004.75	\$0.00
Renton	21-065 \$25,800.00	\$3,250.00	\$7,516.67	\$7,516.67	\$7,516.67	\$7,516.66	\$0.00
Sammamish	\$0.00						\$0.00
SeaTac	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Shoreline	\$6,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
Tukwila	\$10,601.00	\$2,650.25	\$2,650.25	\$2,650.25	\$2,650.25	\$2,650.25	\$0.00

Admin use only
 Authorized Payment Amt: *** MOU *** Authorization Code / Acct #
 Authorized Signature / City _____ Date _____

Approved For Payment
 By: 
 Date: 1/6/23
 Date #: 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Meal

Description: Meal = one home-delivered meal to a home bound senior.

	Annual	Actual Units, regardless of funding source					YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr			
Auburn	1,990	8,123	8,858	8,801	9,355	35,137	1766%	
Bellevue	2,555	3,167	3,375	3,076	3,099	12,717	498%	
Bothell		1,778	1,743	1,569	1,594	6,684		
Burien	1,114	3,311	4,031	3,943	3,292	14,577	1309%	
Covington	515	907	898	852	922	3,579	695%	
Des Moines	617	1,857	1,877	1,900	1,929	7,563	1226%	
Federal Way	2,388	5,510	5,694	5,248	5,975	22,427	939%	
Issaquah	1,070	685	818	913	893	3,309	309%	
Kenmore	96	574	559	513	416	2,062	2148%	
Kent	0	8,391	9,209	9,156	9,323	36,079		
Kirkland	1,907	2,573	3,610	3,059	3,251	12,493	655%	
Mercer Island	0	355	331	204	192	1,082		
Redmond	640	1,773	1,494	1,751	1,658	6,676	1043%	
Renton	3,620	7,717	8,012	7,872	8,412	32,013	884%	
Sammamish	0	508	482	560	537	2,087		
SeaTac	1,592	3,113	3,512	3,657	3,346	13,628	856%	
Shoreline	954	3,813	5,295	5,938	6,427	21,473	2251%	
Tukwila	1,688	2,450	2,702	2,773	2,882	10,807	640%	
Seattle		57,184	62,339	63,898	63,649	247,070		
Other KC		5,410	5,807	6,160	6,199	23,576		
Outside KC		0	0	0	0	0		
Unknown		0	0	0	0	0		
TOTAL	20,746	119,199	130,646	131,843	133,351	515,039		

NARRATIVE

2022 was a record-breaking year for our Meals on Wheels program. We served more people and delivered more meals than any previous year. We were grateful to receive additional funding that allowed us to serve an additional 100k meals to homebound elders and avoid the need to start a client waitlist. We are receiving 45 applications on average, per week, up from 38 a week last year.

More than half of the meals delivered in 2022 were delivered by our wonderful Meals on Wheels volunteers. We utilize 300 active volunteers across the county to provide services and help keep costs down. It has become more of a challenge to recruit new volunteers but we're very fortunate to have dedicated volunteers supporting our mission.

We needed to navigate the challenges that came with heavy snow and ice in December. We received feedback from several clients sharing their appreciation for their delivery drivers. One client called to commend one of our staff drivers for parking at the bottom of Queen Anne and walking up the snow- and ice-covered hill to deliver her bag of meals.

In total, from all funding sources, we delivered 517,450 meals and served 2909 people. Our volunteers gifted 20,575 hours of their time. We submitted more than a thousand referrals to Sound Generations Pathway's Information and Assistance program to help connect Meals on Wheels participants to additional, needed services like transportation, home repairs, caregiving services, and much more.

Due to budget constraints and rising costs, we need to part ways with one of our meal vendors and we'll be updating our menu around March 1st. We're planning our new menu now with our primary vendor. They are creating some new meals at our request, and we're excited to continue to offer our participants a variety of meals to choose from each week.

Here is some of the feedback we have received recently from our Meals on Wheels participants...

See attached

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	6	103	13	20	27	163
Bellevue	7	54	11	5	11	81
Bothell		34	4	6	2	46
Burien	3	59	10	16	11	96
Covington	2	16	4	4	5	29
Des Moines	2	28	5	10	9	52
Federal Way	7	96	15	25	15	151
Issaquah	3	8	5	5	10	28
Kenmore	1	11	0	1	1	13
Kent	0	96	31	28	20	175
Kirkland	5	37	14	9	12	72
Mercer Island	0	6	2	0	1	9
Redmond	2	46	9	10	11	76
Renton	12	121	24	20	31	196
Sammamish	0	8	1	3	1	13
SeaTac	5	47	7	10	6	70
Shoreline	3	81	23	14	13	131
Tukwila	5	38	6	5	4	53
Seattle		773	150	163	146	1232
Other KC		122	25	34	46	227
Outside KC		0	0	0	0	0
Unknown		0	0	0	0	0
TOTAL	63	1784	359	388	382	2913

2022 was a record-breaking year for our Meals on Wheels program. We served more people and delivered more meals than any previous year. We were grateful to receive additional funding that allowed us to serve an additional 100k meals to homebound elders and avoid the need to start a client waitlist. We are receiving 45 applications on average, per week, up from 38 a week last year.

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In total, from all funding sources, we delivered 517,450 meals and served 2909 people. Our volunteers gifted 20,575 hours of their time. We submitted more than a thousand referrals to Sound Generations Pathway's Information and Assistance program to help connect Meals on Wheels participants to additional, needed services like transportation, home repairs, caregiving services, and much more.

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Here is some of the feedback we have received recently from our Meals on Wheels participants...

"The meals have been a God send and have helped me to keep my lab values for sodium and potassium in range. I used to need to get blood checks every 2-6 weeks, but now my doctor is scheduling me for blood tests every 4 months because my values have been so good, and it is all because of these meals."

"You changed my whole life, you take a lot of worry out of my life. Imagine not having to worry for where your next meal is coming from. Your program means a lot. I don't have to worry."

"I'm so very grateful. Most nights I'm in too much back pain to cook. Your meals are easy to heat up. I have supper because of Meals on Wheels! Thank you."

"Every day I'm grateful for your work that makes it possible for me to have a satisfying and healthy eating experience! May the Lord bless you all. Thank you so much! Thank you! Thank you!"

"3 disabled people in this household ages 97 - 68 - 22 . Social security is our only income. MOW makes it possible for us to stay in our home. Thank you."

"My mom has trouble with her teeth and is always asking for soft foods that are not too spicy. I have trouble preparing soft foods that my mom will enjoy, but she recently told me that the Meals on Wheels meals are the meals that she actually wants to eat and looks forward to. The program has been such a huge help for me, and mom loves the meals, so I am very appreciative of you all".

"Meals on Wheels impacts my life by enabling me to receive Kosher food, eating Kosher is an important part of my religion. Thank you!"

"I love the vegetarian entrees! Very tasty and satisfying. All MOW people have been very kind to me! Blessings to you all."

"I just had a hip replaced in May. Following my surgery there were some tough days! I probably would have just skipped eating if it hadn't been for the ease of preparing a Meals on Wheels to eat!"

"My mom is doing so much better cognitively. Her mood is better since she started receiving the meals, and when I got home the other day, she had a smile on her face because of the meals. She was getting frozen meals from the store before, and she was getting by, but the extra nutrition from the meals and the variety has helped tremendously, and she is a lot happier now."

"If not for Meals on Wheels, I would be living off of cold beans straight out of the can."


"Thank you so much for your support in making it easier for me to live."

"A huge thank you to all the many volunteers that kept food available during COVID- your gracious efforts are truly appreciated. Without this program my quality of life would be very, very different. Thanks for helping me remain independent!"

"We are so grateful for Meals on Wheels, especially since food prices have gone up and up. All the staff are very kind from the phone order takers to the very nice delivery drivers. You decrease the whole families stress greatly. Thank you!"

We appreciate your support and partnership. Thank you on behalf of our team, our organization, our Meals on Wheels participants, and those that care for them.

REIMBURSEMENT REQUESTS

Agency and Program Name **Sound Generations Volunteer Transportation Service (VTS)**
 Address 2208 Second Ave., Suite 100
 City & ZIP Seattle 98121-2055
 Program Contact Name Phirun Lach Phone 206.554.1655
 Email marks@soundgenerations.org Invoice Date 1/6/23
 Costs below incurred from **10/1/22 to 12/31/22**
 Signature of Authorized Signer  Joanne Donohue

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							
Bellevue	GF248	\$20,143.00	\$5,035.75	\$5,035.75	\$5,035.75	\$5,035.75	\$0.00
Bothell							
Burien	Con-21-048	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Covington	035-2022	\$1,000.00	\$250.00	\$250.00	\$250.00	\$250.00	\$0.00
Des Moines		\$3,000.00	\$750.00	\$750.00	\$750.00	\$750.00	\$0.00
Federal Way							
Issaquah		\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
Kenmore		\$2,000.00	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00
Kent		\$12,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
Kirkland		\$8,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
Mercer Island							
Redmond		\$7,034.00	\$1,758.50	\$1,758.50	\$1,758.50	\$1,758.50	\$0.00
Renton	CAG-21-060	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	\$0.00
Sammamish							
SeaTac		\$3,000.00	\$750.00	\$750.00	\$750.00	\$750.00	\$0.00
Shoreline		\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
Tukwila	21-039	\$3,000.00	\$750.00	\$750.00	\$750.00	\$750.00	\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #


Authorized Signature / City

Approved For Payment

By: Ben Cooper

Date: 1/6/23

Bars #: 001.000.10.005.10.41.012

 Date 1/6/23 # 19117
 Vendor

SERVICE UNIT 1

Service Unit 1: Transportation

Measurement: One-way trip

Description: Transportation = one way trip, involving rides to and from medical appointments, eye exams, and doctor prescribed/adviced activities linked to physical health.

	Annual Goal	Actual Units, regardless of funding source					YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr			
Auburn	0	0	0	0	0	0		
Bellevue	574	195	171	175	176	717	125%	
Bothell	0	0	0	0	0	0		
Burien	147	22	25	9	15	71	48%	
Covington	125	26	16	25	20	87	70%	
Des Moines	100	47	20	12	36	115	115%	
Federal Way	0	0	0	0	0	0		
Issaquah	121	9	12	9	30	60	50%	
Kenmore	60	20	14	40	15	89	148%	
Kent	340	239	159	78	133	609	179%	
Kirkland	236	110	144	106	80	440	186%	
Mercer Island	0	0	0	0	0	0		
Redmond	207	42	79	87	164	372	180%	
Renton	221	253	180	151	214	798	361%	
Sammamish	0	0	0	0	0	0		
SeaTac	88	92	26	23	33	174	198%	
Shoreline	118	46	66	39	52	203	172%	
Tukwila	88	11	22	10	19	62	70%	
Seattle						0		
Other KC						0		
Outside KC						0		
Unknown						0		
TOTAL	2,425	1,112	934	764	987	3,797		

SERVICE UNIT 2

Service Unit 1: Transportation

Measurement: Miles

Description: Miles = number of miles supported by VTS volunteer drivers to and from medical appointments, eye exams, and doctor prescribed/advised activities linked to physical health

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	0	0	0	0	0	0	
Bellevue	6,753	1,582	1,564	1,295	1,483	5,924	88%
Bothell	0	0	0	0	0	0	
Burien	2,335	340	219	194	234	987	42%
Covington	2,411	312	214	275	255	1,056	44%
Des Moines	2,500	1,114	352	243	425	2,134	85%
Federal Way	0	0	0	0	0	0	
Issaquah	3,596	89	145	162	214	610	17%
Kenmore	876	159	137	296	164	756	86%
Kent	6,400	2,328	1,866	1,115	1,604	6,913	108%
Kirkland	2,631	755	1,124	679	516	3,074	117%
Mercer Island	0	0	0	0	0	0	
Redmond	3,086	360	262	825	2,146	3,593	116%
Renton	3,180	3,490	2,877	2,368	2,767	11,502	362%
Sammamish	0	0	0	0	0	0	
SeaTac	1,468	676	432	582	460	2,150	146%
Shoreline	1,283	368	483	294	432	1,577	123%
Tukwila	NA	185	292	147	228	852	#####
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	36,519	11,758	9,967	8,475	10,928	41,128	

NARRATIVE

During Q4 of 2022, the Volunteer Transportation Program met or exceeded one way trips (service unit 1) annual goals in the cities of Bellevue, Des Moines, Kenmore, Kent, Kirkland, Redmond, Renton, Seatac, and Shoreline. The cities of Burien, Covington, Issaquah, and Tukwila did not meet annual goals on one way trips. Volunteer Transportation Services also met or exceeded miles driven (service unit 2) in the cities of Kent, Kirkland, Redmond, Renton, SeaTac, and Shoreline.

I have been in contact with Issaquah and Covington to further promote our services. Ridership is down due to inability to attract new riders. The number of volunteers are plentiful to serve many more people in the cities performing below goal. Volunteer Transportation Services will be expanding services to include trips to senior centers. This will help to boost ridership in lower performing cities.

Our outreach to medical agencies, senior living complexes, faith communities and referral agencies is robust. Sound Generation's ambassador guide and outreach coordinator distributed hundreds of fliers in the communities of Kent, Covington, Bellevue, Northshore, Tukwila, Federal Way, Des Moines, Burien, Kenmore, Kirkland, Redmond, Renton, and SeaTac. We continue to distribute translations of our promotional flyers in fifteen languages in all the communities we serve. We have continued to take and fulfill ride requests keeping the ride denial at a lower rate. Our Volunteer Coordinator is adding new volunteer drivers every month, an encouraging sign. Our team is hard working, collegial, and deeply committed to the older adults we serve and connect to all types of medically related destinations.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	0	0	0	0	0	0
Bellevue	48	24	8	13	7	52
Bothell	0	0	0	0	0	0
Burien	12	4	6	2	3	15
Covington	na	3	0	2	0	5
Des Moines	30	4	1	1	4	10
Federal Way	0	0	0	0	0	0
Issaquah	10	4	0	0	5	9
Kenmore	5	5	0	0	0	5
Kent	30	18	10	6	10	44
Kirkland	20	15	7	5	3	30
Mercer Island	0	0	0	0	0	0
Redmond	18	11	8	6	4	29
Renton	19	36	9	12	13	70
Sammamish	0	0	0	0	0	0
SeaTac	8	6	3	1	4	14
Shoreline	10	8	2	3	5	18
Tukwila	8	5	4	1	2	12
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	218	143	58	52	60	313

REIMBURSEMENT REQUESTS

Agency and Program Name Southwest Youth and Family Services/New Futures

Address 4555 Delridge Way SW

City & ZIP Seattle, WA 98106

Program Contact Name Antonio Pulgarin Phone 206-937-7680

Email apulgarin@swyfa.org Invoice Date 12/15/22

Costs below incurred from 10/1/22 to 12/31/22

Signature of Authorized Signer  Printed Name Steve Daschle

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	21-050	\$23,000.00	\$5,750.00	\$5,750.00	\$5,750.00	\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Approved For Payment

By: 

Date: 1/6/23

Bars #: 001.000.10.510.5.10.41.012

Vendor 16556
1/9/23

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: Contact

Description: Number of individuals receiving intervention/contacts/advocacy when the individual cannot represent themselves effectively. Family advocates help families build skills, access community resources, develop support networks and solve challenges.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	7	313	296	245	373	1,227	17529%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	200	152	206	237	180	775	388%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	207	465	502	482	553	2,002	

SERVICE UNIT 2

Service Unit 1: Tutoring

Measurement: 60 minutes

Description: Number of duplicated hours spent tutoring youth.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	36	899	692	1,135	1,381	4,107	11408%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	300	818	564	1,190	976	3,548	1183%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	336	1,717	1,256	2,325	2,357	7,655	

SERVICE UNIT 3

Service Unit 1: Youth Services

Measurement: Group session

Number of group sessions providing a variety of services and activities to persons 18 or younger with the objective of preventing likely or resolving existing

Description:

serious problems at home, school, or in the community including information and referral, outreach, and

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	36	899	692	1,135	1,381	4,107	11408%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac						0	
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	36	899	692	1,135	1,381	4,107	

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	75	587	740	475	677	2479
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	23	320	435	470	398	1623
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	98	907	1175	945	1075	4102

REIMBURSEMENT REQUESTS

Agency and Program Name **Tukwila Pantry**

Address 3118 S 140th Street

City & ZIP Tukwila, WA 98168

Program Contact Name Levi Berger Phone (206) 431-8293

Email levijb94@gmail.com Invoice Date 1/6/23

Costs below incurred from 10/1/22 to 12/31/22

Signature of Authorized Signer _____ Printed Name Levi Berger

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$8,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
Shoreline						\$0.00
Tukwila	\$37,000.00	\$9,250.00	\$9,250.00	\$9,250.00	\$9,250.00	\$0.00

Admin use only

Authorized Payment Amt: _____ Authorization Code / Acct # _____

Authorized Signature / City _____ Date _____

Approved For Payment
 By: Sam Cooper Date: 1/6/23 Vendor # 04814
 Date: 1/6/23
 Bars #: 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		1,161	2,003	2,461	2,291	7,916
Bellevue		484	256	314	824	1,877
Bothell		-	-	-		0
Burien		31,927	19,519	18,223	33,252	102,921
Covington		-	-	-		0
Des Moines		4,160	1,875	1,466	2,996	10,497
Federal Way		5,998	3,750	2,723	4,808	17,280
Issaquah		-	-	-		0
Kenmore		-	-	-		0
Kent		9,578	6,137	6,179	11,998	33,892
Kirkland		-	-	-		0
Mercer Island		-	-	-		0
Redmond		-	-	52		52
Renton		14,029	7,416	6,964	17,510	45,918
Sammamish		-	-	-		0
SeaTac		28,347	18,113	17,437	43,647	107,544
Shoreline		-	-	-		0
Tukwila		72,175	45,090	41,682	90,708	249,655
Seattle		60,468	35,757	31,157	65,275	192,657
Other KC		2,806	1,960	1,728	5,422	11,916
Outside KC		5,611	4,518	2,147	3,190	15,466
Unknown		152,960	185,219	259,728	95,141	693,048
TOTAL	0	389,704	331,613	392,261	377,062	1,490,640

(fix) NARRATIVE

Even with the pandemic era beginning to wane, we are still consistently serving 200+ people a day. We are still serving exclusively outdoors, through a drive through model. We are still not working individually with clients to register them - clients register themselves online.

As we predicted, the issues with the data cleared up throughout the quarters, and especially as we began to renew clients' registration at the one-year mark.

The vast majority of our clients are registered now. Only a few have outstanding issues that prevent them from being registered. Because we are not registering clients ourselves in person, there are many households that don't have the ability to register themselves. This number has gone down consistently since we began the registration process and will finally be solved when we are fully out of this pandemic. It also includes the households we serve through our partnership with United Way of King County and DoorDash, which we don't have precise location data for, but which we know serves people mainly in our Tukwila/SeaTac/Burien and Renton/Skyway area. For this report, the number of these clients was divided by 7.59, which is the average number of visits this past quarter for our registered clients.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		12	7	28	10	57
Bellevue		5	1	-	-	6
Bothell		-	-	-	-	0
Burien		330	93	35	29	487
Covington		-	-	-	-	0
Des Moines		43	-	1	6	50
Federal Way		62	15	11	5	93
Issaquah		-	-	-	-	0
Kenmore		-	-	-	-	0
Kent		99	18	27	28	172
Kirkland		-	-	-	-	0
Mercer Island		-	-	-	-	0
Redmond		-	-	1	-	1
Renton		145	14	15	13	187
Sammamish		-	-	-	-	0
SeaTac		293	75	57	63	488
Shoreline		-	-	-	-	0
Tukwila		746	175	137	111	1169
Seattle		625	143	71	73	912
Other KC		29	15	2	27	73
Outside KC		58	28	20	25	131
Unknown		1581	1360	1405	1106	5452
TOTAL	0	4028	1944	1810	1496	9278

REIMBURSEMENT REQUESTS

Agency and Program Name **WestSide Baby - Children's Basic Essentials Program**

Address 10002 14th Ave SW

City & ZIP Seattle, WA 98146

Program Contact Name Carina Schubert Phone 206-686-6548

Email carina@westsidebaby.org Invoice Date 1/6/23

Costs below incurred from 10/1/22 to 12/31/22


Signature of Authorized Signer  Printed Name Carina Schubert

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: _____ Authorization Code / Acct # _____

Authorized Signature / City _____

Approved For Payment
 By: 
 Date: 1/12/23
 Bars #: 001.000.10.565.10.41.012

Date _____

Vendor # 18903

SERVICE UNIT 1

Service Unit 1: Basic Needs Supplies

Measurement: Individual

Description: Unique children provided with basic need items (i.e. diapers, hygiene items, clothing) at a cost per unit of \$95

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines	53	209	235	215	148	807	1523%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	53	168	323	691	351	1,533	2892%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	106	377	558	906	499	2,340	

NARRATIVE

WestSide Baby provided a year-end diaper allocation, distributing over 200,000 diapers to 24 community agencies that are not currently WSB partners. This effort resulted in establishing new relationships with community organizations and providing resources to families that have not previously had access to a diaper bank.

WestSide Baby distributed 1.6 million diapers in the past six months, bringing us to our annual goal of 2.6 million diapers! Additionally, we saw increases in the distribution of all most needed items, including 1,010 car seats, 280 strollers, 3,125 clothes bags, 21,028 hygiene items, and 82 safe sleep options in the past 6 months.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines	53	209	235	215	148	807
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	53	168	323	691	351	1533
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	106	377	558	906	499	2340

