

City of SeaTac
Request for Qualifications
Consultant Services for the SeaTac Comprehensive Garbage, Recyclables and Compostable Services
Contract

Amendment 1- Questions and Answers

1. Would the City be willing to provide Attachment B (Estimated Hours Worksheet) in a Microsoft Excel version? **Yes, Please see the attached document.**

2. Would the City prefer to have the new solid waste collection contract similar to the existing contract with only minor updates, or would the City be interested in discussing and significantly updating multiple sections of the contract (winter weather, labor disruptions, contamination, education & outreach, customer service, collection vehicles, reporting, performance fees, etc.)? **The City would prefer to make significant updates to multiple sections of the contract. Including; front load compost routes, contamination reductions strategies, winter weather, labor disruptions, education & outreach, customer service, collection vehicles, reporting, performance fees, final recycling end point, waste audits, bulky item pickups for Multi-family accounts, flexibility to adjust to potential state legislation, etc. The intent is to set up SeaTac to meet King County's waste diversion and contamination goals in the next contract.**



Name of Consultant _____

Estimated hours below shall be inclusive of all tasks outlined in Attachment A (scope of work) of the RFQ.

Cost Per Hour of Work		Estimated Hours
Task 1		
Preparatory Work and Draft Document Set		
1	Work with staff to confirm the framework for a fair and transparent competitive process	
2	Review existing hauler collection data	
3	Review the status of annexation franchises to determine the service area eligible for procurement	
4	other preparatory work related to the process	
5	Review of supporting data available such as customer counts and tonnages	
6	Prepare and initial draft request-for-proposals (RFP) document for internal review	
7	Review the draft document set with the City to tailor to meet City needs	
8	Prepare a successive draft incorporating City comments for City Attorney review.	
9	Incorporate all internal and legal comments into an industry review version of the RFP and contract to be released to prospective proponents	
10	Collate and incorporate industry comments into the final RFP and contract, as appropriate. The final version will then be provided to the City for formal release	
Task 2		
Procurement Process		
1	Prepare responses to proponent question and prepare any other addenda needed during the time the RFP is "on the street"	
2	Consultant will confirm pass/fail status of submittals	
3	Provide an analysis of rate proposals, including proposal alternatives, to review with staff	
4	Consultant shall prepare an RFP addendum with a revised base contract for an additional round of rate proposals, as decided by the City.	
5	Initial proposal rates or the additional round rates submitted by proponents shall be evaluated by the Consultant	
6	The Consultant shall prepare a scoring analysis along with an assessment of the new proposed rates compared with current rates.	
7	Provide technical assistance (e.g. confirming proposed technologies or approaches) as needed by the City's evaluation committee)	