


REIMBURSEMENT REQUESTS


Agency and Program Name **Asian Counseling and Referral Service Whole Health Oriented Mental Health**
 Address 3639 Martin Luther King Jr. Way S
 City & ZIP Seattle, WA 98144
 Program Contact Name Yoon Joo Han Phone 206/695-7591
 Email yoonjooh@acrs.org Invoice Date 10/12/22
 Costs below incurred from 7/1/22 to 9/30/22
 Signature of Authorized Signer  Printed Name Yoon Joo Han

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00
Bellevue	\$63,248.00	\$10,622.77	\$20,935.57	\$21,661.41		\$10,028.25
Bothell						\$0.00
Burien	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Covington						\$0.00
Des Moines	\$2,500.00	\$625.00	\$625.00	\$625.00		\$625.00
Federal Way	\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00		\$2,250.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Kirkland	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00		\$1,875.00
Mercer Island						\$0.00
Redmond	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Renton	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00		\$1,875.00
Sammamish						\$0.00
SeaTac	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00

APPROVED FOR PAYMENT

BY Kim Cooper

DATE: 10/18/22

 10-19-22
Vendor # 18499

Admin use only

Authorized Payment Amt 001,000.10.505.10.41.012 Authorization Code / Acct #

Authorized Signature / City

Date 10/18/22

SERVICE UNIT 1

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	41	405	549	458	1,412	3443%	
Bellevue	508	642	758	683	2,082	410%	
Bothell					0		
Burien	41	434	572	482	1,487	3627%	
Covington					0		
Des Moines	20	195	192	158	545	2727%	
Federal Way	76	365	335	334	1,034	1361%	
Issaquah					0		
Kenmore					0		
Kent	84	1,810	2,398	1,953	6,161	7334%	
Kirkland	62	320	479		799	1289%	
Mercer Island					0		
Redmond	41	170	257	403	829	2022%	
Renton	63	699	847	802	2,348	3727%	
Sammamish					0		
SeaTac	50	192	250	232	673	1346%	
Shoreline					0		
Tukwila					0		
Seattle					0		
Other KC					0		
Outside KC					0		
Unknown					0		
TOTAL	986	5,230	6,637	5,504	0	17,370	

NARRATIVE

During the reporting period from July to September 2022, the agency has made a decision to allow more in person care in the building given an improvement in the pandemic, however many of our clients are still reluctant to come in for in-person appointments due to continuous fear of COVID, anti-Asian racism and logistical challenges such as transportation. The number of clients that we are seeing in person is slowly increasing and we are happy to see that we are offering more in person individual and group services along with Senior Club activities and other agency services. As we are welcoming clients and staff back into our agency for more but still limited in-person care, we have been working on hybrid model of care from office and remote telehealth to ensure to meet the agency mission and need of clients and staff.

Some of the highlights and challenges we have faced this last quarter:

-During the Pandemic, Health Care Authority (HCA), the State of Washington allowed telehealth services including video and audio only to be provided and paid. HCA announced that effective of August 2022, some of audio only services would not be billable. We understand that HCA is taking steps to ensure safe and effective audio-only telemedicine. However, we have concerns about important service codes that were not included in the billable list: (1) codes related to initial assessment; and (2) codes related to group services. We believe that denying initial assessments and group services via audio only will disproportionately impact marginalized community members including immigrant and refugees with language and cultural barriers, and elders with transportation barriers; and all that face the digital divide in accessing mental health and SUD services. We serve many individuals who have barriers to traveling to our agencies or barriers to technology to access video-audio telehealth services. As a result, these individuals will be denied access for much needed mental health and/or substance use disorder services. We serve many community members that live

see
attached

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn	10	57	7	8		72
Bellevue	127	127	25	19		171
Bothell						0
Burien	10	48	7	1		56
Covington						0
Des Moines	5	26	3	4		33
Federal Way	18	66	2	5		73
Issaquah						0
Kenmore						0
Kent	20	215	29	16		260
Kirkland	15	41	14	3		58
Mercer Island						0
Redmond	10	31	5	2		38
Renton	16	108	21	9		138
Sammamish						0
SeaTac	12	28	4	2		34
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	243	747	117	69	0	933

During the reporting period from July to September 2022, the agency has made a decision to allow more in person care in the building given an improvement in the pandemic, however many of our clients are still reluctant to come in for in-person appointments due to continuous fear of COVID, anti-Asian racism and logistical challenges such as transportation. The number of clients that we are seeing in person is slowly increasing and we are happy to see that we are offering more in person individual and group services along with Senior Club activities and other agency services. As we are welcoming clients and staff back into our agency for more but still limited in-person care, we have been working on hybrid model of care from office and remote telehealth to ensure to meet the agency mission and need of clients and staff.

Some of the highlights and challenges we have faced this last quarter:

- During the Pandemic, Health Care Authority (HCA), the State of Washington allowed telehealth services including video and audio only to be provided and paid. HCA announced that effective of August 2022, some of audio only services would not be billable. We understand that HCA is taking steps to ensure safe and effective audio-only telemedicine. However, we have concerns about important service codes that were not included in the billable list: (1) codes related to initial assessment; and (2) codes related to group services. We believe that denying initial assessments and group services via audio only will disproportionately impact marginalized community members including immigrant and refugees with language and cultural barriers, and elders with transportation barriers; and all that face the digital divide in accessing mental health and SUD services. We serve many individuals who have barriers to traveling to our agencies or barriers to technology to access video-audio telehealth services. As a result, these individuals will be denied access for much needed mental health and/or substance use disorder services. We serve many community members that live with not only chronic mental illness but also complicated physical health conditions who struggle to access lifesaving services and resources due to language, cultural, and systemic barriers. There are individuals isolated by the digital divide living without needed tools for video conferencing, internet, email accounts, computers, or smartphones. Many are elders with no digital literacy, no means to transportation, and are extremely isolated. In addition to living without technology, many Asian community members, especially elders, are extremely afraid to leave their homes due to COVID and anti-Asian violence. Basic telephone services are often their only lifeline to reaching out and accessing critical services.


- We also want to raise our concerns about the discontinuation of audio-only group services and the expected harmful effects to the wellbeing of some portions of our service population. For example, at Asian Counseling and Referral Service, about 50% of our clients (roughly 1,000) not only have no access to internet, a computer, smart phone, and adequate phone plan, but also face significant challenges in learning and navigating the digital world. Even with our staff's dedicated individual support and coaching, clients continue to struggle with gaining digital literacy and building their confidence in using these tools. We provide thousands of hours of check-in, assistance, education, support, whole health monitoring, and counseling services via audio-only service through mental health professionals who speak their language via individual and group sessions. For many, these groups are their only connection to any social and professional support network. We are extremely concerned that not allowing group services via phone will impact our clients' safety and wellbeing. Other providers

especially those serving older adults share the same experience and concerns. We have requested that the HCA consider our concerns when examining the need for these audio-only services and the unintended consequences and disproportionate negative impacts to already vulnerable populations. We are also working with other providers, and entities to join the advocacy together. We would appreciate many cities in King County to join in our advocacy effort.

- For the first time in 3 years, the agency had its summer picnic in the summer and the Behavioral Health Department had the in-person Department retreat in September. It was delightful to see our staff together in person to connect and reconnect with each other.

- We have been working closely with our primary care services on site in partnership with International Community Health Services, and our pharmacy to continue to address their primary care, COVID and other infectious diseases control. We have made Monkey Pox vaccine, COVID booster vaccination and flu shot available through the agency, pharmacy and ICHS while working on their mental health status to ensure their whole health.

REIMBURSEMENT REQUESTS

Agency and Program Name **Catholic Community Services Emergency Assistance Program**
 Address 100 23rd Ave S
 City & ZIP Seattle, Wa 98144
 Program Contact Name Kelsi Williamson Phone 425-331-0668
 Email KelsiT@ccswv.org Invoice Date 10/15/22
 Costs below incurred from **7/1/22** to **9/30/22**
 Signature of Authorized Signer  Printed Name Kelsi Williamson

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$10,000.00	\$2,450.00	\$2,450.01	\$2,390.69	\$2,709.30	
Bellevue	\$27,667.00	\$5,433.46	\$7,533.36	\$9,289.14	\$5,411.04	
Bothell					\$0.00	
Burien	\$13,500.00	\$4,269.46	\$3,157.51	\$3,240.76	\$2,832.27	
Covington	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	
Des Moines					\$0.00	
Federal Way	\$8,000.00	\$2,200.02	\$1,599.98	\$2,040.52	\$2,159.48	
Issaquah					\$0.00	
Kenmore					\$0.00	
Kent	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	
Kirkland					\$0.00	
Mercer Island					\$0.00	
Redmond	\$12,000.00	\$2,999.98	\$3,108.05	\$2,932.91	\$2,959.06	
Renton					\$0.00	
Sammamish					\$0.00	
SeaTac	\$15,000.00	\$3,974.98	\$3,554.05	\$3,069.98	\$4,400.99	
Shoreline					\$0.00	
Tukwila	\$25,000.00	\$5,124.99	\$5,585.24	\$7,228.70	\$7,061.07	

Admin use only

*** MOU ***

Authorized Payment Amt: _____ Authorization Code / Acct # _____

Authorized Signature / City **APPROVED FOR PAYMENT** Date **10/18/22**

BY Syri Cooper
 DATE 10/18/22
 BARS# 001.000.10.545.10.41.012

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Household

Description: The number of households assisted, without regard to funding source, with rental assistance, utility assistance motel vouchers, bus tickets, gift cards, and emergency food bags.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	4	4	3	11	110%	
Bellevue	35	20	22	20	62	177%	
Bothell					0		
Burien	14	12	6	5	23	164%	
Covington	17	4	4	4	12	71%	
Des Moines		7			7		
Federal Way	13	4	3	4	11	85%	
Issaquah					0		
Kenmore					0		
Kent	16	5	6	3	14	88%	
Kirkland					0		
Mercer Island					0		
Redmond	16	4	5	4	13	81%	
Renton					0		
Sammamish					0		
SeaTac	25	7	6	4	17	68%	
Shoreline					0		
Tukwila	10	3	5	6	14	140%	
Seattle					0		
Other KC					0		
Outside KC					0		
Unknown					0		
TOTAL	156	70	61	53	0	184	

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	35	12	11	4		27
Bellevue	75	37	48	42		127
Bothell						0
Burien	40	22	12	11		45
Covington	50	12	11	11		34
Des Moines		21				21
Federal Way	52	13	8	9		30
Issaquah						0
Kenmore						0
Kent	83	8	13	6		27
Kirkland						0
Mercer Island						0
Redmond	30	10	11	8		29
Renton						0
Sammamish						0
SeaTac	50	17	13	9		39
Shoreline						0
Tukwila	12	9	8	8		25
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	427	161	135	108	0	404

NARRATIVE

Third Quarter 2022

MOU South Cities Narratives:

Auburn

During the third quarter, there were no specific problems that hindered the delivery of client services. The EA program assisted 3 households with a total of \$950 using Auburn Funding to prevent three evictions. The EA program was able to assist a single parent to prevent eviction. She was just starting a new job and hadn't been paid yet, causing her to be at risk for eviction. She is back to work now and set to at least be able to afford her rent.

AMI 35% Rent Burden 90%

Client was given other resources for financial assistance.

Burien

During the third quarter, there were no specific problems that hindered the delivery of client services. The EA program was able to assist 6 households, with a total of \$1695 City of Burien Funds to prevent 6 evictions.

The EA program was able to assist an elderly resident with \$300 to prevent eviction. Their Social Security no longer covers their rent. They are seeking a part time job to fill the gap.

Referrals given for other financial assistance.

AMI 25% Burden 110%

Referrals were given for further financial assistance

See
attached

Third Quarter 2022

MOU South Cities Narratives:

Auburn

During the third quarter, there were no specific problems that hindered the delivery of client services.

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AMI 35% Rent Burden 90%

Client was given other resources for financial assistance.

Burien

During the third quarter, there were no specific problems that hindered the delivery of client services.

The EA program was able to assist 6 households, with a total of \$1695 City of Burien Funds to prevent 6 evictions.

The EA program was able to assist an elderly resident with \$300 to prevent eviction. Their Social Security no longer covers their rent. They are seeking a part time job to fill the gap.

Referrals given for other financial assistance.

AMI 25% Burden 110%

Referrals were given for further financial assistance

Covington

During the third quarter, there were no specific problems that hindered the delivery of client services.

The EA program was able to serve 4 households to prevent eviction. Total spent for the quarter is \$1142.

The EA program was able to assist a family for four with some past due rent that has not been able to pay balance due to low income. One of the parents was recently hired at a new job, so the hope for the future is that they will be able to make ends meet.

Referrals were provided for financial assistance.

AMI 45% Rent Burden 58%

Federal Way

During the third quarter, there were no specific problems that hindered the delivery of client services.

The EA program was able to assist four households with a total of \$993.78 to prevent two evictions and the shut off of two households' utilities.

EA was able to assist a family of refugees to prevent the disconnection of their water service. Only one household member is able to work at this time and they just can't get by on one salary.

AMI 29% Rent Burden 80%

They were also given other resources for financial assistance.

Kent

During the third quarter, there were no specific problems that hindered the delivery of client services.

The EA program was able to assist 4 households, spending a total of \$886.28 City of Kent funds to prevent two evictions and the shut off of two households' utilities.

The EA program was able to assist an elderly couple to prevent the shut off of their Electricity. They had a very low income and after getting behind on their bill, they were at risk for shut off.

AMI 20% Rent Burden 85%

Clients were given other resources for financial assistance.

SeaTac

During the third quarter, there were no specific problems that hindered the delivery of client services.

The EA program was able to assist 4 households, spending a total of \$1200 to prevent three evictions and the shut off of one households' utility.

The EA program was able to assist a family of a single parent of 5 to prevent the shut off of their electricity. The parent was working full time but with rent very high she hadn't been able to pay her electric bill for several months at was at risk for disconnection.

AMI is 46%, Rent Burden is 69%

Client was given other resources for financial assistance.

Tukwila

During the third quarter, we are still dealing with issues as a result of COVID-10 restrictions.

The EA program was able to assist 7 households with a total of \$4,311.94 to prevent the eviction of 5 households and the utility shut off of 2.

The EA program was able to assist a single adult to prevent eviction. He was out of work and just needed a little help to prevent eviction.

AMI and Rent burden is undetermined due to no income

Client was given other resources for financial assistance.

Third Quarter 2021 Eastside Narratives

Bellevue-

During the third quarter, there were no specific problems that hindered the delivery of client services.

The EA program was able to assist 13 households with a total of \$ \$5,108.94 to prevent 8 evictions, the shut off of 4 utilities and help one family move into housing.

The EA program was able to assist a single parent to move into a rental in Bellevue, she had a Section 8 voucher but needed help with the deposit.

AMI 43% Rent Burden 30%

Client was given other resources for financial assistance.

Redmond-

During the third quarter, there were no specific problems that hindered the delivery of client services.

The EA program was able to use \$1480 Redmond funds to prevent 4 families from being evicted.

The EA program was able to assist a family of 5 to prevent eviction. After a recent rent increase, the family is struggling to make rent. Mom has two jobs and just can't seem to get ahead.

AMI 44% Rent Burden 52%

Client was given other resources for financial assistance.

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

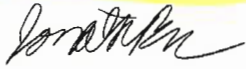
	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$13,833.50	\$3,458.46	\$3,458.36	\$4,180.20		\$11,097.02	\$2,736.48
Office/Ops						\$0.00	\$0.00
Purchased Svc	\$13,833.50	\$1,975.00	\$4,075.00	\$5,108.94		\$11,158.94	\$2,674.56
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$27,667.00	\$5,433.46	\$7,533.36	\$9,289.14	\$0.00	\$22,255.96	\$5,411.04

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$4,000.00	\$1,000.02	\$999.98	\$995.19		\$2,995.19	\$1,004.81
Office/Ops				\$51.55		\$51.55	-\$51.55
Purchased Svc	\$4,000.00	\$1,200.00	\$600.00	\$993.78		\$2,793.78	\$1,206.22
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$8,000.00	\$2,200.02	\$1,599.98	\$2,040.52	\$0.00	\$5,840.52	\$2,159.48

REIMBURSEMENT REQUESTS

Agency and Program Name Catholic Community Services - Volunteer Services

Address 100 23rd Ave S
 City & ZIP Seattle, WA 98144
 Program Contact Name Jonathan Prociv Phone 206-328-6853
 Email JProciv@ccsww.org Invoice Date 10/15/22
 Costs below incurred from 7/1/22 to 9/30/22
 Signature of Authorized Signer  Printed Name Jonathan Prociv

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF-21/2209	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00		\$1,875.00
Bellevue	GF-229	\$17,152.00	\$4,288.00	\$4,288.00	\$4,288.00		\$4,288.00
Bothell	#2458	\$6,000.00	\$1,500.00	\$1,500.00	\$1,500.00		\$1,500.00
Burien							\$0.00
Covington		\$5,000.00			\$2,500.00		\$2,500.00
Des Moines							\$0.00
Federal Way		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Kirkland	GF-229	\$6,250.00	\$1,562.50	\$1,562.50	\$1,562.50		\$1,562.50
Mercer Island							\$0.00
Redmond	GF-229	\$8,744.00	\$2,186.00	\$2,186.00	\$2,186.00		\$2,186.00
Renton	CAG-21-112	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Sammamish							\$0.00
SeaTac		\$6,500.00	\$1,625.00	\$1,625.00	\$1,625.00		\$1,625.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amount **APPROVED FOR PAYMENT** Authorization Code / Acct #

Authorized Signature / City  Date 10/24/22

DATE: 10/21/22
 BARS: 001.000.10.505.10.41.012

Vendor # 00683

10/21/22

SERVICE UNIT 1

Service Unit 1: Chore Services/In-Home Care

Measurement: 60 minutes

Description: Chore Services include transportation for older adults and persons with disabilities to access basic needs, assistance with household chores, yard work, and minor home repair to help those individuals remain in their homes for as long as safely possible.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	516	43	88	38		169	33%
Bellevue	1,141	265	336	332		933	82%
Bothell	413	95	40	7		142	34%
Burien	0	151	102	69		322	
Covington	0	93	72	43		208	
Des Moines	0	9	28	34		71	
Federal Way	688	113	61	64		238	35%
Issaquah	0	1,255	1,355	945		3,555	
Kenmore	0	36	28	27		91	
Kent	688	143	202	323		668	97%
Kirkland	430	35	73	54		162	38%
Mercer Island	0	24	37	31		92	
Redmond	599	179	103	88		370	62%
Renton	688	82	68	389		539	78%
Sammamish	0	0	0	0		0	
SeaTac	447	44	70	163		277	62%
Shoreline	0	46	51	315		412	
Tukwila	0	57	1	0		58	
Seattle		672	894	1,121		2,687	
Other KC		97	166	92		355	
Outside KC						0	
Unknown		262				262	
TOTAL	5,610	3,699	3,775	4,135	0	11,609	

NARRATIVE

Renton

On September 10th Volunteer Services collaborated with the Church of Latter Day Saints for a Day of Service. Over 50 volunteers provided yard work for five clients in Renton. Client D.M.'s yard was very overgrown when we first visited to assess the work that needed to be done. The grass was about three feet tall in the front and back yard, the bushes were overgrown, and blackberry vines were overtaking the fence in the backyard. The group assigned to this yard took the task in stride and did amazing work to trim bushes, clear out as much of the blackberries as possible and had three lawn mowers and weed whackers going to tackle the overgrown grass. This client was so appreciative and impressed with the transformation of her yard and she said "it is such a weight lifted off of me because now when I look outside I don't feel stressed that the yard is so overgrown." Another client in Renton with a similarly large and overgrown yard was very impressed with the work his group had done. One of the volunteers let me know that it seemed the client had tears in his eyes seeing all the work be done in his yard. An overall very successful day of service was had in Renton.

Kent

On September 25th Volunteer Services collaborated with Allegro Dance Academy to do a yard project in Kent. We had 25 volunteers weeding, raking, trimming brush, weed whacking, clearing pathways, and taking out dead plants in the client's front, back, and side yards. When we first showed up to the yard, the bushes were so overgrown in the back and side yard that it was covering up beautiful stone walkways. The volunteers were able to clear out the pathways and was surprised to see all of the decorations around the yard and the walkways we couldn't see when we first showed up. They created about 17 bags of yard waste from the project. The client was very appreciative of the help. When I first met with this client, he was mainly Seatac:

Volunteer used pro bono time to install a ramp for a woman with several disabilities and uses a wheel chair. Her disease is degenerative and will be using the wheel chair full time. This completes her ADA accommodations at this time to age safely in her home. Pics attached and labeled before and after. A volunteer continues to check on elderly and sickly gentleman. He has a code violation from city of Seatac because no volunteers were able to tackle his wild yard overgrown. However, a volunteer has been placed to do weekly phone calls to check in since he is so isolated. His doors often need new locks because they expand/contract with the weather and the volunteer has been able to keep his home safe with new locks when needed.

Federal Way:

An 88 year old senior has been served by VS with a variety of needs like light housework, shopping, sorting mail, transportation to medical appointments for 13 years, since 2009. This senior now has a steady volunteer for the last 3 years and has kept this wonderful woman able to stay in her home with the help of her volunteer. The client just recently moved to Federal Way, which would usually result in looking for a new local volunteer for her, but her volunteer continues to drive a little extra to visit her weekly.

A lovely older gentleman who lives alone in Shag building has been matched with a newly retired volunteer to perform light housework, as the client has taken several falls trying to bend down to clean. Since the COVID19 peak, the volunteer has ceased cleaning but calls weekly for their "Phone Buddy" appointment where they communicate over the phone and continue their relationship. The volunteer reports monthly to the Program Coordinator on his health status so record notes can be kept up-to-date. The gentleman is quite a talker and the volunteer and he share similar views and get one another laughing – the very best medicine.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	9	5	5	0		10
Bellevue	20	15	6	1		22
Bothell	7	4	1	1		6
Burien	0	9	11	0		20
Covington	0	5	1	0		6
Des Moines	0	1	0	0		1
Federal Way	12	11	1	5		17
Issaquah	0	7	0	3		10
Kenmore	0	2	0	0		2
Kent	12	8	4	2		14
Kirkland	8	4	1	1		6
Mercer Island	0	1	0	1		2
Redmond	10	10	0	0		10
Renton	12	9	0	6		15
Sammamish	0	0	0	0		0
SeaTac	8	11	2	1		14
Shoreline	0	3	0	3		6
Tukwila	0	0	1	0		1
Seattle		65	16	7		88
Other KC		8	1	1		10
Outside KC		0				0
Unknown		1				1
TOTAL	98	179	50	32	0	261

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$17,152.00	\$4,288.00	\$4,288.00	\$4,288.00		\$12,864.00	\$4,288.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$17,152.00	\$4,288.00	\$4,288.00	\$4,288.00	\$0.00	\$12,864.00	\$4,288.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$7,500.00	\$2,500.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$7,500.00	\$2,500.00

REIMBURSEMENT REQUESTS

Agency and Program Name **Child Care Resources Information & Referral, Technical Assistance, & Training**

Address 1225 S Weller Street, Suite 300

City & ZIP Seattle 98144

Program Contact Name Courtney Nolen-Viducich Phone 206-329-1011 x229

Email viducich@childcare.org Invoice Date 10/12/22

Costs below incurred from 7/1/22 to 9/30/22

Signature of Authorized Signer  Printed Name Courtney Nolen-Viducich

	Contract ID#	Annual	Reimbursement Requests				Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue	GF181	\$36,700.00	\$9,175.00	\$9,175.00	\$9,175.00		\$9,175.00
Bothell							\$0.00
Burien	CON-21-036	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00
Covington	024-2021	\$3,543.00	\$885.75	\$885.75	\$885.75		\$885.75
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore	21-C2682	\$1,500.00	\$375.00	\$375.00	\$375.00		\$375.00
Kent							\$0.00
Kirkland	32100182	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00		\$1,875.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	CON-21-036	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Shoreline	9906	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Tukwila	CON-21-036	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00

Admin use only

Authorized Payment Amt: * MOU * Authorization Code / Acct #

Authorized Signature / City **APPROVED FOR PAYMENT** Date

BY Kim Cooper 

DATE 10/18/22

RARS# 001 000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Information and Referral

Measurement: Contact

Description: The number of contacts by unique clients to access information, referrals, and consumer education by telephone or internet.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		61	56	58		175	
Bellevue	220	70	69	72		211	96%
Bothell		35	44	44		123	
Burien	18	25	19	14		58	322%
Covington	20	11	13	8		32	160%
Des Moines		12	16	20		48	
Federal Way		57	58	49		164	
Issaquah		42	35	27		104	
Kenmore	10	11	5	10		26	260%
Kent		79	59	96		234	
Kirkland	45	42	40	39		121	269%
Mercer Island		4	2	2		8	
Redmond		32	45	41		118	
Renton		89	74	64		227	
Sammamish		15	10	16		41	
SeaTac	25	18	8	14		40	160%
Shoreline	31	44	20	39		103	332%
Tukwila	18	21	10	9		40	222%
Seattle		470	493	435		1,398	
Other KC		67	47	51		165	
Outside KC		2,793	2,713	2,538		8,044	
Unknown		1	0	1		2	
TOTAL	387	3,999	3,836	3,647	0	11,482	

SERVICE UNIT 2

Service Unit 1: Technical Assistance

Measurement: 60 minutes

Description: The number of hours of technical assistance provided via phone or in-person to child care providers or community members.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		2	2	2		5	
Bellevue	60	9	11	20		40	66%
Bothell		0	0	0		1	
Burien	13	4	5	2		11	81%
Covington	8	3	2	4		9	109%
Des Moines		1	0	0		1	
Federal Way		4	2	2		7	
Issaquah		0	0	0		1	
Kenmore	4	2	1	1		3	81%
Kent		4	3	4		10	
Kirkland	7	2	2	3		7	93%
Mercer Island		0	0	0		0	
Redmond		1	0	1		2	
Renton		9	20	2		31	
Sammamish		0	0	0		0	
SeaTac	13	5	8	3		16	124%
Shoreline	8	10	0	1		10	129%
Tukwila	13	4	3	3		11	81%
Seattle		9	5	9		23	
Other KC		1	1	1		2	
Outside KC		31	23	39		93	
Unknown		0	0			0	
TOTAL	126	99	86	95	0	280	

SERVICE UNIT 3

Service Unit 1: Training/Workshops/Classes

Measurement: 60 minutes

Description: The number of hours of training offered by CCR to child care providers.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		15	3	0		18	
Bellevue	125	23	10	55		88	70%
Bothell		8	8	4		20	
Burien	16	16	3	0		19	119%
Covington	11	1	0	0		1	9%
Des Moines		13	8	0		21	
Federal Way		20	27	6		53	
Issaquah		17	3	155		175	
Kenmore	10	10	6	0		16	155%
Kent		45	20	6		71	
Kirkland	52	19	3	4		26	49%
Mercer Island		5	0	30		35	
Redmond		19	0	24		43	
Renton		37	0	14		51	
Sammamish		5	2	2		9	
SeaTac	20	0	6	4		10	50%
Shoreline	0	33	5	0		38	
Tukwila	16	13	2	0		15	94%
Seattle		329	296	36		661	
Other KC		35	3	16		54	
Outside KC		89	146	42		276	
Unknown		0	0	0		0	
TOTAL	250	749	551	398	0	1,698	

NARRATIVE

TA: This quarter has been an interesting and productive quarter. We have had a lot more contact with providers needing support and guidance. With the licensing office going back into the field doing visits providers have been reaching out more. We have had an increase of On-Site Referrals coming from the licensing office to support providers, so they are in compliance with the Foundational Quality Standards for Early Learning Programs. We have also been supporting providers with grants and any business needs. We are still collaborating with potential providers trying to open a childcare facility. Some of the challenges we are experiencing are some of the potential providers do not have the funding to get their businesses started and operational. We will continue to support them anyway we can.

Unfortunately, we still have some challenges contacting some of the providers. Some providers do not answer their telephone during business hours. We are trying to accommodate all providers' needs so we are still meeting providers after hours when needed. One of our challenging cities is Bellevue but there has been more contact this quarter. We will continue to reach out to Bellevue providers and support them when needed. We know there is a need there for support we just have to make sure they know we are here to support. Below are two success stories from Bellevue.

One of the providers that is located in Bellevue requested support. Her biggest challenge was updating her Statewide Vendor Number (SWV) so that she could receive her grant payment from the State. She contacted us because she was having a challenge with getting the updates that the SWV office wanted from her. She sent us the email and we worked through what we thought we were updating correctly. There were about 3+ emails going back between the provider and SWV stating that we had not corrected it properly. The last time we submitted the update forms and had not heard back from SWV we thought we finally accomplished it. A week or so later, she forwarded an email from the Office of Financial Management (OFM) asking her to complete the entire form again. At that point, we decided that we would have an in-person meeting to see if we could get any assistance. I let her know that we would need to contact the Office of Financial Management together on the phone because they would not allow us to help her without her being present. We called and there was no answer, just before we were about to leave, we decided to call one more time. This time we were able to get a "live" person on the phone. We let them know of our confusion and frustration of filling out the forms and were grateful to talk to a real live person. She explained in detail what exactly she needed to put on the forms that would not cause it to be rejected. We completed the form, and the provider scanned it and submitted it. We are happy to say after a couple of months she received her SWV number and was able to receive payment due.

We had another provider in Bellevue needing support. We received an "SOS" text last month from a provider stating that she could not access her secure message portal from SSPS (Subsidy system) and that she was concerned that if she did not access the portal and not allowed to submit her invoices for the subsidy payment, she would lose those payments. Her biggest concern and fear was that she used those funds to pay her staff. We decided to make an in-person appointment (in case we had to call for support) to go over it and see if we could get access to it. I think it was more about just having extra support there that helped it become a success. We went into her messages and walked through the steps and were able to access it. We had her complete and submit the invoices while we were there, and it was a HUGE relief off her plate.

NARRATIVE

TR: The Professional Development Team has seen an increase in registering more participants from suburban cities, through customized training. We have been collaborating with coaches and sites in coordinating Professional Development at their site, offering trainings in a variety of topics. We continue to offer quarterly trainings at various times throughout the day and weekends to increase opportunities for providers to access our trainings. We have met our goal in the following cities: Burien & Kenmore (and almost in Tukwila). We have reached or passed the midpoint goal in the following cities, Bellevue & SeaTac. Challenges, there are still some cities that continue to be a challenge to meet the training hours (Covington & Kirkland) our strategy continues to be in providing scholarships for participants who specifically reside in those cities to encourage attendance, sending targeted outreach to providers who live in those cities and we continue to partner with our Early Learning Coaches to provide customized training to sites that are located in those specific cities at a discounted rate.

IR: In the third quarter of 2022, the Child Care Aware of Washington Family Center had the opportunity to support many families locate and obtain child care. The supports also included resources for educational materials, basic needs, and guidance for identifying a quality child care program. The Family Center continued outreach in all suburban cities, with a focus to connect with families experiencing homelessness. Our focus going into Q4 will be to connect with local school districts to support in supplying materials that aid in getting the families connected to the Family Center.

Some themes we heard from families in the third quarter of 2022:

- Fall Care: Families began contacting the Family Center in search of child care for their school-age child/children. Families looking for school aged options needed programs that could provide transportation or be in the bus route of the school. This presented a challenge in areas with limited care options, especially for families needing care after 6:00 pm. Family Center identified before & after school options available directly on site at schools across the state.
- Complex Needs: Serving families with children who have complex needs has been a constant challenge in

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		61	56	58		175
Bellevue	220	70	69	72		211
Bothell		35	44	44		123
Burien	18	25	19	14		58
Covington	20	11	13	8		32
Des Moines		12	16	20		48
Federal Way		57	58	49		164
Issaquah		42	35	27		104
Kenmore	10	11	5	10		26
Kent		79	59	96		234
Kirkland	45	42	40	39		121
Mercer Island		4	2	2		8
Redmond		32	45	41		118
Renton		89	74	64		227
Sammamish		15	10	16		41
SeaTac	25	18	8	14		40
Shoreline	31	44	20	39		103
Tukwila	18	21	10	9		40
Seattle		470	493	435		1398
Other KC		67	47	51		165
Outside KC		2,793	2713	2,538		8044
Unknown		1	0	1		2
TOTAL	387	3999	3836	3647	0	11482

REIMBURSEMENT REQUESTS

Agency and Program Name **Congolese Integration Network (CIN)**
 Address 19550 International Blvd Ste #103
 City & ZIP Seatac / WA 98188
 Program Contact Name Congolese Integration Network Health E Phone 206-593-7729
 Email rose@cinseattle.org Invoice Date 11/25/22
 Costs below incurred from **7/1/22** to **9/30/22**
 Signature of Authorized Signer **Rose Atumba** Printed Name **Rose Atumba**

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington	029-2021	\$2,500.00	\$625.00	\$625.00	\$625.00		\$625.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00		\$3,750.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: _____ Authorization Code / Acct # _____

Authorized Signature / City BY _____ Date _____

APPROVED FOR PAYMENT

001.000.10.505.10.40.012

DATE _____ *Rose Atumba*

12/13/22

BARS# _____

Vendor # 19125
[Signature] 12.13.22

SERVICE UNIT 1

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: 60 minutes

Description: Mental health counseling was provided to 25 clients and housing training engagement at Sea-Tac, also provided the same service to 4 clients in Covington through case management.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	4	15	5	4		24	600%
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	105	45	45	25		115	110%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	109	60	50	29	0	139	

SERVICE UNIT 2

Service Unit 1: Financial Aid

Measurement: Bundle of items

Description: 25 clients in SeaTac received the amount of \$100 each;4 clients received an amount \$100 per person:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	10	15	5	4		24	240%
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	299	45	45	25		115	38%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	309	60	50	29	0	139	

SERVICE UNIT 3

Service Unit 1: Support Group

Measurement: 60 minutes

Description: 2 support group sessions organized for clients in SeaTac, and 4 individuals sessions organized for clients in Covington.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	10	15	5	4		24	240%
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	4	1	2	2		5	125%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	14	16	7	6	0	29	

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington			5	4		9
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac			45	25		70
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	50	29	0	79

NARRATIVE

The Congolese Integration Network (CIN) carried out 2 mental health counseling, and 4 support group sessions, financial assistance to our clients. Our activities are primarily aimed at increasing psycho-social well-being, the state of hope as our clients perceive life in general. Second, our activities allow our clients to assess their lives, improve their understanding of their ways of thinking, plan and improve their literacy around the advocacy of housing security. Clients are still dealing with pandemic stress and now inflation. Even those who have full-time jobs, they are still unable to support all their monthly living expenses. We added diapers distribution activities to all our clients to alleviate a little bit that expenses. Food is overpriced, including gasoline and other necessities. Usually, CBOs know how to access client needs, however, it is difficult to address the issues we encounter due to limited resources. CIN will continue to support our clients as long as the cities implement resources for our communities.

REIMBURSEMENT REQUESTS

Agency and Program Name **Consejo Counseling and Referral Service**
 Address 723 SW 10th Street
 City & ZIP Renton, WA 98057-5223
 Program Contact Name Norma Guzman Phone 206-461-4880
 Email nguzman@consejocounseling.org Invoice Date 10/5/22
 Costs below incurred from **7/1/22** to **9/30/22**
 Signature of Authorized Signer Printed Name Mario E. Paredes

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	GF-21/2212	\$6,500.00	\$1,625.00	\$1,625.00	\$1,625.00		\$1,625.00
Bellevue	GF250	\$16,080.00	\$4,020.00	\$4,020.00	\$4,020.00		\$4,020.00
Bothell	1673	\$3,000.00	\$3,000.00	\$0.00	\$0.00		\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way		\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00		\$2,250.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Kirkland		\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00		\$3,750.00
Mercer Island							\$0.00
Redmond	9641	\$4,286.00	\$1,071.50	\$1,071.50	\$1,071.50		\$1,071.50
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Vendor # 19064

Authorized Signature / City

APPROVED FOR PAYMENT

Date

BY:

Kim Cooper

10/18/22

DATE:

10/18/22

10.19.22

BARS#

001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	26	23	60.5	52		135.5
Bellevue	90	151	187.5	182		520.5
Bothell	72	31	29	24		84
Burien		22	22	10		54
Covington						0
Des Moines		40	16.5	26		82.5
Federal Way	24	22	94	75		191
Issaquah			25	15		40
Kenmore						0
Kent	6	36	38	22		96
Kirkland		127	119.5	116		362.5
Mercer Island						0
Redmond	48	88	89.5	89		266.5
Renton		30	31.5	78		139.5
Sammamish						0
SeaTac	6	3.5	12.5	10		26
Shoreline		2	2.5			4.5
Tukwila		5	8.5	6		19.5
Seattle		89	148	189		426
Other KC		2	4.5			6.5
Outside KC						0
Unknown						0
TOTAL	272	671.5	889	894	0	2454.5

SERVICE UNIT 3

Service Unit 3: Support Group

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	3	10	11	6		27
Bellevue	60	39	58	27.5		124.5
Bothell	34	5	14.5	8.5		28
Burien		16	17	8		41
Covington						0
Des Moines		11.5	13.5			25
Federal Way	30		19.5	24		43.5
Issaquah			2.5	4.5		7
Kenmore						0
Kent	20	23.5	30	14		67.5
Kirkland		17.5	45	6		68.5
Mercer Island						0
Redmond	12	17.5	20	13		50.5
Renton			2			2
Sammamish						0
SeaTac	4	18	31.5	12		61.5
Shoreline						0
Tukwila						0
Seattle		68.5	121	58.8		248.3
Other KC			2.5	14		16.5
Outside KC						0
Unknown						0
TOTAL	163	226.5	388	196.3	0	810.8

SERVICE UNIT 2

Service Unit 2: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	20	23.5	21.5	36		81
Bellevue	60	151	27.5	89		267.5
Bothell	39	24	3	14		41
Burien		17	8.5	8		33.5
Covington						0
Des Moines		24.5	3	12		39.5
Federal Way	33	13	12.5	32		57.5
Issaquah			4	9		13
Kenmore						0
Kent	15	26	6.5	14		46.5
Kirkland		43.5	19.5	49		112
Mercer Island						0
Redmond	30	40	12.5	33		85.5
Renton		12	19.5	44		75.5
Sammamish						0
SeaTac	5	3	6.5	9		18.5
Shoreline		1.5	2			3.5
Tukwila		5	6.5	3		14.5
Seattle		56	89.5	68		213.5
Other KC		1.5	1.5			3
Outside KC						0
Unknown						0
TOTAL	202	441.5	244	420	0	1105.5

NARRATIVE

During this Q3 report period, we continue referring DV survivors to legal Aid systems such as NWJP, ELAP, KC Bar Association to name a few with which Consejo has partner to provide legal assistance. In addition, internal referrals to our MH department, continues to provide the much needed wellbeing to individuals/families in transition. Following is a narrative to one of such success stories: Client came to Consejo with very low self-esteem, all because the way she has been treated at home for the last 15 yrs. She was being controlled from the time she leaves home to the time she returns from work, to the time she is on her way home after work. She felt overwhelmed from her husband; she said that she has no say of her own life. Now, she is on her way to getting mental health and she is looking forward to those days. Still has to hide from husband and talk to us at her lunchtime, but at least she is taking the first step to take over her own life. At this time, I am waiting for her to let me know how everything is coming along; and if therapy is helping her to get better.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	7	2	9	8		19
Bellevue		18	20	22		60
Bothell		2	2	2		6
Burien		5	7	4		16
Covington						0
Des Moines		3	4	4		11
Federal Way	9	6	10	18		34
Issaquah			2	2		4
Kenmore				1		1
Kent	10	6	10	5		21
Kirkland		8	12	14		34
Mercer Island						0
Redmond	6	7	9	8		24
Renton		9	14	9		32
Sammamish						0
SeaTac	6	3	4	4		11
Shoreline		1	2			3
Tukwila		1	3	2		6
Seattle		33	57	38		128
Other KC		2	2	3		7
Outside KC						0
Unknown						0
TOTAL	38	106	167	144	0	417

REIMBURSEMENT REQUESTS

Agency and Program Name **Des Moines Area Food Bank**
 Address 22225 9th Ave S (Mailing: PO Box 98788)
 City & ZIP Des Moines, WA 98198
 Program Contact Name Barb Houston-Shimizu Phone (206) 898-7182
 Email dmafb@hotmail.com Invoice Date 11/7/22
 Costs below incurred from 7/1/22 to 9/30/22
 Signature of Authorized Signer *Barb Houston-Shimizu* Printed Name Barb Houston-Shimizu

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines		\$50,000.00	\$12,500.00	\$12,500.00	\$12,500.00		\$12,500.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$40,000.00	\$10,000.00	\$10,000.00	\$10,000.00		\$10,000.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

APPROVED FOR PAYMENT

BY: *Kim Cooper*

Vendor # 00988

DATE: 12/8/22

BARS 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Food is measured in terms of the number of pounds served. (Since meals are estimated to be 1.2 lbs per meal, the equivalent number of meals can also be estimated from this number.)

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		7,653	6,436	5,949		20,038	
Bellevue						0	
Bothell						0	
Burien		14,923	15,157	13,804		43,884	
Covington						0	
Des Moines	172,781	127,913	136,375	137,736		402,024	233%
Federal Way		2,390	3,749	6,918		13,057	
Issaquah						0	
Kenmore						0	
Kent		44,099	42,656	40,226		126,981	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		6,847	5,703	7,947		20,497	
Sammamish						0	
SeaTac	138,225	99,875	102,539	102,116		304,530	220%
Shoreline						0	
Tukwila		448	960	1,834		3,242	
Seattle		20,781	24,412	22,006		67,199	
Other KC		2,685	1,217	1,163		5,065	
Outside KC		1,078	974	775		2,827	
Unknown						0	
TOTAL	311,006	328,692	340,178	340,474	0	1,009,344	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: The second service unit is the number of total individuals served. This figure includes all visits for regular food bank service, as well as extra services such as weekend backpacks, cooking class (participants receive a second food bank visit), emergency visits, etc.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		513	439	399		1,351	
Bellevue						0	
Bothell						0	
Burien		1,103	1,095	879		3,077	
Covington						0	
Des Moines	4,418	9,009	9,632	9,030		27,671	626%
Federal Way		166	263	464		893	
Issaquah						0	
Kenmore						0	
Kent		2,931	2,921	2,698		8,550	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		459	389	533		1,381	
Sammamish						0	
SeaTac	3,534	6,834	6,937	6,456		20,227	572%
Shoreline						0	
Tukwila		49	80	123		252	
Seattle		1,393	1,665	1,449		4,507	
Other KC		180	83	78		341	
Outside KC		103	81	52		236	
Unknown						0	
TOTAL	7,952	22,740	23,585	22,161	0	68,486	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Bundle of items

Description: The final service unit is the number of weekend backpacks served. Backpacks providing two days worth of kid-friendly foods are distributed weekly through nine local schools.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien		143	110			253	
Covington						0	
Des Moines	1,232	870	576			1,446	117%
Federal Way		12	10			22	
Issaquah						0	
Kenmore						0	
Kent		4	16			20	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	296	197	149			346	117%
Shoreline						0	
Tukwila		30	20			50	
Seattle						0	
Other KC						0	
Outside KC		42	20			62	
Unknown						0	
TOTAL	1,528	1,298	901	0	0	2,199	

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		56	20	45		121
Bellevue						0
Bothell						0
Burien		148	43	43		234
Covington						0
Des Moines	2,230	1988	635	597		3220
Federal Way		91	119	125		335
Issaquah						0
Kenmore						0
Kent		569	220	243		1032
Kirkland						0
Mercer Island						0
Redmond						0
Renton		51	19	38		108
Sammamish						0
SeaTac	1,619	986	229	246		1461
Shoreline						0
Tukwila		9	20	22		51
Seattle		134	83	53		270
Other KC		33	8	6		47
Outside KC		17	19	16		52
Unknown						0
TOTAL	3849	4082	1415	1434	0	6931


NARRATIVE

3rd Quarter has seen a 21.7% increase in new customers and 18.3% increase in returning customers (year-to-date through 3rd quarter, compared with the same period last year). Although clients are expressing frustration with high food and gas prices, this increase seems more related to clients coming back for the first time after COVID. We are keeping an eye on recessionary pressures. Door Dash service was exceptionally strong in the 1st quarter this year, making our year-to-date stats show an increase; however, 2nd and 3rd quarter numbers have actually declined as more families are now coming off this program. We continue to serve approximately 165 families per week with Door Dash: Monday has Latinx deliveries, Tuesday has general deliveries within our service area, Wednesday is delivery specifically to seniors living at The Reserve in SeaTac, and Thursday has general deliveries to clients outside our service area (separately funded through United Way).

This summer, grab-and-go meals were no longer permissible through the USDA-funded program, so we served single, in-person meals at 17 sites for a total of 16,179 meals. For more information and photos, see <https://crosscut.com/news/2002/08/universal-free-school-lunch-ending-not-all-wa-students>.

With special funding, we were able to support local farmers and vendors with over \$27,000 for mixed vegetable boxes, Latinx boxes, and senior boxes for Door Dash delivery, as well as bulk produce for distribution at the food bank such as a variety of hot peppers, tomatoes, garlic, strawberries, avocado, cucumber, squash, herbs, etc. We are scrambling to find alternative sources of funding so that families can continue to enjoy foods that are fresh, whole, and fit their cultural cuisine.

REIMBURSEMENT REQUESTS

Agency and Program Name **Domestic Abuse Women's Network - CAP**
 Address 221 W Gowe St
 City & ZIP Kent, WA 98032
 Program Contact Name Angela Dannenbring Phone 253-893-1605
 Email angelad@dawnrising.org Invoice Date 10/14/22
 Costs below incurred from **7/1/22** to **9/30/22**
 Signature of Authorized Signer  Printed Name Zinka Galusic

	Contract ID#	Annual Reimbursement Requests				Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	
Auburn		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Bellevue						\$0.00
Bothell						\$0.00
Burien		\$3,500.00	\$875.00	\$875.00	\$875.00	\$875.00
Covington	024-2021	\$3,000.00	\$750.00	\$750.00		\$1,500.00
Des Moines		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00
Federal Way		\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent	CAG2021-126	\$33,000.00	\$8,250.00	\$8,250.00	\$8,250.00	\$8,250.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton	21-070	\$20,300.00	\$1,875.00	\$6,141.00	\$6,142.00	\$6,142.00
Sammamish						\$0.00
SeaTac		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00
Shoreline						\$0.00
Tukwila		\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Vendor # 01057

Authorized Signature / City

Date

10/18/22

APPROVED FOR PAYMENT
 BY Kim Cooper
 DATE 10/18/22
 PACS# 001.000.10.505.10.41.012

10.19.22

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description: DAWN's highly trained advocates provide domestic violence focused advocacy following the mobile advocacy model. This means our advocates meet survivors where they are most comfortable and safe in the community. We provide survivor centers, trauma informed support.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	136	260	181	252	693	510%	
Bellevue		1	9	3	13	#DIV/0!	
Bothell		0	0	0	0	#DIV/0!	
Burien	25	90	58	53	201	804%	
Covington	158	10	4	0	14	9%	
Des Moines	20	45	62	24	131	655%	
Federal Way	124	356	205	315	876	706%	
Issaquah		17	9	1	27	#DIV/0!	
Kenmore		0	0	0	0	#DIV/0!	
Kent	450	440	306	398	1,144	254%	
Kirkland		6	1	1	8	#DIV/0!	
Mercer Island		0	0	0	0	#DIV/0!	
Redmond		0	1	0	1	#DIV/0!	
Renton	180	590	416	370	1,376	764%	
Sammamish		0	0	0	0	#DIV/0!	
SeaTac	69	22	68	30	120	174%	
Shoreline		3	2	0	5	#DIV/0!	
Tukwila	42	57	16	69	142	338%	
Seattle		575	483	621	1,679		
Other KC		144	60	103	307		
Outside KC		254	62	61	377		
Unknown		0	0	0	0		
TOTAL	1,204	2,870	1,943	2,301	0	7,114	

SERVICE UNIT 2

Service Unit 1: Crisis Line

Measurement: Phone call

Description: DAWN provides a 24/7 crisis and advocacy line. This line is staffed by trained domestic violence advocates who are skilled in crisis management, resourcing, and trauma informed supportive listening.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	55	70	74	91	235	427%	
Bellevue		29	29	21	79	#DIV/0!	
Bothell		2	5	1	8	#DIV/0!	
Burien	12	30	41	31	102	850%	
Covington	72	11	3	8	22	31%	
Des Moines	16	12	4	11	27	169%	
Federal Way	50	85	65	108	258	516%	
Issaquah		4	5	7	16	#DIV/0!	
Kenmore		2	0	2	4	#DIV/0!	
Kent	180	221	185	205	611	339%	
Kirkland		7	5	1	13	#DIV/0!	
Mercer Island					0	#DIV/0!	
Redmond		6	5	5	16	#DIV/0!	
Renton		71	91	79	241	#DIV/0!	
Sammamish		1	0	2	3	#DIV/0!	
SeaTac	28	17	10	12	39	139%	
Shoreline		12	4	6	22	#DIV/0!	
Tukwila		29	23	20	72	#DIV/0!	
Seattle		302	300	366	968		
Other KC		57	46	42	145		
Outside KC		103	106	117	326		
Unknown		115	131	167	413		
TOTAL	413	1,186	1,132	1,302	0	3,620	

NARRATIVE

Q3: In Q3 of 2022 DAWN provides continued support to survivors in hybrid model, with most services provided as usual over the phone and meeting with clients in person in a limited matter to respond to the specific needs of client. Advocates provide services remotely by phone, email, text, videocall or zoom calls when needed by clients. Advocates continue to answer our 24-hour Advocacy and Support Line, conduct virtual support groups, and provide phone consultations and virtual intakes in order to access our services. DAWN is also active in the community by training partners both in person and virtually whenever approached and required by the community.

DAWN has been active in training community partners who reach out to DAWN for talks about the basis of Domestic Violence and how to better respond to clients who report domestic violence to other organizations. The Community Advocates do not place any limits in callers and clients reaching out. Other organizations have reached out to DAWN for advice on best practices and how to respond to the higher needs we are all observing client are experiencing during these post pandemic times. As resources have diminished in King County DAWN continues to support as many survivors as possible in a 24-48-hour response timeframe to connect with clients to provide resources and safety planning. DAWN is aware of increased need of survivors and that access of services has been limited for other factor as many organizations being understaffed and unable to respond. DAWN provides as much accompaniment as possible even when our access to resources is also limited. As DAWN was provided flexible funding from different organizations and community donors, the community advocacy team successfully helped clients with financial request for clients to pay back rent, moving costs, utilities, and even transportation for a few clients to flee out of state.

Starting on July 1st of 2022 DAWN took over 8 CSO offices in region 2 for DSHS becoming the largest provider

See
attached

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	23	45	49	55		149
Bellevue		2	1	1		4
Bothell		0	0	0		0
Burien	20	14	12	11		37
Covington	17	1	2	0		3
Des Moines	16	9	14	8		31
Federal Way	22	63	59	55		177
Issaquah		3	4	1		8
Kenmore		0	0	0		0
Kent	75	92	76	91		259
Kirkland		2	1	1		4
Mercer Island		0	0	0		0
Redmond		0	1	0		1
Renton	5	121	124	108		353
Sammamish		0	0	0		0
SeaTac	12	10	8	14		32
Shoreline		1	1	0		2
Tukwila	10	12	3	7		22
Seattle		122	116	131		369
Other KC		33	28	46		107
Outside KC		37	20	28		85
Unknown		0	0	0		0
TOTAL	200	567	519	557	0	1643

Q3: In Q3 of 2022 DAWN provides continued support to survivors in hybrid model, with most services provided as usual over the phone and meeting with clients in person in a limited matter to respond to the specific needs of client. Advocates provide services remotely by phone, email, text, videocall or zoom calls when needed by clients. Advocates continue to answer our 24-hour Advocacy and Support Line, conduct virtual support groups, and provide phone consultations and virtual intakes in order to access our services. DAWN is also active in the community by training partners both in person and virtually whenever approached and required by the community.

DAWN has been active in training community partners who reach out to DAWN for talks about the basis of Domestic Violence and how to better respond to clients who report domestic violence to other organizations. The Community Advocates do not place any limits in callers and clients reaching out. Other organizations have reached out to DAWN for advice on best practices and how to respond to the higher needs we are all observing client are experiencing during these post pandemic times. As resources have diminished in King County DAWN continues to support as many survivors as possible in a 24–48-hour response timeframe to connect with clients to provide resources and safety planning. DAWN is aware of increased need of survivors and that access of services has been limited for other factor as many organizations being understaffed and unable to respond. DAWN provides as much accompaniment as possible even when our access to resources is also limited. As DAWN was provided flexible funding from different organizations and community donors, the community advocacy team successfully helped clients with financial request for clients to pay back rent, moving costs, utilities, and even transportation for a few clients to flee out of state.

Starting on July 1st of 2022 DAWN took over 8 CSO offices in region 2 for DSHS becoming the largest provider in King County for DSHS clients who reported a need to connect with a domestic violence advocate. Every month advocates provide over 400 hours of services to DSHS client in Seattle and South King County

We area also ready to launch our second DVI training in September 2022. Once again, all sessions will be via zoom with our last session in person as it is a practical session on how to be an advocate in practice. This remote alternative provides an open opportunity for any advocate/interested partner who wants to learn how to serve survivors of DV, even if they are not located in Washington State. This course also fulfills the requirements established by law in Washington State with the aim of becoming a DV advocate.

Advocates and management have observed the continued and increased in need from rent assistance and it is key to prevent homelessness and eviction by providing resources and contact. Advocates submitted numerous requests of back rent up to even a few months back and helped multiple clients pay for utility bills and other basic needs. Whenever DAWN is not able to fulfill the request, we connect with our partners to help us support the client. There is also a lot of need for legal resources and our legal advocates work arduously to connect with different organization and have resumed our ongoing partnership with ELAP in providing access to legal services for our survivors. Our legal has also strengthened relationships with Seattle University's legal clinic as well as continued collaboration with Northwest Justice Project and other renowned legal entities.

DAWN values every success of our clients as our own when we learn from them how much they are thriving or learning to advocate for themselves. Anna is one client who came because she had experienced DV with her husband of 15 years. She came to DAWN suspecting abuse to her daughter from her soon-to-be ex-husband. They have been in the middle of a tough divorce. Her husband has an aggressive team of lawyers, and the legal battle has left her struggling economically and emotionally. The only attorney she could afford was not responding to her calls nor letting her know of hearings happening and ruling against our survivor. She worked and came to support groups, worked with her dv advocate for various needs and connected to our mental health director and our legal team. Through accompaniment she was able to advocate for herself and communicate her needs, change representation according to her needs and finally was able to regain custody of her children. Anna has expressed how supported and empowered she feels knowing there are advocates from DAWN who can accompany her through navigating systems.

Q2: As of 2022 DAWN provides continues support to survivors in hybrid model, with most services provided as usual over the phone and meeting with clients in person in a limited matter to respond to the specific needs of client. Advocates provide services remotely by phone, email, text, videocall or zoom calls when needed by clients. Advocates continue to answer our 24-hour Advocacy and Support Line, conduct virtual support groups, and provide phone consultations and virtual intakes in order to access our services. DAWN is also active in the community by training partners both in person and virtually whenever approached and required by the community.

DAWN has conducted internal audits of files in order to assure quality of services. DAWN has trained at least 20 interns and advocates in providing services to survivors by helping in crisis line and virtual support groups for clients who express interest. We also successfully conducted our DVI training in May 2022 for participants from different organizations. We are also ready to launch our second DVI training in September 2022. Once again, all sessions will be via zoom with our last session in person as it is a practical session on how to be an advocate in practice. This remote alternative provides an open opportunity for any advocate/interested partner who wants to learn how to serve survivors of DV, even if they are not located in Washington State. This course also fulfills the requirements established by law in Washington State with the aim of becoming a DV advocate.

As resources have diminished in King County DAWN continues to support as many survivors as possible in a 24–48-hour response timeframe to connect with clients to provide resources and safety planning. DAWN is aware of increased need of survivors and that access of services has been limited for other factor as many organizations being understaffed and unable to respond. DAWN provides as much accompaniment as possible even when our access to resources is also limited. As DAWN was provided flexible funding from different organizations and community donors, the community advocacy team successfully helped clients with financial request for clients to pay back rent, moving costs, utilities, and even transportation for a few clients to flee out of state.

Q1: As we continue to work for a third consecutive year in the COVID-19 pandemic, DAWN continues to provide support and services in a hybrid model of remote and in person support based on the needs of our clients. Advocates provide services remotely by phone, email, text, videocall or zoom calls when needed by clients. Advocacy continue to answer our Support Line, virtual support groups, phone and virtual intakes and consult (via MS teams and/or zoom) as well as outreach and education whenever required by the community.

We work toward an enhanced internal quality assurance process to continually review city referrals, partner agency referrals, our service hours, prevention, and community support. As implemented during the pandemic DAWN is preparing training through the Domestic Violence Institute (DVI) for spring 2022. All sessions will be via zoom for access to learners not only in King County but also from any other part of the U.S. This remote alternative provides an open opportunity for any advocate/interested partner who wants to learn how to serve survivors of DV, even if they are not located in Washington State.

Support group attendance increased as the year continued, advocates and clients were able to improve remote connection and explained our clients how to access it. Advocates and interns provided support groups in variety of topics such as Mindfulness, Narcissistic Abuse, Self-care, DV 101, etc.

DAWN's Community advocates have observed as the pandemic unfolds how it was challenging to connect with clients remotely or the challenges that clients face when accessing technologies. An example of it is the accompaniment of clients who need to file remotely to Superior Court or clients having to scan or use different technologies to access systems. Advocate increased the level of support provided as clients were facing new realities as well as helped clients filed Protection Orders with the Protection Order Advocacy Program (POAP) by helping clients draft their declarations in order to submit paperwork for a Protection Order.

As resources have diminished in King County DAWN continues to support as many survivors as possible in a 24–48-hour response timeframe to connect with clients to provide resources and safety planning.

As DAWN was provided flexible funding from different organizations and community donors, the community advocacy team successfully helped clients with financial request for clients to pay back rent, moving costs, utilities, and even transportation for a few clients to flee out of state.

Our client "Mina" is an immigrant from Kenya, she was brought to the US by her husband. After facing abuse for a while, she connected with us shortly after fleeing. DAWN connected her with attorneys to start process of Divorce as well as parenting plan and a Protection order. DAWN has also supported her by paying utility bills which ensures some stability for the client to be able to continue her journey into safety.

Rent assistance is another area that advocates have observed as key to prevent homelessness and eviction. Advocates submitted numerous requests of back rent up to even a few months back and helped multiple clients pay for utility bills and other basic needs. Whenever DAWN is not able to fulfill the request, we connect with our partners to help us support the client.

REIMBURSEMENT REQUESTS

Agency and Program Name: **HealthPoint - Dental Care**
 Address: 955 Powell Ave SW
 City & ZIP: Renton, WA 98057
 Program Contact Name: Susan Amberson Phone: 360-584-3908
 Email: samberson@healthpointchc.org Invoice Date: 7/14/22
 Costs below incurred from: **7/1/22** to **9/30/22**

Signature of Authorized Signer: *Susan E Amberson* Printed Name: Susan Amberson

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	037-2021	\$20,000.00	\$5,000.00	\$5,000.00			\$10,000.00
Bellevue	GF184	\$38,274.00	\$9,568.50	\$9,568.50			\$19,137.00
Bothell							\$0.00
Burien	037-2021	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Covington	037-2021	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Des Moines	037-2021	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Federal Way	037-2021	\$22,000.00	\$5,500.00	\$5,500.00			\$11,000.00
Issaquah	GF184	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Kenmore	GF184	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Kent		\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Kirkland	GF184	\$16,000.00	\$4,000.00	\$4,000.00			\$8,000.00
Mercer Island							\$0.00
Redmond	GF184	\$25,000.00	\$6,250.00	\$6,250.00			\$12,500.00
Renton							\$0.00
Sammamish	GF184	\$4,000.00	\$1,000.00	\$1,000.00			\$2,000.00
SeaTac	037-2021	\$5,000.00	\$1,250.00	\$1,250.00			\$2,500.00
Shoreline							\$0.00
Tukwila	037-2021	\$6,288.00	\$1,572.00	\$1,572.00			\$3,144.00

*** MOUT ***

Admin use only
 Authorized Payment Amt:
 Authorized Signature / City

Authorization Code / Acct #
APPROVED FOR PAYMENT
 BY: *Kim Cooper* Date: 10.20.22
 DATE: 10/20/22
 BARS# 001.000.10.505.10.41.012

NARRATIVE

HealthPoint continues to provide quality dental care to the residents of suburban King County through our network of dental clinics located in Auburn, Bothell, Federal Way, Kent, Des Moines, Redmond, and Tukwila. During the third quarter of 2022, HealthPoint continued to focus on call backs to patients who have not accessed dental care on a regular basis. Our best practices include offering alternate hours on Saturdays to allow for appointments for those who cannot take time off from work during the week, referrals from our medical care teams, and community events where we share information about HealthPoint and the services we offer. Back-to-school events are an important part of this community outreach. For our pediatric patients, we continue to measure our efforts at fluoride varnish application as a quality improvement measure tracked by our senior leadership team, and Board of Directors. We continue to team up clinics that are doing well in reaching this goal of 60% with those that are having more challenges, as a way to share information and best practices across clinics.

We are also working hard to increase access at locations where expansion is a possibility. Our new dental operatories at our Auburn Clinic should be open before the end of the year.

HealthPoint continues to monitor the guidance from CDC around vaccinations, testing, and masks as we work to help our communities stay safe and healthy. As a healthcare provider, we remain masked at all locations, and we are monitoring surges in other areas of the county and our local numbers to ensure we can pivot as needed.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	35	1382	1486	1334		4202
Bellevue	63	102	101	118		321
Bothell						0
Burien	8	74	71	83		228
Covington	17	29	30	38		97
Des Moines	17	253	289	281		823
Federal Way	38	1089	1155	1055		3299
Issaquah	9	17	15	21		53
Kenmore	9	117	118	103		338
Kent	25	1907	1893	1883		5683
Kirkland	27	338	388	339		1065
Mercer Island						0
Redmond	43	375	327	319		1021
Renton						0
Sammamish	7	25	30	39		94
SeaTac	8	235	262	239		736
Shoreline						0
Tukwila	11	121	134	140		395
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	317	6064	6299	5992	0	18355

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$38,274.00	\$9,568.50	\$9,568.50			\$19,137.00	\$19,137.00
TOTAL	\$38,274.00	\$9,568.50	\$9,568.50	\$0.00	\$0.00	\$19,137.00	\$19,137.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$22,000.00	\$5,500.00	\$5,500.00			\$11,000.00	\$11,000.00
TOTAL	\$22,000.00	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$11,000.00	\$11,000.00

REIMBURSEMENT REQUESTS

Agency and Program Name **HealthPoint - Medical Care**
 Address 955 Powell Ave SW
 City & ZIP Renton, WA 98054
 Program Contact Name Susan Amberson Phone 360-584-3908
 Email samberson@healthpointchc.org Invoice Date 7/14/22
 Costs below incurred from **7/1/22** to **9/30/22**
 Signature of Authorized Signer *Susan E Amberson* Printed Name Susan Amberson

Contract ID#	Annual Award		Reimbursement Requests			Balance Remaining
	Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue	GF186	\$41,378.00	\$10,344.50	\$10,344.50		\$20,689.00
Bothell						\$0.00
Burien	036-2021	\$5,000.00	\$1,250.00	\$1,250.00		\$2,500.00
Covington	036-2021	\$10,000.00	\$2,500.00	\$2,500.00		\$5,000.00
Des Moines	036-2021	\$10,000.00	\$2,500.00	\$2,500.00		\$5,000.00
Federal Way	036-2021	\$13,000.00	\$3,250.00	\$3,250.00		\$6,500.00
Issaquah	GF186	\$7,000.00	\$1,750.00	\$1,750.00		\$3,500.00
Kenmore	GF186	\$7,000.00	\$1,750.00	\$1,750.00		\$3,500.00
Kent		\$15,000.00	\$3,750.00	\$3,750.00		\$7,500.00
Kirkland	GF186	\$16,000.00	\$4,000.00	\$4,000.00		\$8,000.00
Mercer Island						\$0.00
Redmond	GF186	\$29,000.00	\$7,250.00	\$7,250.00		\$14,500.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	036-2021	\$7,000.00	\$1,750.00	\$1,750.00		\$3,500.00
Shoreline						\$0.00
Tukwila	036-2021	\$5,000.00	\$1,250.00	\$1,250.00		\$2,500.00

Admin use only
 Authorized Payment Amt:
 Authorized Signature / City

*** MOW ***
APPROVED FOR PAYMENT
 BY Ben Cooper *[Signature]* Date 10/20/22
 AUTHORIZATION CODE / ACCT # 001.000.10.505.10.41.012

SERVICE UNIT 1

1366%

8875%

1819%

11066%

44388%

1673%

5391%

48334%

6331%

3795%

16023%

15181%

NARRATIVE

HealthPoint continues to serve the populations of suburban King County through our network of medical clinics that incorporate acute care, chronic disease management, well child and senior care, insurance enrollment, care support, and behavioral health and lab/pharmacy. Each patient that accesses care through our medical program is given a healthcare home and has an assigned care team, designed to encompass all primary care needs. We rely also on a comprehensive specialty referral network and access to area hospitals. As COVID concerns become less prevalent, we are focusing on patients returning to their regular preventive care check-ups while always working to reduce barriers and address social determinants of health. We continue to respond to community needs, including those of refugees from the war in Ukraine. HealthPoint has established a Community Connect fund, managed through our Care Support program and funded through foundations grants, that can help patients with needs such as food insecurity, transportation, or specific needs that prevent them from living a healthy life. One example of this is a patient who could not afford a replacement battery for his wheelchair. We were able to replace this and help him maintain his mobility. We are also busy preparing to open our 5th School-Based Health Center at Highline High School; this clinic will allow teens to access primary care and behavioral health from our providers right at the school. By continuing to meet patients where they are on their path to health, we reduce barriers in accessing healthcare.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	48	322	350	287		959
Bothell						0
Burien	6	246	255	238		739
Covington	12	111	124	94		329
Des Moines	12	606	703	721		2030
Federal Way	16	3728	3809	3574		11111
Issaquah	8	61	74	73		208
Kenmore	8	247	231	214		692
Kent	18	6270	6708	5883		18861
Kirkland	20	697	652	628		1977
Mercer Island						0
Redmond	60	666	733	653		2052
Renton						0
Sammamish						0
SeaTac	8	638	654	674		1966
Shoreline						0
Tukwila	6	459	456	480		1395
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	222	14051	14749	13519	0	42319

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$41,378.00	\$10,344.50	\$10,344.50			\$20,689.00	\$20,689.00
TOTAL	\$41,378.00	\$10,344.50	\$10,344.50	\$0.00	\$0.00	\$20,689.00	\$20,689.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$13,000.00	\$3,250.00	\$3,250.00			\$6,500.00	\$6,500.00
TOTAL	\$13,000.00	\$3,250.00	\$3,250.00	\$0.00	\$0.00	\$6,500.00	\$6,500.00

REIMBURSEMENT REQUESTS

Agency and Program Name **Highline Area Food Bank**

Address 18300 4th ave. So. Mail: PO Box 66427 Burien Wa. 98166

City & ZIP Burien Wa. 98148

Program Contact Name Mike Werle Phone 206-433-9900

Email thefbman@aol.com Invoice Date 9/14/2022

Costs below incurred from 7/1/2022 to 9/30/2022

Signature of Authorized Signer *Mike Werle* Printed Name Mike Werle

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	3190106	\$18,000.00	\$4,500.00	\$4,500.00	\$4,500.00		\$4,500.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	167	\$12,000.00	\$3,000.00	\$3,000.00	\$3,000.00		\$3,000.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: _____ Authorization Code / Acct # _____

Authorized Signature / City *Gym Cooper* / _____ Date *10-21-22*

DATE 10/21/22

BARIS# 001.000.10.505.10.41.012

vendor # *01667*
10/21/22

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Total pounds of food distributed to all clients

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	77,00	133,706	127,560	129,867		391,133	#####
Covington						0	
Des Moines		9,146	6,865	8,616		24,627	
Federal Way		2,338	1,453	2,090		5,881	
Issaquah						0	
Kenmore						0	
Kent		966	1,014	2,006		3,986	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		506	726	1,838		3,070	
Sammamish						0	
SeaTac	180,000	42,396	40,850	45,746		128,992	72%
Shoreline						0	
Tukwila		6,294	3,662	5,912		15,868	
Seattle						0	
Other KC		19,451	13,284	19,614		52,349	
Outside KC				1,223		1,223	
Unknown						0	
TOTAL	180,000	214,803	195,414	216,912	0	627,129	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: These are unduplicated individuals served

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	300	1,048	369	232		1,649	550%
Covington						0	
Des Moines		82	36	51		169	
Federal Way		32	29	19		80	
Issaquah						0	
Kenmore						0	
Kent		23	35	12		70	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		18	39	13		70	
Sammamish						0	
SeaTac	900	453	177	102		732	81%
Shoreline						0	
Tukwila		65	26	18		109	
Seattle						0	
Other KC		156	95	24		275	
Outside KC				9		9	
Unknown						0	
TOTAL	1,200	1,877	806	480	0	3,163	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Individual

Description: Number of duplicated individuals receiving food

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	2,500	2,911	2,992	3,043		8,946	358%
Covington						0	
Des Moines		201	98	198		497	
Federal Way		53	39			92	
Issaquah						0	
Kenmore						0	
Kent		21	37	43		101	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		11	34	39		84	
Sammamish						0	
SeaTac	4,000	926	1,021	1,063		3,010	75%
Shoreline						0	
Tukwila		139	124	136		399	
Seattle						0	
Other KC		428	537	467		1,432	
Outside KC				27		27	
Unknown						0	
TOTAL	6,500	4,690	4,882	5,016	0	14,588	

NARRATIVE

The 3rd Qtr. has gone by so fast and we have been so busy here @ the food bank. Our client numbers have continued to climb back to more normal levels like before the pandemic but the food is starting to dry up as well as donations of food and money. We have survived this QTR. mainly because of our 2 gardens @ the food bank and our partnership with Kirsop farm (grant from PCC Store) down in Olympia. We have had a lot of fresh produce during this Qtr. but it is slowing down now. Our volume of Government Commodities from FLL has gone from 20 - 30 products a week 2 - 3 years ago to about 6 - 10 a week over the last 2 months. The stockpile I had has dwindled down now and our distribution line has shrunk with the amount of food for people to choose from. This last Qtr. we are down to 40 Lbs. of food per person per visit @ the food bank. Now that the growing season is coming to an end here I expect that number to go down even more over the next Qtr.

We are still experiencing a shortage of volunteers @ the food bank. A number of my old volunteers have chosen not to come back and help and it has been very difficult to find new volunteers. I've even been short of the court ordered community service people lately. We still continue to do the best of our ability and the people that are here volunteering are great folks. Our clients continue to be very appreciative of all we provide for them and that goes along way in cheering up the staff. We continue to see about half of the new clients coming from out of our area (SeaTac/Burien) and as far away as Port Angeles and Olympia. As always thank you both for all you do for our local community and for helping us to feed the people of the Highline Area.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn						0
Bellevue						0
Bothell						0
Burien	300	1,048	369	232		1649
Covington						0
Des Moines		82	36	51		169
Federal Way		32	29	19		80
Issaquah						0
Kenmore						0
Kent		23	35	12		70
Kirkland						0
Mercer Island						0
Redmond						0
Renton		18	39	13		70
Sammamish						0
SeaTac	900	453	177	102		732
Shoreline						0
Tukwila		65	26	18		109
Seattle						0
Other KC		156	95	24		275
Outside KC				9		9
Unknown						0
TOTAL	1200	1877	806	480	0	3163

REIMBURSEMENT REQUESTS

Agency and Program Name **Hospitality House**
 Address 1419 SW 150th ST
 City & ZIP Burien, WA 98166
 Program Contact Name Sheenah Randolph Phone 206-242-1860
 Email sheenahr.hospitalityhouse@gmail.com Invoice Date **7/1/2022**
 Costs below incurred from **4/1/2022** to **6/30/2022**
 Signature of Authorized Signer *Sheenah Randolph* Printed Name Sheenah Randolph

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	21-040	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00		\$3,750.00
Covington							\$0.00
Des Moines	19-004	\$10,000.00	\$2,500.00	\$3,750.00	\$3,750.00		\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	CAG2021-128	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Shoreline							\$0.00
Tukwila	21-037	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00		\$1,875.00

Admin use only

Authorized Payment Amt: _____ Authorization Code / Acct # _____
 APPROVED FOR PAYMENT
 Authorized Signature / City *Kim Cooper* Date *12.13.22*
 BY: _____
 DATE: 12/13/22
 BARS# 001.000.10505.1041.012

Vendor#
12794

SERVICE UNIT 1

Service Unit 1: Shelter

Measurement: Bed night

Description: One night of shelter

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		15	4	22		41	
Bellevue		53	91	0		144	
Bothell		0	0	0		0	
Burien		0	0	136		136	
Covington		0	0	0		0	
Des Moines		0	18	0		18	
Federal Way		74	20	0		94	
Issaquah		0	0	0		0	
Kenmore		0	26	17		43	
Kent	248	66	99	65		230	93%
Kirkland		0	3	10		13	
Mercer Island		0	0	0		0	
Redmond		30	0	0		30	
Renton		0	0	4		4	
Sammamish		0	0	0		0	
SeaTac	125	115	184	92		391	313%
Shoreline		2	1	14		17	
Tukwila		21	0	63		84	
Seattle		248	33	143		424	
Other KC		0	0	25		25	
Outside KC		80	246	143		469	
Unknown		0	0	0		0	
TOTAL	373	704	725	734	0	2,163	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 90 minutes

Description: Individualized client case planning - housing & barrier focused

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		3	1	3		7	
Bellevue		8	13	0		21	
Bothell		0	0	0		0	
Burien		0	0	19		19	
Covington		0	0	0		0	
Des Moines		0	3	0		3	
Federal Way		12	3	0		15	
Issaquah		0	0	0		0	
Kenmore		0	4	2		6	
Kent	17	11	14	9		34	200%
Kirkland		0	1	1		2	
Mercer Island		0	0	0		0	
Redmond		5	0	0		5	
Renton		0	0	1		1	
Sammamish		0	0	0		0	
SeaTac	5	18	27	13		58	1160%
Shoreline		1	1	2		4	
Tukwila		3	0	9		12	
Seattle		42	5	20		67	
Other KC		0	0	4		4	
Outside KC		13	35	20		68	
Unknown		0	0	0		0	
TOTAL	22	116	107	103	0	326	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Meal

Description: Meal = Clients are provided the means to eat 3 meals a day. This count reflects the average, assuming residents eat 2 meals a day. Meal = 2 meals a day.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		30	8	44		82	
Bellevue		106	182	0		288	
Bothell		0	0	0		0	
Burien		0	0	272		272	
Covington		0	0	0		0	
Des Moines		0	36	0		36	
Federal Way		148	40	0		188	
Issaquah		0	0	0		0	
Kenmore		0	52	34		86	
Kent	124	132	198	130		460	371%
Kirkland		0	6	20		26	
Mercer Island		0	0	0		0	
Redmond		60	0	0		60	
Renton		0	0	8		8	
Sammamish		0	0	0		0	
SeaTac	17	230	368	184		782	4600%
Shoreline		4	2	28		34	
Tukwila		42	0	126		168	
Seattle		496	66	286		848	
Other KC		0	0	50		50	
Outside KC		160	492	286		938	
Unknown		0	0	0		0	
TOTAL	141	1,408	1,450	1,468	0	4,326	

NARRATIVE

“I never thought I’d be the person sitting with my stuff on the park bench being stared at.”

That’s what our client, Michelle, told staff days into her stay at Hospitality House. She said that when someone approached her in a local park and asked what business she had there, Michelle didn’t even know they were speaking to her because she didn’t “look” homeless with only a backpack and a few essentials. Michelle grew up in King County and spent a large part of her adult life in Seattle. Following her divorce and attempting to pay off debt, she found herself experiencing homelessness for the first time. Michelle explained to staff that after her experience in the park, she realized that she was holding onto stigmas surrounding homelessness.

Many people have an idea of what homelessness can look like. There’re actually quite a few options around for a “drunk beggar,” “hobo,” or “bum man/woman” Halloween costume, which just reinforce the idea that you can identify who is experiencing homelessness by looking at them. If you saw one of our clients outside of Hospitality House, you’d never know they were experiencing homelessness. They have jobs as a desk worker at a hotel, an intern at a holistic wellness center, a nanny. They wear name brand clothes and own cars. Michelle was enrolled in college classes during her entire time at Hospitality House, had a gym membership, and participated in a work study program through school-not exactly fitting the idea of a “bum woman” Halloween costume.

Michelle spent her Summer at Hospitality House until she found a two-year transitional housing program that has a special focus on students and women re-entering the workforce. Before leaving HH, Michelle said her time here reshaped her understanding of homelessness and those who are working through it. Homelessness doesn’t have a certain look, and it doesn’t care what you’ve accomplished in life, or what you’re working toward. She moved out recently and sent Hospitality House staff this email to provide an

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		1	1	1		3
Bellevue		1	1	0		2
Bothell		0	0	0		0
Burien		0	0	2		2
Covington		0	0	0		0
Des Moines		0	1	0		1
Federal Way		2	1	0		3
Issaquah		0	0	0		0
Kenmore		0	1	1		2
Kent		1	3	3		7
Kirkland		0	1	1		2
Mercer Island		0	0	0		0
Redmond		1	0	0		1
Renton		0	0	1		1
Sammamish		0	0	0		0
SeaTac		2	3	1		6
Shoreline		1	1	1		3
Tukwila		1	0	2		3
Seattle		4	2	4		10
Other KC		0	0	1		1
Outside KC		4	5	5		14
Unknown		0	0	0		0
TOTAL	0	18	20	23	0	61

REIMBURSEMENT REQUESTS

Agency and Program Name **KCBA Pro Bono Services - HJP and NLC**

Address 1200 5th Ave, Suite #700

City & ZIP Seattle, 98101

Program Contact Name Emily Sum Phone 2062677011

Email emilys@kcba.org Invoice Date 10/15/22

Costs below incurred from **7/1/22** to **9/30/22**

Signature of Authorized Signer Printed Name Judy Lin

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	N/A	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Bellevue	GF295	\$9,780.00	\$2,445.00	\$2,445.00	\$2,445.00		\$2,445.00
Bothell	N/A	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Burien	038-2021	\$2,500.00	\$625.00	\$625.00	\$625.00		\$625.00
Covington	038-2021	\$2,000.00	\$500.00	\$500.00	\$0.00		\$1,000.00
Des Moines	038-2021	\$2,500.00	\$625.00	\$625.00	\$625.00		\$625.00
Federal Way	038-2021	\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00		\$2,250.00
Issaquah	32100196	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00
Kenmore	21-C2685	\$1,000.00	\$250.00	\$250.00	\$250.00		\$250.00
Kent	200821	\$12,000.00	\$3,000.00	\$3,000.00	\$3,000.00		\$3,000.00
Kirkland		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Mercer Island	N/A	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Redmond	N/A	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Renton	038-2021	\$10,500.00	\$2,625.00	\$2,625.00	\$2,625.00		\$2,625.00
Sammamish		\$1,200.00	\$300.00	\$300.00	\$300.00		\$300.00
SeaTac	038-2021	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Shoreline	N/A	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Tukwila	038-2021	\$5,500.00	\$1,375.00	\$1,375.00	\$1,375.00		\$1,375.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

Date

BY: Kym Cooper

[Handwritten Signature]

DATE: 10/18/22

10.19.22

BAR# 006-000-10-505-10-41-012

** MOU **

SERVICE UNIT 1

Service Unit 1: Legal Services

Measurement: Household

Description: Number of households served represents the number of households that received legal help from PBS's Housing Justice Project and Neighborhood Legal Clinics

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	N/A	64	77	67		208	#####
Bellevue	44	36	33	51		120	273%
Bothell	N/A	15	10	15		40	#####
Burien	12	28	44	25		97	808%
Covington	5	1	0	0		1	20%
Des Moines	11	6	4	5		15	136%
Federal Way	41	57	60	62		179	437%
Issaquah	18	8	13	8		29	161%
Kenmore	35	4	1	6		11	31%
Kent	54	74	92	94		260	481%
Kirkland	23	23	28	28		79	343%
Mercer Island	N/A	3	3	1		7	#####
Redmond	N/A	23	25	28		76	#####
Renton	48	63	74	80		217	452%
Sammamish	6	6	3	4		13	217%
SeaTac	23	22	21	16		59	257%
Shoreline	N/A	2	2	1		5	#####
Tukwila	45	13	20	18		51	113%
Seattle		295	430	431		1,156	
Other KC		42	41	37		120	
Outside KC		36	38	45		119	
Unknown						0	
TOTAL	365	821	1,019	1,022	0	2,862	

SERVICE UNIT 2

Service Unit 1: Legal Services

Measurement: 60 minutes

Description: Number of Attorney Hours represents the amount of time a volunteer attorney donated on advising or representing individuals and/or families. Clients on average will receive 30 minutes to 5 hours of legal help at no cost. Each hour of legal help is valued at \$250.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	N/A	190	257	98		544	#####
Bellevue	44	24	91	61		175	398%
Bothell	N/A	7	6	8		20	#####
Burien	12	48	70	29		146	1218%
Covington	5	1	N/A	0		1	10%
Des Moines	11	21	11	10		41	374%
Federal Way	41	82	138	88		307	749%
Issaquah	18	36	61	13		110	609%
Kenmore	20	2	1	8		11	53%
Kent	54	104	227	128		459	849%
Kirkland	23	13	33	255		301	1307%
Mercer Island	N/A	9	27	1		37	#####
Redmond	N/A	35	77	27		139	#####
Renton	48	147	135	101		383	798%
Sammamish	6	4	39	6		49	810%
SeaTac	23	35	96	18		149	646%
Shoreline	N/A	2	18	1		21	#####
Tukwila	45	7	69	16		91	202%
Seattle		426	747	460		1,633	
Other KC		134	107	53		294	
Outside KC		20	32	29		80	
Unknown		0				0	
TOTAL	350	1,344	2,238	1,407	0	4,988	

NARRATIVE

Our Neighborhood Legal Clinics address the full range of civil legal issues including family safety, housing, employment, consumer, immigration and others. Staff recruit and train volunteer attorneys and interns, screen and schedule clients for clinic appointments, schedule volunteers, and respond to other requests from partner organizations. Our volunteer attorneys provide legal advice, legal resources and paperwork assistance. The main challenge that NLC faces is keeping up with the demand for clinic appointments. With staff serving over 3,000 clients a year, increasing capacity and rethinking efficiencies has been a priority.

Our Housing Justice Project continues to provide tenant advice, negotiation and legal representation related to tenant rights and evictions. Demand and staffing continue to increase. Our program has recently begun consolidating tenant hotline services with other tenant serving organizations in King County to increase efficiencies and better serve tenants. We continue to issue emergency rental assistance to eligible tenants through King County ERAP funds which has significantly impacted the ability for tenants to remain housed. Below are housing case examples:

Auburn: Tenant was having domestic violence issues at apartment building. She had fallen slightly behind on rent due to the domestic violence and wanted to move out. We helped her obtain a moveout and some support to transition to new housing.

Bellevue: Tenant was in transitional housing site with her child. They were being asked to leave for supposedly overstaying the time period she was allowed. We helped her get on the King County Housing Authority list for apartments. She was put on the top of the list as she was supposed to be provided a KCHA

See
attached

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	N/A	177	201	176		554
Bellevue	44	89	74	101		264
Bothell	N/A	34	20	24		78
Burien	12	61	92	66		219
Covington	5	2	N/A	0		2
Des Moines	11	15	14	10		39
Federal Way	41	163	163	166		492
Issaquah	18	11	20	18		49
Kenmore	55	5	1	11		17
Kent	54	183	252	255		690
Kirkland	23	35	46	33.5		114.5
Mercer Island	N/A	3	3	3		9
Redmond	N/A	53	53	69		175
Renton	48	138	205	177		520
Sammamish	6	12	13	9		34
SeaTac	23	56	59	36		151
Shoreline	N/A	4	2	2		8
Tukwila	45	23	39	44		106
Seattle		524	790	757		2071
Other KC		116	121	99		336
Outside KC		83	83	124		290
Unknown		0	0	0		0
TOTAL	385	1787	2251	2180.5	0	6218.5

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Auburn: Tenant was having domestic violence issues at apartment building. She had fallen slightly behind on rent due to the domestic violence and wanted to move out. We helped her obtain a moveout and some support to transition to new housing.

Bellevue: Tenant was in transitional housing site with her child. They were being asked to leave for supposedly overstaying the time period she was allowed. We helped her get on the King County Housing Authority list for apartments. She was put on the top of the list as she was supposed to be provided a KCHA unit to transition into as part of the program.

Burien: Tenant was being sued for nonpayment. Landlord cut off some utilities in retaliation. We stopped the eviction due to the moratorium and connected her with rental assistance as well as have filed a motion to restore services to the unit.

Covington: none

Des Moines: Single mother of three fell behind on rent due to lack of childcare. We connected her with rental assistance and reinstated the tenancy to keep her housed.

Federal Way: Tenant was being evicted after the landlord wanted to sell. Tenant had a section 8 voucher and was having a hard time finding new housing. We helped the tenant get more time to locate and facilitated the back payment of suspended payments from the section 8 provider to keep the tenant there for additional time.

Issaquah: A single mother with two school aged children were being evicted and faced imminent eviction for nonpayment of rent. The tenant was eligible for emergency rental assistance. We were able to negotiate a settlement for back payment that preserved her tenancy.

Kenmore: Tenants' landlord had recently passed away. Family members old the house and and threatened to physically remove them from the property. We provided advice to the tenants, communicated with the former landlord's family and helped negotiate an agreement that allowed the tenants time to relocate.

Kent: Tenant fell behind on rent after loss of work. We used our rental assistance program to help her and her family reinstate hte tenancy.

Kirkland: Tenant fell behind on rent after loss of work. We used our rental assistance program to help her and her family reinstate hte tenancy.

Renton: Tenant was wrongfully accused of breaking her toilet, but we showed that the problem was due to long-term negligence by the landlord. The case was dismissed.

Sammamish: Single mother of two minor children fell behind on rent due to lack of work. We helped her obtain rental assistance and stopped the eviction.

Sea Tac: Tenant is a Veteran, lives with niece. Tenant worked at USPS as carrier; lost hours due to COVID-19 as an aging and vulnerable worker, fell behind on rent. Soon after, Tenant was diagnosed late with brain bleeding (subdural hematoma), likely from a brain injury at work involving a forklift. Tenant started suffering from seizures, which impacted his speech, hearing, memory, mobility. Niece moved in to take care of him; she currently has caretaker benefit application pending. Due to Tenant's disability, his hours at USPS shorten to 3 half days but soon stopped showing up due to severity of disability. Has submitted paperwork to retire and get pension but pending; disability benefits application with VA is also pending. We were able to obtain rental assistance to pay teh back debt and keep him housed.

Tukwila: Tenant had fallen behind on rent, but the unit was in poor shape. We negotiated an agreement to offset the rent owed and have the landlord reimburse the tenant for repairs and other issues.

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$9,780.00	\$2,445.00	\$2,445.00	\$2,445.00		\$7,335.00	\$2,445.00
Office/Ops	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Purchased Svc	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Communication	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Travel/Training	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
TOTAL	\$9,780.00	\$2,445.00	\$2,445.00	\$2,445.00	\$0.00	\$7,335.00	\$2,445.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00		\$6,750.00	\$2,250.00
Office/Ops	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Purchased Svc	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Communication	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Travel/Training	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00
TOTAL	\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00	\$0.00	\$6,750.00	\$2,250.00

REIMBURSEMENT REQUESTS

Agency and Program Name **KC Sexual Assault Resource Ctr, Comprehensive Sexual Assault Advocacy Svcs**
 Address **707 S. Grady Way, Ste 300**
 City & ZIP **Renton, WA 98057**
 Program Contact Name **Comprehensive Sexual Assault Services** Phone **425-282-0358**
 Email **finance@kcsarc.org** Invoice Date **10/14/22**
 Costs below incurred from **7/1/22** to **9/30/22**
 Signature of Authorized Signer *See "Reimbursmt SIGNED" 2nd purple tab on this Excel file* Printed Name **Anne Mace-Deines**

City	Contract ID#	Annual Award Amt				Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn										\$0.00
Bellevue		\$80,863.00	\$17,938.77	\$34,200.21	\$17,605.21					\$11,118.81
Bothell		\$0.00								\$0.00
Burien		\$8,000.00	\$2,186.76	\$2,180.00	\$2,180.00					\$1,453.24
Covington		\$3,000.00	\$820.04	\$820.00	\$820.00					\$539.96
Des Moines		\$4,480.00	\$1,224.59	\$1,200.00	\$1,200.00					\$855.41
Federal Way		\$19,000.00	\$5,193.57	\$5,150.00	\$5,150.00					\$3,506.43
Issaquah		\$9,100.00	\$2,275.00	\$2,275.00	\$2,275.00					\$2,275.00
Kenmore		\$3,500.00	\$875.00	\$875.00	\$875.00					\$875.00
Kent		\$25,000.00	\$6,250.00	\$6,250.00	\$6,250.00					\$6,250.00
Kirkland		\$20,560.00	\$5,140.00	\$5,140.00	\$5,140.00					\$5,140.00
Mercer Island		\$2,500.00	\$625.00	\$625.00	\$625.00					\$625.00
Redmond		\$16,919.00	\$4,229.75	\$4,229.75	\$4,229.75					\$4,229.75
Renton		\$44,800.00	\$8,747.06	\$13,492.30	\$13,047.49					\$9,513.15
Sammamish		\$2,500.00	\$625.00	\$625.00	\$625.00					\$625.00
SeaTac		\$5,000.00	\$1,366.73	\$1,360.00	\$1,360.00					\$913.27
Shoreline		\$8,320.00	\$2,080.00	\$2,080.00	\$2,080.00					\$2,080.00
Tukwila		\$8,632.00	\$2,359.51	\$2,350.00	\$2,350.00					\$1,572.49

APPROVED FOR PAYMENT

Admin use only

Authorized Payment Amt:

BY: *Kim Cooper* AUTHORIZATION CODE / ACCT # *AMOU**

Authorized Signature / City

DATE: *10/18/22* Date: *10-19-22*
001.000.10.565.40.41.012

Calculated Total	\$262,174.00	\$61,936.78	\$82,852.26	\$65,812.45	\$0.00	\$51,572.51
Renton - Lead	92,912	\$21,898.26	\$26,552.30	\$26,107.49		\$18,353.95
Kent	25,000	\$6,250.00	\$6,250.00	\$6,250.00		\$6,250.00
Bellevue - Lead	144,262	\$33,788.52	\$50,049.96	\$33,454.96		\$26,968.56
Total	262,174	\$61,936.78	\$82,852.26	\$65,812.45	\$0.00	\$51,572.51

\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: 60 minutes

Description: Legal & General Advocacy Services provided in English & Spanish for child, youth & adult victims of sexual violence & their families. Services help victims navigate the criminal justice system, access needed services, gain skills to support their loved ones who have been victimized.

	Annual Goal	Actual Units, regardless of funding source				YTD	% Achieved
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		461	389	412		1,262	
Bellevue	675	195	207	267		669	99%
Bothell		30	47	18		95	
Burien	70	89	130	97		316	451%
Covington	25	30	30	20		80	320%
Des Moines	39	68	45	72		185	473%
Federal Way	164	431	386	289		1,106	674%
Issaquah	78	78	112	58		248	318%
Kenmore	30	18	13	23		54	179%
Kent	216	486	335	429		1,250	579%
Kirkland	178	130	109	133		372	209%
Mercer Island	22	24	32	15		71	322%
Redmond	146	93	172	88		353	242%
Renton	381	484	563	623		1,670	438%
Sammamish	22	24	10	25		59	267%
SeaTac	43	23	25	81		129	300%
Shoreline	72	36	40	64		140	194%
Tukwila	74	34	16	5		55	75%
Seattle		918	840	979		2,737	
Other KC		422	462	432		1,316	
Outside KC		630	590	770		1,990	
Unknown		523	494	583		1,600	
TOTAL	2,235	5,227	5,047	5,481	0	15,755	

CLIENTS SERVED: KCSARC has achieved at least 75% of the annual client goals for all of the cities with goals, except for Tukwila at 74%.

ADVOCACY SERVICE HOURS: KCSARC has achieved at least 75% of the annual service hour goals for all of cities with goals.

Bellevue/North & East Cities Contract: Service detail & expense reports are included in the Bellevue docs section.

Renton/South Cities Contract: Service detail reports & South Cities Narrative are included in the Federal Way docs section.

Kent: Service detail report is included in the Other Misc Documentation section.

Narrative:

This past quarter our resource line advocates have responded to a record number of calls from survivors, their families and community members seeking information about resources and services. In addition to survivors calling our resource line, individuals seeking assistance with general behavioral health and case management needs are also calling stating they are having difficulty accessing services and supports elsewhere. Our client care specialists are listening, providing supports and information and referral to help connect them to the resources they seek. We have also experienced an increase in referrals from school staff and law enforcement as students disclose upon returning to the physical school buildings post-pandemic. Sexual abuse occurs in isolation, which the pandemic exacerbated. We anticipate an increase in disclosures as students gain access to trusted adults. Our legal advocates are quickly connected to these students and their families, answering their questions and explaining the legal process. More and more clients are also returning to our physical office space, requesting in-person therapy and family services.

Many survivors delay disclosure, some for decades, due to stigma surrounding sexual assault. But when they do speak out, they often say it's because they want to protect others from harm or to let others know they are not alone. This summer, we revamped our Speakers Bureau program and renamed it Empowered Voices to better reflect what it means to participants. Open to former KCSARC clients who wish to speak publicly about sexual assault, Empowered Voices offers opportunities to do so, along with support and training. In August and September, we held trainings for a new group of survivors to build their skills and confidence in delivering their message. Two examples: Jessica <https://youtu.be/kD3BN94NW1M> and Karen https://youtu.be/lvAAGBXV_k_M

NARRATIVE

CLIENTS SERVED: KCSARC has achieved at least 75% of the annual client goals for all of the cities with goals, except for Tukwila at 74%.

ADVOCACY SERVICE HOURS: KCSARC has achieved at least 75% of the annual service hour goals for all of cities with goals.

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see
attached

RESIDENTS

	Annual Goal	Actual # of Residents				YTD	% Achieved
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		143	41	32		216	
Bellevue	121	86	47	29		162	134%
Bothell		23	8	4		35	
Burien	36	35	8	12		55	153%
Covington	8	10	5	7		22	275%
Des Moines	22	28	4	5		37	168%
Federal Way	50	160	44	26		230	460%
Issaquah	22	41	9	10		60	273%
Kenmore	8	7	2	5		14	175%
Kent	68	157	48	65		270	397%
Kirkland	41	50	16	20		86	210%
Mercer Island	5	15	8	4		27	540%
Redmond	34	42	21	9		72	212%
Renton	111	184	54	48		286	258%
Sammamish	5	12	2	5		19	380%
SeaTac	13	21	8	7		36	277%
Shoreline	17	20	6	6		32	188%
Tukwila	23	16	-	1		17	74%
Seattle		538	268	230		1,036	
Other KC		178	45	43		266	
Outside KC		341	118	125		584	
Unknown		346	176	195		717	
TOTAL	584	2,453	938	888	-	4,279	

CITY LINE ITEM TABLES

BELLEVUE Line Item Table	*Back-up documentation required for line item expenses						Cumulative Requested	Bal* see budget change request below
	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request			
Personnel	\$109,624.00	\$25,232.95	\$37,271.30	\$24,842.57		\$87,346.82	\$22,277.18	
Office/Ops	\$2,200.00	\$492.27	\$693.23	\$516.67		\$1,702.17	\$497.83	
Purchased Svc						\$0.00	\$0.00	
Communication	\$1,750.00	\$55.35	\$175.24	\$82.76		\$313.35	\$1,436.65	
Travel/Training	\$1,000.00	\$51.63	\$124.73	\$135.18		\$311.54	\$688.46	
Other-Indirect Cost	\$29,688.00	\$7,956.32	\$11,785.46	\$7,877.78		\$27,619.56	\$2,068.44	
TOTAL	\$144,262.00	\$33,788.52	\$50,049.96	\$33,454.96	\$0.00	\$117,293.44	\$26,968.56	

REIMBURSEMENT REQUESTS

Agency and Program Name **Lighthouse NW Transitional Housing**

Address PO Box 13593

City & ZIP Des Moines, 98198

Program Contact Name Sarah Tuttle Phone 2068248581

Email sarah@lighthousenw.org Invoice Date 10/4/22

Costs below incurred from **7/1/22** to **9/30/22**

Signature of Authorized Signer *Bobbie Jo Shockley* Printed Name Bobbie Jo Shockley

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$18,620	\$4,655.00	\$4,655.00	\$4,655.00		\$4,655.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: Authorization Code / Acct #

Authorized Signature / City Date

APPROVED FOR PAYMENT
 BY: *[Signature]*

DATE: 10/18/22

BARS# 001.000.10.505.10.41.012

Vendor # 18970

10.18.22 10/18/22

SERVICE UNIT 1

Service Unit 1: Transitional Housing

Measurement: Bed night

Description: Number of bed nights

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	490	72	0	0		72	15%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	490	72	0	0	0	72	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 30 minutes

Description: one on one -30 minute sessions

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	57	17	16	29		62	109%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	57	17	16	29	0	62	


NARRATIVE

The two clients we serve who are from SeaTac have transitioned to different housing but are still enrolled in our program. We are continuing case management on a weekly basis with them. We have expanded our services and launched a new Rise Domestic Abuse Recovery Program for any woman in the community who has experienced domestic abuse. The weekly Rise meetings provide support groups, life skill training, book studies, and activities for the women and a program for their children. Two of the women participating in this program are from Seatac. These women are not using bed nights at our community living home, but they are receiving support services, resources, and one on one advocacy to continue healing from abuse and build stable lives. We are surpassing our projected case management numbers because of the women in this program. We have other women and children from Des Moines, Federal Way, Renton, Auburn, and Kent that are participating in our community living program at Sacha's House or are participating in our Rise meetings. We are continuing to grow the resources we can offer to any woman or child who has experience abuse. Our Advocate works to ensure that we have the most up to date and accurate resource list for King County, so that if a woman needs a service we do not offer, we can connect her to the best resource as quickly as possible. In the hundreds of calls that we get each year, some of those women are residents of Seatac.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	4	2	0	2		4
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	4	2	0	2	0	4

REIMBURSEMENT REQUESTS

Agency and Program Name **Lutheran Community Services NW - Refugees NW Community Programs**
 Address 4040 S. 188th St. Suite 100
 City & ZIP SeaTac, 98188
 Program Contact Name Jay Kang Phone 206.69.
 Email jkang@lcsnw.org Invoice Date 10/1!
 Costs below incurred from **7/1/22** to **9/30/22**
 Signature of Authorized Signer  Printed Name Jay Kang

	Contract ID#	Annual Award Amt	Reimbursement Requests			
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Auburn						
Bellevue						
Bothell						
Burien	CON-21-041	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac	N/A	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	
Shoreline						
Tukwila	21-050	\$8,000.00	\$2,000.00	\$2,000.00	\$2,000.00	

Admin use only

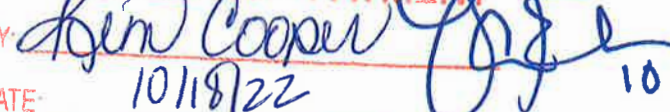
Authorized Payment Amt:

Authorization Code / Acct #

Vendor #02385

Authorized Signature / City

APPROVED FOR PAYMENT

BY: 

Date 10/18/22

DATE: 10/18/22

10.19.22

BARSI 001.000.10 565.10.41.012

LCSNW 4/2020

REIMBURSEMENT REQUESTS

4.5700

5/22

Balance
Remaining

\$0.00

\$0.00

\$0.00

\$1,250.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$1,250.00

\$0.00

\$2,000.00

SERVICE UNIT 1

Service Unit 1: Outreach

Measurement:

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						
Bellevue						
Bothell						
Burien						
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac	250	795	871	454		
Shoreline						
Tukwila						
Seattle						
Other KC						
Outside KC						
Unknown						
TOTAL						

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SERVICE UNIT 2

Service Unit 2: Information and Referral

Measurement: One-on-one session

Increased
knowledge

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		62	42	26		#####	
Bellevue		6	9	9		#####	
Bothell		1	2	0		#####	
Burien	88	94	103	51		0%	
Covington		4	4	1		#####	
Des Moines		225	218	145		#####	
Federal Way		165	179	167		#####	
Issaquah		4	0	0		#####	
Kenmore		1	1	2		#####	
Kent		301	353	245		#####	
Kirkland		0	2	2		#####	
Mercer Island		0	0	0		#####	
Redmond		10	5	2		#####	
Renton		70	83	44		#####	
Sammamish		0	2	0		#####	
SeaTac	250	795	871	454		0%	
Shoreline		1	7	2		#####	
Tukwila	140	168	173	61		0%	
Seattle		79	134	120			
Other KC		28	18	12			
Outside KC		22	30	50			
Unknown		5	2	1			
TOTAL	478	2,041	2,238	1,394			

SERVICE UNIT 2

SERVICE UNIT 3

Service Unit 3: Training/Workshops/Classes

Measurement: Individual

Description: Community connection

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						
Bellevue						
Bothell						
Burien						
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac						
Shoreline						
Tukwila						
Seattle						
Other KC						
Outside KC						
Unknown						
TOTAL						

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NARRATIVE

See Word Document attached.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		38	16	12		
Bellevue		4	4	5		
Bothell		1	1	0		
Burien	67	48	25		12	
Covington		2	0	0		
Des Moines		102	66	48		
Federal Way		89	68	56		
Issaquah		1	0	0		
Kenmore		1	1	1		
Kent		177	128	67		
Kirkland		0	1	1		
Mercer Island		0	0	0		
Redmond		3	0	0		
Renton		28	24	9		
Sammamish		0	2	0		
SeaTac	200	347	236		104	
Shoreline		1	1	0		
Tukwila	107	79	41		29	
Seattle		53	60	47		
Other KC		15	3	6		
Outside KC		20	19	41		
Unknown		5	1	1		
TOTAL	374	1014	697	439		

LCSNW Q3 Report 2022

Lutheran Community Services NW continues to assist the community in accessing resources and receiving services that improve individual and family self-sufficiency through the Angle Lake Community Resource Center (ALCRC).

During this quarter, our highlight was our **Back to School Resource Fair**. After a two-year hiatus due to the Covid-19 pandemic we were able bring back this event with the support of the City of SeaTac, the Rotary Club, our sponsors and schools within the Highline School District.

Despite the unanticipated reduction in funding and the short timeline to prepare for it, we were able to purchase and successfully distribute 1,155 backpacks filled with school supplies among Highline School District students. Out of the total backpacks, **813** went to SeaTac residents during and afterwards the event; **10** to Burien and **4** to Tukwila students. Families from other cities also attended the fair and had the opportunity to receive much needed supplies, information and resources from over 40 community partners who came together and joined our effort.

Students and their parents also had access to free haircuts and manicures provided by the Maria Bonita and Mayela's Beauty Academies. Students received free bike helmets, clothes, snacks, toys and everyone enjoyed a meal and refreshments courtesy of the Rotary Club. King County Public Health and HealthPoint also provided health and dental information. Staff from the SeaTac Police Department provided exceptional support before, during and after the event and even transported some of the supplies for us. We received great feedback from the participating community partners, who expect to continue being part of this event in the future. We are grateful for everyone involved, volunteers, schools counselors, etc. This is a true community event that we expect to continue having. We are thrilled to serve the families from SeaTac, Burien, and Tukwila. **(Please see some photos from the event at end of report).**

This quarter we also continued our regular programming. Culturally Appropriate food distribution. Out of the total 1,062 boxes of food, 40 went to Burien residents, 45 to Tukwila residents and 366 to SeaTac residents; More than 1,900 household members benefited from this program.

Additional items were handed out: 509 hygiene/PPE kits (including soap, masks, hand sanitizers and Clorox wipes) 180 one-month worth of bus tickets booklets, 42 diaper bundles from diaper donations, 120 Santa for Seniors Program First Aid kits. In addition, 108 WestSide Baby orders were processed and over 40 other in-kind items were distributed.

LCSNW Asylum- Rental/Utility Assistance Program held an event on a weekend at the ALCRC and more than 30 people were helped.

Close to 50 community members have received assistance through the WA State Department of Commerce Outreach and Benefits Navigation program. The goal of this program is to increase access to public benefits such as, TANF, SNAP, WIC, ECEAP, WIOA, etc. to disadvantaged communities.

WA State Department of Commerce Diaper program: 745 children under 4 yrs old received diapers and baby wipes this quarter. **26 children from Burien, 60 from Tukwila and 229 from SeaTac.** Parents have expressed that this program makes a difference in their current tight budgets. A total of 42,564 diapers and 45,522 baby wipes were distributed.

We are also part of the statewide DSHS/ORIA Cohort doing outreach and application assistance for the WA State Covid-19 Immigrant Relief Fund. On Sept. 24TH we held an event in partnership with the Young African Dreamers Empowerment Program and over 100 people submitted their application with the assistance of trained staff and volunteers. People can get at least \$1,000 in cash assistance per adult. During the event, all participants were given a box they could fill out themselves with culturally appropriate food purchased with KC United Way funding at local Burien ethnic stores.

This quarter our staff also participated in a different community events and brought our services directly to different communities. We attended two events organized by the Slavic Christian Center for newly arrived Ukrainian refugees. In both events, Slavic food items and diapers/wipes were distributed. More than 200 Ukrainian families received assistance.

We also participated in the Welcoming Burien 2022 Fair and already signed up for the upcoming City of SeaTac Resource Fair.

It is important to share that we have had staffing changes at the ALCRC and we are certain that the new program coordinator and the rest of the ALCRC team will continue working and improving our services in benefit of our community.

See photos below.







REIMBURSEMENT REQUESTS

Agency and Program Name **Mary's Place: A Place to Call Home**

Address PO Box 1711

City & ZIP Seattle WA 98111

Program Contact Name Marty Hartman Phone 206-621-8474

Email grants@marysplaceseattle.org Invoice Date 10/10/22

Costs below incurred from **7/1/22 9/30/2022**

Signature of Authorized Signer  Printed Name Marty Hartman

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF-21/2221	\$50,000.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	
Bellevue		\$0.00				\$0.00	
Bothell						\$0.00	
Burien		\$11,000.00	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00	
Covington						\$0.00	
Des Moines						\$0.00	
Federal Way		\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	
Issaquah						\$0.00	
Kenmore	21-C2687	\$25,000.00	\$6,250.00	\$6,250.00	\$6,250.00	\$6,250.00	
Kent		\$0.00				\$0.00	
Kirkland						\$0.00	
Mercer Island						\$0.00	
Redmond						\$0.00	
Renton		\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00	\$1,875.00	
Sammamish						#VALUE!	
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	
Shoreline	9885	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	
Tukwila		\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	

Admin use only

Authorized Payment Amt: *** MOU *** Authorization Code / Acct #

Authorized Signature / City **APPROVED FOR PAYMENT** Date **10.19.22**

BY *Lem Cooper*

DATE: 10/18/22

BARIS# 001.000.10.505.10.41.012

REIMBURSEMENT REQUESTS

\$25,375.00

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Contact

Description: Case management services provided

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	75	57	18	17		92	123%
Bellevue						0	
Bothell						0	
Burien	15	12	22	10		44	293%
Covington						0	
Des Moines						0	
Federal Way	24	112	70	79		261	1088%
Issaquah						0	
Kenmore		306	356	283		945	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	12	58	18	39		115	958%
Sammamish						0	
SeaTac	15	9	9	2		20	133%
Shoreline	15	4	0	4		8	53%
Tukwila	12	5	0	0		5	42%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	168	563	493	434	0	1,490	

SERVICE UNIT 1

Service Unit 1: Shelter

Measurement: Household

Description: Households served and diverted from homelessness to housing

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	25	4	4	4	12	48%	
Bellevue					0		
Bothell					0		
Burien	5	1	4	3	8	160%	
Covington					0		
Des Moines					0		
Federal Way	8	9	8	9	26	325%	
Issaquah					0		
Kenmore	15	5	1	5	11	73%	
Kent					0		
Kirkland					0		
Mercer Island					0		
Redmond					0		
Renton	4	6	3	6	15	375%	
Sammamish					0		
SeaTac	5	1	1	2	4	80%	
Shoreline	5	1	0	2	3	60%	
Tukwila	4	2	2	0	4	100%	
Seattle					0		
Other KC					0		
Outside KC					0		
Unknown					0		
TOTAL	71	29	23	31	0	83	

The Mary's Place Outreach team experienced a higher-than-expected number of referrals in our Outreach Portal. In August alone, the Outreach Portal received 257 referrals - the largest number of referrals in a single month in the history of our program. Based on information from our clients, the end of COVID eviction protections in King County is pushing families into homelessness. Despite the stark increase in need, Mary's Place Outreach continues to effectively support housing solutions for families. 90% of the families enrolled in our Outreach program in Q3 exited into a temporary or permanent housing solution.

One key philosophy of Mary's Place Outreach is to intervene in family homelessness at the point a family becomes unsheltered and in a potentially dangerous living situation. To better reach the most vulnerable families, in Q3, Mary's Place's Popsicle Place Coordinators (senior Outreach specialists who work with families experiencing chronic illness and disability) collaborated with Bellwether Housing and Seattle Children's Hospital (SCH) to create a referral process for families experiencing unsheltered homelessness in the SCH care system. Mary's Place Coordinators assisted in housing 20 families directly into permanent supportive housing through this partnership.

Mary's Place also works directly with Chief Seattle Club to provide support and funding for an outreach specialist that is culturally responsive to Native American identified clients. Chief Seattle Club hired a specialist for this position in Q3 who will be at our main location at the Allen Family Center in South Seattle and serve Native-identified families throughout King County.

The cost of housing continues to outpace inflation in King County. 82% of the families enrolled in our Outreach program are single parent households. To afford a two-bedroom apartment in the County, a single parent household needs to be making \$29 an hour. Minimum wage in Washington State is \$14.49 an hour, making housing unaffordable for many full-time working parents. The increasing unaffordability of homes in our region is making it more expensive and complex to find housing solutions for homeless families.

The unavailability of shelter beds for families caused significant barriers in Q3. Of the 576 unique families who called in to the Intake Line in Q3, only 186 families (32%) were ultimately assigned shelter. During Q3 2022, the Family Intake Line received roughly 2.5 times as many calls and roughly 44% more unique families calling in to request shelter as the same period in 2021. This strain on the emergency shelter system causes more families to stay outside in dangerous situations for longer periods of time. The average unsheltered enrollment at Mary's Place jumped from 45 to 51 days, which could be attributed to the lack of access to shelter beds.

AUBURN

Tina became homeless when she fled a domestic violence situation with her partner. She didn't have enough money for move-in costs, so she and her daughter were getting by sleeping at the homes of various friends. Tina knew they were wearing out their welcome, so she submitted a request for assistance through the Mary's Place on-line portal. Mary's Place helped Tina with the move-in costs for a new apartment and connected her to some resources for domestic violence survivors. Because of Mary's Place, Tina and her daughter are now in a safe home away from her abuser where she can focus on work, her child, and rebuilding her stability. She said: "Thank you so much. Nobody else would help me and you and Mary's Place got me into a safe place for me and my child."

BURIEN

Geneva and her teenage son became homeless back in 2021 when their house caught fire and was deemed uninhabitable. She found another home later that year, but shortly after they moved in, the owner sold the house, and the family had to leave. Geneva had trouble finding another residence due to poor credit, so she moved in with her mother and sister. The situation was short-lived when Geneva's mother became physically and emotionally violent, so Geneva and her son moved back into their car. Thanks to direct client assistance funds, Mary's Place was able to work together with Vine Maple Place to cover the move-in costs and help this family get into their own apartment. Now stable, Geneva has secured a full-time job and is on her way to rebuilding her life.

FEDERAL WAY

Gwen had been living with family in Alaska for many years, but once she had her baby the situation deteriorated, and she had to leave. A family member in Washington offered Gwen temporary housing to help her get on her feet. Gwen found a full-time job and felt pressured to move out, but she was unable to save enough money to cover the move-in costs for a new home. Fearing she and her baby would end up in their car, Gwen reached out to Mary's Place. We helped Gwen cover the move-in costs and provided her with some household essentials to get started in her new home. Gwen said: "Thank you for giving me the help that makes me no longer homeless."

KENMORE

Aulani and her baby were living with roommates while her partner was up in Alaska working on fishing boats to support the family. When the roommates moved several new people into the home, the situation no longer worked for Aulani. With no other alternatives, she and her baby moved into shelter. Aulani started working with a Mary's Place Housing Specialist to try and find a new home. Aulani doesn't speak English so, working through a translator, the Housing Specialist figured out Aulani was having trouble getting approved for potential vacancies because she was still listed on the lease of a prior property. The Housing Specialist helped Aulani figure out how to get her name removed from the old lease and move forward with new applications. Mary's Place helped Aulani pay the deposit on a new apartment, just in time for her husband to be able to join his wife and daughter in a home of their own.

RENTON

Ethan is a single father of two teenagers who was trying to care for his children despite living with a traumatic brain injury and epilepsy. Due to his health conditions, Ethan is unable to work and has been frequently in and out of the hospital. He and the children used to live with his mother, but she started to treat Ethan badly and told the family to leave. They had no alternative but to live in their car, a move which drove Ethan's daughter, now 18, to run away. Ethan was devastated and his son began having trouble coping with the situation. Ethan was referred to Mary's Place and visited the Allen Family Center where we provided him with food, clothes, blankets, and gift cards to buy necessities. We helped Ethan complete a request for a housing voucher. Once he was approved, Mary's Place paid the move-in costs and supplied some furniture and other essentials to get them started. The family now has a home they can call their own and Ethan has a care giver who will be helping him with cooking meals and other everyday tasks. Through Mary's Place, Ethan got the little bit of help he needed to get back on his feet. He said "when you ask the right person for help, there's is nothing that can't be done! Thanks to Mary's place."

SEATAC

Chantelle and her baby had been living with her family but due to tensions in the household, she and her child were told to leave. With no alternative other than the occasional night on a friend's couch, she and her son were sleeping in her car for over two months before she submitted an Outreach request to Mary's Place for assistance. Chantelle had secured a full-time job at a box retailer but was having trouble finding an affordable apartment. She finally found an income-based unit and was approved. Mary's Place assisted Chantelle with move-in costs and she's confident she'll be able to remain stable. Thanks to direct client assistance funds, this young mother and her son are now safely housed.

SHORELINE

Emmanuel is a 61-year-old US veteran with a 2-year-old daughter who is a patient at Northwest Hospital. Emmanuel's daughter Zalika has a developmental delay and some other serious health issues that require on-going care. The family lost their home when Emmanuel lost his job due to COVID. He was able to find a new job but living paycheck to paycheck and covering the medical expenses for his daughter meant Emmanuel couldn't save up enough money to secure a new home. With Mary's Place covering the deposit and move-in costs, Emmanuel was approved for a new unit. He and Zalika now have permanent housing and Emmanuel has the stability to focus on his daughter and give her the support she needs.

TUKWILA

Beth and her three young children became homeless when the children's father started drinking and became physically abusive. Beth grew up in foster care, so she doesn't have any family or friends she can turn to for help. She and the children were living in their car for several months while Beth searched unsuccessfully for affordable housing. Though working full-time, Beth was struggling to cover her day-

to-day needs and save for the down payment on a new apartment. She put in double-shifts whenever she could to earn extra money, but her base pay is just above minimum wage. Beth reached out to Mary's Place for help, and we used direct client assistance funds to pay the deposit on an apartment close to her job. We assisted the family in getting mattresses, bed frames, and a dresser through Northwest Furniture Bank. With resources from the Allen Family Center, we were able to supply the family with some necessities such as canned goods, dry foods and hygiene supplies like toilet paper, toothpaste and hair products. Beth and her children are now safely set up in their new home, far away from their abuser.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn	75	22	31	32		85	
Bellevue						0	
Bothell						0	
Burien	16	5	16	19		40	
Covington						0	
Des Moines						0	
Federal Way	24	44	38	96		178	
Issaquah						0	
Kenmore	40	88	29	90		207	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	11	20	19	32		71	
Sammamish						0	
SeaTac	15	3	4	10		17	
Shoreline		3	0	4		7	
Tukwila	15	12	5	3		20	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	196	197	142	286	0	625	

REIMBURSEMENT REQUESTS

Agency and Program Name Multi-Service Center EARNs Emergency Assistance & Resource Navigation Services

Address P.O. Box 23699

City & ZIP Federal Way WA 98093

Program Contact Name Maju Qureshi Phone 253-838-6810

Email majuq@mschelps.org Invoice Date 7/14/22

Costs below incurred from 7/1/22 to 9/30/22

Signature of Authorized Signer *E Lancaster* Printed Name Elizabeth Lancaster

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$30,000.00	\$7,500.00	\$7,500.00	\$2,692.94		\$12,307.06
Bellevue						\$0.00
Bothell						\$0.00
Burien	\$15,000.00	\$9,040.25	\$0.00	\$0.00		\$5,959.75
Covington						\$0.00
Des Moines	\$10,000.00	\$4,787.00	\$2,002.62	\$0.00		\$3,210.38
Federal Way	\$31,000.00	\$19,734.34	\$7,525.80	\$1,167.45		\$2,572.41
Issaquah						\$0.00
Kenmore						\$0.00
Kent		Invoiced Separately				\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton	\$11,907.00	\$9,317.54	\$2,589.46	\$0.00		\$0.00
Sammamish						\$0.00
SeaTac	\$28,000.00	\$7,754.57	\$8,588.01	\$6,931.17		\$4,726.25
Shoreline						\$0.00
Tukwila		Invoiced Separately				\$0.00

Admin use only

Authorized Payment Amt:

Authorized Signature / City

** MOU **

Authorization Code / Acct #

APPROVED FOR PAYMENT

BY: *Kim Cooper* Date *10/18/22*

DATE: *10/18/22* *10-19-22*

BARS# *001.000.10.505.10.41.012*

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Voucher

Description: Rent assistance which may include move-in assistance, late fees, and rent as allowed by funder

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	7	6	0	13	130%	
Bellevue					0		
Bothell					0		
Burien	5	6	0	0	6	120%	
Covington					0		
Des Moines	5	2	1	0	3	60%	
Federal Way	25	16	5	0	21	84%	
Issaquah					0		
Kenmore					0		
Kent	40	16	21	9	46	115%	
Kirkland					0		
Mercer Island					0		
Redmond					0		
Renton	4	6	3	0	9	225%	
Sammamish					0		
SeaTac	10	3	5	7	15	150%	
Shoreline					0		
Tukwila	24	6	4	6	16	67%	
Seattle					0		
Other KC					0		
Outside KC					0		
Unknown					0		
TOTAL	123	62	45	22	0	129	

SERVICE UNIT 2

Service Unit 2: Financial Aid

Measurement: Voucher

Description: Emergency Assistance which could include utilities, motel, transportation, etc.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	1	0	0	1	10%	
Bellevue					0		
Bothell					0		
Burien	5	0	0	0	0	0%	
Covington					0		
Des Moines	5	0	1	0	1	20%	
Federal Way					0		
Issaquah					0		
Kenmore					0		
Kent	100	1	0	1	2	2%	
Kirkland					0		
Mercer Island					0		
Redmond					0		
Renton	4	0	0	0	0	0%	
Sammamish					0		
SeaTac	8	0	0	0	0	0%	
Shoreline					0		
Tukwila	24	2	4	0	6	25%	
Seattle					0		
Other KC					0		
Outside KC					0		
Unknown					0		
TOTAL	156	4	5	1	0	10	

SERVICE UNIT 3

Service Unit 3: Case Management

Measurement: Contact

Description: Light touch case management contacts to help maintain housing security including in-person, phone and e-mail contact.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	45	16	12	0	28	62%	
Bellevue					0		
Bothell					0		
Burien	23	12	0	0	12	52%	
Covington					0		
Des Moines	23	4	4	0	8	35%	
Federal Way	48	32	10	0	42	88%	
Issaquah					0		
Kenmore					0		
Kent	315	34	84	20	138	44%	
Kirkland					0		
Mercer Island					0		
Redmond					0		
Renton	16	12	6	0	18	113%	
Sammamish					0		
SeaTac	40	6	20	14	40	100%	
Shoreline					0		
Tukwila	108	16	16	12	44	41%	
Seattle					0		
Other KC					0		
Outside KC					0		
Unknown					0		
TOTAL	618	132	152	46	0	330	

NARRATIVE

Victoria and her child fled Ukraine in early 2022 and moved to SeaTac. Initially, she and her child received some support from community members, but in September her bills were stacking up and she recognized she needed some support. Victoria learned about MSC's programs and services through a church group that she attends. She was able to complete her application, and receive some support from MSC staff. MSC staff were also able to connect Victoria to other resources such as the Immigrant Relief Fund, and employment opportunities. Victoria was close to receiving her work permit during her intake with MSC. Victoria remains hopeful that she will be able to cover her bills independently starting October 2022. Some challenges that MSC staff have faced during Q3 include: limited staffing capacity, lack of sufficient crisis resolution due to complexity of barriers, still receiving higher volume of rent assistance requests. MSC anticipates that emergency services needs will increase during the onset of the cold season and has internally set aside some funds to support community members. MSC has attempted to be responsive to needs of community members during the pandemic. In 2021, MSC added a Community Access Coordinator to our team. An example of a powerful participant story can be seen here: <https://www.youtube.com/watch?v=ZxI5zaRjwI0>

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	30	24	13	0		37
Bellevue						0
Bothell						0
Burien	15	12	0	0		12
Covington						0
Des Moines	15	6	3	0		9
Federal Way	40	49	17	0		66
Issaquah						0
Kenmore						0
Kent	180	51	56	33		140
Kirkland						0
Mercer Island						0
Redmond						0
Renton	11	17	4	0		21
Sammamish						0
SeaTac	24	9	11	18		38
Shoreline						0
Tukwila	72	11	9	7		27
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	387	179	113	58	0	350

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel/admin	\$9,300.00	\$3,260.25	\$2,633.30	\$1,167.45		\$7,061.00	\$2,239.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other Direct Asst	\$21,700.00	\$16,474.09	\$4,892.50	\$0.00		\$21,366.59	\$333.41
TOTAL	\$31,000.00	\$19,734.34	\$7,525.80	\$1,167.45	\$0.00	\$28,427.59	\$2,572.41

REIMBURSEMENT REQUESTS

Agency and Program Name Multi-Service Center Shelter and Supportive Housing

Address 1200 S 336th Street

City & ZIP Federal Way WA 98003

Program Contact Name Maju Qureshi Phone 253-838-6810

Email majuq@mschelps.org Invoice Date 10/13/22

Costs below incurred from 7/1/22 to 9/30/22

Signature of Authorized Signer *E Lancaster* Printed Name Elizabeth Lancaster

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$8,500.00	\$2,125.00	\$2,125.00	\$2,125.00		\$2,125.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	\$4,500.00	\$1,125.00	\$1,125.00	\$1,125.00		\$1,125.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way	\$28,000.00	\$7,000.00	\$7,000.00	\$7,000.00		\$7,000.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent				Invoiced Separately		\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00		\$1,750.00
Shoreline						\$0.00
Tukwila	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00

Admin use only

** MOU **

Authorized Payment Amt: Authorization Code / Acct #

Authorized Signature / City APPROVED FOR PAYMENT Date

BY: *Kim Cooper* *10-19-22*

DATE: *10/18/22*

BAR# *001.000-10.505.10.41.012*

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Contact

Description: Case Management contacts with household members in-person, via phone and email.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	30	36	40	40	116	387%	
Bellevue					0		
Bothell					0		
Burien	15	0	0	0	0	0%	
Covington					0		
Des Moines		12	4	0	16		
Federal Way	92	36	52	72	160	174%	
Issaquah					0		
Kenmore					0		
Kent	55	116	80	80	276	502%	
Kirkland					0		
Mercer Island					0		
Redmond					0		
Renton		24	24	24	72		
Sammamish					0		
SeaTac	19	28	0	0	28	147%	
Shoreline					0		
Tukwila	10	20	20	20	60	600%	
Seattle		20	20	20	60		
Other KC					0		
Outside KC		12	12	12	36		
Unknown					0		
TOTAL	221	304	252	268	0	824	

SERVICE UNIT 2

Service Unit 2: Shelter

Measurement: Bed night

Description: Number of individual bed night stays at the MSC shelter

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	490	810	871	920	2,601	531%	
Bellevue					0		
Bothell					0		
Burien	250	0	0	0	0	0%	
Covington					0		
Des Moines		158	19	0	177		
Federal Way	863	569	229	1,552	2,350	272%	
Issaquah					0		
Kenmore					0		
Kent	1,540	800	384	569	1,753	114%	
Kirkland					0		
Mercer Island					0		
Redmond					0		
Renton		540	546	552	1,638		
Sammamish					0		
SeaTac	370	306	0	0	306	83%	
Shoreline					0		
Tukwila	245	450	455	460	1,365	557%	
Seattle		450	455	460	1,365		
Other KC					0		
Outside KC		270	273	276	819		
Unknown					0		
TOTAL	3,758	4,353	3,232	4,789	0	12,374	

SERVICE UNIT 3

Service Unit 3: Transitional Housing

Measurement: Bed night

Description: Number of individual bed night stays in supportive housing

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent	1,050	1,220	1,195	1,196		3,611	344%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac						0	
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	1,050	1,220	1,195	1,196	0	3,611	

NARRATIVE

This quarter we would like to highlight the Tualefi family. They are a 4 member Pacific Islander family who immigrated to the US from Guam. Most recently, they faced homelessness in Federal Way. They entered the shelter program with a multitude of barriers that includes past landlord debt, limited English proficiency and employment barriers. After meeting with the MSC Housing Advocate, the head of household attended an orientation session through TRAC Associates. Through this connection, Mr. Tualefi was able to gain full-time employment. Mrs. Tualefi also attended the orientation after hearing her husband's testimony, and decided to find part-time work. Through this engagement process, they were able to obtain a resource for a housing subsidy through King County Job & Housing program, as well as a permanent housing option. MSC staff are thrilled that this family has persevered and been able to be out of MSC's shelter within 4 months of intake. Some of the recent challenges with MSC's shelter site has been severe damage to vacant units by squatters or unauthorized guests on the property after business hours. Currently, MSC has staff at the shelter site 55 hours a week, to assist 15 households. The mixed-use site not only provides shelter, but transitional and permanent supportive housing to customers enrolled in other CBO programs (St Stephens and Navos). MSC is in early discussions with KCHA (owner of the property) about future land use to encourage more sustainable programming to provide relevant and meaningful service at this site. MSC is also temporarily staffing up at our shelter site due to increase of crime activity in the area.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	4	9	1	0		10
Bellevue						0
Bothell						0
Burien	7	0	0	0		0
Covington						0
Des Moines		3	0	0		3
Federal Way	40	9	13	5		27
Issaquah						0
Kenmore						0
Kent	15	29	1	3		33
Kirkland						0
Mercer Island						0
Redmond						0
Renton		6	0	0		6
Sammamish						0
SeaTac	7	7	0	0		7
Shoreline						0
Tukwila	2	5	0	0		5
Seattle		5	0	0		5
Other KC						0
Outside KC		3	0	0		3
Unknown						0
TOTAL	75	76	15	8	0	99

REIMBURSEMENT REQUESTS

Agency and Program Name **PARTNER IN EMPLOYMENT**
 Address 21400 INTERNATIONAL BLVD, SUITE 302
 City & ZIP SEATAC, WA 98198
 Program Contact Name Hien Kieu Phone 206-429-3824
 Email hien@partnerinemployment.org Invoice Date 10/13/2022
 Costs below incurred from 7/1/2022 to 9/30/2022
 Signature of Authorized Signer Printed Name Hien Kieu

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	CAG-21-098	\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00		\$2,250.00
Sammamish							\$0.00
SeaTac		#####	\$27,500.00	\$27,500.00	\$27,500.00		\$27,500.00
Shoreline							\$0.00
Tukwila		\$13,500.00	\$3,375.00	\$3,375.00	\$3,375.00		\$3,375.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date 10

APPROVED FOR PAYMENT

BY *[Signature]*

DATE 10/21/22 10-24-22

BARS# 001.00010.505.10.41.012

** MOU **

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Individual

Description: Employment Case Management Services includes: Intake, needs/barrier assessment, resource connections, ESL classes, job readiness, job search, placement, retention and on-going case management. (Residents may request employment services but not require case management)

	Actual Units, regardless of funding source						
	Annual Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	5	2	3	6		11	220%
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton	4	1	1	2		4	100%
Sammamish						0	#DIV/0!
SeaTac	50	14	13	13		40	80%
Shoreline						0	#DIV/0!
Tukwila	9	12	16	13		41	456%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	68	29	33	34	0	96	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Individual

Description: The number of unduplicated residents served with rental financial assistance

	Actual Units, regardless of funding source					YTD	
	Annual Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien						0	#DIV/0!
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	13	3	8	6		17	131%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	13	3	8	6	0	17	

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NARRATIVE

On Sept. 1st, 2022, PIE held our second Union Jobs Fair at the Seattle Labor Temple. The job fair brought in over 100 participants and 16 union employers. Our next Union Jobs Fair is scheduled to take place in mid-November of 2022 and will focus on jobs at the SeaTac Airport. PIE continues to bring information on good jobs and job trainings to our immigrant and refugee communities and providing in-person support to limited English Speakers through case management, wrap-around support to adults and youths. After three years of successfully providing job trainings to youths ages 16-24, we're excited to take the next steps by offering paid job training to adult participants by the end of 2022. Our next job fair will prioritize jobs at the SeaTac Airport and working with the Port of Seattle to create language access for limited English speakers to information on jobs and trainings available at the SeaTac Airport.

The following are program updates for the following cities:

(Burien) We graduated nine young Burien residents in our Barista and other paid training programs, which included four members from the Latinx community and others from the Iraqi and East African communities. Our trainings are hands-on and offered in an environment that is culturally and linguistically accommodating with instructors and staff who understand the participants' barriers to success and work with individuals to address those barriers. Those who've completed our program have asked to return to enroll in trainings in a different sector in order to find one that they truly connect with, and it is something we welcome at PIE. For adults who've turned to PIE for assistance to connect them with good jobs, we've been able to connect them with good union represented jobs. We've held two job fairs thus far to bring good job opportunities to the community. Our next job fair will prioritize jobs at the SeaTac Airport and working with the Port of Seattle to create language access to information on jobs and trainings available at the SeaTac Airport.

(Renton) We graduated one youth from our paid training program and supported others on their pathway to

See attached

On Sept. 1st, 2022, PIE held our second Union Jobs Fair at the Seattle Labor Temple. The job fair brought in over 100 participants and 16 union employers. Our next Union Jobs Fair is scheduled to take place in mid-November of 2022 and will focus on jobs at the SeaTac Airport. PIE continues to bring information on good jobs and job trainings to our immigrant and refugee communities and providing in-person support to limited English Speakers through case management, wrap-around support to adults and youths. After three years of successfully providing job trainings to youths ages 16-24, we're excited to take the next steps by offering paid job training to adult participants by the end of 2022. Our next job fair will prioritize jobs at the SeaTac Airport and working with the Port of Seattle to create language access for limited English speakers to information on jobs and trainings available at the SeaTac Airport.

The following are program updates for the following cities:

(Burien) We graduated nine young Burien residents in our Barista and other paid training programs, which included four members from the Latinx community and others from the Iraqi and East African communities. Our trainings are hands-on and offered in an environment that is culturally and linguistically accommodating with instructors and staff who understand the participants' barriers to success and work with individuals to address those barriers. Those who've completed our program have asked to return to enroll in trainings in a different sector in order to find one that they truly connect with, and it is something we welcome at PIE. For adults who've turned to PIE for assistance to connect them with good jobs, we've been able to connect them with good union represented jobs. We've held two job fairs thus far to bring good job opportunities to the community. Our next job fair will prioritize jobs at the SeaTac Airport and working with the Port of Seattle to create language access to information on jobs and trainings available at the SeaTac Airport.

(Renton) We graduated one youth from our paid training program and supported others on their pathway to employment. As we continue putting on more job fairs, we hope to connect more residents with good opportunities. For those who are unable to attend job fairs, we offer a virtual hiring hall, a platform that houses good jobs with union employers who we've developed relationships with. The platform can be accessed here: [Union Jobs - MLK Labor MLK Labor](#)

(SeaTac) Thus far, we graduated six youths from our training program and assisted 17 households with rental assistance to prevent eviction from their homes. Meanwhile, Ciza, who now works at RT Hood & Duct Services making \$24 hourly is feeling grateful to have been connected with an employer who understands his cultural barriers and limited English, and both are working together successfully.

(Tukwila) Thus far, we graduated nine youths in our training programs. One of our training facilities is located at the Tukwila Village inside the Community Corner Café. We are beginning to develop stronger relationships with TSD and the CTE department to bring awareness of PIE program to the district and how to better support HS students in career connected learning through our collective programs. We continue to see residents struggling to pay their rent and having challenges to find the resources needed. City of Tukwila Human Services have been a great resource to connect some of these residents for help.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn						0
Bellevue						0
Bothell						0
Burien	5	2	3	6		11
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	4	1	1	2		4
Sammamish						0
SeaTac	50	14	20	19		53
Shoreline						0
Tukwila	9	12	16	13		41
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	68	29	40	40	0	109

REIMBURSEMENT REQUESTS

Agency and Program Name REACH - Center of Hope

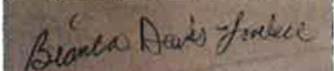
Address 3604 NE 10th Court

City & ZIP Renton, 98056

Program Contact Name Bianca Davis-Lovelace Phone 206-806-3200

Email bianca@reachrenton.org Invoice Date 10/11/22

Costs below incurred from 7/1/22 to 9/30/22

Signature of Authorized Signer  Printed Name Bianca Davis-Lovelace

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF-21/2225	\$3,000.00	\$750.00	\$750.00	\$750.00		\$750.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	21-046	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00		\$1,875.00
Sammamish							\$0.00
SeaTac	21-A054	\$3,861.00	\$965.25	\$965.25	(\$965.25)		\$965.25
Shoreline							\$0.00
Tukwila	21-056	\$6,311.00	\$1,577.75	\$1,577.75	\$1,577.75		\$1,577.75

Admin use only

Authorized Payment Amt: _____ Authorization Code / Acct # Vendor # 19067

Authorized Signature / City **APPROVED FOR PAYMENT** _____ Date 10/18/22

BY: Kim Cooper 10.11.22

DATE: 10/18/22

BARS# 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	26	21	12	13		46	177%
Bellevue				21		21	
Bothell						0	
Burien		47	35	30		112	
Covington						0	
Des Moines				3		3	
Federal Way		36	25	5		66	
Issaquah						0	
Kenmore		3				3	
Kent				10		10	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	48	31	31	17		79	165%
Sammamish						0	
SeaTac	4	4	8	65		77	2200%
Shoreline			11	6		17	
Tukwila		37	8			45	
Seattle		58	31	39		128	
Other KC						0	
Outside KC		34	31	53		118	
Unknown				19		19	
TOTAL	77	271	192	281	0	744	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 15 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	104	82	46	52		180	173%
Bellevue				84		84	
Bothell						0	
Burien		186	14	120		320	
Covington						0	
Des Moines				12		12	
Federal Way		142	100	20		262	
Issaquah						0	
Kenmore		10				10	
Kent				40		40	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	191	122	122	68		312	163%
Sammamish						0	
SeaTac	14	0	32	260		292	2086%
Shoreline				24		24	
Tukwila		148	30			178	
Seattle		232	124	156		512	
Other KC						0	
Outside KC		134	124	212		470	
Unknown				76		76	
TOTAL	309	1,056	592	1,124	0	2,772	

SERVICE UNIT 3

Service Unit 1: Shelter

Measurement: Bed night

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	422	340	364	341		1,045	248%
Bellevue				93		93	
Bothell						0	
Burien		178	182	150		510	
Covington						0	
Des Moines				12		12	
Federal Way		445	486	54		985	
Issaquah						0	
Kenmore		33				33	
Kent				69		69	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	1,145	294	294	188		776	68%
Sammamish						0	
SeaTac	750		84	593		677	90%
Shoreline				72		72	
Tukwila	630	237	56			293	47%
Seattle		370	505	464		1,339	
Other KC						0	
Outside KC		462	480	312		1,254	
Unknown				152		152	
TOTAL	2,947	2,359	2,451	2,500	0	7,310	

NARRATIVE

Case management:


We were able to relocate ten families into permanent/transitional housing during the third quarter. In addition, we continued case management with the families that have transitioned out of the shelter. We assisted all of our families with school enrollment, helping them with transferring the children into other schools closer to their new homes. Also, we assisted in moving the electricity and other essential needs into their names.

Through case management, we often see through the circle of care that medical problems, unresolved debt issues, and financial instability are just a few of the obstacles that our families encounter. Our case manager has noted that in the third quarter a few families in our shelter needed immediate medical care. We see that some parents come into the shelter not realizing the importance of health literacy, our case management guides them by assisting them in finding a medical provider and how to access healthcare through WAHealthPlanFinder. During the third quarter, case management encountered a few problems while looking for housing, including the rent that was higher than what a Housing Choice Voucher would accept and a lack of three and four-bedroom apartments. We made connections and collaborated with numerous organizations across King County for ongoing resources.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	22	4		5		9
Bellevue				6		6
Bothell						0
Burien		2				2
Covington						0
Des Moines				3		3
Federal Way		5	3	3		11
Issaquah						0
Kenmore		3				3
Kent				19		19
Kirkland						0
Mercer Island						0
Redmond						0
Renton	25	4	9	2		15
Sammamish						0
SeaTac	14		4	10		14
Shoreline						0
Tukwila	15	3	4			7
Seattle		31	12	7		50
Other KC						0
Outside KC		6	9	2		17
Unknown				4		4
TOTAL	76	58	41	61	0	160

REIMBURSEMENT REQUESTS

Agency and Program Name **SafeFutures Youth Center - Case Management**
 Address 6337 35th Avenue SW
 City & ZIP Seattle 98126
 Program Contact Name Sorya Svy Phone 206-938-9606x106
 Email sorya@sfyc.net Invoice Date 10/5/22
 Costs below incurred from **7/1/22** to **9/30/22**
 Signature of Authorized Signer  Printed Name Sorya Svy

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	CON-21-045	\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00		\$4,000.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	15641	\$16,000.00	\$4,000.00	\$4,000.00	<u>\$4,000.00</u>		\$4,000.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only
 Authorized Payment Amt: _____ Authorization Code / Acct # **Vendor # 1564**
 Authorized Signature / City **APPROVED FOR PAYMENT** Date **10/18/22**
 BY:  **10.19.22**
 DATE: **10/18/22**
 BARS# **001.000.10.565.10.41.012**

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description: Number of hours proven to be effective in providing a support system for a moderate to high-risk youth at risk of academic failure and involved with gangs and/or juvenile justice system. Each youth receives weekly sessions.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	365	0	100	81		181	50%
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	500	120	125	120		365	73%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	865	120	225	201	0	546	

2022 Q3 Narrative Report | SafeFutures Youth Center

Case Management for the City of SeaTac

During the months of July, August, and September, Current Case Manager, Marc Bautista is currently working with 8 youth. 6 male and 2 female. He is working with youth who are between the ages of 16-19.

An 19-year-old male who was enrolled last year in Marc's caseload due to negative behavior, attitude, and negative influences. In the last three months Marc has occasionally checked-in with this youth with no response. With the negative circumstances his youth has dealt with, this quarter, Marc wanted to focus his time towards the mother of his child who is also in Marc's caseload. He often does home visits to check up on both of his youth and also to visit their child.

an 18-year-old female who is the mother of his youth child was enrolled into the program when also needing guidance with their relationship, academics, and financial support. Last three month, Marc continues to provide support to her and her child by still providing transportation and helping her babysit whenever she has urgent priorities to do. Marc does go out of his way to best support her but one of the challenges she still continues to face is her unhealthy relationship. Marc has consistently answered the majority of her phone calls regarding their unhealthy relationship and continues providing her with advice and motivation to keep her head up during these uncomfortable challenging situations.

2022 Q3 Narrative Report | SafeFutures Youth Center | City of Burien

Case Management

During the months of July, August, and September, Current Case Manager, Marc Bautista is currently working with 3 youth. 2 male and 2 female. He is working with youth who are between the ages of 15-18. Target enrollment: 9


This quarter, Marc contacted the youth from the previous caseload and out of 4 youth, only one youth was able to reach back and still needed guidance and support. Marc was able to connect with all the counselors at Highline High School and provide them with the referral form for SFYC. Marc was also able to enroll two new youth into the program. One graduate and the other a freshman.

A 18 year old female, was needing guidance in the beginning of the quarter to enroll her into Highline College. Marc was able to provide multiple zoom meetings in helping her with the enrollment form, FAFSA, and researching different programs at Highline College. She is also a mother, so she has assistance in the future when it comes down to needing extra support. Marc has offered to babysit if only it's her last resort and really appreciates Marc with support. Towards the end of the quarter, after being enrolled and applying for FAFSA, she has decided to change her education plan but is looking into beauty school. Marc was able to give her advice on what she truly wants and what's best for her child, she acknowledges that juggling school and a newborn is doable but will be very challenging for her so Marc and his youth will be focusing on job search and beauty school.

RESIDENTS

	Annual Goal	Actual # of New Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	9	4	0	2		6
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	10	10	0	0		10
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	19					16

REIMBURSEMENT REQUESTS

Agency and Program Name Sound Generations Meals on Wheels
 Address 2208 2nd Ave Ste 100
 City & ZIP Seattle 98121
 Program Contact Name Adam Porter Phone (206) 727-6242
 Email adamp@soundgenerations.org Invoice Date 10/7/22
 Costs below incurred from 7/1/22 to 9/30/22
 Signature of Authorized Signer  Printed Name Joanne Donahue

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$12,500.00	\$3,125.00	\$3,125.00	\$3,125.00	\$3,125.00	\$3,125.00
Bellevue	\$16,600.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00
Bothell						\$0.00
Burien	\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00
Covington	\$3,234.00	\$808.50	\$808.50	\$808.50	\$808.50	\$808.50
Des Moines	\$3,875.00	\$968.75	\$968.75	\$968.75	\$968.75	\$968.75
Federal Way	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00
Issaquah	\$6,720.00	\$1,680.00	\$1,680.00	\$1,680.00	\$1,680.00	\$1,680.00
Kenmore	\$600.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Kent	\$0.00					\$0.00
Kirkland	\$11,976.00	\$2,994.00	\$2,994.00	\$2,994.00	\$2,994.00	\$2,994.00
Mercer Island	\$0.00					\$0.00
Redmond	\$4,019.00	\$1,004.75	\$1,004.75	\$1,004.75	\$1,004.75	\$1,004.75
Renton	21-065 \$25,800.00	\$3,250.00	\$7,516.67	\$7,516.67	\$7,516.67	\$7,516.66
Sammamish	\$0.00					\$0.00
SeaTac	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Shoreline	\$6,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Tukwila	\$10,601.00	\$2,650.25	\$2,650.25	\$2,650.25	\$2,650.25	\$2,650.25

Admin use only

Authorized Payment Amt:

Authorized Signature / City

*** MOU ***
 APPROVED FOR PAYMENT
 BY: Jim Cooper Date: 10-14-22
 DATE: 10/18/22
 BARS# 001.000.10.505.10.41.012

Authorization Code / Acct #

Date

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Meal

Description: Meal = one home-delivered meal to a home bound senior.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	1,990	8,123	8,858	8,801		25,782	1296%
Bellevue	2,555	3,167	3,375	3,076		9,618	376%
Bothell		1,778	1,743	1,569		5,090	
Burien	1,114	3,311	4,031	3,943		11,285	1013%
Covington	515	907	898	852		2,657	516%
Des Moines	617	1,857	1,877	1,900		5,634	913%
Federal Way	2,388	5,510	5,694	5,248		16,452	689%
Issaquah	1,070	685	818	913		2,416	226%
Kenmore	96	574	559	513		1,646	1715%
Kent	0	8,391	9,209	9,156		26,756	
Kirkland	1,907	2,573	3,610	3,059		9,242	485%
Mercer Island	0	355	331	204		890	
Redmond	640	1,773	1,494	1,751		5,018	784%
Renton	3,620	7,717	8,012	7,872		23,601	652%
Sammamish	0	508	482	560		1,550	
SeaTac	1,592	3,113	3,512	3,657		10,282	646%
Shoreline	954	3,813	5,295	5,938		15,046	1577%
Tukwila	1,688	2,450	2,702	2,773		7,925	469%
Seattle		57,184	62,339	63,898		183,421	
Other KC		5,410	5,807	6,160		17,377	
Outside KC		0	0	0		0	
Unknown		0	0	0		0	
TOTAL	20,746	119,199	130,646	131,843	0	381,688	

NARRATIVE

We've reached record breaking service levels at Meals on Wheels, and we continue to see an influx of applications to get on the program. In the first six months of 2022 we delivered over 250k meals. June was a record setting month, delivering 47,272 meals, more than any month looking as far back as 2009. In August we delivered 46,366 meals, the highest August recorded and second highest ever behind the record set in June. In September we broke a record for the greatest number of unduplicated clients served in a month. We are currently projecting to deliver 18,000 meals over what we were funded for in 2022. Thankfully, we have some funds from a bequest that we can use to cover this overage and avoid a waitlist for this year.

On September 28th one of our Meals on Wheels volunteers was making a delivery and when there was no answer at the door he went around the house and looked through the window to find our 101-year-old participant was on the floor. Our volunteer called 911 and help arrived. It was reported that he wasn't in great shape but was conscious. We're thankful our volunteer was there and acted. Our volunteers are amazing! Examples like this show how Meals on Wheels is much more than a meal.

We are in the process of changing our Volunteer Coordinator position from part-time to full-time. It takes over 300 volunteers to support our program and since the pandemic it has been taking longer to fill open positions and address growth at our 20 county sites. We're fortunate to have very dedicated volunteers, most who volunteer with us for years. Our current volunteer needs can be found here; <https://soundgenerations.org/get-involved/volunteer/> and we appreciate any support in getting the word out.

We recently replaced a meal on our menu. The updated menu and nutrition and allergen information can be found on our website; <https://soundgenerations.org/our-programs/food-security/meals-on-wheels/>.

See
attached

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	6	103	13	20		136
Bellevue	7	54	11	5		70
Bothell		34	4	6		44
Burien	3	59	10	16		85
Covington	2	16	4	4		24
Des Moines	2	28	5	10		43
Federal Way	7	96	15	25		136
Issaquah	3	8	5	5		18
Kenmore	1	11	0	1		12
Kent	0	96	31	28		155
Kirkland	5	37	14	9		60
Mercer Island	0	6	2	0		8
Redmond	2	46	9	10		65
Renton	12	121	24	20		165
Sammamish	0	8	1	3		12
SeaTac	5	47	7	10		64
Shoreline	3	81	23	14		118
Tukwila	5	38	6	5		49
Seattle		773	150	163		1086
Other KC		122	25	34		181
Outside KC		0	0	0		0
Unknown		0	0	0		0
TOTAL	63	1784	359	388	0	2531

We've reached record breaking service levels at Meals on Wheels, and we continue to see an influx of applications to get on the program. In the first six months of 2022 we delivered over 250k meals. June was a record setting month, delivering 47,272 meals, more than any month looking as far back as 2009. In August we delivered 46,366 meals, the highest August recorded and second highest ever behind the record set in June. In September we broke a record for the greatest number of unduplicated clients served in a month. We are currently projecting to deliver 18,000 meals over what we were funded for in 2022. Thankfully, we have some funds from a bequest that we can use to cover this overage and avoid a waitlist for this year.

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We recently replaced a meal on our menu. The updated menu and nutrition and allergen information can be found on our website; <https://soundgenerations.org/our-programs/food-security/meals-on-wheels/>.

Some of the feedback we have received in the last few months include...

One of the clients that our Registered Dietitian has been working with for weight changes reported that she has started to gain back weight since their initial session and is feeling more energetic overall. She also mentioned that the changes she has started making to her diet (ordering different types of MOW meals) has helped her to feel more positive impacts on her emotional and physical well-being.

"Yesterday I went to the doctor, and he told me that my cholesterol levels were in the normal range. That is the first time it has been in my adult life! And it's because I'm eating Meals on Wheels." - Meals on Wheels Participant

In an email exchange with a client's daughter, she shared; "Thank you so very much, the Meals On Wheels program is amazing! And they really appreciate it." "Again, thank you so much! The meals help a lot, seeing as my Mom is unable to use the stove or oven anymore due to her Alzheimer's, and it has greatly improved my brother's nutrition."

"I am in a tremendous amount of pain, so having meals already made has helped immensely! A special shout out to Kline Galland Home, which prepares the Kosher meals. Otherwise, I could not partake. The phone reception, especially Brigitte and the delivery fellow are wonderful!"


"I have stopped losing weight, and now I have gained 10 pounds! I was 128 am now 138 wahoo!"

"We are so grateful for these healthy, delicious meals. MOW has made a huge difference for us since we started. It has open up time for me as a caregiver for my husband to care for him and take him for pool therapy as well as daily on his wheelchair to the Interurban trail and getting out of the apartment! Most of all he ruminates less and worries less about finances."

"Meals on Wheels greatly helps me to remain independent and at home. I am very grateful. The staff is wonderful and goes above and beyond to be of service."

We appreciate your support and partnership. Thank you on behalf of our team, our organization, our Meals on Wheels participants, and those that care for them.

REIMBURSEMENT REQUESTS

Agency and Program Name **Sound Generations Volunteer Transportation Service (VTS)**
 Address 2208 Second Ave., Suite 100
 City & ZIP Seattle 98121-2055
 Program Contact Name Phirun Lach Phone 206.55
 Email phirunl@soundgenerations.org Invoice Date 10/1
 Costs below incurred from **7/1/22** to **9/30/22**
 Signature of Authorized Signer  Joanne Donohue

	Contract ID#	Annual Award Amt	Reimbursement Requests			
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Auburn		\$0.00				
Bellevue	GF248	\$20,143.00	\$5,035.75	\$5,035.75	\$5,035.75	
Bothell						
Burien		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	
Covington	035-2021	\$1,000.00	\$250.00	\$250.00	\$250.00	
Des Moines		\$3,000.00	\$750.00	\$750.00	\$750.00	
Federal Way		\$0.00				
Issaquah		\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	
Kenmore		\$2,000.00	\$500.00	\$500.00	\$500.00	
Kent		\$12,000.00	\$3,000.00	\$3,000.00	\$3,000.00	
Kirkland		\$8,000.00	\$2,000.00	\$2,000.00	\$2,000.00	
Mercer Island						
Redmond		\$7,034.00	\$1,758.50	\$1,758.50	\$1,758.50	
Renton	Cag-21-060	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00	
Sammamish						
SeaTac		\$3,000.00	\$750.00	\$750.00	\$750.00	
Shoreline		\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00	
Tukwila		\$3,000.00	\$750.00	\$750.00	\$750.00	

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Vendor #19117

Authorized Signature / City

APPROVED FOR PAYMENT

BY: 

Date

10/19/22

DATE:

10/18/22

10.19.22

BARS#

001.000.10.565.10.41.012

REIMBURSEMENT REQUESTS

4.1655

5/22

Balance
Remaining

\$0.00

\$5,035.75

\$0.00

\$1,250.00

\$250.00

\$750.00

\$0.00

\$1,000.00

\$500.00

\$3,000.00

\$2,000.00

\$0.00

\$1,758.50

\$1,875.00

\$0.00

\$750.00

\$1,000.00

\$750.00

SERVICE UNIT 1

Service Unit 1: Transportation

Measurement: One-way trip

Description: Transportation = one way trip, involving rides to and from medical appointments, eye exams, and doctor prescribed/advised activities linked to physical health.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	0	0	0	0	0	0	
Bellevue	574	195	171	175		541	94%
Bothell	0	0	0	0	0	0	
Burien	147	22	25	9		56	38%
Covington	125	26	16	25		67	54%
Des Moines	100	47	20	12		79	79%
Federal Way	0	0	0	0	0	0	
Issaquah	121	9	12	9		30	25%
Kenmore	60	20	14	40		74	123%
Kent	340	239	159	78		476	140%
Kirkland	236	110	144	106		360	153%
Mercer Island	0	0	0	0	0	0	
Redmond	207	42	79	87		208	100%
Renton	221	253	180	151		584	264%
Sammamish	0	0	0	0	0	0	
SeaTac	88	92	26	23		141	160%
Shoreline	118	46	66	39		151	128%
Tukwila	88	11	22	10		43	49%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	2,425	1,112	934	764	0	2,810	

SERVICE UNIT 2

Service Unit 1: Transportation

Measurement: Miles

Description: Miles = number of miles supported by VTS volunteer drivers to and from medical appointments, eye exams, and doctor prescribed/advised activities linked to physical health

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	0	0	0	0	0	0	
Bellevue	6,753	1,582	1,564	1,295		4,441	66%
Bothell	0	0	0	0	0	0	
Burien	2,335	340	219	194		753	32%
Covington	2,411	312	214	275		801	33%
Des Moines	2,500	1,114	352	243		1,709	68%
Federal Way	0	0	0	0	0	0	
Issaquah	3,596	89	145	162		396	11%
Kenmore	876	159	137	296		592	68%
Kent	6,400	2,328	1,866	1,115		5,309	83%
Kirkland	2,631	755	1,124	679		2,558	97%
Mercer Island	0	0	0	0	0	0	
Redmond	3,086	360	262	825		1,447	47%
Renton	3,180	3,490	2,877	2,368		8,735	275%
Sammamish	0	0	0	0	0	0	
SeaTac	1,468	676	432	582		1,690	115%
Shoreline	1,283	368	483	294		1,145	89%
Tukwila	NA	185	292	147		624	#####
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	36,519	11,758	9,967	8,475	0	30,200	

NARRATIVE

During the third quarter of 2022, the Volunteer Transportation Program in the cities of Bellevue, Des Moines, Kenmore, Kent, Kirkland, Redmond, Renton, Seatac, and Shoreline are projected to exceed annual trips goals. The cities of Burien, Covington, Issaquah, and Tukwila are not projected to reach annual goals. I have been in contact with Issaquah to further promote our services. Ridership is down due to inability to attract new riders. The number of volunteers are plentiful to serve many more people in the cities performing below goal.

Our outreach to medical agencies, senior living complexes, faith communities and referral agencies is robust. Sound Generation's ambassador guide and outreach coordinator distributed hundreds of fliers in the communities of Kent, Covington, Bellevue, Northshore, Tukwila, Federal Way, Des Moines, Burien, Kennmore, Kirkland, Redmond, Renton, and SeaTac. We continue to distribute translations of our promotional flyers in fifteen languages in all the communities we serve. We have continued to take and fulfill ride requests keeping the ride denial at a lower rate. Our Volunteer Coordinator is adding new volunteer drivers every month, an encouraging sign. Our team is hard working, collegial, and deeply committed to the older adults we serve and connect to all types of medically related destinations.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	0	0	0	0	0	0
Bellevue	48	24	8	13		45
Bothell	0	0	0	0	0	0
Burien	12	4	6	2		12
Covington	na	3	0	2		5
Des Moines	30	4	1	1		6
Federal Way	0	0	0	0	0	0
Issaquah	10	4	0	0		4
Kenmore	5	5	0	0		5
Kent	30	18	10	6		34
Kirkland	20	15	7	5		27
Mercer Island	0	0	0	0	0	0
Redmond	18	11	8	6		25
Renton	19	36	9	12		57
Sammamish	0	0	0	0	0	0
SeaTac	8	6	3	1		10
Shoreline	10	8	2	3		13
Tukwila	8	5	4	1		10
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	218	143	58	52	0	253

REIMBURSEMENT REQUESTS

Agency and Program Name **Southwest Youth and Family Services/New Futures**

Address 4555 Delridge Way SW

City & ZIP Seattle, WA 98106

Program Contact Name Antonio Pulgarin Phone 206-937-7680

Email apulgarin@swyfa.org Invoice Date 10/15/22

Costs below incurred from **7/1/22** to **9/30/22**

Signature of Authorized Signer  Printed Name Steve Daschle

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	21-050	\$23,000.00	\$5,750.00	\$5,750.00	\$5,750.00	\$5,750.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: _____ Authorization Code / Acct # **Vendor #16556**

Authorized Signature / City **APPROVED FOR PAYMENT** Date **10/18/22**

BY:  **10-19-22**

DATE: 10/18/22

BARS# 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: Contact

Description: Number of individuals receiving intervention/contacts/advocacy when the individual cannot represent themselves effectively. Family advocates help families build skills, access community resources, develop support networks and solve challenges.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	7	313	296	245		854	12200%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	200	152	206	237		595	298%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	207	465	502	482	0	1,449	

SERVICE UNIT 2

Service Unit 1: Tutoring

Measurement: 60 minutes

Description: Number of duplicated hours spent tutoring youth.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	36	899	692	1,135		2,726	7572%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	300	818	564	1,190		2,572	857%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	336	1,717	1,256	2,325	0	5,298	

SERVICE UNIT 3

Service Unit 1: Youth Services

Measurement: Group session

Number of group sessions providing a variety of services and activities to persons 18 or younger with the objective of preventing likely or resolving existing

Description: serious problems at home, school, or in the community including information and referral, outreach, and

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	36	899	692	1,135		2,726	7572%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac						0	
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	36	899	692	1,135	0	2,726	

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	75	587	740	475		1802
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	23	320	435	470		1225
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	98	907	1175	945	0	3027

Include narrative text to explain trends you perceive or issues to which you want to draw our attention. Note also where you have had difficulty in collecting demographic information. If your program served what you consider to be large numbers of people that cannot be represented in this demographic form, note that issue here (including the number of people) and offer explanations for that issue.

SeaTac Trends:

Over the summer family advocates and program leads identified the growing need for personalized check-ins with youth and their families. One theme that became very apparent was the growing need for in-person connections and community building. In many ways our students are having to relearn what it's like to engage with their peers, in person, within these shared spaces. Overall, we continue to observe an increase in need for mental health support and resources, specifically as it pertains to the on-going financial and social emotional impact of the on-going COVID-19 pandemic and unpacking secondary trauma. We continue to pivot our advocacy efforts and youth programs to address these growing needs.

OST Programming Summer Programs across all New Futures sites launched on July 5th. Throughout the summer we hosted a variety of youth centered programming and continued our family advocacy efforts. Despite navigating the difficult challenge of staff transition within our department, we were able to meet and surpass our enrollment goals for summer programming. Our students participated in educational and recreational programs and curriculums that were developed in house by our staff of program leads. Students participated in field trips lead by our partners at the Environmental Science Center and engaged in educational programs designed to enhance their reading, writing and math skills. Summer youth programs culminated with an all-new futures sites field trip to the roller rank, so youth could engage with students from other sites. A rising theme that we noticed coming out the pandemic was the difficulty students had reconnecting in person again. Before the start of the school year, our staff began meeting with our in-school partners to begin fostering a deeper relationship with their counselors, admin staff and teachers. Our goal with these meetings was to not only strengthen our relationships with our in-school partners but to identify strategies for supporting teachers with the curriculums we develop in house and through our tutoring program. Our mission this summer was to help our youth connect with one another again and to further bridge the educational gaps that they face on the daily.

Family Advocacy: Our family advocacy efforts continued as we provided families with diapers, formula, and toddler car seats through our partners at Alimentando Al Pueblo and Westside Baby. We also held a Back-to-School Event, that was sponsored by Amazon, where we provided our families with clothing and back to school supplies. We continued to hold one on one check-in with families and assisted several people as they dealt with emotional crises and economic hardship. We provided these families with mental health resources, rental/utilities assistance and other additional support. We held a focus group for the City of Burien before the start of summer programs to hear the issues that are currently impacting our community. We will be hosting an additional three focus groups throughout this new programming year. The month of September was used to on board and train new staff as well as plan for the launch of fall programming in early October. However, due to the growing need within our

communities, we launched our women's groups, across all our sites, in late September. Our families were grateful and excited to have this shared space again to unpack and connect.

REIMBURSEMENT REQUESTS

Agency and Program Name **Tukwila Pantry**
 Address 3118 S 140th Street
 City & ZIP Tukwila, WA 98168
 Program Contact Name Benton Coblentz Phone 2064318293
 Email boardchair@tukwilapantry.org Invoice Date 10/13/22
 Costs below incurred from **7/1/22** to **9/30/22**
 Signature of Authorized Signer Printed Name Benton Coblentz

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$8,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Shoreline						\$0.00
Tukwila	\$37,000.00	\$9,250.00	\$9,250.00	\$9,250.00	\$9,250.00	\$9,250.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Vendor #04814

Authorized Signature / City

APPROVED FOR PAYMENT

BY: *Kim Cooper*

Date

DATE: *10/25/22*

10.25.22

BARS# *001.000.10.565.10.41.012*

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Pounds of food distributed to clients

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		1,161	2,003	2,461		5,625
Bellevue		484	256	314		1,053
Bothell		-	-			0
Burien		31,927	19,519	18,223		69,669
Covington		-	-			0
Des Moines		4,160	1,875	1,466		7,501
Federal Way		5,998	3,750	2,723		12,472
Issaquah		-	-			0
Kenmore		-	-			0
Kent		9,578	6,137	6,179		21,894
Kirkland		-	-			0
Mercer Island		-	-			0
Redmond		-	-	52		52
Renton		14,029	7,416	6,964		28,408
Sammamish		-	-			0
SeaTac		28,347	18,113	17,437		63,897
Shoreline		-	-			0
Tukwila		72,175	45,090	41,682		158,947
Seattle		60,468	35,757	31,157		127,382
Other KC		2,806	1,960	1,728		6,494
Outside KC		5,611	4,518	2,147		12,276
Unknown		152,960	185,219	259,728		597,907
TOTAL	0	389,704	331,656	392,263		1,113,578

NARRATIVE

We are still confronting the vast impact that the COVID-19 pandemic has had on our community. Due to COVID-19, we have been serving many more people of the surrounding area. On our distribution days, which occur three times a week, we generally feed between 200-300 families, a huge increase compared to our previous services.

This is the first quarter where we are "back to normal" - at least in terms of reporting. We are able to confidently report the number of residents we are serving. We, of course, are still not back to normal in terms of operations. We are still serving exclusively outdoors, through a drive through model. We are still not working individually with clients to register them - clients register themselves online.

We still have some data issues, which will only continue to clear up through future quarters. For example, we believe that there are too many "Seattle" residents, since that is a default option for local ZIP codes in many browsers. (We tried to clear that particular issue up by using a methodology based on ZIP codes, but there were further issues with that.) As clients come up for recertification, we are able to clear up some of those issues.

The vast majority of our clients are registered now. Only a few have outstanding issues that prevent them from being registered. Because we are not registering clients ourselves in person, there are many households that don't have the ability to register themselves. This number has gone down consistently since we began the registration process and will finally be solved when we are fully out of this pandemic. It also includes the households we serve through our partnership with United Way of King County and DoorDash, which we don't have precise location data for, but which we know serves people mainly in our Tukwila/SeaTac/Burien and Renton/Skyway area. For this report, the number of these clients was divided by 8.46, which is the average number of visits this past quarter for our registered clients.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		12	7	28		47
Bellevue		5	1			6
Bothell		-				0
Burien		330	93	35		458
Covington		-				0
Des Moines		43		1		44
Federal Way		62	15	11		88
Issaquah		-				0
Kenmore		-				0
Kent		99	18	27		144
Kirkland		-				0
Mercer Island		-				0
Redmond		-		1		1
Renton		145	14	15		174
Sammamish		-				0
SeaTac		293	75	57		425
Shoreline		-				0
Tukwila		746	175	137		1058
Seattle		625	143	71		839
Other KC		29	15	2		46
Outside KC		58	28	20		106
Unknown		1581	1360	1405		4346
TOTAL	0	4028	1944	1810	0	7782

REIMBURSEMENT REQUESTS

Agency and Program Name WestSide Baby - Children's Basic Essentials Program

Address 10002 14th Ave SW

City & ZIP Seattle, WA 98146

Program Contact Name Carina Schubert Phone 206-686-6548

Email carina@westsidebaby.org Invoice Date 10/14/22

Costs below incurred from 7/1/22 to 9/30/22

Signature of Authorized Signer  Printed Name Carina Schubert

Contract ID#	Annual	Reimbursement Requests				Balance
	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: _____ Authorization Code / Acct # Vendor # 18903

Authorized Signature / City BY:  Date 10/18/22

DATE: 10/18/22 10.19.22

BARS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Basic Needs Supplies

Measurement: Individual

Description: Unique children provided with basic need items (i.e. diapers, hygiene items, clothing) at a cost per unit of \$95

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines	53	209	235	215		659	1243%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	53	168	323	691		1,182	2230%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	106	377	558	906	0	1,841	

NARRATIVE

In addition to our normal operations, WestSide Baby is strategically responding directly to increased demand for basic need items due to pandemic-related economic instability, like growing inflation and job loss. In Q3 we focused on fully onboarding all of our new agency partners - 40 in total - with the goal of reaching more families not yet served by WestSide Baby. The response from families has been overwhelming. We also know that there continues to be unmet need in our community and we will be adding more partner agencies as our capacity allows.

In service of our mission and vision, WestSide Baby is focused on providing basic need items to children furthest from access. We know that in doing so, transportation is a barrier for some of the partner agencies we work with. While we currently offer delivery to a few sites, we are looking to increase our mobile distribution services in the coming months which will allow us to be even more responsive to community needs and improve access to our services. This program expansion would not be possible without the generous support of the Boeing Employee Community Fund and their grant toward our new electric van!

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines	53	209	235	215		659
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	53	168	323	691		1182
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	106	377	558	906	0	1841

