

City of SeaTac

Regular Council Meeting Minutes

October 25, 2022
6:00 PM

City Hall
Council Chambers

CALL TO ORDER: Deputy Mayor Senayet Negusse called the meeting to order at 6:00 p.m.

COUNCIL PRESENT (in-person): Councilmember (CM) Mohamed Egal; **(remote):** Deputy Mayor (DM) Senayet Negusse, Mayor Jake Simpson (*due to technical difficulties, Mayor Simpson was in and out of the meeting from 6:27 until 6:48 p.m. when he participated in person*), CMs Peter Kwon, Takele Gobena, Iris Guzmán and Erin Sitterley (*left at 6:59 p.m. due to technical difficulties*).

STAFF PRESENT (in-person): City Manager Carl Cole, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Multimedia Video Specialist David Inman; Finance & Systems Director Gwen Pilo; **(remote):** Deputy City Manager (DCM) Gwen Voelpel, Community & Economic Development (CED) Director Evan Maxim, Economic Development (ED) Strategist Tanja Carter, Police Chief Jon Mattsen, Public Works (PW) Director William Appleton, Senior Management Analyst Anita Woodmass, Parks Projects & Operations Manager Michael Fitzpatrick,

FLAG SALUTE: DM Negusse led the Council, audience, and staff in the Pledge of Allegiance.

AGENDA REVIEW: Hybrid Meeting: Broadcast on SeaTV Government Access Comcast Channel 21, Live-streamed on the City's website <https://www.seatacwa.gov/seatvlive>, In-person and remote options for public participation.

PUBLIC COMMENTS: Jenny Schultz, representing a group, presented a petition for traffic calming features of a public Right-of-Way (ROW) in the City of SeaTac on South 152nd Street

PRESENTATIONS:

3rd Quarter Police Statistics Presentation.

Police Chief Mattsen introduced Police Captain Smithmeyer. Captain Smithmeyer reviewed the statistics for 2017-2022 and 2022 3rd quarter.

Council discussion ensued regarding the statistics.

Key City Issues and Requests for Direction

City Manager Cole commented on the following items:

- Public comment – project in the works in plan for 2025
- Requested referral to the Public Safety & Justice (PS&J) Committee. Council concurred:
 - Council Request Form (CRF) 2022-13 Business Watch Program
- Grant Acceptance on consent agenda: FHWA through the PSRC - \$1,950,000, Airport Station Pedestrian Improvements (*Note: this item was not on the Consent Agenda, it will be on a future agenda.*)
- Calendar highlights

Committee Updates (for items not included on the agenda) and review of proposed Council Requests

CM Gobena: Administration & Finance (A&F) Committee – Seattle Southside Regional Tourism Authority (SSRTA) 2022 Budget Amendment and 2023 Budget, Fee Schedule, amending SeaTac Municipal Code 3.40, Unclaimed Property, Financial and Investment Reports

CONSENT AGENDA:

Approval of claims vouchers (check no. 134412 -134544) in the amount of \$2,216,148.76 for the period ended October 20, 2022.

Approval of payroll vouchers (check no. 56178 - 56184) in the amount of \$8,004.22 for the period ended October 15, 2022.

Approval of payroll electronic fund transfer (check no. 109856 - 110015) in the amount of \$472,445.81 for the period ended October 15, 2022.

Approval of payroll wire transfer in the amount of \$159,506.94 for the period ended October 15, 2022.

Final Acceptance of public works projects: South 221st Street Drainage Improvements - \$582,298.13.

CONSENT AGENDA (continued):

Approval of Council Meeting Minutes:

Parks & Recreation Committee meeting held September 1, 2022

Administration & Finance Committee meeting held September 8, 2022

Council Budget Workshop 1 held October 5, 2022

Council Study Session held October 11, 2022

Regular Council Meeting held October 11, 2022

Council Budget Workshop 2 held October 15, 2022

The following item was reviewed at the October 6, 2022 Parks & Recreation Committee meeting and recommended for placement on this Consent Agenda:

Agenda Bill #6082; A Motion authorizing the City Manager to sign the proposal from AllPlay Systems through King County Directors' Association (KCDA) to replace the playground equipment at the SeaTac Community Center neighborhood park.

The following item was reviewed at the October 6, 2022 Transportation & Public Works Committee meeting and recommended for placement on this Consent Agenda:

Agenda Bill #6080; A Motion authorizing the City Manager to execute a Trail Lease Agreement with the Washington State Department of Transportation for Segment C of the Lakes to Sound Trail.

The following item was reviewed at the October 11, 2022 Council Study Session and recommended for placement on this Consent Agenda:

Agenda Bill #6078; A Motion rescinding the Proclamation of Emergency dated March 13, 2020, effective October 31, 2022.

The following item was reviewed at the October 13, 2022 Administration & Finance Committee meeting and recommended for placement on this Consent Agenda:

Agenda Bill #5976; A Resolution #22-015 finalizing the 2022 unclaimed property reporting to the State of Washington.

Agenda Bill #6089; A Motion approving the Seattle Southside Regional Tourism Authority (SSRTA) 2023 Budget.

Agenda Bill #6088; A Motion approving the 2022 amended budget for the Seattle Southside Regional Tourism Authority (SSRTA).

Agenda Bill #6064; An Ordinance #22-1020 amending the SeaTac Municipal Code Chapter 3.40 by adding Sections 3.40.090 and 3.40.108.

MOVED BY KWON, SECONDED BY EGAL TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

MOTION CARRIED UNANIMOUSLY.

ACTION ITEMS:

Agenda Bill #6090; A Motion confirming appointments to the Seattle Southside Regional Tourism Authority (SSRTA) Board of Directors.

Summary: The City Council passed Ordinance #14-1014 on October 14, 2014, chartering the SSRTA. The main purpose for creating the SSRTA was to allow hotels with 90 or more rooms to impose a special self-assessment of \$2.00 per room night, which would be used to expand tourism promotion services by SSRTA. When the SSRTA was formed, the SeaTac City Council was designated by the three participating cities (SeaTac, Tukwila, and Des Moines) as the Legislative Authority.

The SSRTA Charter provides that new appointments and re-appointments to the Board are to be made by the existing Board, subject to confirmation by the City Council. The Board is to be comprised primarily (but not exclusively) of ratepayer representatives of the lodging industry covering a variety of geographic locations, property sizes and price points of lodging businesses within the defined tourism promotion area.

ACTION ITEMS (continued):

Agenda Bill #6090 (continued):

The Board approved two nominations for re-appointment on September 22, 2022, as follows:

Position #4 Annie McGrath, President/CEO of Seattle Southside Chamber of Commerce

Position #5 Kelly Dross, General Manager Courtyard by Marriott, Seattle Southcenter

Existing Board Member Wishing to Renew:

Position #3 Bob Schrader, General Manager Marriott Seattle Airport in SeaTac

Approval of this Motion will confirm the above appointments to the SSRTA Board.

On October 11, 2022, this item was referred by the City Council to the October 25, 2022, RCM for action.

ED Strategist Carter introduced SSRTA President & CEO Mark Everton. Ms. Carter reviewed the agenda bill summary.

MOVED BY KWON, SECONDED BY EGAL TO PASS AGENDA BILL #6090.*

Council discussion ensued regarding the appointments.

*MOTION CARRIED UNANIMOUSLY.

Agenda Bill #5663; A Resolution #22-016 authorizing the City Manager to enter into a consolidated Transit Way Agreement (TWA) between the City of SeaTac and Sound Transit, thereby consolidating three existing TWAs into one agreement.

Summary: Currently, there are three major TWAs between the Parties that regulate Sound Transit's use of the City's right-of-way (ROW) for the purposes of constructing, operating, and maintaining light rail within the City. These agreements span between 2006 – 2019 and contain different language reflecting processes and procedures that were relevant at the time each agreement was executed. As a result, each agreement has slightly different requirements for each segment of the system including, but not limited to, maintenance, general operations, emergencies, notification periods, and permitting.

At the City's request, the Parties have worked to consolidate the three existing TWAs into one document, using the most recent TWA for the Federal Way Link Extension as the model text. The purpose of this consolidated TWA is to align language and provide for one agreement to address the entire transit line within the City limits. The proposed consolidated agreement has been thoroughly reviewed by both Parties. No new changes are proposed as part of this consolidated agreement that deviate from previous agreements reviewed and approved by Council.

Approval of this Resolution will authorize the City Manager to enter into a consolidated TWA following review of the agreement by the Federal Transit Administration and Sound Transit Board (anticipated to be completed by December 2022). Once executed, the consolidated TWA will be the agreement used by both Parties to address the continued maintenance and operation of light rail within portions of the City's ROW.

This topic was discussed at the September 15 and October 6, 2022 Transportation and Public Works (T&PW) Committee meetings. The Committee recommended forwarding the agreement to Council for approval.

Senior Management Analyst Woodmass reviewed the agenda bill summary.

MOVED BY KWON, SECONDED BY EGAL TO PASS AGENDA BILL #5663 (RESOLUTION #22-016).*

Council discussion ensued regarding the T&PW Committee review and the benefit of this consolidation.

*MOTION CARRIED UNANIMOUSLY.

ACTION ITEMS (continued):

Agenda Bill #6070; A Resolution #22-017 amending the City Council Administrative Procedures to allow for hybrid Council meetings.

Summary: Effective October 31, 2022, the COVID Emergency proclamation will be lifted. The current Council Administrative Procedures do not allow for more than three members to participate in Council meetings remotely without an emergency. This Resolution approves revisions to the Council Administrative Procedures to continue with the current practice of hybrid meetings once the emergency is no longer in place.

In addition to adding language throughout the procedures related to hybrid meetings, the following is a summary of the additional changes:

Section 3. Council Committees and Representatives

- Ad Hoc Committees: added language clarifying the process
- Local, Regional, State, Other Committees: added language clarifying the process
- Standing Committees: added language clarifying the process
- Parliamentary Procedures: removed the details of this section because in many cases it appears to have added too much structure/formality.

Section 5. Format for Agendas for Council Meetings:

- Public comments: added language for hybrid meetings and removed public comments for Unfinished Business.
- Consent Agenda: revised/added language regarding the grant application and acceptance process
- New Business: removed this section (new items go through the Council Request Form process, and with hybrid remote public comment option, remote participants would not have an opportunity to comment on new items)

Section 6. Miscellaneous Agenda Procedures

- Councilmember absences: defined how excused/unexcused absences are handled at RCMs.

Section 7. Speaking Procedures

- Removed language which affects freedom of speech.

Section 9. Voting

- Removed the requirement for Council to be physically present

Section 11. Council Relations with Staff

- Council Request Forms: revised language to match current process

Section 14. Executive Sessions:

- Removed the requirement to be physically present
- Added hybrid format language

Exhibit C. Automatic Referrals:

- Added topics
- Added Council Study Sessions (CSS)
- Added RCMs

This topic was reviewed at the October 11, 2022 CSS. Council requested a few revisions which have been included. This item was referred to the October 25, 2022 RCM for action.

City Clerk Gregg reviewed revisions made since the October 11, 2022 Special CSS.

MOVED BY SIMPSON, SECONDED BY EGAL TO PASS AGENDA BILL #6070 (RESOLUTION #22-017).

MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS: None

COUNCIL COMMENTS:

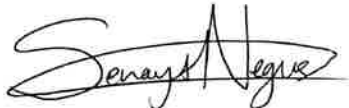
Council commented on the cold wet weather and being prepared and thanked tonight's public speakers.

DM Negusse encouraged everyone to check the City's website for events.

EXECUTIVE SESSION: None

ADJOURNED:

DM NEGUSSE ADJOURNED THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 7:10 P.M.



Senayet Negusse, Deputy Mayor



Kristina Gregg, City Clerk