

City of SeaTac

Special Council Study Session Minutes Synopsis

October 11, 2022
4:30 PM

City Hall
Council Chambers

CALL TO ORDER: Mayor Jake Simpson called the Special SeaTac City Council Study Session (CSS) to order at 4:30 p.m.

COUNCIL PRESENT (in-person): Mayor Jake Simpson and Councilmember (CM) Mohamed Egal, Iris Guzmán; **(remote):** Deputy Mayor (DM) Senayet Negusse, CMs Peter Kwon, Takele Gobena, and Erin Sitterley.

STAFF PRESENT (in-person): City Manager Carl Cole, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Multimedia Video Specialist David Inman; **(remote):** Deputy City Manager (DCM) Gwen Voelpel, Government Relations & Communications Manager Kyle Moore, Human Resources (HR) Director Mei Barker, Community & Economic Development (CED) Director Evan Maxim

AGENDA REVIEW:

Hybrid Meeting:

- a. Broadcast on SeaTV Government Access Comcast Channel 21
- b. Live-streamed on the City's website <https://www.seatacwa.gov/seatvlive>.
- c. In-person and remote options for public participation for commenters who followed the provided instructions.

PUBLIC COMMENTS: None.

AGENDA BILLS: (These items are for discussion only. Most Agenda Bills will be referred to a future Council meeting for action.)

Agenda Bill #6078; A Motion rescinding the Proclamation of Emergency dated March 13, 2020.

Summary: Governor Inslee announced that on October 31, 2022, he would rescind the state-wide COVID-19 State of Emergency Proclamation. With this action, the necessity for the City of SeaTac's State of Emergency Proclamation no longer exists. Staff recommends rescinding SeaTac's Emergency Proclamation of March 13, 2020 effective October 31, 2022.

City Manager Cole reviewed the agenda bill summary.

Council discussion ensued regarding

Council direction: Refer to the October 25, 2022 Regular Council Meeting (RCM) Consent Agenda

Agenda Bill #6070; A Resolution amending the City Council Administrative Procedures to allow for hybrid Council meetings.

Summary: Effective October 31, 2022, the COVID Emergency proclamation will be lifted. The current Council Administrative Procedures do not allow for more than three members to participate in Council meetings remotely without an emergency. This Resolution approves revisions to the Council Administrative Procedures to continue with the current practice of hybrid meetings once the emergency is no longer in place.

In addition to adding language throughout the procedures related to hybrid meetings, the following is a summary of the additional changes:

Section 3. Council Committees and Representatives (A) Ad Hoc Committees: added language clarifying the process (C) Standing Committees: added language clarifying the process Parliamentary Procedures: removed the details of this section because in many cases it appears to have added too much structure/formality.

Section 5. Format for Agendas for Council Meetings: Public comments: added language for hybrid meetings and removed public comments for Unfinished Business. Consent Agenda: revised/added language regarding the grant application and acceptance process New Business: removed this section (new items go through the Council Request Form process, and with hybrid remote public comment option, remote participants would not have an opportunity to comment on new items)

AGENDA BILLS (continued)

Agenda Bill #6070 (continued):

Section 6. Miscellaneous Agenda Procedures Councilmember absences: defined how excused/unexcused absences are handled at Regular Council Meetings.

Section 7. Speaking Procedures Removed language which affects freedom of speech.

Section 9. Voting Removed the requirement for Council to be physically present

Section 11. Council Relations with Staff Council Request Forms: revised language to match current process

Section 14. Executive Sessions: Removed the requirement to be physically present Added hybrid format language

Exhibit C. Automatic Referrals: Added topics Added Council Study Sessions

City Clerk Gregg reviewed the agenda bill summary.

Council discussion ensued regarding automatic referrals of MFTE's, emergencies, and CM appointments to committees. Revisions were proposed.

Council direction: Refer to the October 25, 2022 RCM Action Item

EXECUTIVE SESSION: None

ADJOURNED:

MAYOR SIMPSON ADJOURNED THE MEETING AT 5:09 P.M.