



Parks & Recreation Committee Agenda

October 6, 2022, 4:00 PM
SeaTac City Hall – City Council Chambers
Hybrid Meeting

Councilmembers:
Iris Guzmán, Chair
Mohamed Egal
Senayet Negusse

A quorum of the Council may be present.

Staff Coordinator: Lawrence Ellis, Parks, Community Programs and Services Director

This meeting will be conducted in a hybrid format with in-person and remote options for public participation. The meeting will be broadcast on SeaTV Government Access Comcast Channel 21 and live-streamed on the City’s website <https://seatacwa.gov/seatvlive> and click the “live” channel 1 grey box.

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	4:00
2	Minutes of September 1, 2022	Approval of minutes.	Committee	5 min. 4:00-4:05
3	<p>PUBLIC COMMENTS: The committee will hear in-person public comments and is also providing remote oral and written public comment opportunities. All comments shall be respectful in tone and content. Providing written comments and registering for oral comments must be done by 2:00 PM the day of the meeting. Registration is required for remote comments and encouraged for in-person comments. Any requests to speak or provide written public comments which are not submitted following the instructions provided or by the deadline will not be included as part of the record.</p> <ul style="list-style-type: none"> • Instructions for providing remote oral public comments are located at the following link: Council Committee and Citizen Advisory Committee Virtual Meetings. • Submit email/text public comments to PRpubliccomment@seatacwa.gov. The comment will be mentioned by name and subject and then placed in the committee handout packet posted to the website. 		Chair	10 min. 4:05-4:15
4	African Community Housing & Development – Rental assistance update utilizing HB 1406 funding	Information Only	Lawrence Ellis & Bree Nicoletto	20 min 4:15-4:35
5	Multi-Service Center – Rental assistance update utilizing HB 1406 funding	Information Only	Lawrence Ellis & Maju Qureshi	20 min 4:35-4:55

6	Purchase of play equipment at the Neighborhood Park at SeaTac Community Center	Requesting a Recommendation to move forward to Consent Agenda	Mike Fitzpatrick	10 min. 4:55-5:05
7	Defending SeaTac's trees & community health & equity	Information Only	Mike Fitzpatrick	10 min 5:05-5:15
8	Directors Update	Information Only	Lawrence Ellis	5 min 5:15-5:20
9	Adjourn			5:20



Parks and Recreation Committee Minutes

Thursday, September 1, 2022

4:00 PM

Hybrid Meeting
City Council Chambers

Members: Present: Absent: Commence: 4:00 PM
Adjourn: 5:20 PM

Iris Guzmán, Chair	x
Mohamed Egal	x
Senayet Negusse	x

Other City Council Members Present: Peter Kwon

Staff Present: Lawrence Ellis, Parks, Community Programs & Services Director; Gwen Rathe, Administrative Assistant III; Mike Fitzpatrick, Parks Projects & Operations Manager; Brian Tomisser, Recreation & Cultural Services Manager; Ha Dao, Assistant City Attorney; Gwen Voelpel, Deputy City Manager

1. Call to Order	Meeting was called to order at 4:00 PM by Councilmember Iris Guzmán.
2. Approval of Minutes	Minutes from the July 7, 2022 meeting were approved as written.
3. Public Comment	Clyde Hill spoke of the upcoming Seattle Outboard hydroplane races happening at Angle Lake Park on September 10-11. He invited City Council and all to attend.
4. Riverton Heights Park Land Swap Proposal	Lawrence Ellis gave some history of the proposed boundary line adjustment and deed documents between the City of SeaTac and the Islamic Center of Seattle to exchange parcels of equal value. A schematic drawing was provided to show the involved parcels. Marty Keonigs of Martin Keonigs Architects was present, representing the Islamic Center of Seattle.

	<p>Deq Abdi of the Islamic Center of Seattle spoke of the benefit this transaction would bring to their facility and the people they serve.</p> <p>The Committee members support this proposal and thanked staff for their work. They requested that the schematic drawing have color added for more clarity, and have Riverton Heights Park property identified.</p> <p>The Committee unanimously recommend this item move forward to City Council.</p>
<p>5. Riverton Heights Park Spray Park Design</p>	<p>Mike Fitzpatrick provided a presentation on the consultant selection process and scope of services for the design contract and are recommending the item be moved to Consent Agenda.</p> <p>Three firms submitted proposals and a panel of City staff interviewed each firm. Selection was based on criteria including firm's history/experience, samples of similar work, creativity of design, and on their presentation.</p> <p>Staff recommends MxM Landscape Architects. They have a very good understanding of the SeaTac community and it showed through in their presentation. Mike explained the scope of services for design. The design fee is \$227,625.</p> <p>The Committee unanimously recommended this item move forward to Consent Agenda to execute a professional services contract with MxM Landscape Architects.</p>
<p>6. Arts, Culture & Library Advisory Committee Action Plan</p>	<p>Brian Tomisser provided a presentation on the new Action Plan 2.0. Last summer the City of SeaTac adopted their first Arts & Culture Master Plan. Action Plan 2.0 supports the Master Plan and lays out a series of actions that can be achieved by the end of 2024. This new Action Plan has five new points:</p> <ul style="list-style-type: none">• Public art• Increase cultural offerings• Increase our digital presence• Support artists & cultural organizations• Community based art <p>The Action Plan will be assessed and updated every two years. All future updates made to the plan will be authorized by the Parks, Community Programs & Services Director. The City Council will be informed of the updates to the Action Plan.</p> <p>Deputy Mayor Negusse asked staff for an update on the original Action Plan. Brian Tomisser said he will provide the results later in the year when it is complete.</p>

<p>7. Final Acceptance of the Soccer Fields at North SeaTac Park</p>	<p>Lawrence Ellis gave an overview of the project budget, improvements, and delays in the project. He shared a series of before and after photos of the soccer fields. He shared that the cost recovery through rental revenue was \$190,745 in 2021, and the year-end estimate for 2022 is \$225,000 and we're at \$137,675 through the month of July.</p> <p>The Committee unanimously recommended the final acceptance of the Soccer Fields at North SeaTac Park move forward to Consent Agenda.</p>
<p>8. Directors Update</p>	<p>Lawrence Ellis gave an informational update:</p> <ul style="list-style-type: none">• After two years of Covid, staff is excited to get programs running again. New special events and sports are being added.• The fall edition of the Recreation & Services Guide should arrive in mailboxes the week of September 12.• A Resource Fair is planned for November 3 at SeaTac Community Center. The human services agencies that the City contracts with were all invited to be vendors.• SeaTac Des Moines Creek Park is still on schedule. A community meeting will be held on October 26 at Valley Ridge Community Center. Design concepts will be shared.• A community meeting for the design of the fishing pier and boat launch will be in October, date has not been set yet.• Touch-A-Truck will be held on Saturday, September 10 at Valley Ridge Park.• The holiday bazaar will be held in November and a tree lighting event in December.
<p>9. Adjourn</p>	<p>The meeting was adjourned at 5:20 PM.</p>

SEATAC COMMUNITY CENTER PLAYGROUND EQUIPMENT REPLACEMENT

October 6, 2022



PRESENTATION OVERVIEW

PURPOSE OF PRESENTATION

Seeking a recommendation from the Parks and Recreation Committee to City Council Consent Agenda to authorize a purchase order executed with King County Directors Association (KCDA) for playground equipment replacement at the SeaTac Community Center.

Review of:

1. Proposed project
2. Equipment selection process
3. Timeline for replacement



SEATAC COMMUNITY CENTER PLAYGROUND EQUIPMENT REPLACEMENT

- Originally installed in 2007 (15 years old)
- Equipment comprised of:
 - School-aged equipment (5- to 12-year-old age group.)
 - Preschool-aged equipment (2- to 5-year-old age group.)
- Play opportunities based on age group and associated skills
 - Upper body strength
 - Complexity of movements



SEATAC COMMUNITY CENTER PLAYGROUND EQUIPMENT REPLACEMENT



School-aged Equipment



SEATAC COMMUNITY CENTER PLAYGROUND EQUIPMENT REPLACEMENT

School-aged Equipment



SEATAC COMMUNITY CENTER PLAYGROUND EQUIPMENT REPLACEMENT



Preschool-aged Equipment



EQUIPMENT SELECTION PROCESS

- King County Directors Association (KCDA)
 - Centralized procurement organization serving school districts and government agencies including municipalities.
 - Authorized by SMC 3.31.150
 - Saves City time and money through volume purchasing and compliance with all legal procurement requirements.
- Equipment specifications provided:
 - Total budget (\$191,350) including sales tax, delivery, equipment installation by certified installers and new playground safety surface installation.
 - Vibrant color palette
 - Variety of play activities
 - Unique designs
- 6 vendors submitted proposals for staff scoring



SEATAC COMMUNITY CENTER PLAYGROUND EQUIPMENT REPLACEMENT



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SEATAC COMMUNITY CENTER PLAYGROUND EQUIPMENT REPLACEMENT

- Opportunity to bring value to SeaTac residents and visitors through updating equipment responsive to current trends in playground designs and interactive play.
- SeaTac has a reputation for providing high quality recreational opportunities through facilities, fields and equipment.
- Equipment replacement is fully funded by the 2021-2026 Capital Improvement Program (301 fund).



Project Timeline & Recommendation

- Execute purchase order 10/26/22.
- Delivery of equipment 6-to-8-week lead time (December 2022)
- Anticipated installation January 2023.

Staff requesting Parks & Recreation Committee recommendation to City Council Consent Agenda to execute a purchase order with KCDA in the amount of \$161,012.62.



QUESTIONS?





Parks and Recreation Committee Meeting

Current and future
practices and
strategies to maintain
the City's trees

October 6, 2022



PRESENTATION OVERVIEW

PURPOSE OF PRESENTATION

To outline the current strategies and practices the City utilizes to maintain urban forest acreage in parks and future opportunities for improvements.

WHY IS THIS ISSUE IMPORTANT?

- Mayor Simpson submitted a Council Request Form for “Defending SeaTac’s Trees and Community Health and Equity”.
- Within that CRF, Mayor Simpson laid out 9 actions that he would like the City to take to promote tree canopy coverage throughout the City.
- Staff would like to present an overview of current and future strategies to provide context for this Committee.



POTENTIAL COMMITTEE ACTION

COMMITTEE ACTION REQUESTED

- No action requested.

NO ACTION REQUESTED Information Only.

REVIEWS TO DATE



MAYOR'S PROPOSED ACTIONS

1. Draft the Resolution, present to Council Committee for review, revisions as needed and present to City Council to be included in the KC County Climate Collaboration.
2. Collect data from Tree Board and outside agencies to set new tree canopy target.
3. Track and pursue grants.
4. Collecting data/information from existing documents.
5. Increase the number of Tree Board meetings from annual to quarterly.
6. Draft Resolution/Ordinance, review, revise as needed and present to Council Committee and City Council for North SeaTac Park.
7. To examine agreement with partner cities with reviewing and amending contract for SAMP as necessary.
8. Review Comprehensive Plan and amend for tree equity as needed during major Comp Plan updates.
9. Draft, review resolution, encourage collaboration among area cities and present to Council Committee and City Council.



CURRENT STRATEGIES AND PRACTICES

Policy

- SeaTac is a Tree City
- Tree Board
- Adopted strategies within SeaTac Green Partnership

Recent Grants

- Ace
- King Conservation
 - Forterra contract
 - North SeaTac Park Project
 - Washington Conservation Corp

Labor Resources

- Heavy reliance on volunteers
- Supplement with City staff
- Community partnership where possible

Maintenance Strategies

- Replanting events
- Promotional/public events



FUTURE STRATEGIES AND PRACTICES (CURRENT PATHWAY)

Policy

- North SeaTac Park Resolution

Recent Grants

- Centralized Grant Tracking
- King Conservation Levies

Labor Resources

- Continue current practices

Maintenance Strategies

- Continue current practices

Program expansion

- Look for long-term funding strategies

