



Community and Economic Development

Master Land Use Application

Staff Use Only:		
Project Name: <i>SeaTac Hotel + Apts</i>		
Master Project #: <i>PRS 20-0027</i>	Sub-Projects #: <i>SEP 21-0002</i> <i>SPR 21-0002</i> <i>MFE 21-0002</i>	Pre-Application #/Date: <i>PRC 20-0008</i> <i>7/7/20</i>

Check all specific Land Use Actions you are applying for in the boxes provided:

Please note that you do not need to duplicate any of the information requested from the land use action submittal checklists below if you have already provided it in this application.

<input type="checkbox"/> Accessory Dwelling Unit <input type="checkbox"/> Code Interpretation <input type="checkbox"/> *Comprehensive Plan Amendment <input type="checkbox"/> *Conditional Use – Minor <input type="checkbox"/> *Conditional Use – Major <input type="checkbox"/> *Development Agreement <input type="checkbox"/> *Development Regulations Amendment <input type="checkbox"/> Lot Line Adjustment <input type="checkbox"/> *Planned Unit Development <input checked="" type="checkbox"/> *Preliminary Site Plan Review <input type="checkbox"/> Public Utility Exception	<input type="checkbox"/> Reasonable Use Exception <input type="checkbox"/> Request for Zoning Compliance Letter <input checked="" type="checkbox"/> SEPA <input type="checkbox"/> Separate Lot Status Determination <input type="checkbox"/> Shoreline Exemption <input type="checkbox"/> *Shoreline Substantial Development <input type="checkbox"/> *Short Plat – Preliminary <input type="checkbox"/> *Short Plat – Final <input type="checkbox"/> *Subdivision – Preliminary <input type="checkbox"/> *Subdivision – Final	<input type="checkbox"/> Sign Special Event or Grand Opening <input type="checkbox"/> Sign Variance <input type="checkbox"/> Special Home Occupation (SHOP) <input type="checkbox"/> Temporary Use Permit <input type="checkbox"/> *Variance <input type="checkbox"/> Wireless Communication Facility (WCF) <input type="checkbox"/> Zoning Compliance Letter <input type="checkbox"/> *Zone Reclassification (Rezone)
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This Master Land Use Application **and** specific Land Use Action(s) (see submittal checklists above) must be completed with all required supplemental documents provided prior to submitting for an application to be considered complete and accepted through the Permit Center. Please note that any land use action above marked with an asterisk (*) will require an intake appointment when ready to submit. Please see the [Land Use Application Intake Appointment FAQ's](#) page for more information.

Failure to submit all requested items (in legible form) may delay processing of your application. Additional information may be required after review of your proposal.

In an effort to reduce paper and transition to digital review, electronic plan submittal is preferred via files on a USB/Thumb drive instead of hard copies.

Application Requirements:

- Master Land Use Application completed;
- Specific Land Use Action submittal checklist completed (please see the [Permits & Land Use Applications Page](#));
- Multimodal Transportation Concurrency Application completed (click [here](#) to view);
- Payment of applicable fees via Cash, Check or Card (Visa + MasterCard limit of \$2,500).
- Schedule intake appointment (if applicable).

SITE/PROPERTY INFORMATION

Site Address: 17300 International Blvd

Parcel #: 6094230000

Property's Existing Zoning:

- UL UM UH UH-UCR T MHP NB O/C/MU O/CM ABC CB CB-C BP I
 P AVC AVO

APPLICANT/OWNER INFORMATION

Applicant's Information:

Name: Jeff Walls / studio19 architects

- Owner Authorized Agent Purchaser

Mailing Address: 207 1/2 1st Ave S, Suite 300 Seattle, WA 98104

Phone: 206-466-1225

Email: jwalls@studio19architects.com

Property Owners Information:

(If an LLC, please provide documentation of being an authorized signer)

Name: 98188 PLACE LLC

Mailing Address: 150 NICKERSON STREET, SUITE 108 SEATTLE, WA 98109

Phone: 206-349-0638

Email: shuolou@yahoo.com

Designated Contact Person:

(Who will receive and disseminate all correspondence from the City)

Same as:

- Applicant Property Owner Other

Name: _____

Mailing Address: _____

Phone: _____

Email: _____

(Contact 1)

PROFESSIONAL CONTACT INFORMATION

Architect:

Name: Hui Tian / studio19 architects

Mailing Address: 207 1/2 1st Ave S, Suite 300 Seattle, WA 98104

Phone: 206-466-1225

Email: htian@studio19architects.com

Engineer: Civil Engineer

Name: Doug Tapp / AHBL Engineers

Mailing Address: 2215 N 30th Street, Suite 300 Tacoma, WA 98403

Phone: 253-383-2422

Email: dtapp@ahbl.com

Surveyor:

Name: Hal Grubb / Barghausen Consulting Engineers

Mailing Address: 18215 72nd Ave S Kent, WA 98032

Phone: 425-251-6222

Email: _____

Designer/Landscape Architect/etc.:

Name: Craig Skipton / AHBL Engineers

Mailing Address: 2215 N 30th Street, Suite 300 Tacoma, WA 98403

Phone: 253-383-2422

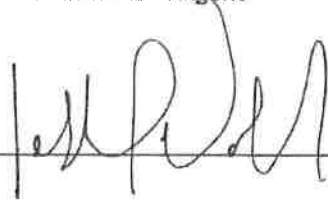
Email: cskipton@ahbl.com

ACKNOWLEDGEMENTS

1. *By signing this application, I authorize employees/agents of the City of SeaTac to enter onto the property that is the subject of this application during regular business hours. The sole purpose of entry is to make an examination of the property that is necessary to process this application.*
2. *I certify that I am the owner of this property or the owner's authorized agent. If acting as an authorized agent, I further certify that I have full power and authority to file this application and to perform, on behalf of the owner, all acts required to enable the jurisdiction to process and review such application. I will comply with all provisions of the law and ordinance governing this type of application. If the scope of work requires a licensed contractor to perform the work, the information will be provided prior to permit issuance.*
3. *I CERTIFY THAT THE INFORMATION FURNISHED BY ME AS PART OF THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.*

I am the: Owner Authorized Agent

Applicant Signature: _____



Date: _____

1/17/2021

Printed Name: _____

JEFF WALLS

Preliminary Site Plan Review Submittal Checklist

Staff Use Only:

SPR #:

Project Name:

DEFINITION AND PURPOSE

Preliminary Site Plan Review provides an administrative process by which a development project is reviewed to ensure conformance with applicable policies, codes and development standards. The process is separate from and precedes initial building or engineering permit review and issuance.

AUTHORITY AND APPLICATION

- Projects That Require SEPA.** At a minimum, Preliminary Site Plan Review is required for all projects subject to SEPA review per Chapter 16A.23 SMC; provided, that no other land use approval is required. SEPA review shall occur concurrently with the Preliminary Site Plan Review process.
- Projects That Do Not Require SEPA.** The Director may establish administrative standards for projects to be subject to Preliminary Site Plan Review versus those more minor projects that can be approved through standard permit review/issuance.

The following project types shall be required to submit for Preliminary Site Plan Review prior to submittal of construction permits (if applicable):

- Townhouse projects.
- Multi-family housing projects.
- All projects within Overlay Districts and Zones (see SMC Title 15, Division III), except for single-family residences.

Please Note: Any project that is subject to a Conditional Use Permit or Shoreline Substantial Development Permit may be exempt from a Preliminary Site Plan Review application; however regulations shall still apply and be reviewed.

REVIEW PROCESS AND PROCEDURES

All projects subject to Preliminary Site Plan Review shall be considered in accordance with SMC 15.115.055 and be processed as Type II Permits per SMC Title 16A.

1. Your submittal will NOT be accepted for intake if your project has not had the required Pre-Application meeting. To schedule the required meeting, you must complete the required Pre-Application meeting request found here: (<http://www.seatacwa.gov/home/showdocument?id=4779>) and submit it to the Permit Center.
2. A Determination of Completeness (DOC) will be made within twenty-eight (28) days of the application submittal stating whether the application is complete or if additional information is required.
3. A Notice of Application (NOA) will be published and sent to adjacent property owners. The NOA will be issued within fourteen (14) days after a DOC is made.

- a. A notice board is required to be posted on said property on or before the publish date of the NOA. An Affidavit of Installation shall be submitted to the City that the notice board has been installed on the property.
4. Once a DOC is issued, the City has one hundred twenty (120) days to make a decision regarding the application. A Notice of Decision (NOD) will be sent to the applicant/property owner and to all parties of record.
5. The decision on a Preliminary Site Plan Review may be appealed to the Hearing Examiner within fourteen (14) days of the issuance of such decision. The appeal must be filed with the City Clerk on a form supplied by the City Clerk along with a filing fee.
6. A Preliminary Site Plan Review approval shall become null and void if a complete application for a building permit, or engineering permit when no building permit is required, is not filed within one (1) year of the date of approval.
7. Upon written request of the property owner or his/her authorized representative, the Director may grant an extension of time up to but not exceeding six (6) months. Such extension shall be based upon finding that there has been no material change of applicable policies, codes and development standards, and that granting an extension would not be detrimental to the public health, safety or general welfare.

Application Checklist

The following materials are the minimum that must be submitted to review your application. **Please do not turn in your application until all items listed below have been checked off.** Submittals will not be accepted unless complete. Return completed checklist with application.

** Additional detailed specifications will be required in the plan submittal requirements at time of BLD and/or STE stage.*

*** Refer to current fee schedule, and/or contact a permit coordinator @ 206-973-4750 for information regarding required fees at the time of application submittal.*

****Detailed landscape and architectural plans will be reviewed and approved through the building permit.*

SUBMITTAL REQUIREMENTS		APPLICANT	STAFF
1	Master Land Use Application form, completed.	X	AT
2	Required fee(s) paid.	X	AT
3	Original, plus four (4) copies of all documents.	N/A	AT
4	An environmental (SEPA) checklist, if applicable.	X	AT
5	Water and Sewer availability letter.	X	AT
6	Project description: In a separate written attachment, please provide the following: <ul style="list-style-type: none"> • Description of the current property, noting any critical areas. • Scope of the project: <ul style="list-style-type: none"> ○ Physical / Spatial changes (i.e. additions, lot coverage, gross floor area, unit counts, and underground space). ○ Land use (i.e. business type, uses proposed). ○ Parking stalls. ○ Open space, landscaping and amenities. 	X	AT
7	Vicinity map.	X	AT
8	Plan set requirements (see below).	X	

SUBMITTAL REQUIREMENTS		APPLICANT	STAFF
	<ul style="list-style-type: none"> Existing Site Plan Proposed Site Plan Conceptual Landscaping Plan Conceptual Architectural Plan 	X	AT
9	Additional items as identified in a pre-application meeting, if applicable.	X	AT

PLAN REQUIREMENTS		APPLICANT <i>(List sheet number for each item)</i>	STAFF
<i>Unless otherwise noted, all plans shall have the following: Scale, north arrow and date drawn. Scale shall be standard engineering or architectural. The scale must allow clear depiction of all required information, typically between 1" = 10' and 1" = 40'.</i>			
1	Existing Site Plan		
	Location, dimensions, and use of existing structures on site (includes fences, accessory buildings, temporary structures such as trailers/mobile homes, and retaining walls).	SURVEY & E1.01	
	Indicate all structures to be removed / demolished.	E1.01	
	Distances between structures and property lines.	E1.01	
	Land uses, lot lines, and approximate location of structures and pavement on abutting properties.	E1.01	
	Location of existing easements.	SURVEY	
	All existing street and alley rights of way abutting the site. Include street name, width of right of way.	SURVEY & E1.01	
	On-site vehicular ways such as driveways, drive lanes, auto courts, or private roads, including dimensions and materials.	SURVEY & E1.01	
	Tree survey including: <ul style="list-style-type: none"> Size, type, and location of all significant trees on site; Indication of which trees are "to remain" or "to be removed"; and Replacement ratio detail, if required. 	N/A	
	If applicable, a Critical Area(s) Report & Critical Area Map, including: <ul style="list-style-type: none"> Location of critical area(s) on site or in the vicinity; and Buffer area. See Critical area code SMC 15.700 for specific detailed requirements.	N/A	
2	Proposed Site Plan		
	Location, dimensions, and use of proposed structures on site (includes fences, accessory buildings, temporary structures such as trailers/mobile homes, and retaining walls).	C1.00 A1.01	
	Distances between proposed structures, existing structures and property lines.	A1.01	
	Proposed lot lines.	C1.00 / A1.01	
	Proposed easements.	N/A	
	Location of all paving (proposed and existing) – including sidewalks, driveways, pedestrian and bicycle paths, on site and within the adjacent right-of-way.	C1.00 A1.01	

PLAN REQUIREMENTS		APPLICANT <i>(List sheet number for each item)</i>	STAFF
	Existing and proposed elevation contours at intervals of not greater than 5 feet.	C1.00 / A1.01	
	Location, height, top elevation and width of existing and proposed retaining walls and rockeries, if applicable.	C1.00	
	Location of existing and proposed utilities within the site such as sewer, water, gas and electricity.	C1.00	
	Location of existing fire hydrants.	C1.00	
	Proposed garbage/recycling collection areas and dimensions, including enclosure-screening method.	A1.01	
	Mechanical/Utility equipment locations.	A1.01	
	Location and type of proposed exterior lighting.	A1.01	
	Parking ratio detail provided on plans, including: <ul style="list-style-type: none"> • Required parking unit count; and • Proposed parking unit count. Location, dimension and number of parking spaces (including accessible spaces), bicycle parking, drop-off areas and driveway access.	A1.01	
	Required Open Space areas delineated on plans and ratio detail including: <ul style="list-style-type: none"> • Required open space square footage; and • Proposed open space square footage. 	A1.01	
	If property is comprised of multiple lots, provide description of current status and/or explain proposed intent, i.e. lot line adjustment, lot consolidation, binding site plan, etc.	N/A	
3	Conceptual Landscaping Plan		
	Existing trees & vegetation to be retained.	N/A	
	Type (e.g. Type I, Type II, etc.) and width of proposed landscaping areas. Refer to SMC 15.445.110 & 15.445.210 for further detail.	L1.01 / L1.02	
	Right-of-way landscaping, if applicable.	L1.01	
	Surface storm water facilities.	C1.00 / L1.01	
4	Conceptual Architectural Plan		
	Building facades drawn at 1/4", 1/8" = 1' or comparable scale showing: <ul style="list-style-type: none"> • Elevations; • Building height; • Entrances. 	A3.01_H - A4.01_A (multiple sheets)	
	Floor plans with uses labeled. Include parking garage layout if applicable.	A2.01_H - A2.08_A (multiple sheets)	